

CONTRACT ROUTING SHEET

Date Prepared: 07/13/2011

Need Date: 07/27/2011

PROCESSING DEPARTMENT:

Department: EMD for AQMD
Dept. Contact: Michele Weimer
Phone #: 5670
Department
Head Signature: *Michele Weimer*

CONTRACTOR:

Name: Meeks Bay Fire Protection
Address: P.O. Box 189
Tahoma, CA 96142
Phone: _____

CONTRACTING DEPARTMENT: AQMD - charge 433200

Service Requested: AB2766 - motor vehicle emission reduction project
Contract Term: 1 year Contract/Amendment Value: \$51,000.00
Compliance with Human Resources requirements? Yes: No:
Compliance verified by: NA

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 7/25/11 By: *[Signature]*
Approved: Disapproved: Date: _____ By: _____

67 Conditional

① Pg 2 & 2 please fill in the missing term "..." with the ... and deadlines..."

② Pg 3 & 3 Term should be "at least sixty (60) days prior to the expiration of the Agreement."

EL DORADO COUNTY COUNSEL
2011 JUL 15 PM 3:34

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 7/27/11 By: *[Signature]*
Approved: Disapproved: Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____

NOW, THEREFORE, AQMD and CONTRACTOR mutually agree as follows:
forth herein.

WHEREAS, CONTRACTOR represents that it is willing and able to perform the activities set
AQMD and that has been approved by AQMD for funding; and
WHEREAS, CONTRACTOR has proposed a Project that meets the eligibility criteria of the
and

and technical studies necessary for the implementation of the California Clean Air Act of 1988;
reducing air pollution from motor vehicles and for related planning, monitoring, enforcement,
WHEREAS, said legislation requires the AQMD to use said funds for activities related to
within the AQMD, and the Governing Board of the AQMD has imposed said fee; and
authorizes districts to impose a fee of up to four dollars upon certain registered motor vehicles
WHEREAS, AB 2766, codified in California Health and Safety Code section 44220, et seq.,
emissions from motor vehicles; and

WHEREAS, the California Clean Air Act requires local air pollution control districts to reduce

W I T N E S S E T H:

This Agreement No. 001A-DMV-11/12-BOS made and entered by and between the EL
DORADO COUNTY AIR QUALITY MANAGEMENT DISTRICT, a county air pollution control
district formed pursuant to California Health and Safety Code section 40100, et seq.
(hereinafter referred to as "AQMD"); and Meeks Bay Fire Protection District. (hereinafter
referred to as "CONTRACTOR");

**Funding Agreement 001A-DMV-11/12-BOS
Between
El Dorado County Air Quality Management District
And
Meeks Bay Fire Protection District**



The term of this Agreement shall be effective upon final execution by all parties and shall expire on June 30, 2012 unless terminated earlier in accordance with Article 7, Termination. This

3. TERM

If requested by the AQMD, CONTRACTOR shall submit regular progress reports, at intervals determined by the AQMD, detailing the work performed during the current reporting period; work planned for the next reporting period; problems identified, solved, and/or unresolved; and the percentage of each task completed. CONTRACTOR shall provide AQMD with a comprehensive final written report prior to the end of Agreement term. Said final report shall be complete and shall document the work performed under this Agreement.

elsewhere in this Agreement. CONTRACTOR shall commence performance of work and produce all work products in accordance with the Project Outline and Description and deadlines for performance identified in the Proposal of this Agreement, unless this Agreement is terminated sooner as provided for

2. PERIOD OF PERFORMANCE/TIMETABLE

(RFP) released to Interested Parties by the AQMD and dated 2011-2012.

- 1. The text of this Agreement;
- 2. Proposal to this Agreement; and
- 3. The "Motor Vehicle Emission Reduction Projects Request for Proposals"

conflict shall be resolved by giving precedence in the following order of priority: Proposal incorporated herein, and the documents referred to and incorporated herein, such in the event of any conflict between or among the terms and conditions of this Agreement, the

perform the Project specified in said Proposal. CONTRACTOR represents that CONTRACTOR has the expertise necessary to adequately and complete, per schedule, in a professional manner, the services described herein. labor, materials, equipment, licenses, permits, fees, and other incidentals necessary to perform as "Proposal") and incorporated herein by this reference. CONTRACTOR agrees to furnish all described "Project Outline and Description" attached hereto as Exhibit A (hereinafter referred to as "Project") set forth in the fully CONTRACTOR shall perform all activities and work necessary to complete the Neighborhood Fuels and Biomass Reduction Program (hereinafter referred to as "Project")

1. SCOPE OF WORK

The amount to be paid to CONTRACTOR under this Agreement includes all sales and use taxes incurred pursuant to this Agreement, if any, including any such taxes due on equipment purchased by the CONTRACTOR. The CONTRACTOR shall not receive payment to CONTRACTOR within thirty (45) calendar days of verification.

