



CONTRACT #5873  
for  
PREHOSPITAL ADVANCED LIFE SUPPORT, AMBULANCE AND  
DISPATCH SERVICES

Between

COUNTY OF EL DORADO

and

CALIFORNIA TAHOE EMERGENCY SERVICES  
OPERATIONS AUTHORITY (CTESOA)

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**AGREEMENT FOR SERVICES #5873**  
Prehospital Advanced Life Support, Ambulance, and Dispatch Services

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**THIS AGREEMENT** is made and entered into by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "County"), and California Tahoe Emergency Services Operations Authority, a Joint Powers Authority, duly qualified to conduct business in the State of California, whose principal place of business is 3066 Lake Tahoe Boulevard, South Lake Tahoe, California 96150, (hereinafter referred to as "Contractor");

**RECITALS**

**WHEREAS**, County desires to ensure that when persons in the County of El Dorado request, or have dispatched, prehospital Advanced Life Support service, be it for an emergency, special event, or for routine medical transportation, they will receive a consistent level of service that meets or exceeds the minimum acceptable standards as established by the State of California Health and Safety Code, Division 2.5; California Code of Regulations, Title 22, Division 9; the California Emergency Medical Services Authority; and the County Emergency Medical Services (EMS) Agency;

**WHEREAS**, County Service Area No. 3 (CSA 3), was duly organized pursuant to the provisions of Section 25210.1 et seq., of the Government Code of California, to make available to the property owners and residents ambulance services within that area; as authorized by Section 25210.4 (a)(8);

**WHEREAS**, the County conducted an open and competitive process to select a provider of emergency ambulance services in order to establish an exclusive operating area in CSA 3 pursuant to Health & Safety Code 1797.224;

**WHEREAS**, by action of the Board of Supervisors on June 22, 2021 the Operations Contractor was formally awarded Request for Proposal (RFP) 21-990-036 for the provision of prehospital advanced life support, ambulance, and dispatch services in CSA 3;

**WHEREAS**, County desires to contract with Contractor for the exclusive provision of specified Prehospital Advanced Life Support ambulance and dispatch services;

**WHEREAS**, Contractor has represented to County that it is specially trained, experienced, expert and competent to perform the special services required hereunder and County has determined to rely upon such representations;

**WHEREAS**, it is the intent of the parties hereto that such services be in conformity with all applicable federal, state and local laws;

**WHEREAS**, County has determined that the provision of such services provided by Contractor are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(b), El Dorado County Charter, Section 210(b)(6), and/or Government Code Section 31000;

NOW, THEREFORE, County and Contractor mutually agree as follows:

## ARTICLE I – DEFINITIONS

- Advanced Life Support (ALS) means special services designed to provide definitive prehospital emergency medical care, including, but not limited to, cardiopulmonary resuscitation, cardiac monitoring, cardiac defibrillation, advanced airway management, intravenous therapy, administration of specified drugs and other medicinal preparations, and other specified techniques and procedures administered by authorized personnel under the direct supervision of a base hospital as part of a local emergency medical services system at the scene of an emergency, during transport to an acute care hospital, during interfacility transfer, and while in the emergency department of an acute care hospital until responsibility is assumed by the emergency or other medical staff of that hospital or as otherwise defined by the U.S. Department of Health and Human Services, Federal Health Care Finance Administration, and Health and Safety Code § 1797.52.
- Ambulance means a vehicle that is specially constructed, modified or equipped, and used for the purpose of transporting sick, injured, convalescent, infirm, or otherwise incapacitated persons.
- Ambulance arrival at the Emergency Department (ED) - the time ambulance stops at the location outside the hospital ED where the patient will be unloaded from the ambulance.
- Ambulance Billing means a County department/division or contractor authorized by the Board of Supervisors to perform ambulance billing on behalf of the County.
- Ambulance Patient Offload Time (APOT) the time interval between the arrival of an ambulance patient at an ED and the time that the patient is transferred to an ED gurney, bed, chair, or other acceptable location and the emergency department assumes responsibility for care of the patient as defined in Health and Safety Code Section 1797.120. (b).
- Ambulance Service means a licensed person or entity that is specially trained, equipped, and staffed to provide ambulance transportation services, including providing care to ill or injured persons.
- Arrival at the Scene means the moment an ambulance crew notifies the Dispatch Center that it is fully physically stopped (wheels stopped) at the location where the ambulance or medical transportation vehicle shall be parked while the crew exits to approach the patient. In situations where the ambulance has responded to a location other than the scene (e.g., pickup point or staging areas for hazardous scenes), arrival “at scene” shall be the time the ambulance or medical transportation vehicle arrives at the pickup point or designated staging location (wheels stopped). The County EMS Agency Medical Director may require Contractor to log time “at patient” for medical research purposes. However, during the term of this Agreement, “at patient” time intervals shall not be considered part of the contractually stipulated response time.

- Base Hospital means one of a limited number of hospitals that, upon designation by the local EMS agency and upon the completion of a written contractual agreement with the local EMS agency, are responsible for directing the advanced life support system or limited advanced life support system and prehospital care system assigned to it by the local EMS agency in accordance with Health and Safety Code Section 1797.58 and Title 22 Section 100169.
- Basic Life Support (BLS) means the level of service including emergency medical care and transport of injured or ill persons performed by authorized personnel who possess a valid certificate to perform the procedures specified in Health and Safety Code Section 1797.60.
- Cancelled Run means a call that is cancelled prior to making patient contact.
- County means the County of El Dorado, a political subdivision of the State of California. The County Chief Administrative Office through the County EMS Agency is responsible for the direct oversight of prehospital emergency and non-emergency medical care in the County of El Dorado.
- Critical Care Transport (CCT) means a transport during which a patient requires a level of medical care and/or observation that exceeds the standard scope of practice for County accredited paramedics. Such services may be rendered by specially trained and authorized paramedics, or registered nurses, physicians, respiratory therapists, perfusionists, physician's assistants, nurse practitioners or nurse midwives as determined by the physician responsible for the patient and the County EMS Agency Medical Director.
- Critical Care Transport Paramedic means an Emergency Medical Technician-Paramedic (EMT-P) that has been specifically trained and authorized to provide certain critical care services that are beyond the normal scope of EMT-P's working within the County, in accordance with Title 22 Section 100144.
- Dedicated Standby Ambulance, for the purposes of this Agreement, means a fully staffed ambulance committed to provide standby ambulance services during the course of a special event.
- Designated Dispatch Center, for the purposes of this Agreement, means the dispatch agency designated by County as the Command Center for the CSA 3 Primary Response Area to dispatch and track requests for emergency medical services within El Dorado County.
- Dry Run means a call that does not result in a patient transport.
- Electronic Prehospital Care Report (ePCR) means an electronic form approved by the County EMS Agency for the purpose of documenting all patient care provided in the County of El Dorado. The ePCR shall also include all required billing information.
- Emergency means a condition or situation in which an individual has a need for immediate medical attention, or where the potential for such need is perceived by emergency medical

personnel, a public safety agency, or may reasonably be perceived by any prudent layperson; any sudden or serious illness or injury requiring immediate medical or psychiatric attention under such circumstances in which a delay in providing such services may aggravate the medical condition or cause the loss of life or an unknown situation; furthermore, any case declared to be an emergency by a physician or determined to be an emergency through the use of an Emergency Medical Dispatch system approved by the County EMS Agency Medical Director.

- Emergency Medical Dispatch (EMD) means medical dispatch protocols and pre-arrival instructions approved by the County EMS Agency Medical Director and EMS Agency Administrator, based on the Emergency Medical Dispatch National Standard Curriculum as the standard.
- Emergency Medical Response means responding immediately to any request for ambulance service for an emergency medical condition. An immediate response is one in which the ambulance vehicle responding begins as quickly as possible to take the steps necessary to respond to the call.
- Emergency Medical Service and Medical Transportation Ordinance means an ordinance adopted by the County Board of Supervisors that sets the standards and/or definitions for emergency medical services and medical transport; personnel and training requirements; equipment and supply requirements; response times; communication requirements; and medical transportation service requirements. It empowers the County EMS Agency through the County Chief Administrative Office to monitor performance; enforce standards, if necessary; and act in an impartial manner as an arbitrator in matters of citizen complaints.
- Emergency Medical Services (EMS) means the medical services provided in an emergency.
- Emergency Medical Services Agency (EMS Agency) means the administrative agency designated through the Chief Administrative Office by the County Board of Supervisors pursuant to Health and Safety Code, Section 1797.200.
- EMS Agency Administrator means the County employee designated by the Chief Administrative Officer to oversee the EMS Agency.
- Emergency Medical Services Aircraft (EMS Aircraft) means any aircraft utilized for the purpose of prehospital emergency patient response and transport. EMS aircraft includes air ambulances and all categories of rescue aircraft.
- Emergency Medical Technician-I (EMT-I) means an individual trained in all facets of basic life support (as defined in Health and Safety Code Section 1797.60) according to standards prescribed in the California Code of Regulations, Title 22, Chapter 2, and who has a valid State of California certificate. This definition shall include, but not be limited to, EMT-I Fire Science (FS) and EMT-I-Ambulance (A).

- Emergency Medical Technician-Paramedic (EMT-P) means an individual who is educated and trained in all elements of prehospital Advanced Life Support; whose scope of practice is to provide Advanced Life Support in accordance with the standards prescribed in the California Code of Regulations, Title 22, Chapter 4; and who has a valid State paramedic license. Paramedics working in El Dorado County must additionally be accredited according to standards established by the County EMS Agency Medical Director.
- Hospital Turnaround Time means the length of time from arrival at hospital to the time that an ambulance or medical transportation vehicle is available to respond to a call.
- Medical Director means the medical director of the County Emergency Medical Services Agency.
- Member Agency means a member agency of the California Tahoe Emergency Services Operations Authority.
- Mobile Intensive Care Nurse (MICN) means a registered nurse who is licensed by the California Board of Registered Nursing and who has been authorized by the medical director of the local County EMS agency as qualified to provide prehospital Advanced Life Support or to issue instructions to prehospital emergency medical care personnel within an EMS system according to standardized procedures developed by the local County EMS Agency.
- Non-dedicated Standby Ambulance, for the purposes of this Agreement, means a fully staffed ambulance that may be posted to a specific locale to be available to provide standby ambulance services during the course of a special event, but may be dispatched to another location at any time.
- Non-emergency call means a situation in which there is no perceived need for immediate action, attention, or decision-making to prevent death or to reduce suffering.
- Part-Time Advanced Life Support (PTALS) means those ALS units that meet every ALS provider requirement except the provision that they be available on a continuous 24-hours-per-day basis. For this level of service, they may not advertise themselves as being approved ALS service, and they may only respond to ALS calls at such times as the staffing and equipment meet ALS standards.
- Physician means an individual licensed by the State as a doctor of medicine or doctor of osteopathy.
- Prehospital Care Report (PCR) means the form approved by the County EMS Agency for the purpose of documenting all patient care provided in El Dorado County. If service entity is providing service under contract with El Dorado County, the PCR shall also include all required billing information.



- Primary Response Area means a geographical area designated by the County as an emergency medical services zone as defined in Appendix A, marked “Response Areas,” incorporated herein and made by reference a part hereof.
- Priority Dispatch means an emergency medical dispatch program that includes an emergency medical dispatch priority reference system, approved pre-arrival instructions, and certified Emergency Medical Dispatchers (EMD’s).
- Registered Nurse means an individual licensed by the State of California Board of Registered Nursing.
- Response Time means the time interval from the Time of Dispatch to Arrival at Scene, as these terms are identified herein.
- Special Event means an event where spectators and/or participants in the event have a potential for illness or injury, or any situation where a previously announced event results in a gathering of persons in one general locale, sufficient in numbers, or engaged in an activity, that creates a need to have one or more EMS resources at the site as defined by EMS Agency Policy issued by the EMS Agency Medical Director.
- System Standard of Care means the most current versions of the County’s Emergency Medical Service and Medical Transportation Ordinance, the County EMS Agency Policy and Procedure Manual, and any written directives issued by the County EMS Agency Medical Director.
- Time of Dispatch means the moment that the ambulance or medical transportation entity is first made aware of the call back number, the address of the patient or passenger, and either: (i) in the case of ambulance request the presumptive patient condition as defined by EMD; or (ii) in the case of medical transportation the requested level of service.
- Turn out Time means the time from the moment that the ambulance or medical transportation entity is first provided the call information to the moment that the vehicle leaves its present position to respond to the call (wheels move).
- Unit Hour means a fully staffed and equipped ambulance available for or involved in emergency medical response for one hour.
- Unit Hour Utilization Ratio (UHUR) means a measure of system productivity that is calculated by dividing the number of transports by the number of Unit Hours produced during any specific period of time. For example, if a system operates one unit for 24 hours (24 Unit Hours) and transports twelve (12) patients in that period, its UHUR would be 0.50 (12 (transports) ÷ 24 (Unit Hours) = 0.50 UHUR).

## ARTICLE II – GENERAL PROVISIONS

### SECTION 2.1- Scope of Services and Standards of Service for Prehospital ALS

This Agreement is for emergency ambulance service: (9-1-1) emergency response, non-emergency (seven-digit), ALS ambulance, inter-facility transports not exceeding one hundred (100) miles of patient-loaded travel, and critical care transport ambulance services, including ambulance dispatch, and other services as specified herein.

The Contractor is responsible to respond to one hundred percent (100%) of the emergency and non-emergency prehospital ALS ambulance calls that are dispatched by the designated dispatch center that originate within the Contractor’s Primary Response Area, for the entire population of CSA 3 South Shore Area, and a part of Alpine County (specifically, the response areas identified on the maps in Appendix A), except for the “Tahoe West Shore Zone of Benefit” in the County of El Dorado. When all ambulances in service are committed, mutual aid request provisions shall be followed.

EMS Aircraft used for the purpose of prehospital emergency patient response and transported are provided by established public and private operators and will not be the responsibility of Contractor. Additionally, County may grant limited special exceptions to allow the use of specialized critical area ground transportation units if such units provide medically necessary services not provided by Contractor, if such units are operated by receiving facility specialty transport teams, and County determines that granting the exception is in the public interest.

Performance in this Agreement means appropriately staffed and equipped ambulances at the ALS level which respond within defined Response Time standards and performance standards pursuant to the requirements established by the County and articulated in this Agreement. Clinical performance must be consistent with approved local medical standards and protocols. The conduct of personnel must be professional and courteous at all times. In the performance of its obligation hereunder, it is agreed that Contractor is subject to medical control or direction of the County.

#### 2.1.1 Emergency Medical Standards and Requirements:

- A. Contractor shall provide prehospital ALS ground ambulance service response on a continuous twenty-four (24) hour per day basis, unless otherwise specified by the County EMS Agency, in which case there shall be adequate justification for the exemption, as provided in the California Code of Regulations, Title 22, Division 9, Chapter 4, Article 7, Section 100168.
- B. Contractor shall at all times meet the requirements set forth by the California Highway Patrol; the California Vehicle Code; the State of California Health and Safety Code; the State of California Emergency Medical Services Authority; the California Code of Regulations; the County Emergency Medical Service and Medical Transportation Ordinance; County EMS Agency Policies, Procedures and Field Treatment Protocols; and any and all other applicable laws, statutes, ordinances, regulations, policies, directives, local rules and resolutions regulating prehospital ALS services provided under this Agreement (and any changes and amendments to any of them), including but not by way of limitation, personnel, ambulances, equipment, services, and

supplies. In the event of any conflicting laws, statutes, ordinances, policies, directives, resolutions, local rules or regulations, the more stringent requirement shall be met.

- C. Contractor, on behalf of itself or a subcontracted responding unit, shall not advertise itself as providing ALS ambulance services unless routinely providing ALS ambulance services on a continuous twenty-four (24) hour per day basis, as provided in the California Code of Regulations, Title 22, Division 9, Chapter 4, Article 7.
- D. Part-Time ALS (PTALS) units that meet all ALS ambulance service requirements except the provision that the service be available on a twenty-four (24) hour per day basis may provide part-time service, if the County EMS Agency allows the service to be exempt from this requirement. For this level of ambulance service, the service may not advertise itself as being an approved ALS ambulance service, and they may only provide services at the ALS level at such times as the staffing and equipment meet ALS standards.

2.1.2 System Designations:

- A. The designated Base Hospital provides on-line medical control according to the California Health and Safety Code, Division 2.5, Section 1798.000 through and including Section 1798.104. The designated Base Hospital for CSA 3 is Barton Memorial Hospital.
- B. The designated Dispatch Center for CSA 3 is City of South Lake Tahoe (City) Dispatch Center. Contractor shall respond to requests for prehospital ALS services from the designated Dispatch Center.

2.1.3 System Status Management: Contractor shall implement services under this Agreement as a part of the emergency medical response system within the designated Primary Response Area, and adhere to a System Status Management Plan developed by the Contractor and approved by the County EMS Agency. Such plan shall be in place at all times during the term of this Agreement. Contractor shall submit to the County EMS Agency for review and approval any proposed material or permanent changes to the System Status Management Plan at least fifteen (15) calendar days in advance of implementation of any proposed changes. County shall not unreasonably withhold approval. Approval shall be in writing.

When an individual works in excess of the consecutive hours allowed by the Contractor's approved System Status Management Plan, an exception to the System Status Management Plan may be requested by submitting the request in writing to the Contract Administrator. Similarly, when an individual is not allowed at least twelve (12) consecutive hours off immediately following any four (4) twenty-four (24) hour periods worked, an exception may be requested by submitting the request in writing to the Contract Administrator.

- A. The maximum UHUR for twenty-four (24) hour ambulance transport unit crews shall not exceed 0.40 continuously without County approval. County shall review the System Status Management Plan any time the ratio of transports to unit-hour production exceed 0.40 UHUR, and may recommend remedial corrections to the Plan. Contractor may

notify County at any time Contractor deems UHUR levels necessitate a review of the System Status Management Plan.

2.1.4 Changing Service Demand Levels: In the event that the service demand level significantly changes during the period of the Agreement, and such change requires the Contractor to materially adjust the amount of ambulance coverage, the County and Contractor shall negotiate in good faith to determine whether revisions to the Agreement are appropriate and necessary to address the change in service demand levels. The Contractor shall not increase or decrease the service coverage without written consent of the County.

2.1.5 Emergency Medical Service Requirements:

- A. Ambulances shall transport each patient in need of or requiring transport to the designated Base Hospital or as directed by on-line medical control at the Base Hospital.
- B. Contractor shall promptly respond with an ambulance to the emergency call, or schedule a time to respond that is acceptable for non-emergency calls, and shall complete that run, unless diverted by the designated Dispatch Center pursuant to the Contractor's System Status Management Plan.
- C. Ambulance crew shall notify the designated Dispatch Center when en route, upon arrival at scene, upon departure from scene, upon arrival at hospital, and upon departure from hospital. Ambulance crew shall notify the designated Dispatch Center when they are committed to a call, out of service, back in service after an out-of-county trip, or when any other status change occurs.
- D. Contractor shall not cause or allow its ambulances to respond to a location without receiving prior approval to respond from the designated Dispatch Center for such service at that location. Ambulance crew shall immediately notify the designated Dispatch Center to be assigned to an incident in any circumstance involving an emergency response at a location not previously approved by the designated Dispatch Center.
- E. In the event that an ambulance is unable to respond to a request for ambulance service, the ambulance crew shall immediately notify the designated Dispatch Center.
- F. Ambulance crew shall notify the Base Hospital and give a report on patient status, treatment given, and estimated time of arrival. Contractor shall ensure that all personnel shall communicate current and ongoing patient assessments to the Base Hospital, and collaborate with Base Hospital in the provision of care, and follow physician or MICN direction as instructed.
- G. Contractor shall ensure that personnel are familiar with local geography throughout the Primary Response Area.

- H. Contractor shall allow inspections, site visits, or ride-alongs at any time by County EMS Agency staff, with reasonable notice, for purposes of Agreement compliance and medical quality assurance. This section does not override County's rights and responsibilities under Title 22 to perform unannounced site visits. County will respect any applicable due process in regard to employee rights when conducting an investigation.

#### 2.1.6 General Provisions

- A. County and Contractor agree that County shall bill patients for all ALS services provided by this Agreement.
- B. County shall own and manage all accounts receivable associated with this Agreement. The Contractor shall not engage in any billing activity associated with services provided by this Agreement.
- C. County shall bill patients for ALS services based on the most current adopted Ambulance Rate Schedule approved by Resolution of the El Dorado County Board of Supervisors as shown in Appendix B, marked "2021 El Dorado County Ambulance Rate Schedule," incorporated herein and made by reference a part hereof, and as amended from time to time.

#### 2.1.7 Personnel Requirements:

- A. Contractor shall maintain a minimum staffing level of not less than one (1) EMT-I and one (1) EMT-P for each in-service ambulance.
- B. Contractor shall ensure that all paramedic personnel are licensed by the State of California and accredited with the County EMS Agency. Contractor shall ensure that EMT-I and EMT-P personnel are certified in El Dorado County. Personnel whose certification/accreditation has lapsed shall not be allowed to provide prehospital care within El Dorado County until they have met all requirements to bring current their certification/accreditation. Contractor shall ensure compliance with all EMT-I and EMT-P regulations from the State of California Health and Safety Code, Division 2.5, and Title 22, Division 9, and ensure that the County EMS Agency Policies, Procedures, and Field Treatment Protocols are followed. For each new employee, Contractor shall provide a copy of such records of certification and/or accreditation to the County EMS Agency.
- C. In the case of Critical Care Transport (CCT) ambulance, each CCT ambulance shall be staffed with a minimum of one (1) EMT-I and one (1) registered nurse qualified at the appropriate level or a physician to provide critical care during transport, as agreed upon by the sending hospital. Each ambulance shall be equipped with appropriate medical equipment and supplies.
- D. Contractor shall ensure that the medical certification and/or accreditation level of all personnel be available on request. Said identification shall be worn as deemed operationally necessary.

- E. Contractor shall ensure that all personnel are physically and mentally fit to serve in the prehospital care capacity. No personnel shall use intoxicating substances while on duty, nor be under the influence of any such intoxicating substances while on duty.
- F. Contractor shall maintain records of all EMS training, continuing education and skills maintenance as required by the County EMS Agency. Contractor shall provide to the County EMS Agency specific records upon request.
- G. Contractor shall provide a single point liaison to County for communication regarding this Agreement. In the event that the single point liaison is unavailable, Contractor's communication chart shall be utilized.
- H. The Contractor shall designate an on-duty or on-call management or supervisory staff, available at all times, who is authorized to act on behalf of the Contractor in all operational matters. The dispatch agency shall at all times be advised and have available the contact information for the designated staff.
- I. Contractor Executive Director shall notify the County EMS Agency in advance regarding his/her scheduled absence for vacation, extended illness, or other extended leave of absence.
- J. Contractor shall maintain good working relationships with fire agencies, first response agencies, law enforcement, base hospitals, County EMS Agency, and City and County staff.
- K. Contractor shall ensure professional and courteous conduct at all times from all personnel, including but not limited to, office personnel, field supervisors, middle management, officers, and executives.
- L. Contractor shall ensure safe and sanitary rest areas for on-duty personnel.

2.1.8 Equal Opportunity Employer: The Contractor shall be an equal opportunity employer and shall be committed to an active Equal Employment Opportunity Program (EEOP). It shall be the stated policy of the Contractor that all employees, personnel and applicants shall receive equal consideration and treatment in employment without regard to race, color, religion, ancestry, national origin, age (over 40), sex, marital status, medical condition, or physical handicap.

All recruitment, hiring, placements, transfers, and promotions shall be on the basis of individual skills, knowledge and abilities, regardless of the above identified basis. All other personnel actions such as compensation, benefits, layoffs, terminations, training, etc., shall also be administered without discrimination. Equal employment opportunity shall be promoted through a continual and progressive EEOP. The objective of an EEOP is to ensure nondiscrimination in employment and, wherever possible, to actively recruit and include for consideration for employment minorities, women, and the physically handicapped.

