George W Sanders/PV/EDC 03/08/2007 11:51 AM

To Cindy L Keck/PV/EDC@TCP

cc Cynthia C Johnson/PV/EDC@TCP, Joanne Narloch/PV/EDC@TCP, Laura S Gill/PV/EDC@TCP

bcc

Subject Board Agenda Item #28 - Meeting of March 13, 2007

Cindy,

This serves as a request, from the Department of General Services, to have Agenda Item #28, of the Board Meeting of March 13, 2007, continued off calendar. Agenda Item #28 relates to a change order with the Trane Company that will be initiated through Purchasing Department rather than General Services.

BOARD OF SUPERVIS