Upon receipt of proper documentation, and verification that CONTRACTOR has satisfactorily completed the work for which compensation is sought, AQMD will issue CONTRACTOR'S invoice of claim. Said invoice of claim shall set forth the work completed pursuant to this Agreement.

a. **Payments:** Advance payments shall not be permitted. Payments will be permitted only at which time an equivalent service has been completed. The AQMD shall reimburse CONTRACTOR quarterly, in arrears, after receipt and verification submitted to El Dorado County Air Quality Management District, Attention: Mike Aplegarth. Payment shall be made to CONTRACTOR by the AQMD upon submission and evaluation of the CONTRACTOR'S invoice of claim. Said invoice of claim shall set forth the work completed pursuant to this Agreement.

Thousand Dollars and 00/100 (\$51,000).

The total obligation of the AQMD under this Agreement SHALL NOT EXCEED Fifty One

total cost of the Project. obligated to pay CONTRACTOR for administrative costs exceeding five percent of the actual more than five percent of the monies distributed to CONTRACTOR. The AQMD is not CONTRACTOR agrees to limit expenditure of funds for the purpose of administration to not Agreement. In accordance with Section 44233 of the California Health and Safety Code, received by CONTRACTOR, AQMD reserves the right to terminate or renegotiate this Agreement. In the event funding from other sources for the total cost of the Project is not commitments shall be provided to AQMD prior to the release by AQMD of any funds under this cost of the Project as outlined in the Proposal. Satisfactory written evidence of such funding CONTRACTOR shall obtain through other sources sufficient additional monies to fund the total (\$51,000) as follows:

AQMD will pay the CONTRACTOR the sum of Fifty One Thousand Dollars and 00/100

4. COMPENSATION

Agreement may be extended upon the same terms and conditions if mutually agreed upon in writing at least sixty (60) days prior to the expiration of the Agreement.

additional compensation for reimbursement of such taxes and shall not decrease work to compensate therefore.

Concurrently with the submission of any claim for payment, CONTRACTOR shall certify (through copies of invoices issued, checks, receipts, and the like) that complete payment has been made to any and all subcontractors as provided.

It is understood that all expenses incidental to CONTRACTOR'S performance of services under this Agreement shall be borne exclusively by CONTRACTOR.

In no event shall compensation paid by the AQMD to the CONTRACTOR for the performance of all services and activities under this Agreement exceed the amount set forth in Article 4, Compensation.

b. Surplus Funds: Any compensation under this agreement, which is not expended by CONTRACTOR pursuant to the terms and conditions of this Agreement by the Project completion date shall automatically revert to the AQMD. Only expenditures incurred by the CONTRACTOR in the direct performance of this Agreement will be reimbursed by the AQMD. Allowable expenditures under this Agreement are specifically established and included in the Proposal.

c. Closeout Period: All final claims shall be submitted by CONTRACTOR within sixty (60) days following the final month of activities for which payment is claimed. No action will be taken by AQMD on claims submitted beyond the 60-day closeout period.

5. NON-ALLOCATION OF FUNDS

The terms of this Agreement and the services to be provided thereunder are contingent on the approval of funds by the appropriating government agency. Should sufficient funds not be allocated, the services provided may be modified or this Agreement terminated at any time by giving the CONTRACTOR thirty (30) days prior written notice.

6. INDEPENDENT CONTRACTOR LIABILITY

CONTRACTOR is, and shall be at all times, deemed independent and shall be wholly responsible for the acts of CONTRACTOR'S employees, associates, and subcontractors, in connection with the installation, operation, use and maintenance of the Project.

and all claims, suits, losses, damages and liability for damages of every name, kind and CONTRACTOR shall defend, indemnify, and hold the AQMD harmless against and from any

9. INDEMNIFICATION

parties hereto.

This Agreement may be amended by mutual consent of the parties hereto. Said amendments shall become effective only when in writing and fully executed by duly authorized officers of the

8. CHANGES TO AGREEMENT

b. Without Cause: Either party may terminate this Agreement at any time upon giving the other party at least thirty (30) days advance, written notice of intention to terminate. In such case, the AQMD shall, subject to paragraph 4, pay its pro rata share of the reasonable value of all services satisfactorily rendered and actual, reasonable costs incurred up to the time of the termination. Upon such termination, all the work product produced by CONTRACTOR shall be promptly delivered to the AQMD.