2.1.9 Training Requirements:

- A. Contractor shall provide qualified paramedic personnel to be Field Training Officers (FTO's) to instruct and accredit paramedics who are new to the system or who are in an approved paramedic internship program. FTO's shall provide orientation to County EMS Policies, Procedures, Protocols, Trauma Plan, EMS Plan, EMS radio communication and Base Station and receiving hospitals. FTO's shall provide training in any optional scope of practice procedure currently in effect in El Dorado County. Contractor shall ensure that FTO's shall be allowed to attend meetings and/or training pertinent to the County EMS system. The County EMS Agency Medical Director shall approve all El Dorado County FTO's.
- B. Contractor shall require that among the subcontracting organizations which provide ambulance service, there shall be appointed at a minimum a combined total of no fewer than four (4) Field Training Officers (FTO's), approved by the County EMS Agency Medical Director, to provide accreditations, internships, field training, and quality improvement functions. Contractor shall notify the County EMS Agency Medical Director when less than four (4) FTO's are available.
- C. Contractor shall agree to participate in EMS system components that include paramedic, nurse and trainee field observations including ride-alongs, disaster drills, and continuing education programs, even if such persons are employed by the Contractor.

2.1.10 Community Education Plan: County desires that Contractor take significant steps to improve access to the 9-1-1 system and participate in community education programs emphasizing preventative health care. These programs are to be made available to schools and community groups. It is County's expectation that Contractor will plan such programs working collaboratively with County and other public safety and EMS-related groups, such as the American Heart Association and the American Red Cross. Contractor's Community Education Plan shall reflect the goals of the County to include participation in EMS Week activities, and the provision of at least twenty-four (24) hours of public relations events per year (in addition to events that are provided on a non-dedicated basis). Public Relations hours, at Contractor's option, may be provided by in-service units/personnel. All programs shall be pre-approved by County.

2.1.11 Quality Improvement/Quality Assurance:

- A. Contractor shall participate in all quality improvement/quality assurance activities promulgated by the County EMS Agency, and shall appoint appropriate personnel to serve on prehospital and disaster committees, as needed. These committees and/or activities shall include, but are not limited to, Continuous Quality Improvement Committee (CQIC), Medical Advisory Committee (MAC), Paramedic Advisory Committee (PAC), peer review, post incident critiques, and other related activities and committees. Contractor shall be fiscally responsible for staff's participation time.
- B. The Contractor shall have and maintain a comprehensive internal medical and operational quality assurance program. This program shall include, but not be limited

to: peer review of medical charts, security procedures for controlled substances, maintenance of controlled substance logs, verification of daily vehicle and medical equipment checks, and other operational policies directly related to quality of clinical care.

- C. The Contractor shall cooperate fully in supplying all requested documentation to both the Base Hospital and the County EMS Agency, and shall participate fully in all quality assurance programs mandated by the County.
- D. The Contractor shall ensure subcontracts with ALS service agencies shall comply with EMS System Quality Improvement requirements in accordance with Title 22, Chapter 12, Article I, Section(s) 100401 and 100402.

2.1.12 Response Time Standards:

- A. Response Time Definition: For purposes of Contractor performance and monitoring, Response Time is defined as set forth in ARTICLE I – DEFINITIONS above.
- B. Responses to requests for emergency ambulance service originating from within the Primary Response Area must meet the following Response Time standards (Response Areas are defined in Appendix A).
- C. Maximum Response Times  
For emergency ambulance responses, the Contractor shall be required meet the following maximum response time(s):

Priority	Urban	Semi-Rural	Rural	Wilderness
1	11:00	16:00	24:00	90:00
2	12:00	22:00	24:00	90:00
3	15:00	N/A	N/A	N/A
4	On Time <sup>1</sup>	N/A	N/A	N/A
5	60:00	N/A	N/A	N/A
6	30:00	N/A	N/A	N/A

Response priorities are defined according to a standard presumptive priority dispatch protocol approved by the County EMS Agency Medical Director. The protocols currently in use were obtained from Medical Priority Dispatch Systems and will be made available to Contractor upon request. For the purpose of response time calculations, responses are prioritized according to the following table:

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<sup>1</sup> On Time is defined as arriving on-scene for a scheduled transport no later than the scheduled time



<b>Priority</b>	<b>Definition</b>
<b>1</b>	<b>Life Threatening Emergencies</b>
<b>2</b>	<b>Non-Life Threatening Emergencies</b>
<b>3</b>	<b>Urgent (Or Emergency Transfer From Healthcare Facility)</b>
<b>4</b>	<b>Scheduled Transfer (4-hour Advance Notification)</b>
<b>5</b>	<b>Unscheduled Transfer</b>
<b>6</b>	<b>Critical Care Transport</b>

For every call in every presumptively defined priority not meeting the specified response time criteria, Contractor will submit a written report, at least monthly, in a format approved by County and the County EMS Agency Medical Director, documenting the cause of the late response and Contractor efforts to eliminate recurrence.

In the case of non-emergency Priority 6 requests for service, Contractor may contact the requesting agency to establish a reasonable, scheduled time of arrival. Contractor will either directly provide or subcontract for any clinical staff required to provide critical care transports. Contractor shall, in any subcontract assure that patients and their responsible parties are not separately billed by any subcontractor for staffing, equipment supplies, or services provided on critical care transports.

In the case of non-emergency Priority 4, 5 & 6 transports that will exceed ninety (90) miles of loaded patient travel, Contractor may require a four (4) hour advance notice before beginning the response in order to call in adequate staff.

In cases in which Priority 4, 5, & 6 transports exceeding ninety (90) miles of loaded patient travel are requested, the County EMS Agency may require preauthorization or payment guarantees prior to acceptance of each transport. Contractor and the County EMS Agency shall cooperate as needed to establish procedures for these transports.

In the event that Contractor is unable to meet the established maximum response time for any Priority 3, 4, 5 or 6 request for service, Contractor will contact the Dispatcher to provide an updated estimated time of arrival. The Dispatcher will then provide to the requestor of service a reasonable estimate of the time that the unit will arrive and the reason for the delay.

**D. Each Incident a Single Response**

Each incident will be counted as a single response regardless of the number of units that respond. The response time of the first arriving ALS ambulance capable of transport will be used to compute the response time for the incident.

E. Response Time Audit Trail

Contractor will maintain a system to assure a complete audit trail for all response times and assure County and the County EMS Agency Medical Director access to the response time data at any time to assure compliance and to calculate penalties.

F. Response Time Compliance

Contractor shall be compliant with the response time reliability requirements, achieving ninety percent (90%) or better performance for each priority for the entire term of this Contract and any extensions thereto.

G. Mechanical Breakdown: If an ambulance has a mechanical breakdown en route to a call, the response time shall be measured from the time the designated Dispatch Center receives a request to dispatch another ambulance unit to the time that the replacement ambulance arrives on scene, which is the time that an ambulance comes to a physical stop at an emergency scene, pick up point, or designated staging area for hazardous scenes (wheels stopped).

H. Response Time Exceptions: The exception shall have been a substantial factor in producing a particular excessive response time. Good cause for an exception as determined in the sole discretion of the County may include but not be limited to the following;

- i. Disaster and mutual aid situation (mutual aid shall not be chronically used to avoid response time requirements);
- ii. Additional units responding to large multi-casualty incident situations requiring more than two (2) ambulances;
- iii. Incorrect or inaccurate dispatch information received at a 9-1-1 Public Safety Answering Point (PSAP), public safety agency or other direct source;
- iv. Material change in dispatch location;
- v. Unavoidable communications failure;
- vi. Inability to locate address due to non-existent address;
- vii. Inability to locate patient due to patient departing the scene provided that the unit has arrived at the originally dispatched location within the response time standard;
- viii. Delays caused by extraordinary adverse traffic conditions;
- ix. Delays caused by road construction and/or closure;
- x. Unavoidable delays caused by off-paved-road locations;
- xi. Severe weather conditions including dense fog, snow or ice;
- xii. Delays attributable to the County and not due to the Contractor including an inventory audit;
- xiii. Delays attributable to geographic location;
- xiv. Delays attributed to limited or controlled access to patient locations;

- xv. Non-emergency Calls dispatched as "Code 2" (i.e., no red lights or siren) per EMD protocols;
- xvi. Delays where the ambulance is dispatched to a staging location until the scene has been secured by law enforcement units;
- xvii. Delays attributable to simultaneous prior commitments:
  - a. Requests for Priority 1, 2 and/or 3 service when two (2) or more units are simultaneously engaged in Priority 1, 2, and/or 3 calls at moment of dispatch. (For example: When two (2) units are concurrently unavailable due to their commitments to Priority 1, 2 and/or 3 calls, the third (3<sup>rd</sup>) and/or fourth (4<sup>th</sup>) request for Priority 1, 2 and/or 3 service will be exempt from response time compliance.)
  - b. Requests for Priority 4, 5 and/or 6 service when two (2) or more units are simultaneously engaged in any call at moment of dispatch. (For example: When two (2) units are concurrently unavailable due to their commitments to any type of call, a request for Priority 4, 5 and/or 6 service will be exempt from response time compliance.)

The parties agree to annually reevaluate, on the anniversary date of execution of this Contract, the exceptions from response time requirements. At any time that the use of exceptions makes a difference in contractual response time compliance of five percent (5%) or more for two (2) months in a row, County may initiate a review of Contractor's performance.

- I. Response Time Measurement for Primary Response Areas: The response time measurement methodology employed can significantly influence operational requirements of the EMS system. The following methodology will be used throughout the Agreement to measure Response Times.

- i. Time Intervals

- For the purposes of this Agreement, Response Times for transport-capable ALS ambulances will be measured from the Time of Dispatch to Arrival at the Scene as those terms are defined in ARTICLE I – DEFINITIONS above. For scheduled non-emergency (Priority 4) requests, "scheduled time of pick up" will be substituted for "time call received."

- In instances when the ambulance fails to report "at scene" to the Dispatch Center, the time of the next communication between the Dispatch Center and the ambulance will be used as the "at scene" time. However, Contractor may appeal such instances when it can document the actual arrival time through other verifiable means such as arrival times captured by Automated Vehicle Locator (AVL) position reporting data, provided the data shows the time that the ambulance actually arrived/parked (wheels stopped) at the location where the ambulance or medical transportation crew exited to approach the patient and does not automatically show an arrival prior to stopping.

J. Upgrades, Downgrades and Reassignments

i. Upgrades:

If an assignment is upgraded prior to the arrival on scene of the first ALS ambulance (e.g., Priority 2 to Priority 1), Contractor's compliance with Agreement standards and penalties will be calculated based on the shorter of:

- Time elapsed from initial Time of Dispatch to time of upgrade plus the higher priority response time standard, or
- The lower priority response time standard.

ii. Downgrades:

Downgrades may be initiated by first responders. If an assignment is downgraded prior to the arrival on scene of the first ALS ambulance, Contractor's compliance with Agreement standards and penalties will be calculated based on:

- If the unit is downgraded before it would have been judged late under the higher priority standard and the request by a first responder to reduce the ambulance to "Code 2" (i.e., non-emergency) is documented by Computer Aided Dispatch (CAD) records, no late penalty will be assessed.
- If the unit is downgraded after the unit would have been judged "late" under the original response area time standard, Contractor's compliance and any penalties will be calculated on the response time standard applicable to the initial priority assigned by communications.

iii. Reassignment En Route

If an ambulance is reassigned en route or turned around prior to arrival on scene (e.g., to respond to a higher level Code request), Contractor's compliance and penalties will be calculated based on the response time standard applicable to the time of reassignment of the final response area assigned by communications.

K. Response Times Outside of Primary Response Areas: Contractor may respond outside Primary Response Area as defined in Appendix A. These calls are treated as Remote Area (Wilderness). Contractor will not be held accountable for emergency or non-emergency response time compliance for any assignment originating outside of the defined service areas. Responses to requests for service outside of the service areas will not be counted in the total number of responses used to determine compliance.

L. Penalties and Incentives for Response Time Requirements: County understands that isolated instances may occur in which Contractor does not meet the stated performance specifications. Minor violations of these requirements will result in performance penalties that will be deducted from Contractor's payment. However, chronic failure to comply with the response time standards may constitute default of the Agreement.

For purposes of calculating non-performance penalties, a fraction of a percent is to be rounded down to the whole percentage point. For example, any area of transport achieving 89.9% will be determined to be eighty-nine percent (89%) compliant and subject to penalty because it failed to achieve the ninety percent (90%) reliability threshold.

a. Non-performance Penalties

The following deductions will be applied when system-wide response time compliance for any type of transport (urban, semi-rural, rural, and wilderness) falls below ninety (90%) for any given month:

Response Time Compliance	Penalty Deduction
89%	\$ 1,000
88%	\$ 2,000
87%	\$ 3,000
86%	\$ 4,000
85% and below	\$ 5,000

Failure to meet response time criteria for three (3) consecutive months or for four (4) months in any Agreement year (July 1-June 30) will constitute a major breach and may result in removal of Contractor.

b. 100 Transport Rule

For the purpose of determining compliance with response time requirements within the service areas each month, the following method will be used. For every month in which one hundred (100) or more urban, semi-rural, rural, and wilderness transports originate within the service areas, ninety percent (90%) compliance is required for the calendar month. However, for any month within which fewer than one hundred (100) transports originate in any service area, compliance will be calculated using the last one hundred (100) sequential transports for that area.

For example, if the service areas produce one hundred five (105) urban transports and eighty-nine (89) rural transports during a single month, Contractor will be required to meet ninety percent (90%) compliance for the month for urban, while rural will be subject to the one hundred (100) transport rule.

Should Contractor be determined to be subject to non-performance penalties for failure to meet ninety percent (90%) compliance within a service area under the one hundred (100) transport rule, Contractor will not be subject to another non-performance penalty for that area until at least twenty-five (25) additional transports have originated within that service area. If more than one (1) month passes before twenty-five (25) additional transports occur, and Contractor is still out of compliance under the one hundred (100) transport rule at the end of the month in which the twenty-fifth (25<sup>th</sup>) transport occurred, it will be considered a consecutive failure to meet the criteria. Three (3) or more such consecutive failures during any twelve (12) month period (i.e., months within which the last twenty-fifth [25<sup>th</sup>] transport measurement occurred) will be defined as a major breach.

The above deductions will be assessed each month. For purposes of assessing non-performance penalties, monthly response times will be reported without decimals (a fraction of a percent is to be rounded down to the whole percentage point e.g., a monthly performance of 89.9% will be reported as eighty nine percent [89%]).

c. Incentive for Superior Response Time Performance

For any year in which the Contractor has been assessed any non-performance penalties for one (1) or more areas of service, and in which, at the end of the Agreement year, it achieves at least ninety-two percent (92%) compliance for the entire year for each of those response areas in which it had been previously penalized, the County will forgive the previously deducted penalties. This provision shall apply to each response area separately and no carry-over shall be used from Agreement year to Agreement year.

d. Reporting Requirement Penalties

Contractor will provide, within seven (7) business days after the end of each month, reports detailing Contractor's performance during the preceding month as it relates to each of the performance requirements stipulated herein. For each day that Contractor fails to provide the reports, County shall deduct \$100 from Contractor's payment. Contractor may be exempted from this penalty for any delay in the submission of the month-end report that is due to a delay caused by County.

Deliverables shall be submitted via electronic file and Contractor shall produce the file using Microsoft (MS) Office 2010 applications (specifically, MS Word and MS Excel). Signed reports shall be submitted in Adobe portable document format (PDF). All deliverables shall be submitted in the language, format and design that are compatible with and completely transferable to County's computer, and that are acceptable to County Contract Administrator. Newer versions of software may be used and other types of software used for analytical purposes may be authorized if approved in advance of the submittal by County's Contract Administrator.

M. Backup Unit Coverage Requirement: The Contractor shall establish and maintain the capability to staff and activate backup ambulance units twenty-four (24) hours per day three hundred sixty-five (365) days per year. Contractor shall use best efforts to expeditiously staff a backup unit when requested.

N. Mutual Aid Requests: Mutual aid response by the Contractor shall be performed in accordance with approved cover and mutual aid agreements. In the course of rendering such services, the Contractor shall be exempt from the response time standards otherwise imposed by this Agreement. The Contractor shall advise dispatch

that they are unable to respond to mutual aid requests if such response is in conflict with a response in the Primary Response Area.

Mutual aid response may require Contractor personnel to respond with ALS ambulances into a response area other than that assigned in this Agreement. Whenever Contractor personnel receive a request for service in another area, Contractor personnel shall immediately respond an ALS vehicle as directed, either Code-3 or Code-2. If, due to prior or concurrent commitments of on-line ambulances, the Contractor is unable to respond in a timely manner, the requesting agency shall be notified immediately. If the requesting agency's urgency is such that it would be appropriate to call up staffing of a backup ambulance, the Contractor shall initiate such call-up per the provisions of the "Backup unit Coverage Requirement" herein.

- O. Disaster/Multi-Casualty Incident Requirements
  - a. Existing mass casualty incident plans, and an emergency disaster plan, following incident command system guidelines, have been developed by the Office of Emergency Services and approved by the County. Contractor shall maintain knowledge of plans, and any updates/amendments thereto, and shall be actively involved in planning for, and responding to, any declared disaster in the County.
  - b. In the event that a disaster within the service area, the County or a neighboring County is declared, normal operations shall be suspended and Contractor shall respond in accordance with the County's disaster plan. Contractor shall use best efforts to maintain primary emergency services and may suspend non-emergency service as required. During the period of declared disaster, the County will not impose performance requirements and penalties for response times.
  - c. County will reimburse Contractor for the documented, direct, marginal increased cost of providing approved disaster services in accordance with Section 2.3. Such reimbursement shall not exceed the amounts provided to County by state and federal agencies through the claiming process. In the event of a declared disaster, County shall coordinate all efforts to recover disaster funding from various local, state, federal, and other applicable sources. Contractor shall comply with reasonable requirements to provide operational, financial, and other data that may be required or useful in pursuing reimbursement. This provision will only apply to situations in which the County declares a disaster, or the State or Federal Government has declared a state of emergency. Bad or even severe weather of a nature that is foreseeable will not qualify unless an appropriate authority declares it a disaster situation and Contractor has sustained increased expense as a direct and proximate result of the disaster.
- P. Standby and Special Event Coverage
  - a. Non-dedicated Standby Ambulance Service: Upon request by law enforcement and/or fire departments, and where available units/staffing exist, Contractor may furnish courtesy stand-by ambulance coverage at emergency incidents involving a potential danger to the personnel of the requesting agency or the general public.

Units assigned to stand-by coverage at emergency incidents shall be under the control of the Incident Commander and will only be available for assignment to other duties or calls if released by the Incident Commander. Contractor may request the release of such units by communicating with the Incident Commander through the Designated Dispatch Center.

Other community service oriented entities may request non-dedicated standby ambulance coverage for special events from the Contractor. The Contractor is encouraged to provide such non-dedicated stand-by coverage to events when possible.

The Contractor will offer such non-dedicated standby ambulance services at no charge.

- b. **Dedicated Standby Ambulance Service:** Community service oriented entities or commercial enterprises may request dedicated stand-by ambulance coverage for special events from the Contractor. Each dedicated standby ambulance service event shall have a two (2) hour minimum.

The Contractor will offer such dedicated standby ambulance services at the rates established by the El Dorado County Board of Supervisors (Appendix B). The Contractor is hereby authorized by County to execute any necessary contracts for these services with the requester of services. Contractor shall secure all billing information required by County so that County can bill the responsible parties for such services, and provide to County a copy of any such Agreement and required billing information

If Contractor is requested to provide such services with a dedicated ambulance, Contractor shall be reimbursed in accordance with Section 2.3, below.

Contractor may also make personnel available, without an ambulance vehicle, for pre-scheduled standby and special events coverage at an hourly rate consistent with the County Board of Supervisors approved Ambulance Rate Schedule, Appendix B. No minimum time will be required for personnel-only events.

## **SECTION 2.2 - Term**

This Agreement shall become effective upon final execution by both parties hereto and shall cover the period of September 1, 2021 through August 31, 2031. County shall have the option to extend the Agreement for one (1) additional five (5) year term which, if exercised, would cover the period of September 1, 2031 through August 31, 2036. Such option shall be on the same terms and conditions as provided herein unless otherwise amended by both parties. County shall notify Contractor in writing no less than one year prior to the expiration of the initial term if County wishes to exercise the extension option.



### **SECTION 2.3 - Compensation for Services**

The Contractor acknowledges and agrees: 1) that this Agreement is primarily funded from two specific funding sources: CSA 3 Benefit Assessment and Ambulance Billing revenue; 2) each of these funding sources are limited and fluctuate from year to year; 3) there are three primary categories of on-going expenditure that must be sustained by CSA 3 funding: CSA 3 administration activities performed by the County, Contractor ambulance services, and ambulance billing/collection services; and 4) this Agreement is primarily a fixed price agreement with annual adjustments plus standby revenue. Contractor acknowledges and agrees that County shall not fund compensation from any other funds or revenues, including but not limited to the County's General Fund.

Contractor shall be paid \$3,779,425.00 for the initial year of this Agreement. The County shall increase the annual payment each September 1st, based on an escalation factor, pursuant to Exhibit A, marked "CTESOA Budget and Compensation," incorporated herein and made by reference a part hereof. Beginning January 1, 2022 the County will also annually increase compensation by a percentage that is equal to the Medicare Ambulance Inflation Factor (AIF) released by the Centers for Medicare and Medicaid Services and effective for each calendar year. In the event that the AIF is zero or a negative percentage in any given year, Contractor's compensation will not be changed during that year. Any negative AIF will be reduced from future increases.

Additional work beyond the normal ambulance service will be compensated separately. For purposes of this Agreement, additional work shall include compensated standby and disaster as identified in Sections 2.3.6 and 2.3.7.

At any time during the Agreement term, in the event that significant circumstances beyond the reasonable control of Contractor or County increase Contractor's expenses in a manner that jeopardizes CTESOA's Contractor's ability to perform hereunder, or decrease County revenues, either party may request that the other meet and confer regarding the terms of the Agreement. Potential options include:

- A. Continue the Agreement without changes.
- B. Increase or decrease Contractor's compensation.
- C. Modify the performance requirements of the Agreement.

Examples of circumstances beyond the reasonable control of the parties include, but are not limited to, significant changes in State or federal healthcare reimbursement, State or federal mandates that create an unfunded financial burden on a party, the repeal, or reduction of certain taxes or benefit assessments, and significant changes in the payer mix.

In addition, the parties acknowledge that it is the intent of the parties to enter into a separate funding agreement for a one-time lump sum payment by the County to the Contractor for Phase 2 renovations. The exact amount of any one-time lump sum payment will be determined through good faith negotiations between the parties.

### 2.3.1 Fines and Penalties

The total of all fines and penalties for the previous quarter shall be deducted prior to quarterly payment to Contractor.

Penalties and fines may be waived by County, in its sole discretion, if acceptable reasons are presented by Contractor.

In accordance with Section 2.1.12, "Response Time Standards," L.c., should the County determine at the end of an Agreement year that Contractor has achieved ninety-two percent (92%) compliance for each of the areas in which it had been previously penalized; County will apply that amount to the subsequent payment.

2.3.2 Process for Ambulance Service Compensation: The County will remit payment to Contractor quarterly. Quarters shall consist of January through March, April through June, July through September, and October through December. Payments for partial quarters shall be made for the initial and final payments. Payments shall be due on the 10<sup>th</sup> day of any given quarter.

2.3.3 Financial Statement and Reports: The County may require that the Contractor submit an income statement or financial statement for any Agreement year during the term of the Agreement. The income and financial statements shall conform to generally accepted auditing standards and be in a format acceptable to the County and shall be certified by a Certified Public Accountant that has direct responsibility for financial aspects of Contractor's operations under the County contract. If applicable, Contractor shall comply with California Government Code section 6505 which applies to Joint Powers Agreements only.

It is understood that the County may conduct audits to verify these statements and make them available to other parties as deemed appropriate.

Contractor shall also comply with such other miscellaneous reporting requirements as may be specified by the County, provided that these additional reporting requirements shall not be unreasonable or excessively cumbersome to Contractor.

2.3.4 Accounts Receivable Billing: County shall own and manage all accounts receivable associated with this Agreement. Contractor shall not engage in any billing activity associated with services provided by this Agreement.

### 2.3.5 Annual Audit

Contractor acknowledges and agrees that Contractor is responsible for participating in annual audits of Contractor's books and records. Contractor agrees to assist administratively in procuring a Certified Public Accountant (CPA). Each audit period shall be July 1 through June 30 for the term of this contract. For each annual audit, a copy of the audit, together with any findings of deficiencies and recommended corrective action from the auditor, shall be submitted to the Chief Administrative Office (CAO) no later than March 31<sup>st</sup> of each year. The CAO shall forward the audit documents to the County Auditor-Controller and to the Board of Supervisors for receipt and filing. In the event corrective

action is necessary, Contractor shall, simultaneously with the submission of the audit documents, submit its corrective plan to correct any and all existing deficiencies, and to implement action to protect against future deficiencies. Within forty-five (45) calendar days of submission of the audit documents and Contractor's corrective plan to the CAO, County will notify Contractor if further Contractor action to implement corrective action is required. Contractor shall fully cooperate with any County audit.

