



Supervisors Travel 7-30-13 Agenda

5 messages

Joe Harn <joe.harn@edcgov.us>

Mon, Jul 29, 2013 at 6:53 AM

To: The BOSONE <bosone@edcgov.us>, The BOSTHREE <bosthree@edcgov.us>, The BOSTWO <bostwo@edcgov.us>, The BOSFIVE <bosfive@edcgov.us>, The BOSFOUR <bosfour@edcgov.us>, Theresa Daly <theresa.daly@edcgov.us>, Edward Knapp <ed.knapp@edcgov.us>

Cc: Cindy Johnson <cynthia.johnson@edcgov.us>, Jim Mitrisin <jim.mitrisin@edcgov.us>

Ladies and Gentlemen,

Regardless of how you vote on this item, I hope we all agree that this is an extremely expensive administratively, inefficient way to conduct the County's Business. Hopefully, your Board will adopt procedures or practices that prevent the County from getting into this position in the future. The current situation is clearly unfair to our partner, the County Chamber.

I do not expect members of the Board of Supervisors to be experts on the County Travel Policy and the requirements of AB -1234.

However, we have all attended mandatory AB - 1234 training. I do expect the County staff that advise you to be knowledgeable regarding requirements of the Government Code and County Policy.

We are in this position at this late date because members of the County staff have not brought this matter to your attention at a much earlier date.

Based on the information that I have at this time, I may or may not have the authority to pay this bill regardless of your action on July 30th. It would be helpful if your Board adopted a finding along with this agenda item indicating that the letter and intent of AB - 1234 and our County Travel Policy have been complied with in this situation.

Below is Government Code Section 53232.3:

53232.3. (a) If a local agency reimburses members of a legislative body for actual and necessary expenses incurred in the performance of official duties, then a local agency shall provide expense report forms to be filed by the members of the legislative body for reimbursement for actual and necessary expenses incurred on behalf of the local agency in the performance of official duties. Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel.

(b) Expense reports shall document that expenses meet the existing

policy, adopted pursuant to Section 53232.2, for expenditure of public resources.

(c) Members of a legislative body shall submit expense reports within a reasonable time after incurring the expense, as determined by the legislative body, and the reports shall be accompanied by the receipts documenting each expense.

(d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

(e) All documents related to reimbursable agency expenditures are public records subject to disclosure under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1).

Joe Ham
Auditor-Controller
El Dorado County



Jim Mitrisin <jim.mitrisin@edcgov.us>

Agenda Item 3, 7-30-13, Santiago Travel to NACO in Washington DC

2 messages

Joe Harn <joe.harn@edcgov.us>

Tue, Jul 30, 2013 at 11:27 AM

To: The BOSTHREE <bostthree@edcgov.us>, The BOSFIVE <bosfive@edcgov.us>, The BOSFOUR <bosfour@edcgov.us>, The BOSONE <bosone@edcgov.us>, The BOSTWO <bostwo@edcgov.us>, Theresa Daly <theresa.daly@edcgov.us>, Edward Knapp <ed.knapp@edcgov.us>

Cc: Jim Mitrisin <jim.mitrisin@edcgov.us>

Ladies and Gentlemen:

There seemed to be some concern about my office's handling of this matter.

My office has no record of ever receiving a claim for this trip. About \$3,000 was charged to the Board Clerk's credit card for this trip. The Board Clerk has never provided any receipts, records etc. to support these charges. The failure to provide to documents supporting the amounts charged appear to be a violation of the County's credit card policy.

Let me know if you have any further questions.

Joe Harn
Auditor-Controller
El Dorado County

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Thank you.

Jim Mitrisin - El Dorado County <jim.mitrisin@edcgov.us>

Tue, Jul 30, 2013 at 3:08 PM

To: Joe Harn <joe.harn@edcgov.us>

Cc: The BOSTHREE <bostthree@edcgov.us>, The BOSFIVE <bosfive@edcgov.us>, The BOSFOUR <bosfour@edcgov.us>, The BOSONE <bosone@edcgov.us>, The BOSTWO <bostwo@edcgov.us>, Theresa Daly <theresa.daly@edcgov.us>, Edward Knapp <ed.knapp@edcgov.us>

Joe is correct, the NACO travel claim has not been forwarded to the Auditor's office. We knew Board approval had not been met and short of that approval, the claim would have been (appropriately) returned. I will have travel documents and associated backup to the Auditor's office as soon as possible following today's meeting and apologize for the delinquency of this filing.

Jim Mitrisin
Clerk of the Board of Supervisors
County of El Dorado
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