In addition to immediate suspension or termination, AQMD may impose any other remedies available at law, in equity, or otherwise specified in this Agreement.

In no event shall any payment by the AQMD constitute a waiver by the AQMD of any breach of this Agreement or any default, which may then exist on the part of the CONTRACTOR. Neither shall such payment impair or prejudice any remedy available to the AQMD with respect to the breach or default. The AQMD shall have the right to demand of the CONTRACTOR the repayment to the AQMD of any funds disbursed to the CONTRACTOR under this Agreement which in the judgment of the AQMD were not expended in accordance with the terms of this Agreement. The CONTRACTOR shall promptly refund any such funds upon demand.

- 1. An illegal or improper use of funds;
- 2. A failure to comply with any term of this Agreement;
- 3. A substantially incorrect or incomplete report submitted to the AQMD; or
- 4. Improperly performed services.

a. Breach of Agreement: AQMD may immediately suspend or terminate this Agreement, in whole or in part, where in the determination of the AQMD there is:

7. TERMINATION

CONTRACTOR will comply with all federal, State, and local laws and ordinances which are or may be applicable to the PROJECT to be undertaken by the CONTRACTOR including but not limited to California Health and Safety Code sections 44220 et seq, all Air Resources Board and AQMD criteria there under, prevailing wage and work day definitions where applicable, contracting license requirements and permits.

13. COMPLIANCE WITH APPLICABLE LAWS

It is understood that for CONTRACTOR'S performance under this Agreement, time is of the essence. The parties reasonably anticipate that CONTRACTOR will, to the reasonable satisfaction of the AQMD, complete all activities provided herein within the time schedule outlined in the Proposals to this Agreement.

12. TIME IS OF THE ESSENCE

El Dorado County
Air Quality Management District
2850 Fairlane Court
Placerville, CA 95667
Attn: Mike Applegarth,
Interim Air Pollution Control Officer

Meeks Bay Fire Protection District.
PO Box 189
Tahoma, CA 96142
Attn: John Pang
Fire Chief

AQMD

CONTRACTOR

All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested. Notices to AQMD shall be in duplicate and addressed as follows:

11. NOTICES TO PARTIES

Because this Agreement exceeds Ten Thousand Dollars (\$10,000), CONTRACTOR shall be subject to the examination and audit of the Auditor General for a period of three (3) years after final payment under Agreement (Government Code Section 10532).

The parties to this Agreement represent that the undersigned individuals executing this Agreement on their respective behalf are fully authorized to do so by law or other appropriate instrument and to bind upon said parties to the obligations set forth herein.

18. AUTHORIZED SIGNATURES

The AQMD Officer or employee with responsibility for administration of this Agreement is Mike Aplegarth, Interim Air Pollution Control Officer or his successor. The CONTRACTOR Officer or employee with responsibility for administration of this Agreement is John Pang, Fire Chief or his successor.

17. AGREEMENT ADMINISTRATOR

This document and the documents referred to herein or exhibits hereto are the entire Agreement between the parties and they incorporate or supersede all prior written or oral Agreements or understandings.

16. ENTIRE AGREEMENT

Any dispute resolution action arising out of this Agreement, including but not limited to litigation, mediation, or arbitration, shall be brought in El Dorado County, California, and shall be resolved in accordance with the laws of the State of California. CONTRACTOR waives any removal rights it might have under Code of Civil Procedure section 394.

15. VENUE

Nothing in this Agreement shall be construed to create any rights of any kind or nature in any other party not a named party to this Agreement.

14. NO THIRD-PARTY BENEFICIARIES

19. PARTIAL INVALIDITY

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way.

REQUESTING DEPARTMENT CONCURRENCE:

By: Mike Winkler Date: 8/22/11
Air Pollution Control Officer

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first herein above written.