#### 2.3.6 Compensation for Disaster Services

County will reimburse Contractor one hundred percent (100%) of the payments received from State and federal agencies specifically designated to reimburse Contractor for direct, unusual expense of providing disaster services.

#### 2.3.7 Compensation for Standby Services

County will reimburse Contractor for ninety-three percent (93%) of actual revenue received or special event and standby event services provided by Contractor. Seven percent (7%) will be retained by County for billing and collection services.

### **SECTION 2.4 - Taxes**

Contractor certifies that as of today's date, it is not in default on any unsecured property taxes or other taxes or fees owed by Contractor to County. Contractor agrees that it shall not default on any obligations to County during the term of this Agreement.

### **SECTION 2.5 - Changes to Agreement**

This Agreement may be amended by mutual consent of the parties hereto. Said amendments shall become effective only when in writing and fully executed by duly authorized officers of the parties hereto.

### **SECTION 2.6 - Contractor to County**

It is agreed that in all matters pertaining to this Agreement, Contractor shall act as Contractor only to County and shall not act as Contractor to any other individual or entity affected by this Agreement nor provide information in any manner to any party outside of this Agreement that would conflict with Contractor's responsibilities to County during term hereof.

### **SECTION 2.7 - Confidentiality**

Contractor shall maintain the confidentiality and privileged nature of all records, including billing records, together with any knowledge therein acquired, in accordance with all applicable state and federal laws and regulations, as they may now exist or may hereafter be amended or changed. Contractor, and all Contractor's staff, employees, and representatives, shall not use or disclose, directly or indirectly at any time, any said confidential information, other than to County's Emergency Medical Services Agency for the purpose of, and in the performance of, this Agreement. This confidentiality provision shall survive after the expiration or earlier termination of this Agreement.

### **SECTION 2.8 – Assignment and Delegation**

Contractor is engaged by County for its unique qualifications and skills as well as those of its personnel. Contractor shall not subcontract, delegate or assign services to be provided, in whole or in part, to any other person or entity without prior written consent of County. Any material change in control of Contractor shall be considered a form of assignment of the Agreement, and must be approved by the County of El Dorado Board of Supervisors.

### **SECTION 2.9 - Independent Contractor**

The parties intend that an independent contractor relationship will be created by this contract. Contractor is, and shall be at all times, deemed independent and shall be wholly responsible for the manner in which it performs services required by the terms of this Agreement. Contractor exclusively assumes responsibility for acts of its employees, agents, affiliates, and subcontractors, if any are authorized herein, as they relate to the services or work to be performed under this Agreement during the course and scope of their employment by Contractor. Those persons will be entirely and exclusively under the direction, supervision, and control of Contractor.

County may designate the tasks to be performed and the results to be accomplished under this Agreement, provide information concerning the work or services, approve or disapprove the final work product and/or services provided, and set deadlines for the completion of the work or services, but County will not control or direct the manner, means, methods, or sequence in which Contractor performs the work or services for accomplishing the results. Contractor understands and agrees that Contractor lacks the authority to bind County or incur any obligations on behalf of County.

Contractor, including any subcontractors or employees of Contractor, shall not receive, nor be eligible for, any benefits County provides for its employees, including, but not limited to, vacation pay, paid holidays, life insurance, health insurance, social security, disability insurance, pension, or 457 plans. Contractor shall not receive, nor be eligible for, workers' compensation, including medical and indemnity payments. County is not responsible for withholding, and shall not withhold, Federal Income Contribution Act amounts or taxes of any kind from any payments which it owes Contractor. Contractor shall not be subject to the work schedules or vacation periods that apply to County employees.

Contractor shall be solely responsible for paying its employees, and for withholding Federal Income Contribution Act amounts and other taxes, workers' compensation, unemployment compensation, medical insurance, life insurance, or any other benefit that Contractor provides for its employees.

Contractor acknowledges that it has no authority to bind the County or incur any obligations on behalf of the County with regard to any matter, and shall not make any agreements or representations on the County's behalf.

### **SECTION 2.10 - Fiscal Considerations**

The parties to this Agreement recognize and acknowledge that County is a political subdivision of the State of California. As such, El Dorado County is subject to the provisions of Article XVI, Section 18 of the California Constitution and other similar fiscal and procurement laws and regulations and may not expend funds for products, equipment or services not budgeted in a given fiscal year. It is further understood that in the normal course of County business, County will adopt a proposed budget prior to

a given fiscal year, but that the final adoption of a budget does not occur until after the beginning of the fiscal year.

Notwithstanding any other provision of this Agreement to the contrary, County shall give notice of cancellation of this Agreement in the event of adoption of a proposed budget that does not provide for funds for the services, products, or equipment subject herein. Such notice shall become effective upon the adoption of a final budget which does not provide funding for this Agreement. Upon the effective date of such notice, this Agreement shall be automatically terminated and County released from any further liability hereunder.

In addition to the above, should the Board of Supervisors during the course of a given year for financial reasons reduce, or order a reduction, in the budget for any County department for which services were contracted to be performed, pursuant to this paragraph in the sole discretion of the County, this Agreement may be deemed to be canceled in its entirety subject to payment for services performed prior to cancellation.

#### **SECTION 2.11 - Audit by California State Auditor**

Contractor acknowledges that if total compensation under this agreement is greater than \$10,000.00, this Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years, or for any longer period required by law, after final payment under this Agreement, pursuant to California Government Code Section 8546.7. In order to facilitate these potential examinations and audits, Contractor shall maintain, for a period of at least three (3) years, or for any longer period required by law, after final payment under the contract, all books, records and documentation necessary to demonstrate performance under the Agreement.

#### **SECTION 2.12 - Performance Review**

##### **2.12.1 County Review Process**

- A. The County through its County EMS Agency shall review and monitor the operation of this Agreement to assess whether the Contractor fulfills its obligations hereunder.
- B. The County EMS Agency may, on a quarterly basis, review with the Contractor compliance to the conditions of this Agreement, and shall render an opinion on the level of compliance to this Agreement. In the event that the Contractor is found to be in non-compliance, the rights and obligations of the parties shall be determined as set forth in this Article.
- C. The County EMS Agency, through the Chief Administrative Office, may issue an annual or more frequent report to the County Board of Supervisors on contract compliance to all critical elements within this Agreement. In addition, the County EMS Agency may issue a quarterly (or more frequent) report to the Contractor regarding performance under this Agreement. The report shall make recommendations to improve operations, and shall list violations, and make recommendations to eliminate violations under this Agreement. The County EMS Agency shall file such reports with the Board of Directors of the Contractor (hereinafter referred to as Contractor's Board), and the Contractor shall use its best efforts to ensure County EMS Agency agenda requests are promptly placed on the Contractor Board's agenda.

Contractor's Board shall take prompt action to address and/or correct any deficiencies. The Contractor is responsible for and shall oversee the work of its subcontractors, including its member agencies, to ensure compliance with this Agreement. County EMS Agency may, but is not required to, make recommendations in this regard.

### **SECTION 2.13 Default, Breach, Termination, and Cancellation**

Nothing in this section shall be construed as preventing the County from acting under ARTICLE VIII, TAKEOVER PROCESS, pursuant to this Agreement.

2.13.1 Default by Contractor: If conditions or circumstances constituting an event of default by Contractor as defined in the Agreement exist, County shall have all rights and remedies available by law or in equity, inclusive of the right to terminate the Contract. The County's remedies shall be cumulative and shall be in addition to any other remedy available to County.

2.13.2 Minor Breach by Contractor: Minor breach shall mean failure to fulfill any of the terms and conditions of this Agreement for which failures are not already provided for, and which failures do not amount to a major breach of the Agreement as that term is defined herein. When the County EMS Agency Administrator has determined that a minor breach has occurred, the Contractor shall be given notice of the alleged breach by U.S. mail, postage prepaid, return receipt requested, and Contractor will have fifteen (15) calendar days after receipt of notice to resolve the breach or otherwise respond to the allegations of breach.

If the breach has not been cured within fifteen (15) calendar days following the notice to the Contractor, a complaint may be made by the County EMS Agency Administrator to the CAO, who shall have the full and final authority to review the complaint, issue a determination, and, where appropriate, direct adjustments to be implemented so long as the adjustments do not result in any significant increased unbudgeted costs.

2.13.3 Major Breach by Contractor: Conditions and circumstances which shall constitute a major breach of contract by the Contractor shall include, but not be limited to, the following:

- A. Failure of Contractor to operate the system in a manner which enables County and Contractor to remain in compliance with federal or State laws, rules or regulations, and with the requirements of the County EMS transportation ordinance and/or related rules and regulations.
- B. Falsification of information supplied by Contractor including by way of example, but not by way of exclusion, altering the presumptive run code designations to enhance Contractor's apparent performance or falsification of any other data required under the Contract.
- C. Creating patient transports so as to artificially inflate run volumes.

- D. Chronic failure of Contractor to provide data generated in the course of operations including by way of example, but not by way of exclusion, dispatch data, patient report data, response time data or financial data.
- E. Excessive and unauthorized scaling down of operations to the detriment of performance during a “lame duck” period.
- F. Chronic failure of Contractor’s employees to conduct themselves in a professional and courteous manner and present a professional appearance.
- G. Chronic failure of Contractor to maintain equipment in accordance with manufacturer recommended maintenance procedures.
- H. Making assignments for the benefit of creditors; filing a petition for bankruptcy; being adjudicated insolvent or bankrupt; petitioning by a custodian, receiver or trustee for a substantial part of its property; or, commencing any proceeding related to bankruptcy, reorganization arrangement readjustment of debt, dissolution or liquidation law or statute.
- I. Failure of Contractor to cooperate with and assist County after a default has been declared as proven herein, even if it is later determined that such breach never occurred or that the cause of the breach was beyond Contractor’s reasonable control.
- J. Acceptance by Contractor or Contractor’s employees of any bribe, kickback or consideration of any kind in exchange for any consideration whatsoever, when such consideration or action on the part of Contractor or Contractor’s employees could be reasonably construed as a violation of federal, State or local law.
- K. Payment by Contractor or any of Contractor’s employees of any bribe, kickback or consideration of any kind to any federal, State or local public official, consultant, or any other person or entity in exchange for any consideration whatsoever, when such consideration could reasonably be construed as a violation of any federal, State or local law.
- L. Chronic failure of Contractor to meet the system standard of care as established by the County EMS Agency Medical Director.
- M. Failure of Contractor to maintain insurance in accordance with this Agreement.
- N. Chronic failure of Contractor to meet response time requirements as set forth in this Agreement.
- O. Chronic failure to submit reports and information under the terms and conditions outlined in this Agreement.

- P. Any other failure of performance, clinical or other, required in the Agreement and which is determined by the County Chief Administrative Officer or the County EMS Agency Medical Director and confirmed by the County Board of Supervisors to constitute a default or endangerment to public health and safety.
- Q. Willful attempts by Contractor to intimidate or otherwise punish employees who file authenticated reports with County as to matters of Contractor's breach of this Agreement.
- R. Multiple minor breaches the cumulative effect of which is deemed a major breach.
- S. Failure to respond to a call or to transport or to render emergency medical patient assessment and treatment, as appropriate, or to otherwise refuse or fail to provide any ambulance services originating within the regulated service area because of the patient's perceived, demonstrated or stated inability to pay for such services, or because of an unavailability status or the location of any ambulance unit at the time of the request.

2.13.4 Notice provisions for Major Breach by Contractor:

- A. If it appears that any of the conditions or circumstances set forth above exist or have occurred, the County shall notify Contractor by U.S. mail, postage prepaid, return receipt requested. The written notice complaining of breach shall specify the facts and circumstances that have occurred, and specify the breach in sufficient detail to allow the Contractor to identify the issues involved.
- B. Contractor must respond in writing to the County within seven (7) calendar days of receipt of Notice of Major Breach, with Corrective Action Plan including a timeline for completion of the correction.
  - i. If Contractor disagrees with the complaint indicated in the Notice of Major Breach, Contractor may protest the accusation of a major breach by filing a formal objection with the CAO within seven (7) calendar days of the notice.
- C. Appeal to the CAO:
  - i. If no formal objection to the Notice of Major Breach is submitted to the CAO, then the finding of Major Breach shall be processed in accordance with Penalty Appeal Process, Section 2.13.5.
  - ii. If a formal objection is submitted, the CAO shall consider all relevant evidence and materials submitted.
  - iii. The decision of the CAO shall be in writing, and copies shall be given to the Contractor and all interested parties.



D. Appeal of CAO's Decision to the Board of Supervisors:

- i. The Contractor may appeal in writing the findings of major breach by the CAO as defined within this Agreement. Such appeal must be received by the office of the County Board of Supervisors, 330 Fair Lane, Placerville, CA 95667, by U.S. mail, postage prepaid, return receipt requested, within seven (7) calendar days of the Contractor's receipt of the decision of the CAO.
  - a. If no appeal is received by the Board of Supervisors within the seven (7) calendar day time frame, the decision of the CAO is final.
- ii. When such matters are appealed to the Board of Supervisors, the Board of Supervisors may conduct a hearing to consider such evidence, testimony, and argument as may reasonably be presented, and shall render its written findings and decision to uphold, modify, or overturn the CAO's decision.
- iii. If the Board of Supervisors finds that the public health and safety would be endangered by allowing the Contractor to continue its operations under this Agreement, it shall declare this Agreement terminated and commence action to affect an immediate takeover by County of the Contractor operations.
- iv. If the Board of Supervisors finds that a major breach has occurred but that the public health and safety would not be endangered by allowing the Contractor to continue its operations, then the Board of Supervisors may advise the CAO to take such other actions, short of termination and takeover, as it deems appropriate under the circumstances.
- v. The findings and decision of the Board of Supervisors shall be final and shall be appealable only to the El Dorado County Superior Court pursuant to California Code of Civil Procedure Section 1094.5, and as provided by law.

2.13.5 Penalty Appeal Process: If Contractor does not understand or disagrees with the fines assessed for a specific period of time in accordance with Section 2.1.12, Contractor may within thirty (30) calendar days of notification of a Penalty for Performance Failure follow the procedures below in an attempt to resolve an issue:

- A. First, submit a request in writing for a review with the County EMS Agency to explain and clarify a penalty assessment. If Contractor's concerns are not resolved; then
- B. Second, request clarification of Agreement language from the County CAO, and, if Contractor's concerns remain unsatisfied; then
- C. Third, request in writing a fair hearing before the County Board of Supervisors.

2.13.6 Ceasing Performance: County may terminate this Agreement in the event Contractor ceases to operate or otherwise becomes unable to substantially perform any term or condition of this Agreement.

2.13.7 County Major Breach: Conditions and circumstances which shall constitute a major breach of the Agreement by County are failure to pay the Contractor for services rendered in accordance with this Agreement.

- A. If it appears that County has failed to pay Contractor for services rendered in accordance with this Agreement, Contractor shall notify County by U.S. mail, postage prepaid, return receipt requested. The written notice complaining of breach shall specify the facts and circumstances that have occurred, and specify the breach in sufficient detail to allow the County to identify the issues involved.
- B. County must respond in writing to the Contractor within seven (7) calendar days of receipt of Notice of Major Breach.
- C. If the Contractor is not satisfied with the County's response, they may appeal in accordance with Section 2.13.4, C, herein.

**SECTION 2.14 - Notice to Parties**

All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested. Notices to County shall be in duplicate and addressed as follows:

To County:

County of El Dorado  
Emergency Medical Services Agency  
2900 Fairlane Court  
Placerville, California 95667

Attn.: Michelle Patterson, MPH  
Manager

With a copy to:

County of El Dorado  
Chief Administrative Office  
330 Fair Lane  
Placerville, California 95667

Attn.: Michele Weimer  
Procurement and Contracts Manager

or to such other location as the County directs.

Notices to Contractor shall be addressed as follows:

California Tahoe Emergency Services Operations Authority  
3066 Lake Tahoe Boulevard  
South Lake Tahoe, California 96150

Attn.: Ryan Wagoner, Executive Director, or successor

or to such other location as Contractor directs.

**SECTION 2.15 - Change of Address**

In the event of a change in address for Contractor's principal place of business, Contractor's Agent for Service of Process, or Notices to Contractor, Contractor shall notify County in writing as provided in Section 2.14, Notice to Parties. Said notice shall become part of this Agreement upon

acknowledgment in writing by the County Contract Administrator, and no further amendment of the Agreement shall be necessary provided that such change of address does not conflict with any other provisions of this Agreement.

### **SECTION 2.16 - Indemnity**

To the fullest extent permitted by law, Contractor shall defend at its own expense, indemnify, and hold the County harmless, its officers, employees, agents, and volunteers, against and from any and all liability, claims, suits, losses, damages, or expenses of every name, kind and description, including attorney's fees and costs incurred, brought for, or on account of, injuries to or death of any person, including but not limited to workers, County employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to or in any way arise out of or are connected with the acts or omissions of Contractor or its officers, agents, or employees in rendering the services, operations, or performance hereunder, except for liability, claims, suits, losses, damages or expenses arising from the sole negligence or willful acts of the County, its officers and employees, or as expressly prescribed by statute. This duty of Contractor to indemnify and save County harmless includes the duties to defend set forth in California Civil Code Section 2778.

### **SECTION 2.17 - Insurance**

Contractor shall maintain at its sole cost and expense, and keep in force during the term of this agreement, the following insurance coverages:

2.17.1 Workers' Compensation Insurance with statutory limits, as required by the laws of any and all states in which Contractor's employees are located and; Employer's Liability insurance on a "per occurrence" basis with a limit of not less than \$1,000,000.

2.17.2 Commercial General Liability Insurance at least as broad as CG 00 01, covering premises and operations and including but not limited to, owners and contractors protective, product and completed operations, personal and advertising injury and contractual liability coverage with a minimum per occurrence limit of \$3,000,000 covering bodily injury and property damage; General Aggregate limit of \$5,000,000; Products and Completed Operations Aggregate limit of \$2,000,000 and Personal & Advertising Injury limit of \$2,000,000, written on an occurrence form. If Contractor's general liability limits fail to meet the limits required above Contractor may carry excess or umbrella liability insurance providing excess coverage at least as broad as the underlying coverage for general liability with a limit equal to or above the amount stated above on a per occurrence and aggregate basis.

2.17.3 Automobile Liability Insurance at least as broad as CA 00 01 with Code 1 (any auto, including ambulances, fire engines and other emergency services mobile equipment. Inland Marine insurance specific to emergency mobile equipment will be acceptable to meet this requirement together with the automobile liability insurance), covering use of all owned, non-owned, and hired automobiles with a minimum combined single limit of \$1,000,000 per occurrence for bodily injury and property damage liability.

2.17.4 Professional Liability Insurance covering liability imposed by law or contract arising out of an error, omission or negligent act in the performance, or lack thereof, of professional

services and any physical property damage, bodily injury or death resulting there from, with a limit of not less than \$6,000,000 per claim and in the aggregate. The insurance shall include a vicarious liability endorsement to indemnify, defend, and hold harmless El Dorado County for claims arising out of covered professional services and shall have an extended reporting period of not less than two years. That policy retroactive date coincides with or precedes Contractor's start of work (including subsequent policies purchased as renewals or replacements).

2.17.5 If the policy is terminated for any reason during the term of this Agreement, Contractor shall either purchase a replacement policy with a retroactive date coinciding with or preceding the retroactive date of the terminating policy, or shall purchase an extended reporting provision of at least two years to report claims arising from work performed in connection with this Agreement and a replacement policy with a retroactive date coinciding with or preceding the expiration date of the terminating policy.

2.17.6 If this Agreement is terminated or not renewed, Contractor shall maintain the policy in effect on the date of termination or non-renewal for a period of not less than two years there from. If that policy is terminated for any reason during the two year period, Contractor shall purchase an extended reporting provision at least covering the balance of the two year period to report claims arising from work performed in connection with this Agreement or a replacement policy with a retroactive date coinciding with or preceding the retroactive date of the terminating policy.

2.17.7 All policies of insurance shall provide for the following:

- A. Name El Dorado County, members of the Board of Supervisors of El Dorado County, its officers, agents and employees, as additional insureds except with respect to Workers' Compensation and Professional Liability.
- B. Be primary and non-contributory with respect to all obligations assumed by Contractor pursuant to this Agreement or any other services provided. Any insurance carried by El Dorado County shall not contribute to, or be excess of insurance maintained by Contractor, nor in any way provide benefit to Contractor, its affiliates, officers, directors, employees, subsidiaries, parent company, if any, or agents.
- C. Be issued by insurance carriers with a rating of not less than A VII, as rated in the most currently available "Best's Insurance Guide."
- D. Include a severability of interest clause and cross-liability coverage where El Dorado County is an additional insured.
- E. Provide a waiver of subrogation in favor of El Dorado County, members of the Board of Supervisors of El Dorado County, its officers, agents and employees.
- F. Provide defense in addition to limits of liability.

2.17.8 Upon execution of this Agreement and each extension of the Term thereafter, Contractor shall cause its insurers to issue certificates of insurance evidencing that the coverages and policy endorsements required under this Agreement are maintained in force and that not less than thirty (30) days written notice shall be given to El Dorado County prior to any material modification, cancellation, or non-renewal of the policies. Certificates shall expressly confirm at least the following: (i) El Dorado County's additional insured status on the general liability, and auto liability policies; (ii) and the waiver of subrogation applicable to the workers' compensation and professional liability policies. Contractor shall also furnish El Dorado County with endorsements effecting coverage required by this insurance requirements clause. The endorsements are to be signed by a person authorized by the Insurer to bind coverage on its behalf. The certificate of insurance and all required endorsements shall be delivered to El Dorado County's address as set forth in the Notices provision of this Agreement.

2.17.9 All endorsements are to be received and approved by the County of El Dorado before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

2.17.10 Unless otherwise agreed by the parties, Contractor shall cause all of its Subcontractors to maintain the insurance coverages specified in this Insurance section and name Contractor as an additional insured on all such coverages. Evidence thereof shall be furnished as El Dorado County may reasonably request.

The coverage types and limits required pursuant to this Agreement shall in no way limit the liability of Contractor.

### **SECTION 2.18 – Force Majeure**

Neither party will be liable for any delay, failure to perform, or omission under this Agreement that is due to any cause that it is beyond its control, not due to its own negligence, and cannot be overcome by the exercise of due diligence. In that event, the affected party will:

1. Promptly give written notice to the other of the fact that it is unable to so perform and the cause(s) that is beyond its control.
2. Once the cause(s) has ceased, provide written notice to the other party and immediately resume its performance under this Agreement.

For purposes of this Section, "cause that is beyond its control" includes labor disturbances, riots, fires, earthquakes, floods, storms, lightning, epidemics, war, disorders, hostilities, expropriation or confiscation of properties, failure of and delays by carriers, interference by civil or military authorities, whether legal or de facto, and whether purporting to act under some constitution, decree, or law, or otherwise, or acts of God.

### **SECTION 2.19 - Waiver**

No failure on the part of the parties to exercise any rights under this Agreement, and no course of dealing with respect to any right hereunder, shall operate as a waiver of that right, nor shall any single or partial exercise of any right preclude the exercise of any other right. The remedies herein provided are cumulative and are not exclusive of any other remedies provided by law.

## **SECTION 2.20 - Conflict of Interest**

The parties to this Agreement have read and are aware of the provisions of Government Code Section 1090 et seq. and the Political Reform Act of 1974 (Section 87100 et seq.), relating to conflict of interest of public officers and employees. Individuals who are working for Contractor and performing work for County and who are considered to be consultant within the meaning of Title 2, California Code of Regulations, Section 18700.3, as it now reads or may thereafter be amended, are required to file a statement of economic interest in accordance with County's Conflict of Interest Code. County's Contract Administrator shall at the time this Agreement is executed make an initial determination whether or not the individuals who will provide services or perform work pursuant to this Agreement are consultants within the meaning of the Political Reform Act and County's Conflict of Interest Code. Statements of economic interests are public records subject to disclosure under the California Public Records Act.

