

**EL DORADO COUNTY CIVIL GRAND JURY
CONFLICT OF INTEREST CODE**

Pursuant to Title 9, Chapter 7 of the Political Reform Act section 87300, the El Dorado County Civil Grand Jury hereby adopts a conflict of interest code.

The terms of Title 2, Division 6, Chapter 7, Article 2, section 18730 of the California Code of Regulations, and any amendments to it, adopted by the Fair Political Practices Commission, along with the designation of persons and the formulation of disclosure categories in Appendices A and B constitute the Conflict of Interest Code of the El Dorado County Civil Grand Jury within the meaning of Government Code section 87300.

The requirements of this Conflict of Interest Code are in addition to other requirements of the Political Reform act and other state and local laws related to conflict of interests.

Persons holding designated positions shall file statements of economic interests with the Civil Grand Jury's filing official. If a statement is received in signed paper format, the filing official shall make and retain a copy and forward the original of this statement to the filing officer, the El Dorado County Recorder Clerk. If a statement is electronically filed using the County of El Dorado's Form 700 e-filing system, both the filing official and the County of El Dorado Recorder Clerk will receive access to the e-filed statement simultaneously. The Civil Grand Jury's filing official shall make the statements available for public inspection and reproduction pursuant to Government Code section 81008.

PASSED AND ADOPTED on 8-23, 2018.

Tom Simpson

Tom Simpson
Foreperson
2018-2019 El Dorado County Civil Grand Jury

EL DORADO COUNTY COUNSEL
2018 SEP 11 PM 2:40

**EL DORADO COUNTY CIVIL GRAND JURY
CONFLICT OF INTEREST CODE**

APPENDIX A

The following is listing of those positions that are required to submit statements of Economic Interests pursuant to the Political Reform Act:

<u>Position</u>	<u>Disclosure Category</u>
Member of Grand Jury	Category 1
Consultant	Category 2

Newly Created Positions:

A newly created position that makes or participates in the making of decisions that may foreseeably have a material effect on any financial interest of the position-holder, and which specific position title is not yet listed in this Conflict of Interest Code is included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The Civil Grand Jury may determine in writing that a particular newly created position, although a “designated position,” is hired to perform a range of duties that are limited in scope and this is not required to fully comply with the broadest disclosure requirements, but instead must comply with more tailored disclosure requirements specific to that newly created position’s duties and, based upon that description, a statement of the extend of disclosure requirements. The Civil Grand Jury’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Government Code section 81008.)

As soon as the Civil Grand Jury has a newly created position that must file statements of economic interests, the Civil Grand Jury’s filing official shall contact the El Dorado County Recorder Clerk to notify it of the new position title to be added in the County’s electronic Form 700 record management system. Upon this notification, the Recorder Clerk’s office shall enter the actual position title of the newly created position into the County’s Electronic Form 700 record management system and the Civil Grand Jury’s filing official shall ensure that the name of any individual(s) holding the newly created position is entered under that position title in the County’s Electronic Form 700 record management system.

Additionally, within 90 days of the creation of a newly created position that must file statements of economic interests, the Civil Grand Jury shall update this Conflict of Interest Code to add the actual position title in its list of designated positions, and submit the amended Conflict of Interest Code to the County of El Dorado Office of the County Counsel for code reviewing body approval by the County Board of Supervisors. (Government Code section 87306.)

**EL DORADO COUNTY CIVIL GRAND JURY
CONFLICT OF INTEREST CODE**

APPENDIX B

Disclosure Categories

- Category 1: (a) all investments in companies which have done business within the County of El Dorado (hereinafter, “County”) in the previous two years; (b) business positions in business entities which have done business within the County of El Dorado in the previous two years; (c) income from business sources which have done business within the County in the previous two years; (d) income in the previous two years from contractors of, or employees of, (i) the County, (ii) cities within the County, (iii) special districts within the County, (iv) joint power agencies located within the County, (v) redevelopment successor agencies located within the County, (vi) housing authorities located within the County (vii) the El Dorado County Local Agency formation Commission, and (viii) nonprofit corporations established by or operated on behalf of a local public entity within the County; and (e) all interests in real property within the County.
- Category 2: Consultants, as defined for purposes of the Political Reform act, shall disclose pursuant to the broadest disclosure category in the Civil Grand Jury’s Conflict of Interest Code subject to the following limitation: The Civil Grand Jury may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and this is not required to comply fully with the disclosure requirements of the broadest disclosure category, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant’s duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.