**AQMD
EL DORADO COUNTY
AIR QUALITY MANAGEMENT DISTRICT**

**CONTRACTOR
MEEKS BAY
FIRE PROTECTION DISTRICT**

Date: 8/3/11
By: John Pang
John Pang
Fire Chief

Date: 6/21/11
By: Raymond J. Nutting
Raymond J. Nutting,
Chair

Attest:
Clerk of the Board

Date: 6/21/11
By: Thomas M. Hubbard

PROJECT OUTLINE & DESCRIPTION

FOR:

**Meeks Bay Fire Protection District
Neighborhood Fuels and Biomass Reduction Project
Coordinator,
Douglas Taggart, MBFPD, 530.525.7558
email: dtaggart.meeksbayfire@gmail.com**

In response to:

**RFP El Dorado Co. Air Quality Management District
FY 11//12 Motor Vehicle Emission Reduction Projects Under
AB2766**

Area of Application under Eligible Project Types List

**Motor Vehicle Emission Reduction
1. Continued reduction of vehicle miles traveled by
privately owned vehicles.**

AREA OF GRANT BEING ADDRESSED:

**REDUCING PRIVATELY OWNED VEHICLE MILEAGE TRAVELED
THROUGH CURBSIDE PICKUP OF GENERATED BIOMASS.**

PROJECT OUTLINE:

**Meeks Bay Fire Protection District is submitting this request seeking
funding to continue our successful Neighborhood Fuels & Biomass
Reduction Program. This curbside pickup of biomass reduces vehicle
emissions (as well as burn pile emissions – a separate but equally
important aspect not taken into account by this program) by reducing
privately owned, vehicle miles traveled. In the past, this program was
funded by the State, under CALFIRE and Prop. 40 through 2009. We were
able to keep it going in 2010 by funding it through the American Recovery
& Reinvestment Act (ARRA Stimulus funds).**

**But, neither source has funding available for 2011. If the program is
discontinued, the potential exists to add well over 100,000 miles of travel**

just from our District's residents. By being "forced" to use their own vehicles, to dispose legally of their own biomass materials, as required by law, under Public Resources Code 4291, we could easily see this increased amount of vehicle miles traveled.

While we do have the ability to continue our curbside biomass pickup, at least for this year, by drawing from USFS funding designated for actual Forest Fuels Reduction, it becomes a choice of "robbing Peter to pay Paul."

All dollars spent on curbside pickup of biomass, helps reduce VMTs from POVs. This, in turn, reduces their emissions, open fire emissions from household burn piles and urban lot biomass. However, it also reduces by the same dollar, our ability to treat excessive forest fuels buildup around our communities in the Wildland-Urban Interface Zone. This obviously increases potential fire risks to the home and property owners within the District.

The higher priority has to obviously be fire protection, thus this request for any amount available, up to the programs' entire seasonal costs. This request is not an all or nothing request. Every dollar granted means a Forest Service dollar goes towards its true goal of Fuels Reduction and our community holds down auto & burn emissions by participating in our program. Even a 25% or 50% cover of our Neighborhood Fuels & Biomass Reduction Program is better than no dollars at all, although preferably a full 100% coverage would accomplish the full intent of both programs.

Thank you for your time and consideration of our request.

PROJECT DESCRIPTION:

Introduction:

California Public Resources Code (PRC) 4291 requires home and property owners, Statewide, to reduce flammable vegetation around all homes and structures, to a set criteria, legally enforceable by CALFIRE. Popularly known as "creating Defensible Space", the removal of this vegetation creates a large amount of biomass material which must be disposed of properly and legally.

When it first became law a few years back, the common solution for home owners was to either burn the material on site (potential escape of fire and fire emissions) or load the material into pickups or garbage bags into the car and head for the nearest landfill.

Most fire districts, ours included for obvious reasons, didn't like the first option. The second option tended to end up with only a bare minimum of work getting done in order to create the least amount of biomass that had to be removed. Or large amounts of woody biomass would be dumped at the end of remote roads, usually on public property, which totally defeated the purpose of PRC 4291.

In order to solve both problems, most rural fire protection districts applied for, and received funding from, California's Prop. 40, administered through CALFIRE. We have used that funding the past few years, through 2009, when it ran out. We were able to keep the program running in 2010 by the one-time infusion of ARRA Stimulus funding. Such funding allowed us to create a seasonal paid staff that travels the District, at home or property owner's request, to pick up their biomass material created while complying with PRC 4291. There is no limit to amount they generate so we get the maximum "bang for our buck" of neighborhood fuels & biomass reduction, through this service. We then reuse or repurpose this material through programs not available to the individual, due to our economy of size and scale.

This did two positive things. First, it reduced the open air burning of vegetation material, almost eliminating this practice on private holdings here in the Tahoe Basin, not to mention fire escape potential. (It is still perfectly legal for individuals to do these burn piles on "burn days", we just wish to continue to discourage it by offering a better option through curbside pickup.) Obviously, from an AQMD standpoint, this is an important amount of emissions not being created.