Contractor covenants that during the term of this Agreement neither it, or any officer or employee of Contractor, has or shall acquire any interest, directly or indirectly, in any of the following:

1. Any other contract connected with, or directly affected by, the services to be performed by this Agreement.
2. Any other entities connected with, or directly affected by, the services to be performed by this Agreement.
3. Any officer or employee of County that are involved in this Agreement.

If Contractor becomes aware of a conflict of interest related to this Agreement, Contractor shall promptly notify County of the existence of that conflict, and County may, in its sole discretion, immediately terminate this Agreement by giving written notice of termination specified in SECTION 2.13 Default, Breach, Termination, and Cancellation.

## **SECTION 2.21 - Nondiscrimination**

2.21.1 County may require Contractor's services on projects involving funding from various state and/or federal agencies, and as a consequence, Contractor shall comply with all applicable nondiscrimination statutes and regulations during the performance of this Agreement including but not limited to the following: Contractor and its employees and representatives shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, genetic information, military or veteran status, marital status, age, gender, gender identity, gender expression, sexual orientation, or sex; Contractor shall, unless exempt, comply with the applicable provisions of the Fair Employment and Housing Act (Government Code, Sections 12900 et seq.) and applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 11000 et seq.); the applicable regulations of the Fair Employment and Housing Commission implementing Government Code, Section 12990, set forth in Subchapter 5 of Chapter 5 of Division 4 of Title 2 of the California Code of Regulations incorporated into this Agreement by reference and made a part hereof as if set forth in full; and Title VI of the Civil Rights Act of 1964, as amended. Contractor and its employees and representatives shall give written notice of their obligations under this clause as required by law.

2.21.2 Where applicable, Contractor shall include these nondiscrimination and compliance provisions in any of its agreements that affect or are related to the services performed herein.

2.21.3 Contractor's signature executing this Agreement shall provide any certifications necessary under the federal laws, the laws of the State of California, including but not limited to Government Code Sections 12990 and Title 2, California Code of Regulations, Section 11102.

### **SECTION 2.22 - California Residency (Form 590)**

If Contractor is a California resident, Contractor must file a State of California Form 590, certifying its California residency or, in the case of a limited liability company or corporation, certifying that it has a permanent place of business in California. Contractor will be required to submit a Form 590 prior to execution of this Agreement, or County shall withhold seven (7) percent of each payment made to Contractor during the term of this Agreement. This requirement applies to any agreement/contract exceeding \$1,500.

### **SECTION 2.23 – County Payee Data Record Form**

All independent contractors or corporations providing services to County who do not have a Department of the Treasury Internal Revenue Service Form W-9 (Form W-9) on file with County must file a County Payee Data Record Form with County.

### **SECTION 2.24 - Business License**

County's Business License Ordinance provides that it is unlawful for any person to furnish supplies or services, or transact any kind of business in the unincorporated territory of El Dorado County without possessing a County business license unless exempt under County Ordinance Code Section 5.08.070. Contractor warrants and represents that it shall comply with all of the requirements of County's Business License Ordinance, where applicable, prior to beginning work under this Agreement and at all times during the term of this Agreement.

### **SECTION 2.25 - Licenses**

Contractor hereby represents and warrants that Contractor and any of its subcontractors employed under this Agreement has all the applicable licenses, permits, and certifications that are legally required for Contractor and its subcontractors to practice its profession or provide the services or work contemplated under this Agreement in the State of California. Contractor and its subcontractors shall obtain or maintain said applicable licenses, permits, or certificates in good standing throughout the term of this Agreement.

### **SECTION 2.26 – Ownership of Data**

Upon completion or earlier termination of all services under this Agreement, ownership and title to all reports, documents, plans, maps, specifications, estimates, compilations, photographs, videos, and any and all other materials or data produced or obtained as part of this Agreement will automatically be vested in County without restriction or limitation on their use, and no further agreement will be necessary to transfer ownership to County. Copies may be made for Operation Contractor's records, but shall not be furnished to others without prior written authorization from County's Contract Administrator. Such deliverables shall be deemed works made for hire and all

rights in copyright therein shall be retained by County. Contractor shall furnish County all necessary copies of data, including data stored in electronic format, needed to complete the review and approval process of the services and deliverables provided under this Agreement.

**SECTION 2.27 – Contract Administrator**

The County Officer or employee with responsibility for administering this Agreement is Michelle Patterson, Manager, Emergency Medical Services and Emergency Preparedness and Response, or successor.

**SECTION 2.28 - Authorized Signatures**

The parties to this Agreement represent that the undersigned individuals executing this Agreement on their respective behalf are fully authorized to do so by law or other appropriate instrument and to bind upon said parties to the obligations set forth herein.

**SECTION 2.29 - Partial Invalidity**

If any provision, sentence, or phrase of the Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions, sentences, and phrases will continue in full force and effect without being impaired or invalidated in any way.

**SECTION 2.30 – California Forum and Law**

Any dispute resolution action arising out of this Agreement, including, but not limited to, litigation, mediation, or arbitration, shall be brought in El Dorado County, California, and shall be resolved in accordance with the laws of the State of California.

**SECTION 2.31 - No Third Party Beneficiaries**

Nothing in this Agreement is intended, nor will be deemed, to confer rights or remedies upon any person or legal entity not a party to this Agreement.

**SECTION 2.32 – Counterparts**

This Agreement may be executed in one or more counterparts, each of which shall be an original and all of which together shall constitute one and the same instrument.

**ARTICLE III – GENERAL SERVICE PROVISIONS**

The Contractor agrees to provide full service emergency and non-emergency Prehospital ALS Services and Dispatch Services as described in this Agreement, and the terms and conditions of the County’s Emergency Medical Service and Medical Transportation Ordinance, as hereinafter amended. In the performance of its obligation hereunder, it is agreed that the Contractor is subject to medical control or direction of the County.

**SECTION 3.1 - Applicable Laws**

The Contractor shall provide services in accordance with applicable federal and State laws, statutes, regulations, policies and directives, local rules, regulations, ordinances and policies, and any changes or amendments thereto, including those described in this Agreement.



**SECTION 3.2 - Contractor Accountability**

The Contractor shall be directly accountable to the County CAO for contract compliance issues and conformance with operational policy. The Contractor shall be responsible to the County EMS Agency, under the direction of the County EMS Agency Medical Director, for such issues as medical control, accreditation, quality assurance, and other medical care related activities. On-line medical control has been delegated to the Base Hospital (Barton Memorial Hospital) for day-to-day patient care oversight.

The Contractor shall also be expected to cooperate fully with all other agencies during the course of the Agreement, and to refer any requests for deviation from the terms of the Agreement to the County CAO.

**SECTION 3.3 - Successors and Waivers**

This Agreement shall bind the successors of County and the Contractor in the same manner as if they were expressly named. Waiver by either party or any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent or any other right hereunder.

**SECTION 3.4 - Prior Contracts**

All prior contracts regarding this subject matter between County and the Contractor are hereby terminated as of the effective date of this Agreement.

**ARTICLE IV – DISPATCH REQUIREMENTS**

**SECTION 4.1 - General Dispatch Provisions**

Contractor shall provide, or subcontract to provide, one hundred percent (100%), twenty-four (24) hours per day, seven (7) days per week dispatch coverage and services for all Priority 1, 2, 3, 4, 5 and 6 ambulance requests for service, as described in Section 2.1.12,C, for service for the term of this Agreement, in accordance with federal, State and local provisions, including but not limited to those outlined below. The provision of dispatch services, whether by the Contractor directly, or through a subcontract, shall be in accordance with California Government Code § 53110 and California Health and Safety Code § 1797.223.

Such service shall include, but is not limited to, dispatch personnel, in-service training, quality improvement monitoring, and related support services.

- 4.1.1 Dispatch facility shall hold current designation as primary or secondary PSAP by State of California.
- 4.1.2 The designated Dispatch Center shall utilize and maintain a CAD system with specialized separate tracking of EMS and ambulance responses. Contractor shall notify County if CAD system is inoperative for more than 24 hours.
- 4.1.3 The designated dispatch center shall integrate the CAD system with the ePCR software.

- 4.1.4 Contractor shall provide a system of priority dispatch and pre-arrival instructions together with applicable quality assurance approved by the County EMS Agency Medical Director.
- 4.1.5 The priority dispatch protocols and pre-arrival instruction software approved by the County EMS Agency Director is Medical Priority Consultants software program: ProQA for Windows and AQUA (Advanced Quality Assurance for electronic case review), which meet the standards of the National Traffic Safety Administration: Emergency Medical Dispatch National Standard Curriculum. Software licensing and continuing maintenance and support will be provided by County.
- 4.1.6 The designated Dispatch Center shall continue to move toward identifying reporting efficiencies provided by a dispatch system with capabilities of layered-mapping that will recommend vehicle locations per criteria included in the Contractor's System Status Management Plan (SSMP).
- 4.1.7 Adherence to medical dispatch protocols is required. Thus, except where a deviation is clearly justified by special circumstances not contemplated within a dispatch protocol, such medical dispatch protocol shall be strictly followed. Compliance with call-taker and dispatcher questions and pre-arrival instructions shall be a routine part of an integrated quality improvement process and shall be reported on a monthly basis with response statistics.
- 4.1.8 The designated Dispatch Center shall participate in the EMS Agency's Continuous Quality Improvement (CQI) process.
- 4.1.9 Dispatch personnel shall fully complete a manual "dispatch card" approved by County for each dispatch of an ambulance when the computer is inoperable. Dispatch personnel, following the resumption of normal service of the CAD system, shall enter manual dispatch cards into the CAD system.

## **SECTION 4.2 - Dispatch Data Reporting**

Upon request of the County, Contractor shall provide the following reporting information:

- 4.2.1 Response Time Reports:
  - A. Emergency life threatening and non-life threatening response times by jurisdiction and by user definition per the Medical Priority Dispatch System
  - B. Inter-facility response times
  - C. Unscheduled non-emergency and scheduled non-emergency response times by jurisdiction and by user definition per the Medical Priority Dispatch System
  - D. Turn Out Time response times by crew members
  - E. Time of dispatch to arrival-at-scene response times

- F. Time from scene to hospital by crew members
- G. Ambulance Patient Offload Time (APOT) report
- H. Emergency and non-emergency responses by hour and day
- I. Dispatch call processing response time reports
- J. Incident number
- K. Canceled run report
- L. Utilization ratio by unit
- M. Dry-run reports
- N. Demand analysis report showing calls by day of week, hour of day
- O. Call priority by hour and day
- P. Post utilization rates
- Q. Ambulance alert exception report (report of any delay between dispatcher's receipt of call and the dispatched request for service to the ambulance unit).

**SECTION 4.3 - Dispatch Personnel Requirements**

Contractor shall provide, or contract to provide, Emergency Medical Dispatch (EMD) dispatcher(s) with the authority, expertise, and management skills to operate the Contractor's System Status Management Plan including the following:

- 4.3.1 Trained according to County EMS Agency's adopted program of national standards, the National Highway Traffic Safety Administration (NHTSA): Emergency Medical Dispatch National Standard Curriculum.
- 4.3.2 Utilize ProQA software for management of EMS resources through proper interrogation and situation assessment by the dispatcher and provide patient care through the delivery of post-dispatch/pre-arrival instructions to assist the patient until prehospital care providers arrive at the scene.
- 4.3.3 Utilize AQUA for performance evaluation of EMD.
- 4.3.4 Maintain and keep current EMD staff certifications.
- 4.3.5 Provide staff orientation to the emergency medical services system.
- 4.3.6 Maintain continuing education requirements.

- 4.3.7 Provide resource management.
- 4.3.8 Provide operational plan management.
- 4.3.9 Manage 9-1-1 non-urgent requests for service.
- 4.3.10 Manage critical care transport requests for service.
- 4.3.11 Utilize the most recent version of ProQA and AQUA.

**SECTION 4.4 - Record of Dispatch Calls**

Upon request of the County EMS Agency, Contractor shall provide from Dispatch Center copies of calls electronically for quality assurance purposes. Tapes, disk, or other recordable medium shall be delivered to the County EMS Agency within five (5) working days from receipt of written, including email, request to the Contractor Executive Director.

**ARTICLE V – VEHICLES, EQUIPMENT AND SUPPLY REQUIREMENTS**

**SECTION 5.1 - Ambulance Vehicles**

Contractor-Provided Vehicles, Equipment and Systems: Contractor will be required to provide all vehicles, equipment and systems necessary to fulfill the requirements of this Agreement. Vehicles, equipment and systems to be provided by Contractor include, without limitation, dispatch equipment/systems, computer systems, mobile and portable radios, emergency alerting devices, ALS ambulances, supervisory vehicles, monitors, defibrillators, other clinical equipment, crew quarters and administrative offices.

**SECTION 5.2 - Ambulance Vehicle Marking**

All ambulances shall be marked as described in Appendix C, marked “Specifications for the Marking of El Dorado County Ambulances,” incorporated herein and made by reference a part hereof. Contractor shall not modify ambulance vehicle markings without the expressed written consent of County.

**SECTION 5.3 - Drugs and Medical Supplies**

Contractor shall possess and agree to maintain adequate drug and solution inventory, drugs, and supplies in compliance with the County EMS Agency Policies, Protocols, and Procedures.

**SECTION 5.4 - ALS Medical Equipment**

5.4.1 Standards for medical equipment shall be in compliance with the County EMS Agency Policies, Protocols and Procedures promulgated by the County EMS Agency as required for the level of service being provided. The Contractor shall be charged with knowledge of the current Policies, Protocols and Procedures and any updates. The Policies, Protocols and Procedures shall be updated from time to time as determined necessary by the County EMS Agency. County will meet and confer with Contractor regarding proposed policy updates that may have a substantial financial impact to the Contractor prior to implementation of such policies.

- 5.4.2 Large (K-type) medical oxygen cylinders shall not be allowed by the Contractor to go under 300 pounds pressure per square inch, and smaller (D-type) cylinders shall not be allowed to go under 500 pounds pressure per square inch before being refilled.
- 5.4.3 Compliance with these medical equipment requirements is not mandated for inactive “reserve” units. Vehicles, equipment and supplies shall be maintained in a clean, sanitary and safe mechanical condition at all times.
- 5.4.4 Upon inspection by the County, any primary or backup ambulance failing to meet these medical equipment requirements shall be immediately removed from service and remain out of service until any deficiency is corrected. At the time when a reserve ambulance unit is used to provide the services required by this Agreement, the unit shall comply with all Equipment Requirements as specified in this Agreement.
- 5.4.5 First Responder (ALS and BLS) Equipment and Supply Replenishment: Contractor shall develop mechanisms to exchange reusable orthopedic appliances, and re-stock disposable and ALS medical supplies, except pharmaceuticals, used by first responders when treatment has been provided by first responder personnel and patient care is assumed by Contractor’s personnel. Equipment and supplies will be exchanged on a one-for-one basis. Whenever possible, this exchange should be accomplished on scene. If patient care or circumstances at the scene prevent an on scene exchange, Contractor will arrange to accomplish it as soon as reasonably possible. If Contractor is cancelled en route or at the scene and no patient contact is made by Contractor’s personnel, Contractor shall not be obligated to restock the first responder agency supplies.

**SECTION 5.5 - Vehicle and Equipment Maintenance and Repair**

- 5.5.1 Under this Agreement, the Contractor shall be responsible for all maintenance of vehicles, on-board equipment, and facilities used by the Contractor in performance of this work. The Contractor shall establish a record-keeping system for the maintenance program, including problem pattern analyses and vehicle and equipment maintenance histories and costs, and make these records available to County upon request.
- 5.5.2 The Contractor shall arrange for all vehicles and electronic and communications equipment to be included in a preventive maintenance program which, at a minimum, conforms to the manufacturer’s recommended standards.

**SECTION 5.6 - Communications Equipment:**

Contractor shall meet the following standards for communications equipment:

- 5.6.1 Contractor shall possess and agree to utilize exclusively and maintain two-way communication equipment that is compatible with County approved dispatch, designated Base Hospital facilities and all EMS users. Communication capabilities and use of frequencies shall be monitored by the County EMS Agency. (No private ambulance system telephone access number shall exist for emergency dispatch.)

- 5.6.2 Contractor shall provide and maintain a tone-encoded voice emergency alerting device(s) and at least one hand-held radio on the Ultra High Frequency (UHF) Med Net frequencies for each ambulance operated under this Agreement.
- 5.6.3 Contractor shall ensure that a sufficient number of radios are available for replacement in the event of breakdown, maintenance, and disaster operations.
- 5.6.4 Contractor shall provide emergency alerting devices for off-duty personnel who agree to carry one for the purposes of system recall.
- 5.6.5 Contractor shall ensure that each ambulance is equipped with a communications unit capable of transmitting on UHF Med 1 to Med 10.
- 5.6.6 Contractor shall provide and maintain cellular telephones for Base Hospital contact in the event of Med-Net failure.
- 5.6.7 Contractor shall provide all necessary radio equipment to fulfill the requirements of this Agreement.
- 5.6.8 Contractor shall ensure the availability of all required dispatch radio frequencies and related FCC licenses.
- 5.6.9 Contractor shall provide and maintain cellular connectivity for the mobile ePCR tablet.
- 5.6.10 Contractor shall ensure that a sufficient number of mobile ePCR tablets are available for replacement in the event of breakdown, maintenance, and disaster operations.

## **ARTICLE VI – DATA COLLECTION AND REPORTING REQUIREMENTS**

### **SECTION 6.1 - Prehospital Patient Care Report/Billing Form, ePCR Required**

- 6.1.1 After implementation, Contractor shall utilize an ePCR, meeting the standards and specifications of the EMS Agency Medical Director. The ePCR is required to be completed for all patients for whom care is rendered at the scene, regardless of whether the patient is transported. Patient care records shall clearly identify those instances when two (2) or more patients are transported in the same ambulance so that proper billing can be done. Further, a round trip transport occurs when a single ambulance takes a patient to a destination and then provides a transport back to the point of origin. Round trip transports, other than “wait and return” trips are to be counted as two (2) transports.
- 6.1.2 In order to ensure that County and EMS Agency Medical Director can conduct system-wide quality improvement activities, Contractor is required to provide County with electronic copies of accurately completed patient care forms including, but not limited to, correct name, address, date of birth, social security number, and signature of the patient or patient representative (or clearly stated reason why patient is unable to sign) and sufficient information to appropriately document medical necessity.

- 6.1.3 In the event that hardware, software, communications, licensing, or other technical problems temporarily prohibit the real-time capture of ePCR data and information, Contractor shall have an immediately available backup system to manually collect all required information. Upon manual collection of this information, it shall be Contractor's responsibility to enter it into appropriate electronic databases to assure compliance with the reporting requirements and timelines of this Agreement.
- 6.1.4 All PCR's and ePCR's shall be completed in accordance with all applicable laws, regulations, statutes and EMS Agency policies and procedures, inclusive of all necessary attachments (face sheets, physician certification statements, etc).
- 6.1.5 Properly completed ePCRs shall be delivered or electronically available to the County within twenty-four (24) hours of the completion of each call, or end of shift, whichever is sooner. In cases where multiple ePCRs for a single patient need to be collated (e.g. from non-transporting agency ePCRs), Contractor will notify the EMS Agency of these incidents through an agreed upon methodology and they will be considered for exemption. At County's sole discretion, Contractor may be considered exempt from failures to meet this requirement that are outside of Contractor's reasonable control
- 6.1.6 County EMS Agency personnel shall notify Contractor by email of any failure to produce or adequately complete an ePCR. Contractor shall produce or correct any incomplete or absent documentation within seven (7) calendar days from initial notification. Documentation issues not resolved within seven (7) calendar days will be subject to fines according to the following schedule.
- For every ePCR not delivered within fourteen (14) calendar days of the initial notification by the EMS Agency, County shall fine Contractor two hundred fifty dollars (\$250) per record in accordance with Section 2.3.1 herein.
  - For every ePCR not delivered within twenty-one (21) calendar days of the initial notification by the EMS Agency, County shall fine Contractor five hundred dollars (\$500) per record in accordance with Section 2.3.1 herein.
  - For every ePCR not delivered within twenty-eight (28) calendar days of the initial notification by the EMS Agency, County shall fine Contractor one thousand dollars (\$1,000) per record in accordance with Section 2.3.1 herein.
- 6.1.7 County EMS Agency may, at the sole discretion of the County Contract Administrator, suspend in whole or in part the provisions of Section 6.1.6 upon request of extension by the Contractor when extenuating circumstances prohibit the correction or production of an ePCR. An extension request must be made in writing to the EMS Agency within seven (7) calendar days of the initial notification from the County EMS Agency.
- 6.1.8 County EMS Agency personnel shall assist Contractor to help identify Contractor personnel in need of additional training. Contractor acknowledges and agrees that complete and timely reporting is of the essence of this agreement.

## **SECTION 6.2 - Incident Report**

Contractor shall furnish its personnel with Incident Report forms, and shall ensure that its personnel understand and utilize such forms. The current incident report form shall also be available on the County EMS Agency website. The Contractor shall notify the County EMS Agency within 24 hours if a sentinel event occurs, i.e., injury to patient, crew or public, or violent or high profile incident; copies shall be furnished monthly for non-sentinel events. The Incident Report information shall be in a format mutually agreed upon between the County and the Contractor.

- 6.2.1 Mutual Aid Received or Provided: The Dispatch Center shall document each occurrence of Mutual Aid emergency medical response into the Primary Response Area by an out-of-area ambulance service entity, or Mutual Aid rendered to another agency outside the Primary Response Area. Such report shall detail the time of incident dispatch, time that mutual aid was requested, location of incident, and the reason Mutual Aid was required. The form will be forwarded to the County EMS Agency along with the Contractor's monthly report.
- 6.2.2 Unusual Activities: The Contractor shall document any and all incidents of unusual activities or occurrences that impacted or had an effect on the normal delivery of services. Events that an attending medic or the Contractor feel should be documented but are not appropriate to include on the ePCR should be included on the Incident Report. Such activities may include but are not limited to: acts of violence, combative patients, patient care concerns, inter-agency conflicts, medical equipment failures, obstacles to responses including chronic adverse road conditions, and radio, dispatch, or communication failures. Any other unusual activities that have the potential of affecting patient care shall be documented as well.
- 6.2.3 Vehicle Failure and Accident Reporting: The Contractor shall document vehicle failure above and beyond usual scheduled maintenance and repairs and ambulance vehicle accidents that could potentially have a detrimental effect on patient care issues.

## **SECTION 6.3 - Response Time Reporting**

### **6.3.1 Ambulance Response Time Report and Penalties:**

Within seven (7) business days after the end of each month, Contractor shall submit a monthly report to the County EMS Agency on all emergency medical response times for the service areas. Such report shall include data identifying the Incident Number, Date, Unit Number, Response Mode (Code-2 or Code-3), service area location (Urban, Semi-Rural, Rural, or Wilderness), and the following times: Time of Dispatch, Arrival at Scene, Ambulance Arrival at the Emergency Department, and Ambulance Patient Offload Time.

Contractor shall provide reports detailing Contractor's performance during the preceding month as it relates to each of the performance requirements stipulated herein. These reports shall be submitted electronically, via email, or other suitable medium approved by County to the County EMS Agency. For each day that Contractor fails to provide the reports, County shall fine Contractor one hundred dollars (\$100) in accordance with Section 2.3.1 herein. At County's sole discretion, Contractor may be exempted from this penalty for any delay in the submission of the month-end report that is due to a delay caused by County.



6.3.2 Response Time Exception Report: For each response within the previous calendar month that exceeds the Response Time Standard for the area of dispatch location (Urban, Semi-Rural, Rural, or Wilderness) the Contractor shall submit a Response Time Exception Report available at: [http://www.edcgov.us/Government/EMS/EMS\\_Forms.aspx](http://www.edcgov.us/Government/EMS/EMS_Forms.aspx), or subsequent replacement website, and shall ensure that its personnel understand and utilize such forms. The reason for the delayed response time shall be clear, precise, and verifiable in order to determine if the exception is acceptable to the County. These reports shall be submitted to the County EMS Agency for the previous calendar month of service within seven (7) business days after the end of each month.

6.3.3 Response Time Review: The County EMS Agency shall review all Response Time Reports and Response Time Exception Reports monthly to determine if performance standards are met or exceeded and if non-performance penalties shall be assessed.

#### **SECTION 6.4 - Transmittal of Data and Reports**

Contractor shall be responsible to ensure that all information is provided to the County in a timely manner as indicated throughout this Contract.

Contractor shall provide agendas and minutes of all Contractor Board meetings to the County EMS Agency Administrator and the County CAO at the time agendas and minutes are provided to Contractor Board Members.

