



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

March 30, 2023

Authority:

Section 311(c)(1) of the Public Health Service Act
(42 USC 243(c)(1))

American Rescue Plan Act of 2021, ([P.L. 117-2](#))

CDC Crisis Response: Covid 19 Public Workforce

Dear Partners!

This letter covers the reimbursement for the Cooperative Agreement for Emergency Response: Public Health Crisis Response funding through the American Rescue Plan Act of 2021, P.L. 117-2. This funding is intended to establish, expand, train, and sustain a response-ready public health workforce at STLT levels. Funding for activities is covered for the period July 1, 2022, through June 30, 2024.

Please review the IZ Champion Program Supplement (Attachment 1) which highlights IZ Champion Program allowable activities to support the hiring, recruiting, and training of a public health workforce.

Submission Requirements:

In acceptance of the approved No Cost Extension for the Workforce Development Funding Grant, you will receive instructions and updated required documentation to complete and return to CDPH at: CDPHSchoolsWFD@cdph.ca.gov.

CDPH Center for Infectious Disease, MS 0500 ● P.O. Box 997377 ● Sacramento, CA
95899-7377

(916) 650-6416 ● (916) 650-6420 FAX
Internet Address: www.cdph.ca.gov



Reporting Requirements:

Submit Semi-Annual Staffing Plans and Expenditures to CDPH following the schedule below.

Year/Semi-Annual	Reporting Period	Due Date
Year 2/Q2 Year 2/Q3	October 1, 2022 – March 31, 2023	April 14, 2023
Year 2/Q4	April 1, 2023 – June 30, 2023	July 14, 2023
Year 2/Q1	July 1, 2023 – September 30, 2023	October 14, 2023
Year 3/Q2 Year 3/Q3	October 1, 2023 – March 31, 2024	April 14, 2024
Year 3/Q4	April 1, 2024 – June 30, 2024	Close-out Reporting August 14, 2024

Reimbursement/Invoicing:

In acceptance of the approved No Cost Extension for the Workforce Development Funding Grant, you will receive the assigned agency Supplier ID number with a revised invoice template to complete and return to CDPH at: CDPHSchoolsWFD@cdph.ca.gov.

If you have any questions or need further clarification, please reach out to Diannah Thomas, Project Manager at CDPHSchoolsWFD@cdph.ca.gov.

Sincerely,

Amy Kile-Puente
Acting Division Chief
Division of Communicable Disease Control
California Department of Public Health

Attachments

- Attachment 1: IZ Champions Program Supplement
- Attachment 2: Funding Allocations