Secondly, and direct to this AQMD program, it reduced significantly, within our District's borders, the Vehicle Miles Traveled (VMT), using Privately Owned Vehicles (POV), by home and property owners, in order to meet compliance requirements of disposal.

To address this second part, let me provide an estimate of the scale of this program. In 2010 we picked up and either moved or repurposed over 8600 cubic yards of biomass. Our calculations (see below) show that up to 167,000 miles of travel by privately owned vehicles have been replaced by under 10,000 miles of travel by our District's Neighborhood Fuels Reduction vehicles. It allows biomass transport and reutilization, on a scale unavailable to the individual and reduces emissions on a large scale.

Our Program clearly has a cost and environmental benefit, not only by reducing the various automotive generated emissions but also less biomass being burned in the open. It also allows for the positive usage of much of the biomass in controlled firing at co-gen plants. Further, much material is used in local erosion control projects which allow for the slow

release of the carbon sequestered in the biomass material and, at the same time, protect water quality and habitat here in the Tahoe Basin.

As mentioned in the Project Outline, in previous years, this District Program has been funded primarily from Prop. 40 Funds, through CALFIRE and, in 2010, the Federal ARRA Stimulus program. However, neither source of funding is available for 2011 or beyond. In order to continue the program, we must draw from funds more formally allocated to actual Forest Fuels Reduction issues by the US Forest Service (USFS).

To help property and home owners comply with PRC 4291, and cut VMT's of POV's, means less can be spent on Fuels Reduction Projects in the Wildland-Urban Interface (WUI Zones). Both are equally important programs of reducing Wildfire Risk to Communities, as identified by the Blue Ribbon Commission of experts and our Community Wildfire Protection Plan, following the Angora Fire in the Lake Tahoe Basin.

In others words, simply put, "we are robbing Peter," who is trying to reduce forest fuel loads and fire intensity potential, "to pay for Paul's" property clean-up disposal costs requiring a long drive to dispose of their created biomass.

Without additional funding, even partial program costs, such as from this proposal, eventually we can only fund the Fuels Reduction programs the USFS funds were allocated for. That means home and property owners must either return to burning or get back on the road and do it themselves, with all that would mean for emissions and a variety of other environmental factors.

Specific Information for Meeks Bay Fire Protection District:

PRC 4291 requires Statewide, specific measures and actions, by home and property owners, to reduce the threat of wildfire on privately owned property. Commonly called "Defensible Space", it requires modification, and significant removal of, vegetation within 100 feet of all buildings and structures, at the owners' expense.

This modification of vegetation creates a variety of types of biomass materials which must be disposed of properly. Except for relatively rare instances of prescribed fire events consuming "burn piles", this usually means the home or property owner must arrange for this biomass material to get from their location to the nearest approved landfill facility.

Large projects typically rent dumpsters and place them on-site, using landscaping companies and their labor to fill them. However, in our District, few such events are of a scale to require this. Following over 5

years of CALFIRE and local jurisdiction enforcement of PRC 4291, now the vast majority of curbside pickups, are what we call yearly maintenance of defensible space. In other words, clean up the dead and downed wood, rake the needles, clean off the roof and pick up the downed bark and cones...EVERY YEAR.

Here in Meeks Bay's District, the nearest approved biomass acceptance facility is located 22 miles north, off US Highway 89, just south of the Town of Truckee. On average, a home or property owner must make a round trip of some 44 miles, in order to dispose of this accumulated material, required under California State PRC 4291.

Meeks Bay FPD has quantified these materials as to types and volumes, based on actual field work, including this same curbside pickup program, over the past 5 plus years. The normal method is for the home or property owner to bag small biomass materials; using the common "black trash bag" we are all familiar with. They then call us for chipping, if needed on larger material, and biomass pickup. The average call in 2010 produced 6.6 cubic yards of biomass per property.

Such bags contain, on average, about 1/3 cubic yard of biomass, most often chips, cones, pine needles, bark, small limbs and twigs. Further, on average, the home or property owner throws 6 or 7 of these into their vehicle and makes that round trip drive of 44 miles to the landfill, to dispose of them, at a set cost of \$15-20 per load, for those 2-3 cubic yards of biomass. With 6.6 yards per property, that would be 3 round trips to the landfill if the home or property owner was required to make that drive.