### **ARTICLE VII – OTHER AGREEMENT REQUIREMENTS**

#### **SECTION 7.1 - County Operation Policies:**

The Contractor shall be responsible to comply with all operational policies and standards currently articulated in this Agreement; the Health and Safety Code, Division 2.5; California Code of Regulations, Title 22, Division 9; County Emergency Medical Service and Medical Transportation Ordinance; and policies and procedures promulgated by the County EMS Agency. Contractor shall have opportunity to provide input into County EMS Agency policies and procedures through the Medical Advisory Committee.

#### **SECTION 7.2 - Non-Competition**

The Contractor, or any principal of the Contractor, or any employee thereof, shall be prohibited from engaging in any enterprise that effectively results in competition for emergency and non-emergency ambulance services of any kind within the Primary Response Area as described in this Agreement.

#### **SECTION 7.3 - On-Scene Collections**

Ambulance personnel shall not request nor receive payment for any services provided pursuant to this Agreement, nor shall they quote charges to the patient or any other concerned individuals, or extend promises for special treatment regarding billable charges. Contractor shall provide ambulance billing rate forms to ambulance personnel, and personnel may make these forms available to individuals upon request.

#### **SECTION 7.4 - Market Rights and EMS Aircraft Services**

CSA 3 - South Shore: County reserves the right to utilize public or private EMS aircraft services as defined in Title 22, Chapter 8, Article 1, Section 100279, if such utilization is in the best interest of the public.

#### **SECTION 7.5 - Lame Duck Provisions**

In the event that another contractor is chosen to provide services at the conclusion of this Agreement the County recognizes that the Contractor, for a period of several months, may be operating as a “lame duck” operator. To assure continued performance fully consistent with the requirements of the Agreement through any such period, the following provisions will apply:

- 7.5.1 Contractor will continue all operations and support services at the same level of effort and performance that were in effect prior to the award of the subsequent Agreement to a competing organization, including but not limited to compliance with the provisions related to the qualifications of key personnel.
- 7.5.2 Contractor will make no changes in methods of operation which could reasonably be considered to be aimed at cutting Contractor services and operating cost to maximize profits during the final stages of the Agreement.
- 7.5.3 County recognizes that if a competing organization should prevail in a future procurement cycle, Contractor may reasonably begin to prepare for transition of the services to a new contracting agency. County will not unreasonably withhold its approval of Contractor’s request to begin an orderly transition process, including reasonable plans to relocate staff, scaled down certain inventory items, etc., as long as such transition activity does not impair Contractor’s performance during this period.
- 7.5.4 During the process of subsequent competition conducted by County, Contractor will permit its non-management personnel reasonable opportunities to discuss with competing organizations issues related to employment with such organizations in the event Contractor is not the successful proposer. Contractor may, however, require that its non-management personnel refrain from providing information to a competing organization regarding Contractor’s current operations, and Contractor may also prohibit its management personnel from communicating with representatives of competing organizations during the competition. However, once County has made its decision regarding award, and in the event that Contractor is not the winner, Contractor will permit free discussion between Contractor based employees and the new contracting agency without restriction, and without consequence to the employee.

#### **SECTION 7.6 - Subcontractors:**

County acknowledges that Contractor is a single point of contracting for the provision of Prehospital ALS Ambulance and Dispatch Services, and that Contractor contracts with various subcontractors for the provision of Prehospital ALS Ambulance and Dispatch Services. Contractor shall execute agreements with all subcontractors of the Contractor providing services under this Agreement by the date of execution of this Agreement to include all County ordinance and County EMS Agency ALS requirements and provisions. Agreements with subcontractors shall require

subcontractors to comply with the requirements of the California Health and Safety Code, Division 2.5, Section 1797 et seq.; California Code of Regulations, Title 22, Division 9, Chapter 4, Article 5, Section 100164; the County Emergency Medical Service and Medical Transportation Ordinance; this Agreement for Prehospital ALS and Dispatch Services; the standards of the County EMS Agency, including but not limited to the County EMS Agency Policy and Procedure Manual, El Dorado County Trauma Plan, and applicable agency, State or local statutes, ordinances or regulations.

Each subcontractor shall agree, to the fullest extent of the law, to defend, indemnify, and hold Contractor and the County harmless against and from any and all claims, suits, losses, damages and liability for damages of every name, kind and description, including attorney's fees and costs incurred, brought for, or on account of, injuries to or death of any person, including but not limited to workers, Contractor employees, County employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to or in any way arise out of or are connected with the subcontractor's services, operations, or performance hereunder, regardless of the existence or degree of fault or negligence on the part of Contractor, the County, subcontractor(s) and employee(s) of any of these, except for the sole, or active negligence of Contractor, its officers and employees, the County, its officers and employees, or as expressly provided by statute. This duty of subcontractor to indemnify and save Contractor and County harmless includes the duties to defend set forth in California Civil Code Section 2778. County will look to Contractor to deliver contracted performance. The inability or failure of any subcontractor to perform any duty or deliver contracted performance shall not excuse Contractor from any responsibility under this Agreement.

#### **SECTION 7.7 - Health Insurance Portability and Accountability Act (HIPAA)**

Under this Agreement, the Contractor will provide services to County, and in conjunction with the provision of such services, certain Protected Health Information ("PHI") may be made available to the Contractor for the purposes of carrying out its obligations. The Contractor agrees to comply with all the terms and conditions of Appendix D, marked "HIPAA Business Associate Agreement," incorporated herein and made by reference a part hereof, regarding the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the regulations promulgated thereunder.

In as much as an exchange of Protected Health Information (PHI) will occur between the Contractor and County, the Contractor agrees to faithfully distribute to all patients the El Dorado County Notice of Privacy Practices, form to be approved and/or supplied by County, before the first delivery of service for all non-emergency transfers and dry runs with patient contact, where services were provided to patient. All Notices of Privacy Practices for emergency transfers will be mailed by El Dorado County Ambulance Billing as soon as practical following the provision of services.

#### **SECTION 7.8 - Patient Billing, Collection and Payment of Claims**

County agrees to bill patient(s) for service based on the most current adopted Ambulance Rate Schedule approved by Resolution of the County Board of Supervisors as shown in Appendix B, incorporated herein and made a part hereof, and as amended from time to time.

#### **SECTION 7.9 - Product Endorsement/Advertising**

Contractor shall not use the name or equipment of County for the endorsement of any commercial product or service without the express written permission of County.

## **ARTICLE VIII – TAKEOVER PROCESS**

### **SECTION 8.1 - Expedited Takeover**

Notwithstanding major breach, the County may immediately take over ambulance operations when the County Chief Administrative Officer makes written findings of fact requiring such action to immediately protect the public health, safety and welfare, and that to follow the dispute resolution procedure defined within this Agreement would endanger the public health and safety. County shall immediately so notify the Contractor in writing, which shall then have the right to a hearing before the Board of Supervisors. The takeover shall be effective pending the outcome of the hearing. Contractor shall submit their request for a hearing to the County CAO within fifteen (15) calendar days of receipt of the County Chief Administrative Officer’s written findings. The written decision shall be issued within fifteen (15) calendar days thereafter to continue, terminate, or modify the takeover.

The County may terminate the takeover period at any time, and return the operations to the Contractor. The takeover period shall last as long as the Chief Administrative Officer believes is necessary to stabilize the prehospital ALS services system to protect the public health and safety.

### **SECTION 8.2 - Takeover Cooperation**

The Contractor's cooperation and full support of such emergency takeover shall not be construed as acceptance by the Contractor of the finding of major breach, and shall not in any way jeopardize the Contractor's right to recovery should a court later find that the declaration of major breach was made in error. However, failure on the part of the Contractor to cooperate fully with the County to effect a safe and smooth takeover of operations shall in itself constitute a material breach of the Agreement even if it was later determined that the original declaration of major breach by the County was made in error.

In the event of an immediate takeover, declaration that a major breach has occurred shall be initiated and shall take place only after emergency takeover has been completed, and shall not, under any circumstances, delay the process of the emergency takeover or the transfer of County owned vehicles and equipment and Contractor owned vehicles and equipment utilized in the performance of this Agreement, in accordance with Appendix E, marked “Security Agreement,” incorporated herein and made by reference a part hereof. Such Security Agreement shall be executed concurrently with the execution of this Agreement and shall remain in full force and effect for the term of the Agreement or until takeover is fully resolved, whichever is later.

### **SECTION 8.3 - Equipment and Vehicle Sublease Agreements**

#### **8.3.1 Takeover Rights (Step-In)**

In order for County to exercise takeover rights under the terms of this Agreement, Contractor shall maintain a Contingent Lease Agreement with County for any Contractor owned equipment that County would need in order to operate this ambulance service. The Contingent Lease should be substantially in the form of the sample attached as Appendix F, marked “Contingent Lease Agreement,” incorporated herein and made by reference a part hereof. Such Contingent Lease Agreement shall be executed concurrently with the

execution of this Agreement and shall remain in full force and effect for the term of the Agreement or until takeover is fully resolved, whichever is later.

### 8.3.2 Vehicle and ALS Equipment Requirements

- A. Contractor may choose to hold title to vehicles and ALS equipment or enter into some form of a lease arrangement. If ownership is desired, Contractor must maintain a Contingent Lease Agreement with County, whereby County, at its discretion, can assume immediate control of the ambulances and ALS equipment in the event of breach of this Agreement, declared bankruptcy, failure to efficiently and adequately provide prompt service delivery, unforeseen cessation of operations, or termination of Agreement for whatever reason.
- B. If a lease arrangement is desired, Contractor must arrange for a provision in the lease whereby County can exercise an option to assume the lease obligation so that immediate control of the vehicles and ALS equipment being used to provide services, but not owned by Contractor, can be exercised by the County, at its discretion, in the event of breach of this Agreement, declared bankruptcy, failure to efficiently and adequately provide prompt service delivery, or other unforeseen cessation of operations. Prior to Contractor leasing ambulances or equipment, a written Agreement shall exist between Contractor and leasing agency.
- C. Prior to Contractor utilizing loaned ambulances or equipment, a written Agreement shall exist between Contractor and loaning agency. Contractor shall provide adequate documentation demonstrating that County will have access to sufficient loaned ambulances and equipment necessary to provide the same level of services as defined in this Agreement for a 30-day period, should the Takeover provision of this Agreement be exercised by County.
- D. It is understood between County and Contractor that any lease agreements entered into for future rolling stock purchases and other durable medical equipment will include County as part of the lease. These agreements may be modified in the future by mutual written consent of the parties; however, it shall be a requirement of each lease that, in the event that County exercises its takeover rights under this Agreement, or in the event of the termination or expiration of this Agreement, both the vehicles and the equipment shall be transferred to and assumed by County. At County's sole discretion, vehicles and equipment may be purchased, in whole or in part from Contractor at fair market value. Provided, however, in the event that the County selects a successor contractor, provisions shall be made for the County to transfer both the vehicles and equipment to County selected contractor.
- E. The desired plan shall be subject to the review and approval of County's legal counsel. The ownership or lease instrument, when developed and approved, shall be maintained by Contractor and copies provided to County along with a listing of all the assets to be turned over to County under the takeover provision. This list of assets shall be updated annually by Contractor, and will then be reviewed by County wherein asset and

depreciation values will be adjusted to current levels as required to determine fair market value. Should the purchase of assets be required as outlined in the Contingent Lease Agreement, the current fair market value will be utilized.

**SECTION 8.4 - Final Authority**

Except as provided by law, the Board of Supervisors shall be the final authority for County.

**ARTICLE IX – ENTIRE AGREEMENT**

This document and the documents referred to herein, appendices or exhibits hereto are the entire Agreement between the parties and they incorporate or supersede all prior written or oral Agreements or understandings.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates indicated below.

**-- COUNTY OF EL DORADO --**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Board of Supervisors  
"County"

Attest:  
Kim Dawson  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Deputy Clerk

**-- CALIFORNIA TAHOE EMERGENCY  
SERVICES OPERATIONS AUTHORITY --**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Ryan Wagoner  
Executive Director  
"Contractor"

# California Tahoe Emergency Services Operations Authority

## Exhibit A CTESOA Budget and Compensation

Line Item	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
PPE/ Uniforms	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00
Computer Equipment	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Employee Training	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Empl exp/ Phys/ Backgr	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Insurance	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
Office/ Admin/ Bank exp	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Prof Fees Attorney	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Prof Fees Accounting	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
Prof Fees Paychex	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
Scholarships	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Station Supplies	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00
Contingency	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Snow Removal	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Travel	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
401k	32,000.00	32,800.00	33,620.00	34,460.50	35,322.01	36,205.06	37,110.19	38,037.94	38,988.89	39,963.62
Tenant Improv/ Capital Outlay	125,000.00	128,125.00	131,328.13	134,611.33	137,976.61	141,426.03	144,961.68	148,585.72	152,300.36	156,107.87
Ambulance Remount/ Lease	30,000.00	30,750.00	31,518.75	32,306.72	33,114.39	33,942.25	34,790.80	35,660.57	36,552.09	37,465.89
Dispatch Contract	265,225.00	273,181.75	281,377.20	289,818.52	298,513.07	307,468.47	316,692.52	326,193.30	335,979.09	346,058.47
Supplies, Medical	125,000.00	128,125.00	131,328.13	134,611.33	137,976.61	141,426.03	144,961.68	148,585.72	152,300.36	156,107.87
Prof Fees Lake Valley	1,132,500.00	1,160,812.50	1,189,832.81	1,219,578.63	1,250,068.10	1,281,319.80	1,313,352.80	1,346,186.62	1,379,841.28	1,414,337.31
Communications/ Cell	8,000.00	8,200.00	8,405.00	8,615.13	8,830.50	9,051.27	9,277.55	9,509.49	9,747.22	9,990.90
Salaries/ Health/ Work Comp	1,805,000.00	1,850,125.00	1,896,378.13	1,943,787.58	1,992,382.27	2,042,191.82	2,093,246.62	2,145,577.79	2,199,217.23	2,254,197.66
Ambulance/ Equip. Maint.	40,000.00	41,000.00	42,025.00	43,075.63	44,152.52	45,256.33	46,387.74	47,547.43	48,736.12	49,954.52
Utilities	5,000.00	5,125.00	5,253.13	5,384.45	5,519.06	5,657.04	5,798.47	5,943.43	6,092.01	6,244.31
Fuel	45,000.00	46,125.00	47,278.13	48,460.08	49,671.58	50,913.37	52,186.20	53,490.86	54,828.13	56,198.83
Critical Care Transport	20,000.00	20,500.00	21,012.50	21,537.81	22,076.26	22,628.16	23,193.87	23,773.72	24,368.06	24,977.26
Ambulance Warranties	0.00	0.00	6,000.00	6,150.00	6,303.75	6,461.34	6,622.88	6,788.45	6,958.16	7,132.11
<b>Total Expenses</b>	<b>3,779,425.00</b>	<b>3,871,569.25</b>	<b>3,972,056.89</b>	<b>4,069,097.70</b>	<b>4,168,606.73</b>	<b>4,270,646.97</b>	<b>4,375,282.98</b>	<b>4,482,581.02</b>	<b>4,592,609.01</b>	<b>4,705,436.63</b>
<b>Monthly Payment</b>	<b>314,952.08</b>	<b>322,630.77</b>	<b>331,004.74</b>	<b>339,091.47</b>	<b>347,383.89</b>	<b>355,887.25</b>	<b>364,606.92</b>	<b>373,548.42</b>	<b>382,717.42</b>	<b>392,119.72</b>

2.5% Increase
3% Increase



**Payment Schedule**

(Actual payment shall be increased per Ambulance Inflation Schedule starting January 2022)

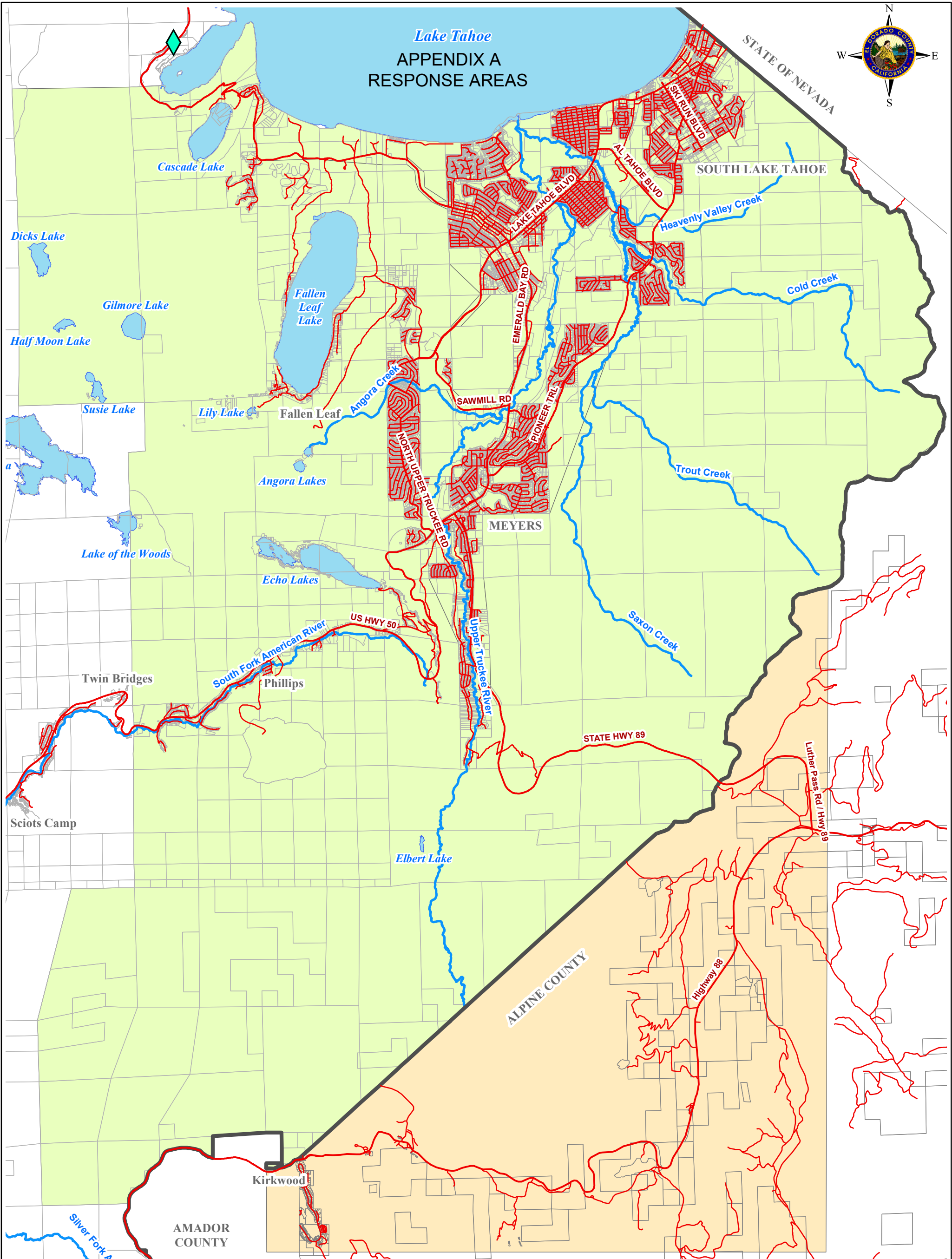
Amgt Mo.	Amgt Yr.	Month	Year	Amount	Period	Amount
1		1 September	2021	\$ 314,952.08	September 2021	\$ 314,952.08
2		1 October	2021	\$ 314,952.08	October - December 2021	\$ 944,856.25
3		1 November	2021	\$ 314,952.08		
4		1 December	2021	\$ 314,952.08		
5		1 January	2022	\$ 314,952.08	January - March 2022	\$ 944,856.25
6		1 February	2022	\$ 314,952.08		
7		1 March	2022	\$ 314,952.08		
8		1 April	2022	\$ 314,952.08	April - June 2022	\$ 944,856.25
9		1 May	2022	\$ 314,952.08		
10		1 June	2022	\$ 314,952.08		
11		1 July	2022	\$ 314,952.08	July - September 2022	\$ 952,534.94
12		1 August	2022	\$ 314,952.08		
13		2 September	2022	\$ 322,630.77		
14		2 October	2022	\$ 322,630.77	October - December 2022	\$ 967,892.31
15		2 November	2022	\$ 322,630.77		
16		2 December	2022	\$ 322,630.77		
17		2 January	2023	\$ 322,630.77	January - March 2023	\$ 967,892.31
18		2 February	2023	\$ 322,630.77		
19		2 March	2023	\$ 322,630.77		
20		2 April	2023	\$ 322,630.77	April - June 2023	\$ 967,892.31
21		2 May	2023	\$ 322,630.77		
22		2 June	2023	\$ 322,630.77		
23		2 July	2023	\$ 322,630.77	July - September 2023	\$ 976,266.28
24		2 August	2023	\$ 322,630.77		
25		3 September	2023	\$ 331,004.74		
26		3 October	2023	\$ 331,004.74	October - December 2023	\$ 993,014.22
27		3 November	2023	\$ 331,004.74		
28		3 December	2023	\$ 331,004.74		
29		3 January	2024	\$ 331,004.74	January - March 2024	\$ 993,014.22
30		3 February	2024	\$ 331,004.74		
31		3 March	2024	\$ 331,004.74		
32		3 April	2024	\$ 331,004.74	April - June 2024	\$ 993,014.22
33		3 May	2024	\$ 331,004.74		
34		3 June	2024	\$ 331,004.74		
35		3 July	2024	\$ 331,004.74	July - September 2024	\$ 1,001,100.96
36		3 August	2024	\$ 331,004.74		
37		4 September	2024	\$ 339,091.47		
38		4 October	2024	\$ 339,091.47	October - December 2024	\$ 1,017,274.42
39		4 November	2024	\$ 339,091.47		
40		4 December	2024	\$ 339,091.47		

Amgt Mo.	Amgt Yr.	Month	Year	Amount	Period	Amount	
41	4	January	2025	\$ 339,091.47	January - March 2025	\$ 1,017,274.42	*
42	4	February	2025	\$ 339,091.47			
43	4	March	2025	\$ 339,091.47			
44	4	April	2025	\$ 339,091.47	April - June 2025	\$ 1,017,274.42	
45	4	May	2025	\$ 339,091.47			
46	4	June	2025	\$ 339,091.47			
47	4	July	2025	\$ 339,091.47	July - September 2025	\$ 1,025,566.84	
48	4	August	2025	\$ 339,091.47			
49	5	September	2025	\$ 347,383.89			
50	5	October	2025	\$ 347,383.89	October - December 2025	\$ 1,042,151.68	
51	5	November	2025	\$ 347,383.89			
52	5	December	2025	\$ 347,383.89			
53	5	January	2026	\$ 347,383.89	January - March 2026	\$ 1,042,151.68	*
54	5	February	2026	\$ 347,383.89			
55	5	March	2026	\$ 347,383.89			
56	5	April	2026	\$ 347,383.89	April - June 2026	\$ 1,042,151.68	
57	5	May	2026	\$ 347,383.89			
58	5	June	2026	\$ 347,383.89			
59	5	July	2026	\$ 347,383.89	July - September 2026	\$ 1,050,655.04	
60	5	August	2026	\$ 347,383.89			
61	6	September	2026	\$ 355,887.25			
62	6	October	2026	\$ 355,887.25	October - December 2026	\$ 1,067,661.74	
63	6	November	2026	\$ 355,887.25			
64	6	December	2026	\$ 355,887.25			
65	6	January	2027	\$ 355,887.25	January - March 2027	\$ 1,067,661.74	*
66	6	February	2027	\$ 355,887.25			
67	6	March	2027	\$ 355,887.25			
68	6	April	2027	\$ 355,887.25	April - June 2027	\$ 1,067,661.74	
69	6	May	2027	\$ 355,887.25			
70	6	June	2027	\$ 355,887.25			
71	6	July	2027	\$ 355,887.25	July - September 2027	\$ 1,076,381.41	
72	6	August	2027	\$ 355,887.25			
73	7	September	2027	\$ 364,606.92			
74	7	October	2027	\$ 364,606.92	October - December 2027	\$ 1,093,820.75	
75	7	November	2027	\$ 364,606.92			
76	7	December	2027	\$ 364,606.92			
77	7	January	2028	\$ 364,606.92	January - March 2028	\$ 1,093,820.75	*
78	7	February	2028	\$ 364,606.92			
79	7	March	2028	\$ 364,606.92			
80	7	April	2028	\$ 364,606.92	April - June 2028	\$ 1,093,820.75	
81	7	May	2028	\$ 364,606.92			
82	7	June	2028	\$ 364,606.92			
83	7	July	2028	\$ 364,606.92	July - September 2028	\$ 1,102,762.25	
84	7	August	2028	\$ 364,606.92			
85	8	September	2028	\$ 373,548.42			

