



El Dorado County Master Report

330 Fair Lane, Bldg A.
Placerville, California
530 621-5390
FAX 622-3645
co.el-dorado.ca.us/bos

File Number: 06-1418

File ID: 06-1418

Type: Agenda Item

Status: Clerk's Inbox

Version: 1

Reference:

In Control: Board Of
Supervisors

Created: 08/28/2006

Agenda Title: Imprest Cash Fund - Probation Department

Final Action:

Title:

Probation Department recommending 1) The Board approve revised Resolutions for the imprest cash fund (per Government Code Section 29326) for the Placerville Probation Field Office, Placerville Juvenile Hall, South Lake Tahoe Probation Field Office, and the South Lake Tahoe Juvenile Treatment Center; 2) Authorize the Chairman of the Board to sign the attached four (4) resolutions (per Government Code Section 29321).

RECOMMENDED ACTION: Approve

FUNDING: General Fund

Notes: CAO Remarks: Recommend approval.

Code Sections:

Laura J Hill 9/11/06

Agenda Date: 09/19/2006

Agenda Number: 06-1418

Sponsors:

Enactment Date:

Attachments: ResolutionSLT PRB PEty Cash.doc ,ResolutionPV
PRB PEty Cash.doc ,Resolution JH Petty Cash.doc
,Resolution JTC petty cash.doc

Enactment Number:

Same:

Hearing Date:

Contact: Joseph S. Warchol II, (530) 621-5958

Next Meeting Date: 09/19/2006

Approval History

Version	Date	Approver	Action
1	09/05/2006		Approved
1	09/05/2006		Approved
1	09/05/2006		Delegate
1	09/07/2006		Approved
Notes	Consent		
1	09/08/2006		Approved
Notes	Recommend approval.		

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 06-1418

Probation Department recommending 1) The Board approve revised Resolutions for the imprest cash fund (per Government Code Section 29326) for the Placerville Probation Field Office, Placerville Juvenile Hall, South Lake Tahoe Probation Field Office, and the South Lake Tahoe Juvenile Treatment Center; 2) Authorize the Chairman of the Board to sign the attached four (4) resolutions (per Government Code Section 29321).

RECOMMENDED ACTION: Approve

FUNDING: General Fund

Reason for Recommendation:

To establish a petty cash fund for the South lake Tahoe Juvenile Treatment Center (rescinds previous Resolution No. 291-2004).

To establish a petty cash fund for the South Lake Tahoe Probation Field Office (rescinds previous Resolution No. 395-1986).

To establish a petty cash fund for the Placerville Probation Field Office (rescinds previous Resolution No. 257-1984).

To establish a petty cash fund for the Placerville Juvenile Hall (rescinds previous Resolution No. 96-1998).

All cash funds will be used for the purpose of purchasing services or materials which are a legal charge against the County and making change when necessary in carrying out official County duties. Claims to replenish the expended cash funds shall be submitted to the Auditor-Controller accompanied by:

- An Expenditure distribution listing;
- Original receipts signed by the cash recipient;
- Copies of all vendor invoices and vouchers which have been signed by the vendor or cash recipient.

The County Officer responsible for this fund is Joseph S. Warchol II, Chief Probation Officer.

Fiscal Impact/Change to Net County Cost:

No fiscal impact as the funds have been included in the FY 2006/07 budget.

Action to be taken following Board approval:

The Board of Supervisors' Clerk will forward the executed Resolutions to the Probation Department.



RESOLUTION NO.
OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

BE IT RESOLVED that the El Dorado County Board of Supervisors hereby establishes an imprest cash fund for the Placerville Probation Field Office in the amount of Fifty Dollars (\$50.00).

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 200__, by the following vote of said Board:

Attest:
Cindy Keck
Clerk of the Board of Supervisors

Ayes:
Noes:
Absent:

By: _____
Deputy Clerk

Chairman, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE: _____

Attest: CINDY KECK, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: _____



RESOLUTION NO.
OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, El Dorado County Operates and maintains the Placerville Juvenile Hall for the secure detention of delinquent Youth pursuant to the provisions of Section 850 of the California Welfare and Institutions Code;

NOW, THEREFORE, BE IT RESOLVED that the El Dorado County Board of Supervisors hereby establishes an imprest cash fund for the Probation Department's Placerville Juvenile Hall in the amount of Two Hundred Dollars (\$200.00).

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 200__, by the following vote of said Board:

Attest:
Cindy Keck
Clerk of the Board of Supervisors

Ayes:
Noes:
Absent:

By: _____
Deputy Clerk

Chairman, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE: _____

Attest: CINDY KECK, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: _____



RESOLUTION NO.
OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

BE IT RESOLVED that the El Dorado County Board of Supervisors hereby establishes an imprest cash fund for the South Lake Tahoe Probation Field Office in the amount of One Hundred Dollars (\$100.00).

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 200__, by the following vote of said Board:

Attest:
Cindy Keck
Clerk of the Board of Supervisors

Ayes:
Noes:
Absent:

By: _____
Deputy Clerk

Chairman, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE: _____

Attest: CINDY KECK, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: _____



RESOLUTION NO.
OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, El Dorado County Operates and maintains the South Lake Tahoe Juvenile Treatment Center for the secure detention of delinquent Youth pursuant to the provisions of Section 850 of the California Welfare and Institutions Code;

NOW, THEREFORE, BE IT RESOLVED that the El Dorado County Board of Supervisors hereby establishes an imprest cash fund for the Probation Department's South Lake Tahoe Juvenile Treatment Center in the amount of Two Hundred Dollars (\$200.00).

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 200__, by the following vote of said Board:

Attest:
Cindy Keck
Clerk of the Board of Supervisors

Ayes:
Noes:
Absent:

By: _____
Deputy Clerk

Chairman, Board of Supervisors

I CERTIFY THAT:
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