In 2010, Meeks Bay FPD's Neighborhood Fuels & Biomass Reduction Program, hauled over 8600 cubic yards of biomass. If the individual home and property owners had to do this on their own, with POVs, that could mean as many as 3800 round trips of 44 miles each, to legally dispose of biomass, required to be removed from their property, by code. In short, a total of 167,200 miles driven, equal to almost 8 trips around the Earth! Our program, using a towed chipper, a 20 cubic yard dump truck, and a 10 yard dump trailer, towed by a 1 ton pickup, removed safely and efficiently, this amount of biomass at a season's cost of \$ xxx.00. Further, our total distance traveled was under 10,000 miles, to collect, sort and stage this material for repurposing and reutilization.

Depending on demand and supply, there are some additional miles traveled, after this point, but not by our District's personnel or equipment, so they are not included here. These miles would be the large semi-truck, pulled "chip trailer" with approximately 100 cubic yards per trailer, going to the co-gen plants.

We usually stage our collected chipped material at either Sugarpine Point State Park or Homewood Mountain Resort, while clean needles are sourced to Homewood for erosion control. Neither service is available to the individual home or property owner.

There, the chain of our control ends as the material is bulk transported to the nearest operating co-gen plant, usually Loyaltan, but sometimes as far as Quincy or Susanville. On arrival, the trucking firm receives a cost per ton, which pays a partial amount of the transportation costs. We do pay a fixed amount into the fund that pays for that collection and bulk transport, as part of our program, usually operated by Placer County.

We estimate that continuing to carry out our curbside pickup program, for biomass, eliminates at least 140,000 miles per year driven in POVs. This is the figure we are using in our calculations for this RFP.

MATCHING FUNDS

We have a very large available figure in our matching funds, primarily in "soft match" based on our owned equipment and its' fair market rental value. The District will also provide some hard dollar matches, primarily in paying for the administrative side of handling this program.

Remember, we are not asking for a "all or none" decision. Any amount will help. The various match percentages may change based on awarding of less than the full program request but, will always be at a reasonably high level combination of soft and hard match monies.

PROJECT ORGANIZATION AND BACKGROUND

The Meeks Bay Fire Protection District has had numerous years of success in procuring and administering various grants, the largest being from the US Forest Service (\$600+k) for our various Forest Fuels and Neighborhood Fuels & Biomass Reduction programs. Indeed, we have received grants from EDCO/AQMD through AB2766 in the past. We've also received grants for other multi-jurisdictional projects and have completed them successfully, ultimately benefiting the public we serve. We have great working relationships with our customers, and are in constant communications with them via our newsletters, website, newspaper articles, Twitter and our 4th of July Community Pancake Breakfast. We are a "green" agency, and are sincerely interested in reducing both vehicle and environmental emissions as well as repurposing generated biomass.

WORK STATEMENT:

Our seasonal work crew, a supervisor and 3 to 4 crew members, usually start prepping our equipment in early June. Under the guidelines of this RPF, they would not be under this grant funding until 1 July per the requirements. Any time incurred prior to that would be District paid. Depending on weather, they will work through the early part of Nov. For 2012, under the terms of this RPF, they could start earlier in May of 2012, again depending on weather. As a well established "machine", our Neighborhood Fuels & Biomass Reduction Crew have an excellent track record these past few years.

FUNDING REQUEST & MATCHING FUNDS:

Description AB2766 Funds Match Funds In-Kind Funds Total Costs

1 July 2011 to 30 June 2012				
Neighborhood Fuels & Biomass Removal Program	\$ 60,000			\$ 60,000
(or any percentage of this)				
MBFPP Equipment				
Fair Value Lease				
(100 work days at \$800/day)		\$ 80,000		\$ 80,000
District Oversight and Administration			\$ 7,200	\$ 7,200
Acknowledgments & Program PR to home owners		\$ 2,800	\$ 2,000	\$ 4,800
Cost of Arranging for Biomass Transfer Point		\$ 5,000		\$ 5,000
TOTALS	\$ 60,000	\$ 82,000	\$ 15,000	\$ 157,000

SCHEDULE OF DELIVERIES:

Activity	Lead	Timing
Sign agreements with AQMD	MBFPP	1 st Week
Promote program usage within Community	MBFPP	on-going
Begin Season of Chipping and Biomass pick up	MBFPP	1 July
Procure Logos, Trim and acknowledgment info	MBFPP	1 st Month
Install Logos and Trim	MBFPP	1 st Month
Acknowledge AQMD & AB2766 Funding	MBFPP	on-going
Mitigation/usage/scheduling monitoring	MBFPP	on-going
Grant and Fiscal Administration	MBFPP	on-going
Progress Reports to AQMD/EDCO	MBFPP	as required