Amgt Mo.	Amgt Yr.	Month	Year	Amount	Period	Amount
86		8 October	2028	\$ 373,548.42	October - December 2028	\$ 1,120,645.26
87		8 November	2028	\$ 373,548.42		
88		8 December	2028	\$ 373,548.42		
89		8 January	2029	\$ 373,548.42	January - March 2029	\$ 1,120,645.26
90		8 February	2029	\$ 373,548.42		
91		8 March	2029	\$ 373,548.42		
92		8 April	2029	\$ 373,548.42	April - June 2029	\$ 1,120,645.26
93		8 May	2029	\$ 373,548.42		
94		8 June	2029	\$ 373,548.42		
95		8 July	2029	\$ 373,548.42	July - September 2029	\$ 1,129,814.25
96		8 August	2029	\$ 373,548.42		
97		9 September	2029	\$ 382,717.42		
98		9 October	2029	\$ 382,717.42	October - December 2029	\$ 1,148,152.25
99		9 November	2029	\$ 382,717.42		
100		9 December	2029	\$ 382,717.42		
101		9 January	2030	\$ 382,717.42	January - March 2030	\$ 1,148,152.25
102		9 February	2030	\$ 382,717.42		
103		9 March	2030	\$ 382,717.42		
104		9 April	2030	\$ 382,717.42	April - June 2030	\$ 1,148,152.25
105		9 May	2030	\$ 382,717.42		
106		9 June	2030	\$ 382,717.42		
107		9 July	2030	\$ 382,717.42	July - September 2030	\$ 1,157,554.55
108		9 August	2030	\$ 382,717.42		
109		10 September	2030	\$ 392,119.72		
110		10 October	2030	\$ 392,119.72	October - December 2030	\$ 1,176,359.16
111		10 November	2030	\$ 392,119.72		
112		10 December	2030	\$ 392,119.72		
113		10 January	2031	\$ 392,119.72	January - March 2031	\$ 1,176,359.16
114		10 February	2031	\$ 392,119.72		
115		10 March	2031	\$ 392,119.72		
116		10 April	2031	\$ 392,119.72	April - June 2031	\$ 1,176,359.16
117		10 May	2031	\$ 392,119.72		
118		10 June	2031	\$ 392,119.72		
<i>Optional extension not exercised:</i>						
119		10 July	2031	\$ 392,119.72	July - August 2031*	\$ 784,239.44
120		10 August	2031	\$ 392,119.72		
<i>Optional extension exercised:</i>						
119		10 July	2029	\$ 392,119.72	July -September 2031	\$ 1,186,000.72
120		10 August	2030	\$ 392,119.72		
121		11 September	2031	\$ 401,761.28		
122		11 October	2031	\$ 401,761.28	October - December 2031	\$ 1,205,283.84
123		11 November	2031	\$ 401,761.28		
124		11 December	2031	\$ 401,761.28		
125		11 January	2031	\$ 401,761.28	January - March 2031	\$ 1,205,283.84
126		11 February	2031	\$ 401,761.28		
127		11 March	2031	\$ 401,761.28		

Amgt Mo.	Amgt Yr.	Month	Year	Amount	Period	Amount
128	11	April	2031	\$ 401,761.28	March - June 2031	\$ 1,205,283.84
129	11	May	2031	\$ 401,761.28		
130	11	June	2031	\$ 401,761.28		
131	11	July	2031	\$ 401,761.28	July -September 2031	\$ 1,215,170.76
132	11	August	2031	\$ 401,761.28		
133	12	September	2031	\$ 411,648.20		
134	12	October	2031	\$ 411,648.20	October - December 2031	\$ 1,234,944.61
135	12	November	2031	\$ 411,648.20		
136	12	December	2032	\$ 411,648.20		
137	12	January	2032	\$ 411,648.20	January - March 2032	\$ 1,234,944.61
138	12	February	2032	\$ 411,648.20		
139	12	March	2032	\$ 411,648.20		
140	12	April	2032	\$ 411,648.20	April - June 2032	\$ 1,234,944.61
141	12	May	2032	\$ 411,648.20		
142	12	June	2032	\$ 411,648.20		
143	12	July	2032	\$ 411,648.20	July - September 2032	\$ 1,245,083.16
144	12	August	2032	\$ 411,648.20		
145	13	September	2032	\$ 421,786.75		
146	13	October	2032	\$ 421,786.75	October - December 2032	\$ 1,265,360.26
147	13	November	2032	\$ 421,786.75		
148	13	December	2032	\$ 421,786.75		
149	13	January	2033	\$ 421,786.75	January- March 2033	\$ 1,265,360.26
150	13	February	2033	\$ 421,786.75		
151	13	March	2033	\$ 421,786.75		
152	13	April	2033	\$ 421,786.75	April - June 2033	\$ 1,265,360.26
153	13	May	2033	\$ 421,786.75		
154	13	June	2033	\$ 421,786.75		
155	13	July	2033	\$ 421,786.75	July - September 2033	\$ 1,275,756.87
156	13	August	2033	\$ 421,786.75		
157	14	September	2033	\$ 432,183.36		
158	14	October	2033	\$ 432,183.36	October - December 2033	\$ 1,296,550.08
159	14	November	2033	\$ 432,183.36		
160	14	December	2033	\$ 432,183.36		
161	14	January	2034	\$ 432,183.36	January - March 2034	\$ 1,296,550.08
162	14	February	2034	\$ 432,183.36		
163	14	March	2034	\$ 432,183.36		
164	14	April	2034	\$ 432,183.36	April - June 2034	\$ 1,296,550.08
165	14	May	2034	\$ 432,183.36		
166	14	June	2034	\$ 432,183.36		
167	14	July	2034	\$ 432,183.36	July - September 2034	\$ 1,307,211.33
168	14	August	2034	\$ 432,183.36		
169	15	September	2034	\$ 442,844.61		
170	15	October	2034	\$ 442,844.61	October - December 2034	\$ 1,328,533.82
171	15	November	2034	\$ 442,844.61		
172	15	December	2034	\$ 442,844.61		

<b>Amtg Mo.</b>	<b>Agmt Yr.</b>	<b>Month</b>	<b>Year</b>	<b>Amount</b>	<b>Period</b>	<b>Amount</b>
173	15	January	2035	\$ 442,844.61	January - March 2035	\$ 1,328,533.82
174	15	February	2035	\$ 442,844.61		
175	15	March	2035	\$ 442,844.61		
176	15	April	2035	\$ 442,844.61	April - June 2035	\$ 1,328,533.82
177	15	May	2035	\$ 442,844.61		
178	15	June	2035	\$ 442,844.61		
179	15	July	2035	\$ 442,844.61	July - August 2035	\$ 885,689.21
180	15	August	2035	\$ 442,844.61		
*AIF Increase applied annually in January.						



APPENDIX A  
RESPONSE AREAS



**CAL-TAHOE CSA #3 EMS PRIMARY RESPONSE AREA**  
County of El Dorado  
State of California

Legend

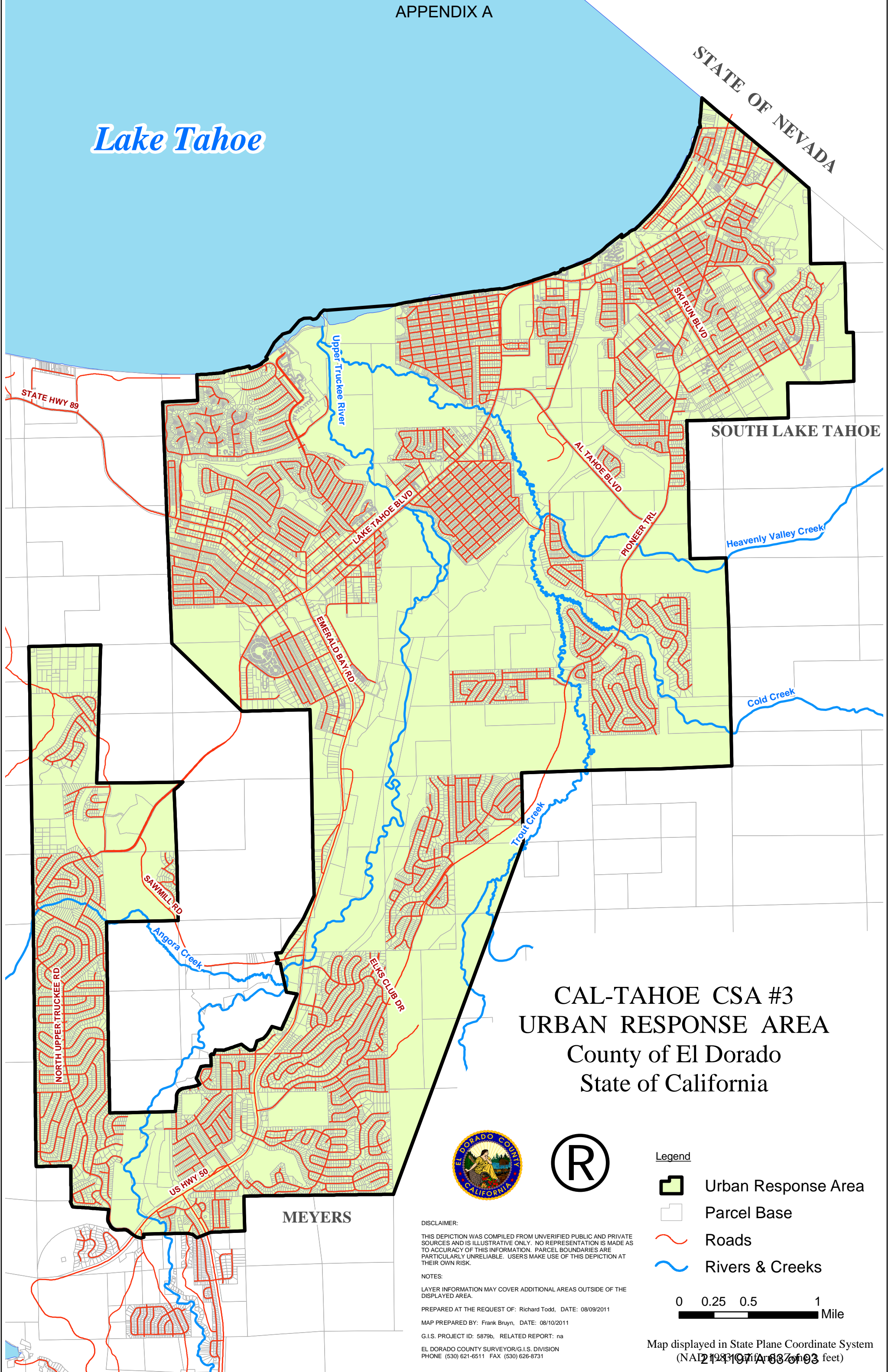
- Response Contract Area
- Mutual Aid Response Area
- Snow Gate Location
- Parcel Base
- Alpine County Parcels (4/2004)
- Roads
- Alpine County Roads (7/2004)
- Rivers & Creeks



DISCLAIMER:  
THIS DEPICTION WAS COMPILED FROM UNVERIFIED PUBLIC AND PRIVATE SOURCES AND IS ILLUSTRATIVE ONLY. NO REPRESENTATION IS MADE AS TO ACCURACY OF THIS INFORMATION. PARCEL BOUNDARIES ARE PARTICULARLY UNRELIABLE. USERS MAKE USE OF THIS DEPICTION AT THEIR OWN RISK.  
NOTES:  
LAYER INFORMATION MAY COVER ADDITIONAL AREAS OUTSIDE OF THE DISPLAYED AREA.  
PREPARED AT THE REQUEST OF: Sue Hennike, CAO DATE: 2021/01/19  
MAP PREPARED BY: José Grummett, DATE: 2021/02/03  
G.I.S. PROJECT ID: see0073428a, RELATED REPORT: na  
Spatially Enabled Enterprise  
EL DORADO COUNTY SURVEYOR/G.I.S. DIVISION  
PHONE (530) 621-6511 FAX (530) 626-8731

Lake Tahoe





STATE OF NEVADA

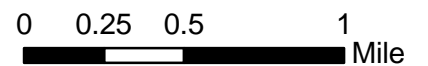


**CAL-TAHOE CSA #3  
URBAN RESPONSE AREA**  
County of El Dorado  
State of California



Legend

-  Urban Response Area
-  Parcel Base
-  Roads
-  Rivers & Creeks



DISCLAIMER:

THIS DEPICTION WAS COMPILED FROM UNVERIFIED PUBLIC AND PRIVATE SOURCES AND IS ILLUSTRATIVE ONLY. NO REPRESENTATION IS MADE AS TO ACCURACY OF THIS INFORMATION. PARCEL BOUNDARIES ARE PARTICULARLY UNRELIABLE. USERS MAKE USE OF THIS DEPICTION AT THEIR OWN RISK.

NOTES:

LAYER INFORMATION MAY COVER ADDITIONAL AREAS OUTSIDE OF THE DISPLAYED AREA.

PREPARED AT THE REQUEST OF: Richard Todd, DATE: 08/09/2011

MAP PREPARED BY: Frank Bruyn, DATE: 08/10/2011

G.I.S. PROJECT ID: 5879b, RELATED REPORT: na

EL DORADO COUNTY SURVEYOR/G.I.S. DIVISION  
PHONE (530) 621-6511 FAX (530) 626-8731

Map displayed in State Plane Coordinate System  
(NAD 1983) (7000 Feet)

MEYERS

SOUTH LAKE TAHOE

STATE HWY 89

Upper Truckee River

SKI RUN BLVD

LAKE TAHOE BLVD

AL TAHOE BLVD

PIONEER TRL

Heavenly Valley Creek

Cold Creek

Trout Creek

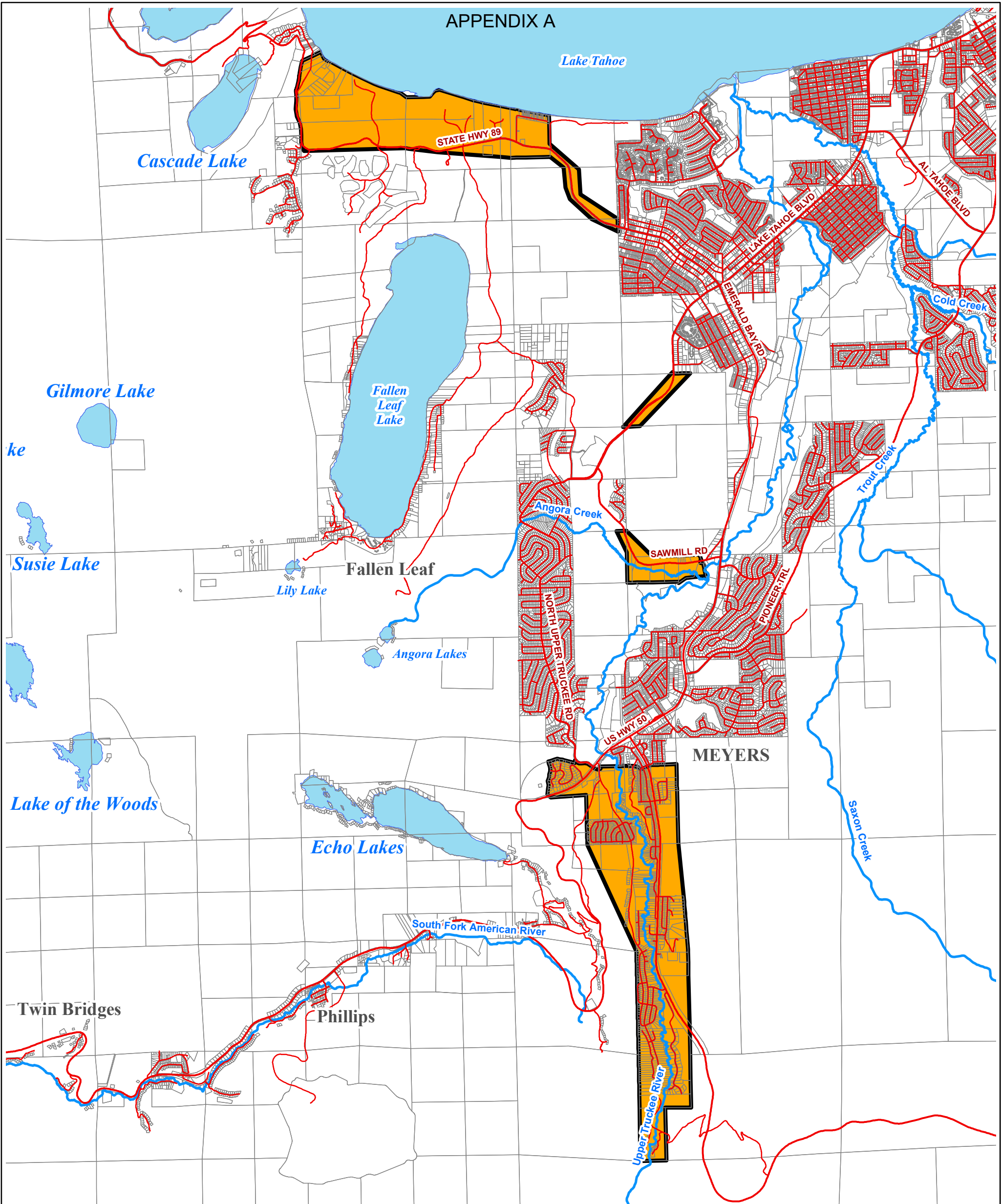
SAWMILL RD

Angora Creek

ELKS CLUB DR


NORTH UPPER TRUCKEE RD

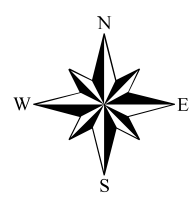
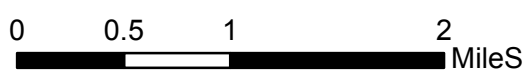
US HWY 50



**CAL-TAHOE CSA #3**  
**SEMI-RURAL / RURAL RESPONSE AREA**  
 County of El Dorado  
 State of California

**Legend**

-  Semi-Rural / Rural Response
-  Parcel Base
-  Roads
-  Rivers & Creeks



**DISCLAIMER:**  
 THIS DEPICTION WAS COMPILED FROM UNVERIFIED PUBLIC AND PRIVATE SOURCES AND IS ILLUSTRATIVE ONLY. NO REPRESENTATION IS MADE AS TO ACCURACY OF THIS INFORMATION. PARCEL BOUNDARIES ARE PARTICULARLY UNRELIABLE. USERS MAKE USE OF THIS DEPICTION AT THEIR OWN RISK.

**NOTES:**  
 LAYER INFORMATION MAY COVER ADDITIONAL AREAS OUTSIDE OF THE DISPLAYED AREA.  
 PREPARED AT THE REQUEST OF: Richard Todd, DATE: 08/06/2018  
 MAP PREPARED BY: Frank Bruijn, DATE: 08/08/2018  
 G.I.S. PROJECT ID: 73504b, RELATED REPORT: na  
 EL DORADO COUNTY SURVEYOR/G.I.S. DIVISION  
 PHONE (530) 621-6511 FAX (530) 626-8731



STATE OF NEVADA

Lake Tahoe

SOUTH LAKE TAHOE

Heavenly Valley Creek

Cold Creek

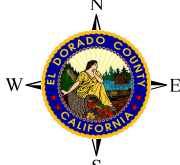
Trout Creek

Saxon Creek

MEYERS

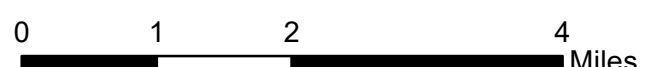
ALPINE COUNTY

# CAL-TAHOE CSA #3 WILDERNESS RESPONSE AREA County of El Dorado State of California



Legend

- Wilderness Response Area
- Snow Gate Location
- Parcel Base
- Major Roads
- Rivers & Creeks



DISCLAIMER:  
THIS DEPICTION WAS COMPILED FROM UNVERIFIED PUBLIC AND PRIVATE SOURCES AND IS ILLUSTRATIVE ONLY. NO REPRESENTATION IS MADE AS TO ACCURACY OF THIS INFORMATION. PARCEL BOUNDARIES ARE PARTICULARLY UNRELIABLE. USERS MAKE USE OF THIS DEPICTION AT THEIR OWN RISK.

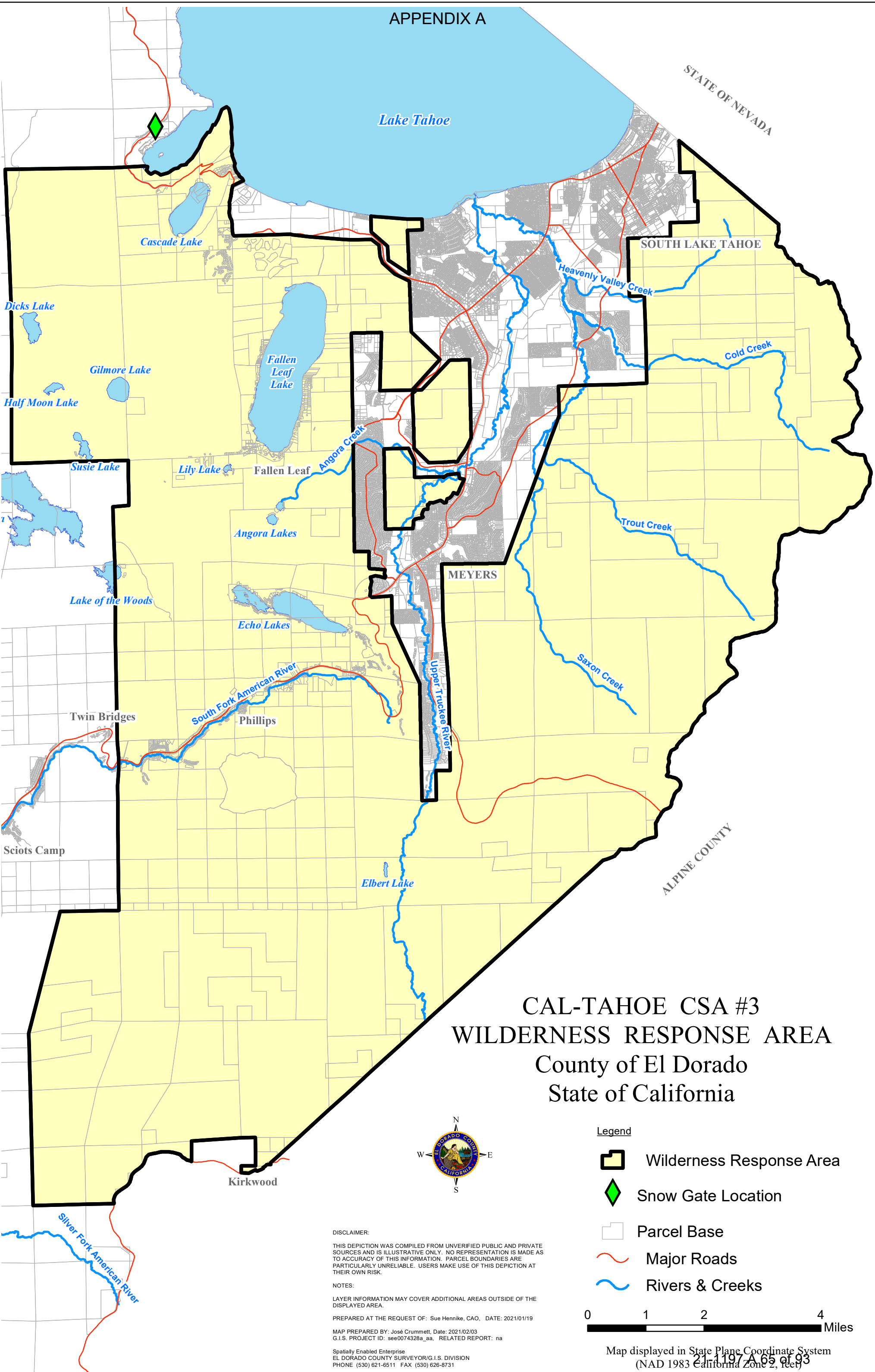
NOTES:  
LAYER INFORMATION MAY COVER ADDITIONAL AREAS OUTSIDE OF THE DISPLAYED AREA.

PREPARED AT THE REQUEST OF: Sue Hennike, CAO, DATE: 2021/01/19

MAP PREPARED BY: José Crummett, Date: 2021/02/03  
G.I.S. PROJECT ID: see0074328a\_aa, RELATED REPORT: na

Spatially Enabled Enterprise  
EL DORADO COUNTY SURVEYOR/G.I.S. DIVISION  
PHONE (530) 621-6511 FAX (530) 626-8731

Map displayed in State Plane Coordinate System (NAD 1983 California Zone 2, feet)



**2021 EL DORADO COUNTY  
 AMBULANCE RATE SCHEDULE**

**Effective July 1, 2021**

Description	Rate
ALS Emergency Base Rate <sup>1</sup> – Resident	\$1,657
ALS Emergency Base Rate – Nonresident*	\$1,954
ALS Non-Emergency Base Rate <sup>2</sup> – Resident	\$1,657
ALS Non-Emergency Base Rate – Nonresident*	\$1,954
ALS Level 2 <sup>3</sup> – Resident	\$1,746
ALS Level 2 – Nonresident*	\$2,044
Mileage	\$36/mile
Facility Waiting Time (per 1/4 hour)	\$306
Oxygen Use	\$129
Standby (Per Hour)	\$226
Critical Care Transport <sup>4</sup> – Resident	\$2,450
Critical Care Transport – Nonresident*	\$2,749
Treatment – No Transport <sup>5</sup>	\$471
Medical Supplies & Drugs <sup>6</sup>	Market Cost + 15%

<sup>1</sup> ALS Emergency Base Rate: This base rate is charged for all emergency transports for which the patient was transported to an acute care hospital or rendezvous point with an air ambulance at least 0.1 mile from the pick up location.

<sup>2</sup> ALS Non-Emergency Base Rate: This base rate is charged for non-emergency transfers from a private residence, convalescent care, skilled nursing facility, or hospital and does not require an emergency response (i.e., red lights and siren) to the pick up location.

<sup>3</sup> ALS Level 2: This charge applies when there has been a medically necessary administration of at least three different medications or the provision of one or more of the following ALS procedures: manual defibrillation/cardioversion, endotracheal intubation, central venous line, cardiac pacing, chest decompression, surgical airway, or intraosseous line.

<sup>4</sup> Critical Care Transport: This charge applies when a patient receives care from a registered nurse during transport from a hospital to another receiving facility.

<sup>5</sup> Treatment – No Transport: This charge applies when the patient receives an assessment and at least one ALS intervention (i.e., ECG monitor, IV,), but then refuses transport or is transported by other means (i.e., private car, air ambulance)

<sup>6</sup> Medical Supplies & Drugs: Medical supplies and drugs are billed at provider’s net cost plus a handling charge of fifteen percent (15%) to cover the costs of materials, ordering, shipping and inventory control.

\* Nonresident: Charge applies to a patient whose home address includes a city, state or zip code located outside El Dorado County.

California Tahoe Emergency Services  
Operations Authority  
Appendix C

**Specifications for the Marking of El Dorado County Ambulances**

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**A. Vehicle Striping - General**

The driver, passenger, and rear side of the vehicle are striped the same. The top stripe is located 46  $\frac{3}{4}$  inches below the drip rail. The stripe is red reflective and is 1  $\frac{1}{2}$  inches thick and has a  $\frac{1}{4}$  inch black pin stripe line on each side of the red stripe. There is a 1  $\frac{3}{4}$ -inch space between the first and the second stripe. The second stripe is non-reflective, 9  $\frac{1}{2}$  inches wide and has a  $\frac{1}{4}$  inch black pin stripe on each side of the red stripe. There is a 1  $\frac{3}{4}$ -inch space between the second and third stripe. The third stripe is the same specifications as the first stripe.

**B. Medic Unit Identification Plate Specifications**

All medic unit number identification plates are constructed of stainless steel and measure 16  $\frac{3}{4}$  inches wide by 6  $\frac{1}{2}$  inches high with a  $\frac{1}{2}$  inch lip around 3 sides of the plate to hold the slide in identification plate. The slide in identification plate is 16  $\frac{1}{4}$  inches wide by 6 inches high. The plate is white with red 5  $\frac{3}{4}$  inch red reflective letters with  $\frac{1}{4}$  inch black stripes.

**C. Vehicle Lettering – Module Sides (see Figures 1 & 2)**

- a. The driver and passenger sides have the same words identifying *El Dorado County Emergency Medical Services* (Font Style Clarendon). The words *El Dorado County* are 6 inch red reflective letters with a  $\frac{1}{4}$  inch black pin stripe around each letter. The highest arch of the lettering is located 12 inches from the bottom of the drip rail. The words *Emergency Medical Services* are 4 inch red reflective letters with a  $\frac{1}{4}$  inch black pin stripe around each letter. The words *Emergency Medical* are 6 inches below the highest point of the arch of the letters *El Dorado County*. The word *Services* is 3-inch below *Emergency Medical*.
- b. If fire-based, the word *Fire* is 13  $\frac{1}{8}$  inches from the rear of the ambulance. The lettering is white reflective with a  $\frac{1}{4}$  inch black pin stripe around each letter. The lettering is applied over the red stripe. Disregard for non fire-based ambulance.
- c. Except where otherwise noted, all numbers and lettering font style is Helvetica.



Figure 1 – Driver's Side View



Figure 2 – Passenger Side View

**D. Vehicle Lettering – Module Rear** (see Figure 3)

## a. Medic Unit Number Plate

The top of the driver side number plate is located 19 inches below the drip line and 1½ inches from the door rail molding on the oxygen door.

The top of the passenger side number plate is located 9¾ inches below the top of the door drip line and centered on the compartment door.

## b. Medic Unit Number

The top of the number plate is located 40½ inches below the bottom of the drip rail and centered between the passenger side of the patient cabin and the rear doors.

## c. Paramedic

The word *Paramedic* is centered on the patient cabin. The top of the letters is 2 1/8 inches from the bottom of the light bar. The letters are 4 inch white reflective with ¼ inch pin stripe around each letter.

**Figure 3 – Rear View**

**E. Vehicle Lettering – Module Front** (see Figure 4)

## a. Medic Unit Number

The top of the number plate is located  $8\frac{1}{4}$  inches below the bottom of the light bar and inset  $10\frac{3}{4}$  inches from the edge of the trim piece on the front of the patient cabin.

## b. Paramedic

The word *Paramedic* is centered on the front of the patient cabin. The top of the letters is  $2\frac{1}{8}$  inches from the bottom of the light bar. The letters are 4 inch red reflective with  $\frac{1}{4}$  inch pin stripe around each letter.

**Figure 4 – Front View**

**California Tahoe Emergency Services Operations Authority**  
**Appendix D**  
**HIPAA Business Associate Agreement**

This Business Associate Agreement is made part of the base contract (“Underlying Agreement”) to which it is attached, as of the date of commencement of the term of the Underlying Agreement (the “Effective Date”).

**R E C I T A L S**

**WHEREAS**, County and Operations Contractor (hereinafter referred to as Business Associate (“BA”) entered into the Underlying Agreement pursuant to which BA provides services to County, and in conjunction with the provision of such services, certain Protected Health Information (“PHI”) and Electronic Protected Health Information (“EPHI”) may be disclosed to BA for the purposes of carrying out its obligations under the Underlying Agreement; and

**WHEREAS**, the County and BA intend to protect the privacy and provide for the security of PHI and EPHI disclosed to BA pursuant to the Agreement in compliance with the Health Insurance Portability and Accountability Act, Pub. L. No. 104-191 of 1996 (“HIPAA”), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 (the “HITECH” Act), and regulation promulgated thereunder by the U.S. Department of Health and Human Services (the “HIPAA Regulations”) and other applicable laws as may be amended from time to time; and

**WHEREAS**, County is a Covered Entity, as defined in the Privacy Rule and Security Rule, including but not limited to 45 CFR Section 160.103 ; and

**WHEREAS**, BA, when a recipient of PHI from County, is a Business Associate as defined in the Privacy Rule, the Security Rule, and the HITECH Act, including but not limited to 42 USC Section 17938 and 45 CFR Section 160.103; and

**WHEREAS**, “Individual” shall have the same meaning as the term “individual” in 45 CFR § 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR § 164.202(g);

**WHEREAS**, “Breach” shall have the meaning given to such term under the HITECH Act under 42 USC Section 17921; and

**WHEREAS**, “Unsecured PHI” shall have the meaning to such term under the HITECH Act and any guidance issued pursuant to such Act including, but not limited to 42 USC Section 17932(h).

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. **Definitions.** Unless otherwise provided in this Business Associate Agreement, capitalized terms shall have the same meanings as set forth in the Privacy Rule, as may be amended from time to time.

2. Scope of Use and Disclosure by BA of County Disclosed PHI
- A. BA shall not disclose PHI except for the purposes of performing BA's obligations under the Underlying Agreement. Further, BA shall not use PHI in any manner that would constitute a violation of the minimum necessary policies and procedures of the County, Privacy Rule, Security Rule, or the HITECH Act.
- B. Unless otherwise limited herein, in addition to any other uses and/or disclosures permitted or authorized by this Business Associate Agreement or required by law, BA may:
- (1) use the PHI in its possession for its proper management and administration and to fulfill any legal obligations.
  - (2) disclose the PHI in its possession to a third party for the purpose of BA's proper management and administration or to fulfill any legal responsibilities of BA, or as required by law
  - (3) disclose PHI as necessary for BA's operations only if:
    - (a) prior to making a disclosure to a third party, BA will obtain written assurances from such third party including:
      - (i) to hold such PHI in confidence and use or further disclose it only for the purpose of which BA disclosed it to the third party, or as required by law; and,
      - (ii) the third party will immediately notify BA of any breaches of confidentiality of PHI to extent it has obtained knowledge of such breach.
  - (4) aggregate the PHI and/or aggregate the PHI with that of other data for the purpose of providing County with data analyses related to the Underlying Agreement, or any other purpose, financial or otherwise, as requested by County.
  - (5) not disclose PHI disclosed to BA by County not authorized by the Underlying Agreement or this Business Associate Agreement without patient authorization or de-identification of the PHI as authorized in writing by County.
  - (6) de-identify any and all PHI of County received by BA under this Business Associate Agreement provided that the de-identification conforms to the requirements of the Privacy Rule, 45 CFR and does not preclude timely payment and/or claims processing and receipt.
- C. BA agrees that it will neither use nor disclose PHI it receives from County, or from another business associate of County, except as permitted or required by this Business Associate Agreement, or as required by law, or as otherwise permitted by law.



3. Obligations of BA. In connection with its use of PHI disclosed by County to BA, BA agrees to:
  - A. Implement appropriate administrative, technical, and physical safeguards as are necessary to prevent use or disclosure of PHI other than as permitted by the Agreement that reasonably and appropriately protects the confidentiality, integrity, and availability of the PHI in accordance with 45 CFR 164.308,164.310,164.312, and 164.504(e)(2). BA shall comply with the policies and procedures and documentation requirements of the HIPAA Security Rule.
  - B. Report to County within 24 hours of any suspected or actual breach of security, intrusion, or unauthorized use or disclosure of PHI of which BA becomes aware and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations. BA shall take prompt corrective action to cure any such deficiencies and any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.
  - C. Report to County in writing of any access, use or disclosure of PHI not permitted by the Underlying Agreement and this Business Associate Agreement, and any Breach of Unsecured PHI of which it becomes aware without unreasonable delay and in no case later than five (5) days. To the extent the Breach is solely a result of BA's failure to implement reasonable and appropriate safeguards as required by law, and not due in whole or part to the acts or omissions of the County, BA may be required to reimburse the County for notifications required under 45 CFR 164.404 and CFR 164.406.
  - D. BA shall not use or disclose PHI for fundraising or marketing purposes. BA shall not disclose PHI to a health plan for payment or health care operations purposes if the patient has requested this special restriction, and has paid out of pocket in full for the health care item or service to which the PHI solely relates. BA shall not directly or indirectly receive remuneration in exchange of PHI, except with the prior written consent of the County and as permitted by the HITECH Act, 42 USC Section 17935(d)(2); however, this prohibition shall not affect payment by County to BA for services provided pursuant to the Agreement.
4. PHI Access, Amendment and Disclosure Accounting. BA agrees to:
  - A. Provide access, at the request of County, within five (5) days, to PHI in a Designated Record Set, to the County, or to an Individual as directed by the County. If BA maintains an Electronic Health Record, BA shall provide such information in electronic format to enable County to fulfill its obligations under the HITECH Act, including, but not limited to, 42 USC Section 17935(e).

- B. Within ten (10) days of receipt of a request from County, incorporate any amendments or corrections to the PHI in accordance with the Privacy Rule in the event that the PHI in BA's possession constitutes a Designated Record Set.
  - C. To assist the County in meeting its disclosure accounting under HIPAA:
    - (1) BA agrees to implement a process that allows for an accounting to be collected and maintained by BA and its agents or subcontractors for at least six (6) years prior to the request. However, accounting of disclosure from Electronic Health Record for treatment, payment, or health care operations purposes are required to be collected and maintained for only three (3) years prior to the request, and only to the extent that BA maintains an electronic health record and is subject to this requirement. At the minimum, the information collected shall include: (i) the date of disclosure; (ii) the name of the entity or person who received PHI and, if know, the address of the entity or person; (iii) a brief description of PHI disclosed and; (iv) a brief statement of purpose of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure.
    - (2) Within in 30 days of notice by the County, BA agrees to provide to County information collected in accordance with this section to permit the County to respond to a request by an Individual for an accounting of disclosures of PHI.
  - D. Make available to the County, or to the Secretary of Health and Human Services (the "Secretary") , BA's internal practices, books and records relating to the use of and disclosure of PHI for purposes of determining BA's compliance with the Privacy Rule, subject to any applicable legal restrictions. BA shall provide County a copy of any PHI that BA provides to the Secretary concurrently with providing such information to the Secretary.
5. Obligations of County.
- A. County agrees that it will promptly notify BA in writing of any restrictions on the use and disclosure of PHI agreed to by County that may affect BA's ability to perform its obligations under the Underlying Agreement, or this Business Associate Agreement.
  - B. County agrees that it will promptly notify BA in writing of any changes in, or revocation of, permission by any Individual to use or disclose PHI, if such changes or revocation may affect BA's ability to perform its obligations under the Underlying Agreement, or this Business Associate Agreement.
  - C. County agrees that it will promptly notify BA in writing of any known limitation(s) in its notice of privacy practices to the extent that such limitation may affect BA's use of disclosure of PHI.

- D. County shall not request BA to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by County, except as may be expressly permitted by the Privacy Rule.
- E. County will obtain any authorizations necessary for the use or disclosure of PHI, so that BA can perform its obligations under this Business Associate Agreement and/or the Underlying Agreement.

6. Term and Termination.

- A. Term. This Business Associate Agreement shall commence upon the Effective Date and terminate upon the termination of the Underlying Agreement, as provided therein when all PHI provided by the County to BA, or created or received by BA on behalf of the County, is destroyed or returned to the County, or, or if it is infeasible to return or destroy PHI, protections are extended to such information, in accordance with the termination provisions in this Section.
- B. Termination for Cause. Upon the County's knowledge of a material breach by the BA, the County shall either:
  - (1) Provide an opportunity for the BA to cure the breach or end the violation and terminate this Agreement if the BA does not cure the breach or end the violation within the time specified by the County.
  - (2) Immediately terminate this Agreement if the BA has breached a material term of this Agreement and cure is not possible; or
  - (3) If neither termination nor cures are feasible, the County shall report the violation to the Secretary.
- C. Effect of Termination.
  - (1) Except as provided in paragraph (2) of this section, upon termination of this Agreement, for any reason, the BA shall, at the option of County, return or destroy all PHI that BA or its agents or subcontractors still maintain in any form, and shall retain no copies of such PHI.
  - (2) In the event that the County determines that returning or destroying the PHI is infeasible, BA shall provide to the County notification of the conditions that make return or destruction infeasible, and . BA shall extend the protections of this Agreement to such PHI to those purposes that make the return or destruction infeasible, for so long as the BA maintains such PHI. If County elects destruction of the PHI, BA shall certify in writing to County that such PHI has been destroyed.

7. Indemnity

- A. BA shall indemnify and hold harmless all Agencies, Districts, Special Districts and Departments of the County, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (collectively “County”) from any liability whatsoever, based or asserted upon any services of BA, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to BA’s performance under this Business Associate Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature whatsoever including fines, penalties or any other costs and resulting from any reason whatsoever to the extent arising from the performance of BA, its officers, agents, employees, subcontractors, agents or representatives under this Business Associate Agreement. BA shall defend, at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards against the County in any claim or action based upon such alleged acts or omissions.
- B. With respect to any action or claim subject to indemnification herein by BA, BA shall, at its sole cost, have the right to use counsel of its choice, subject to the approval of County, which shall not be unreasonably withheld, and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of County; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes BA’s indemnification of County as set forth herein. BA’s obligation to defend, indemnify and hold harmless County shall be subject to County having given BA written notice within a reasonable period of time of the claim or of the commencement of the related action, as the case may be, and information and reasonable assistance, at BA’s expense, for the defense or settlement thereof. BA’s obligation hereunder shall be satisfied when BA has provided to County the appropriate form of dismissal relieving County from any liability for the action or claim involved.
- C. The specified insurance limits required in the Underlying Agreement of this Business Associate Agreement shall in no way limit or circumscribe BA’s obligations to indemnify and hold harmless the County herein from third party claims arising from the issues of this Business Associate Agreement.
- D. In the event there is conflict between this clause and California Civil Code Section 2782, this clause shall be interpreted to comply with Civil Code Section 2782. Such interpretation shall not relieve the BA from indemnifying the County to the fullest extent allowed by law.
- E. In the event there is a conflict between this indemnification clause and an indemnification clause contained in the Underlying Agreement of this Business Associate Agreement, this indemnification shall only apply to the subject issues included within this Business Associate Agreement.

8. Amendment The parties agree to take such action as is necessary to amend this Business Associate Agreement from time to time as is necessary for County to comply with the Privacy Rule, 45 CFR, and HIPAA generally.
9. Survival The respective rights and obligations of this Business Associate Agreement shall survive the termination or expiration of this Business Associate Agreement.
10. Regulatory References A reference in this Business Associate Agreement to a section in the Privacy Rule means the section as in effect or as amended.
11. Conflicts Any ambiguity in this Business Associate Agreement and the Underlying Agreement shall be resolved to permit County to comply with the Privacy Rule, 45 CFR, and HIPAA generally.

**Appendix E**  
**SECURITY AGREEMENT**

*between*  
California Tahoe Emergency Services  
Operations Authority  
*and*  
The County of El Dorado

This Security Agreement is entered into on \_\_\_\_\_, between the California Tahoe Emergency Services Operations Authority (hereinafter referred to as "Contractor"), whose principal place of business is 3066 Lake Tahoe Boulevard, South Lake Tahoe, California 96150, and the County of El Dorado (hereinafter referred to as "County") a political subdivision of the State of California.

**WHEREAS**, the Contractor is under contract to provide advanced life support services to County (A copy of the **Contract for Prehospital Advanced Life Support, Ambulance and Dispatch Services between El Dorado County and Contractor** is attached hereto as Exhibit A, and referred to hereinafter as "EMS Agreement");

**WHEREAS**, the EMS Agreement includes takeover rights for County to assume operations should there be a major breach of contract, which would include use of Contractor owned vehicles and equipment with which to provide advanced life support services;

**NOW, THEREFORE**, The Contractor agrees as follows:

Contractor grants to County a security interest in the property described in Exhibit A to this Agreement, incorporated herein and made by reference a part hereof. Such property shall be referred to in this Agreement as the Collateral:

The Contractor warrants the Collateral is to be used in the provision of ambulance services under the EMS Agreement dated \_\_\_\_\_. The Contractor's chief place of business is 3066 Lake Tahoe Boulevard, South Lake Tahoe, California 96150. Records regarding the Collateral and its assigned location will be kept at this address.

## **Title**

1. Except for the security interest granted to the vendor, and to County, which is the subject of this Agreement, by this Agreement, the Contractor has, or on acquisition will have, full title to the Collateral free from lien, security interest, encumbrance, or claim, and the Contractor, at the Contractor's cost and expense, will defend any action that may affect the County's security interest in, or the Contractor's title to, the Collateral.

## **Financing Statement**

2. The parties will execute any Financing Statements that may be required by the Uniform Commercial Code as enacted in California to perfect the security interest in the Collateral retained by the County under this Agreement. The Financing Statements will be on forms approved by the California Secretary of State, will be executed with this Agreement, and will be filed as required by the Uniform Commercial Code as enacted in California.

## **Sale, Lease, or Disposition of Collateral**

3. The Contractor will not sell, contract to sell, lease, encumber, or dispose of the Collateral or any interest in it without the written consent of the County until this Security Agreement is satisfied in accordance with the terms and conditions of the EMS Agreement.

## **Insurance**

4. Until final termination of this Security Agreement, the Contractor, at the Contractor's own cost and expense, will insure the Collateral with companies acceptable to the County against the casualties and in the amounts that the County will reasonably require, with a loss payable clause in favor of the Contractor and County as their interests may appear. County is authorized to collect sums that may become due under any of the insurance policies and apply them to the obligations secured by this Security Agreement. The Contractor must deliver a duplicate copy of each such policy to County.

## **Protection of Collateral**

5. The Contractor will keep the Collateral in good order and repair and will not waste or destroy the Collateral or any part of it. The Contractor will not use the Collateral in violation of any statute or ordinance, and County will have the right to examine and inspect the Collateral at any reasonable time.

## **Taxes and Assessments**

6. The Contractor will pay promptly when due all taxes and assessments on the Collateral, or any part of the Collateral, or for its use and operation.

### **Location and Identification**

7. The Contractor will keep the Collateral identifiable, and easily located for as long as this Security Agreement remains in effect.

### **Security Interest in Proceeds and Accessions**

8. The Contractor grants to County a security interest in and to all proceeds, increases, substitutions, replacements, additions, and accessions to the Collateral and to any part of the Collateral. This provision shall not be construed to mean that the Contractor is authorized to sell, lease, or dispose of the Collateral without the prior written consent of County.

### **Reimbursement of Expenses**

9. At the option of County, County may discharge taxes, liens, interest, or perform or cause to be performed for and on behalf of the Contractor any actions and conditions, obligations, or covenants that the Contractor has failed or refused to perform. In addition, County may pay for the repair, maintenance, and preservation of the Collateral. County also may enter the premises where the Collateral or any part of it is located and cause to be performed as agent and on the account of the Contractor any acts that County deems necessary for the proper repair or maintenance of the Collateral or any part of it. All sums expended by County under this paragraph, including but not limited to, attorneys' fees, court costs, agent's fees, or commissions, or any other costs or expenses, will bear interest from the date of payment at the annual rate of three percent (3%), will be payable at the place designated in the Contractor's note, and will be secured by this Security Agreement.

### **Change of Place of Business**

10. The Contractor will promptly notify County of any change of the Contractor's chief place of business, or place where records concerning the Collateral are kept.

### **Attorney-in-Fact**

11. The Contractor appoints County as the Contractor's attorney-in-fact to do any act that the Contractor is obligated by this Security Agreement to do, to exercise all rights of the Contractor in the Collateral, to make collections, to execute all papers and instruments, and to do all other things necessary to preserve and protect the County's security interest in the Collateral.



### **Time of Performance and Waiver**

12. The failure of County to exercise any right or remedy will not constitute a waiver of any obligation of the Contractor or right of County and will not constitute a waiver of any other similar default that occurs later.

### **Default**

13. The Contractor will be in default under this Security Agreement on the occurrence of any of the following events or conditions:

(a) Default in the EMS Agreement;

(b) Loss, theft, substantial damage, or destruction of the uninsured Collateral, sale, or additional encumbrance to or of any of the Collateral without compliance with SECTION 8.3.2 of the Contractor Agreement, or the making of any levy, seizure, or attachment of or on the Collateral; or

(c) Death, dissolution, termination of existence, insolvency, business failure, appointment of the Contractor, assignment for the benefit of creditors, or the commencement of any proceeding under any bankruptcy or insolvency law by or against the Contractor.

### **Remedies**

14. On the occurrence of any event of default, County may exercise its takeover rights in accordance with the terms and conditions of the EMS Agreement.

In the event of a takeover, County may require the Contractor to assemble the Collateral and make it available to County at any place to be designated by County that is reasonably convenient to both parties, or County may proceed in accordance with the terms and conditions of the EMS Agreement.

### **Governing Law**

15. This Security Agreement will be construed in accordance with the laws of the State of California. All obligations of the parties created under this Security Agreement are performable in El Dorado County, California.

### **Parties Bound**

16. This Security Agreement will be binding on and inure to the benefit of the parties and their respective heirs, executors, administrators, legal representatives, successors, and assigns as permitted by this Security Agreement.

### **Attorneys' Fees**

17. If any litigation is begun between the parties to this Security Agreement concerning the Collateral, this Security Agreement, or the rights and duties of either party, the prevailing party will be entitled to a reasonable sum as reimbursement for that party's attorneys' fees and legal expenses.

### **Validity and Construction**

18. If any one or more of the provisions contained in this Security Agreement is for any reason held to be invalid, illegal, or unenforceable, the invalidity, illegality, or unenforceability of that provision will not effect any other provision of this Security Agreement, and this Security Agreement will be construed as if the invalid, illegal, or unenforceable provision had never been contained in it.

**IN WITNESS WHEREOF**, the parties hereto have executed this Security Agreement the day and year first below written.

**-- COUNTY OF EL DORADO --**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Board of Supervisors  
"County"

Attest:  
Kim Dawson  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Deputy Clerk

**-- CALIFORNIA TAHOE EMERGENCY  
SERVICES OPERATIONS AUTHORITY --**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Ryan Wagoner  
Executive Director  
"Contractor"

APPENDIX F  
CONTINGENT LEASE AGREEMENT  
COUNTY OF EL DORADO

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**THIS CONTINGENT LEASE Agreement** (Agreement) is entered into as of the day \_\_\_\_\_ of \_\_\_\_\_, 2021, between the County Of El Dorado, a political subdivision of the State of California, (Lessee), and California Tahoe Emergency Services Operations Authority (hereinafter referred to as Lessor or Contractor).

**WHEREAS**, Lessor and Lessee have entered into an agreement for ambulance services (Contract #5873), which is incorporated herein for all purposes, which contemplates that the parties would enter into a mutually agreed upon arrangement to facilitate Lessee's "Takeover rights" as described in the Contract;

**WHEREAS**, in the event of a "takeover", Lessee desires to lease certain ambulances and certain items of equipment (collectively known as Equipment) specified on Exhibit A to Lessee, and Lessee desires to lease the Equipment from Lessor upon the terms and conditions contained in this Agreement and based on the Contract

**WHEREAS**, there are no existing security interests or other encumbrances on the Equipment;

**WHEREAS**, Lessor and Lessee agree that this Contingent Lease Agreement shall become effective and the Lessee shall lease the Equipment only upon occurrence of the contingency provided in section 3 hereof in the event of exercise of takeover rights in accordance with the Contract;

**NOW, THEREFORE**, in consideration of the foregoing and the covenants and agreements contained herein and other good and valuable consideration, the sufficiency of which are hereby acknowledged and confessed, the parties hereto, intending to be legally bound, do hereby represent, warrant, covenant and agree as follows:

- 1) Agreement to Lease: That all matters stated above are found to be true and correct and are hereby incorporated into the body of this Agreement as if copied herein in their entirety. This Agreement sets forth the terms and conditions upon which Lessor agrees to lease to Lessee, and Lessee agrees to lease from Lessor, the Equipment specified on Exhibit "A" attached hereto and incorporated by reference herein. In the event a takeover is initiated, Lessor shall immediately assist Lessee and provide full cooperation in updating Exhibit A.
- 2) Acceptance: Lessor warrants that the Equipment complies in all respects with the terms and provisions of the Contract. Lessee hereby accepts the Equipment for lease upon and subject to the terms and conditions of this Agreement "as is" and Lessee hereby agrees to be fully and completely bound by each and all of the terms and conditions hereof.

- 3) Lessee's Performance Rights and "Takeover Rights": This Agreement shall be contingent and effective solely upon the determination by the EI Dorado County Board of Supervisors that a Major Breach as defined in the contract #5873 has occurred and Lessee's "takeover rights" or "performance rights" are activated in accordance with said contract. Once "takeover rights" are activated by Lessee by notice to Lessor that a majority vote of the EI Dorado County Board of Supervisors has been made to effectuate an immediate "takeover" or takeover by Lessee pursuant to and by the Contract, then Lessee shall have the option, at its sole discretion to take possession and control of the Equipment subject to the terms and conditions of this Agreement.
  
- 4) Rent, Lease Term and Renewal: Upon Lessee exercising its performance rights, Lessee shall pay Lessor or Lessor's assignee or successor monthly rent for the Equipment in an amount equal to the fair market monthly rental value of the Equipment ("Rental Payment"), less any offset for amounts due from Lessor to Lessee under the Contract. One such Rental Payment shall be due and payable during the term of this Agreement on or before the first day of each calendar month succeeding the calendar month in which Lessee exercises its performance rights; provided that in the event the term hereof shall end during a calendar month or a subsequent sublease shall be executed, the rent for any fractional calendar month preceding the end of the term of this Agreement or the effective date of the subsequent sublease agreement, as applicable, shall be prorated by days. In addition, Lessee shall pay rent for the fractional calendar month in which Lessee exercises its performance rights prorated by days commencing with the day Lessee takes possession and control of the Equipment. The term of this Agreement ("Lease Term") shall commence on the exercise of Lessee's performance rights hereunder and shall continue for the same period of time as the Contract, unless sooner terminated pursuant to the provisions hereof. The amount of the fair market monthly rental value ("FMMRV") of the Equipment shall be determined by agreement of the Lessor and Lessee. In the event that the Lessor and Lessee cannot agree upon the fair market monthly rental value of the Equipment within three (3) months of the date when the initial Rental Payment amount or any subsequent adjusted Rental Payment amount becomes due ("Agreement Date"), the fair market monthly rental value of the Equipment shall be determined by the following appraisal process. Within ten (10) days after the FMMRV Agreement Date, each party shall select an appraiser and shall submit in writing the name of the appraiser so selected to the other party. Within twenty (20) days after the FMMRV Agreement Date, the two (2) appraisers so selected by the parties shall select a third, and the three (3) appraisers shall determine the FMMRV of the Equipment and shall submit in writing their determination to both parties within thirty (30) days of the FMMRV Agreement date. The three (3) appraisers' determination of the FMMRV of the Equipment shall be binding upon both Lessor and Lessee when approved by the El Dorado County Board of Supervisors.
  
- 5) Payment of Rent: The Rental Payments and any other payments under this Agreement shall be payable only from the current revenues of Lessee or any other funding source Lessee should choose and shall be made to Lessor or to Lessor's assignee or successor at Lessor's address shown on the signature page hereof, or at such other address as Lessor or Lessor's assignee may designate, in immediately available funds in such coin or currency of the

United States of America or other medium of exchange which at the time of payment shall be legal tender for the payment of public and private debts.

- 6) Non-appropriation of Funds: In the event funds are not budgeted and appropriated in any fiscal year of Lessee for Rental Payments due under this Agreement for the then current or succeeding fiscal year of Lessee, this Agreement shall impose no obligation on the Lessee as to such current or succeeding fiscal year of Lessee and this Agreement shall become null and void. No right of action or damage shall accrue to the benefit of Lessor, its successors or assignees, for any further payments. If the provisions of this are utilized by Lessee, Lessee agrees to promptly notify Lessor or Lessor's assignee within a reasonable amount of time that funds are not budgeted and appropriated, and to immediately and peaceably surrender possession of the Equipment to Lessor or Lessor's assignee or the appropriate entity. In all events, Lessee shall pay Rental payments for each month the Equipment is utilized by the Lessee or an agent of the Lessee.
  
- 7) Purchase Option: In the event Lessee has exercised its performance rights upon thirty (30) days prior written notice from Lessee to Lessor ("Purchase Option Notice"), and provided there is no Event of Default (as defined herein) or Incipient Default (as defined herein) then existing Lessee shall have the right to purchase the Equipment by paying to Lessor, on such date, the Rental Payment then due together with an amount equal to the then Fair Market Value ("Concluding Payment" ) of the Equipment, Fair Market Value of the Equipment shall be determined by agreement of the Lessor and Lessee. In the Purchase Option notice from the Lessee to the Lessor, the Lessee shall indicate what Lessee believes the Concluding Payment amount should be within ten (10) days after receipt of the Lessee's Purchase Option notice. Lessor shall notify Lessee in writing if Lessor disagrees with the Lessee's Concluding Payment amount as specified in the Lessee's Purchase Option notice ("Lessor's Response Notice"). In the event Lessor fails to deliver Lessee's Response Notice within ten (10) days after Lessor's receipt of the Lessee's Purchase Option notice, Lessor shall be obligated to sell the Equipment to Lessee for the Rental Payment then due together with the Concluding Payment amount set forth in Lessee's Purchase option notice. In the event Lessor delivers the Lessor's Response Notice in a timely fashion, then within ten (10) days after Lessee's receipt of Lessor's Response Notice, each party shall select an appraiser and submit in writing the name of the appraiser so selected to the other party. Within twenty (20) days after Lessee's receipt of Lessor's Response Notice, the two (2) appraisers so selected by the parties shall select a third appraiser, and the three (3) appraisers shall determine the fair market value of the Equipment and shall submit in writing, their determination to both Lessor and Lessee. Such determination by the three (3) appraisers of the fair market value of the Equipment shall be the Concluding Payment amount and shall be binding upon Lessor and Lessee. Upon satisfaction by Lessee of such purchase conditions, Lessor will transfer any and all of its right, title and interest in the Equipment to Lessee as is without warranty express or implied, except that Lessor shall warrant the Equipment is free and clear of any liens created by Lessor. Documentation verifying that any Equipment is free and clear of any liens created by Lessor will be provided to Lessee promptly.
  
- 8) Statement of Lease: This Agreement shall constitute a lease of personal property, and Lessee agrees to take all action necessary or reasonably requested by Lessor or Lessor's assignee to

ensure that the Equipment shall be and remain personal property, and nothing herein shall be construed as conveying to Lessee any interest in the Equipment other than its interest as a Lessee. Lessee shall, at its expense, protect and defend the interests of Lessor or Lessor's assignee in the Equipment against all third party claims as a result of Lessee's negligent act, keep the Equipment free and clear of any mortgage, security interest, pledge, lien, charge, claim or other encumbrance (collectively, "Lien"), except any Lien arising solely through acts of Lessor or Lessee's assignee ("Lessor's Lien"); give Lessor or Lessee's assignee immediate notice of the existence of any such Lien; and defend Lessor or Lessor's assignee against any claim, liability, loss damage or expense arising in connection with any of the foregoing.

- 9) Use: The Equipment set out in Exhibit "A" which is incorporated herein for all purposes may be subleased to a sublessee for use and operation pursuant to the Contract. The Equipment will be used for providing ambulance services to the Lessee and operated by Lessee and any sublessee in the ordinary conduct of their business by qualified employees and agents of Lessee and of any sublessee and in accordance with all applicable manufacturer and vendor instructions as well as with all applicable legal and regulatory requirements. Lessee shall not change, or permit any sublessee to change, the location of any of the Equipment from El Dorado County CSA No. 3 without obtaining Lessor's or Lessor's assignee's prior written consent.
  
- 10) Maintenance and Alterations: Lessee and any sublessee shall, at its expense, repair and maintain the Equipment so that it will remain in the same condition as when delivered to Lessee, ordinary wear and tear from proper use excepted. Such repair and maintenance shall be performed in compliance with all requirements necessary to enforce all product warranty rights and with all applicable legal and regulatory requirements. Lessee shall enter into and keep in effect during the Lease Term those maintenance agreements with respect to the Equipment required by this Agreement or hereafter required by Lessor or Lessor's assignee. Lessee shall, at its expense, make such alterations ("Required Alterations") to the Equipment during the Lease Term as may be required by applicable legal and regulatory requirements. In addition, Lessee may at its expense, without Lessor's consent, so long as no Event of Default or event which with the passage of time or giving of notice or both, would constitute an Event of Default ("Incipient Default"), has occurred and is continuing, make alterations ("Permitted Alterations") to any of the Equipment which do not impair the commercial value or originally intended function or use of such Equipment and which are readily removable without causing damage to such Equipment. All Required Alterations and Permitted Alterations, if any, shall be made only if permitted by applicable laws and only if made in conformance with applicable laws. Any Permitted Alterations not removed by Lessee prior to the return of such Equipment to Lessor or Lessor's assignee, and all Required Alterations, shall immediately without further action become the property of Lessor or Lessor's assignee and part of such Equipment for all purposes of this Agreement. Other than as provided in this Section hereof, Lessee may make no alterations to any of the Equipment. Any prohibited alterations to any of the Equipment shall, at Lessor or Lessor's assignee's election, immediately become the property of Lessor or Lessor's assignee without further action and without Lessor or Lessor's assignee thereby waiving any Incipient Default (as defined herein) or Event of Default (as defined herein) .

- 11) Return: Unless Lessee elects to exercise its purchase option as provided in this Contingent Lease Agreement hereof, at the expiration or earlier termination of the Lease Term, Lessee shall, at its expense, return such Equipment to Lessor or Lessor's assignee at Lessor's address unless otherwise agreed in writing by Lessee and Lessor.
- 12) Identification: Lessor shall, at its expense, place and maintain permanent markings on the Equipment evidencing ownership, security and other interests therein, as specified from time to time by Lessor or Lessor's assignee. Lessee shall not place or permit to be placed any other markings on any Equipment which might indicate any ownership or security interest in such Equipment. Any markings on any Equipment not made at Lessor's or Lessor's assignee's request shall be removed by Lessee, at its expense, prior to the return of such Equipment to Lessor or Lessor's assignee in accordance with Section 11 of this Contingent Lease Agreement entitled "Return" hereof.
- 13) Inspection: Upon reasonable prior notice, Lessee shall make the Equipment and all related records available to Lessor or Lessor's assignee or the agents of Lessor or Lessor's assignee for inspection during regular business hours at the location of such Equipment. Lessee acknowledges that at the time of "takeover", if any, Lessee or its agents will fully inspect the Equipment and verify that the Equipment is in good condition and repair and that the Lessee will accept the Equipment as is in accordance with this Contingent Lease Agreement at the paragraph entitled "Acceptance".
- 14) Lessee Sublease or Assignment: Lessee and Lessor agree that Lessee has the right to sublease the Equipment pursuant to a sublease agreement as Lessee's sole discretion may hereafter determine. Lessee shall further have the right, in the event of termination of any sublease agreement, or termination of a subsequent sublease agreement, to sublease the Equipment under the terms and conditions as Lessee shall determine to another sublessee. If Lessor has failed to perform under the terms of this Contingent Lease Agreement or the Contract then Lessor's approval of a sublessee shall not be required. If Lessee elects not to exercise its performance rights, or fails to budget and appropriate funds as provided in the paragraph of this Contingent Lease Agreement entitled "Non-Appropriation of Funds" hereof, this Contingent Lease Agreement shall terminate automatically in accordance with Section 6 hereof entitled "Non-appropriation of Funds".
- 15) Lessor Assignment: Lessor or Lessor's assignee may from time to time, after prior written approval of Lessee, which approval shall not be unreasonably withheld or delayed, assign or otherwise transfer (collectively "Transfer"), in whole or in part, this Agreement, or any of its interests, rights or obligations with respect thereto, including without limitation any Rental Payment and any other sums due or to become due under this Agreement, to one or more persons or entities (hereinafter referred to as "Assignee"). Each Assignee shall have, to the extent provided in any Transfer document, all of Lessor's rights, powers, privileges and remedies provided at law, equity or in this Agreement.
- 16) Liens: Lessee shall not directly or indirectly create, incur, assume or suffer to exist any Lien on or with respect to any Equipment Lessor's or an Assignee's title to any such Equipment, or other interest or right of Lessor or an Assignee with respect thereto, except Lessor's Liens.



Lessee, at its expense, shall promptly pay, satisfy and take such other actions as may be necessary or reasonably requested by Lessor or an Assignee to keep the Equipment free and clear of, and to duly and promptly discharge, any such Lien, except for any liens caused by Lessor.

- 17) Risk of Loss: Lessee shall bear all risk of loss, damage, theft, taking, destruction, confiscation or requisition with respect to the Equipment, however caused or occasioned, except where caused by the negligence of Lessor, which shall occur prior to the return of such Equipment in accordance with paragraph 11 in Contingent Lease Agreement entitled "Return". In addition, Lessee hereby assumes all other risks and liabilities, including without limitation personal injury or death and property damage, arising with respect to the Equipment, except where caused by the negligence of Lessor, including without limitation those arising with respect to the manufacture, purchase, ownership, shipment transportation, delivery, installation, leasing, possession, use, storage and return of such Equipment, howsoever arising, in connection with any event occurring prior to such Equipment's return in accordance with paragraph 11 in Contingent Lease Agreement entitled "Return". In no event shall Lessee's liability with respect to the Equipment exceed the fair market value of the Equipment, taking into account the age and condition of the Equipment at the time of the loss, damage, the taking, destruction, confiscation or requisition.
  
- 18) Casualty: If any of the Equipment shall become lost, stolen, destroyed or irreparably damaged from any cause whatsoever, or shall be taken, confiscated or requisitioned (any such event herein called an "Event of Loss"), Lessee shall promptly notify Lessor of the occurrence of such Event of Loss.
  
- 19) Insurance: Lessee or any sublessee hereunder shall, at its expense, cause to be carried and maintained for all of the Equipment, commencing at the time any risk shall pass to Lessee as to such Equipment and continuing until the return of such Equipment in accordance with the paragraph 11 in Contingent Lease Agreement entitled "Return", insurance against such risks, under Lessee's self-insurance program or, at Lessee's sole option, some other program mutually agreed to by Lessor and Lessee. If any insurance proceeds are received with respect to an occurrence which does not constitute an Event of Loss, such proceeds shall be applied to payment for repairs. If any insurance proceeds are received by Lessee or any sublessee or an Assignee with respect to an occurrence which constitutes an Event of Loss, such proceeds shall be applied first toward replacement Equipment or applied toward repair of Equipment to a serviceable condition, and then toward the Rental Payments due. Within ten (10) days of Lessee taking possession and control of the Equipment, and, if an insurance policy is issued, on a date not less than thirty (30) days prior to each insurance policy expiration date, Lessee shall deliver to Lessor certificates of insurance or proof of self insurance or other evidence satisfactory to Lessor showing that such insurance coverage is and will remain in effect in accordance with Lessee's obligations under this Section, Lessor shall be under no duty to ascertain the existence of any insurance coverage or to examine any certificate of insurance or other evidence of insurance coverage or to advise Lessee in the event the insurance coverage does not comply with the requirements hereof. Lessee shall give Lessor prompt notice of any damage, loss or other occurrence required to be insured against with respect to any Equipment.

- 20) Taxes and Fees: Except to the extent exempted by law, Lessee hereby assumes liability for, and shall pay when due all fees, taxes and governmental charges (including without limitation interest and penalties) of any nature imposed upon the Equipment, or the use thereof except any taxes on or measured by Lessor's income or the value of any of Lessor's interest in this Agreement or the Equipment.
- 21) Limited Warranty: Lessor warrants to Lessee that, so long as no Incipient Default or Event of Default has occurred and is continuing, Lessor will not interfere with Lessee's use and possession of the Equipment. Lessor, not being the manufacturer or vendor of the equipment, makes no other representation or warranty, express or implied, as to the suitability or fitness for any particular purpose the quality of the material or workmanship of the equipment.
- 22) Events of Default: Time is of the essence in the performance of all obligations of Lessee. An "Event of Default" shall occur if (a) Lessee fails to make any Rental Payment for which funds have been appropriated and budgeted by Lessee as it becomes due in accordance with the terms of this agreement and any such failure continues for a period of ten (10) days after written notice to Lessee from Lessor, or (b) Lessee violates any covenant, term, or provision of this Agreement, and such violation shall continue unremitted for a period of ten (10) days after written notice to Lessee from Lessor. Failure of Lessee to budget and appropriate funds in any fiscal year of Lessee for Rental Payments due under this Agreement shall not constitute an Event of Default.
- 23) Remedies: If one or more Events of Default shall have occurred and be continuing after the ten (10) day notice period has lapsed, Lessor or Lessor's assignee at its option, may:
- A) proceed by appropriate court action or actions, either at law or in equity, to enforce performance by Lessee of the applicable covenants of this Agreement or to recover damages for the breach thereof, or
  - B) by notice to Lessee terminate this Agreement, whereupon all rights of Lessee to the possession and use of the Equipment shall absolutely cease and terminate as though this Agreement as to such Equipment had never been entered into; provided, however, Lessee shall nevertheless remain fully and completely liable under this Agreement only for the payment of the outstanding Rental Payments for the balance of the then current month; and thereupon Lessor or Lessor's assignee may without notice, by its agents, enter upon the premises of Lessee where any of the Equipment may be located and take possession of all or any of such Equipment and from that point hold, possess, operate, sell, lease and enjoy such Equipment free from any right of Lessee, its successors and assigns, to use such Equipment for any purposes whatsoever.

The remedies of Lessor referred to in this Section shall be deemed exclusive.

- 24) Information: Lessee agrees to furnish Lessor or an Assignee such information concerning the Equipment as Lessor or an Assignee may reasonably request.
- 25) Late Charges: Any nonpayment of Rental Payment or other amounts payable under this Agreement shall result in Lessee's obligation to promptly pay Lessor or Lessor's assignee as

additional rent on such overdue payment, for the period of time during which it is overdue, interest at the highest lawful rate authorized to be paid by municipalities of the State of California.

- 26) Lessor's Right to Perform for Lessee: If Lessee fails to duly and promptly pay (except pursuant to the paragraph in this Contingent Lease Agreement entitled "Non-Appropriation of Funds"), perform or comply with any of its obligations, covenants or agreements under this Agreement, Lessor or an Assignee may itself pay, perform or comply with any of such obligations, covenants or agreements for the account of Lessee, in such event, any amount paid or expense incurred by Lessor or an Assignee in connection therewith shall on demand, together with interest as provided in the paragraph in this Contingent Lease Agreement entitled "Late Charges", be paid to Lessor or an Assignee.
- 27) Notices: Any consent, instruction or notice required or permitted to be given under this Agreement shall be in writing and shall become effective when delivered, or if mailed when deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested, and addressed to Lessor, Lessee or an Assignee, as the case may be, at their respective addresses set forth herein or at such other address as Lessor, Lessee or an Assignee shall from time to time designate to the other party by notice similarly given.
- 28) Miscellaneous: No term or provision of this Agreement may be amended, altered, waived, discharged or terminated except by an instrument in writing signed by a duly authorized representative of the party against which the enforcement of the amendment, alteration, waiver, discharge or termination is sought. This Agreement shall be governed in all respects by, and construed in accordance with, the laws of the State of California. Subject to all of the terms and provisions of this Agreement, all of the covenants, conditions and obligations contained in this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties. This Agreement, any documents executed and delivered in connection herewith, including but not limited to the Guaranty and any subsequent guaranty, the Non-disturbance Agreement of the Bank, and the Contract and any documents executed in connection with said Contract shall constitute the entire agreement of Lessor and Lessee with respect to the Equipment leased hereby, and shall automatically cancel and supersede any and all prior oral or written understandings with respect hereto. This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original but all such counterparts taken together shall constitute one and the same instrument. The headings in this Agreement shall be for convenience of reference only and shall form no part of this Agreement. Whenever the context requires, the covenants, conditions and obligations contained in this under this Agreement shall survive the delivery and return of the Equipment leased hereunder.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first written above.

**LESSOR / CONTRACTOR**

By: \_\_\_\_\_  
Ryan Wagoner  
Executive Director  
"Lessor/Contractor"

Date: \_\_\_\_\_

**LESSEE**

By: \_\_\_\_\_  
  
Board of Supervisors  
"County"

Dated: \_\_\_\_\_

Attest:  
Kim Dawson  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy Clerk

Dated: \_\_\_\_\_

Exhibit A  
Leased Equipment Inventory

Equipment	Serial Number	Vehicle Identification Number	Monthly Rental Fee

In the event a takeover is initiated, Lessor shall immediately assist Lessee and provide full cooperation in updating Exhibit A.