

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 09/20/2021

Need Date: 10/04/2021

PROCESSING DEPARTMENT:

CONTRACTOR:

Department: CAO - Procurement & Contracts

Name: EDH Waterfront, LLC

Dept. Contact: Kristen Germond

Address: 4364 Town Center Boulevard, Suite 310

Phone: x5974

El Dorado Hills, California 95762

Department Head Signature: Jon Manning
Digitally signed by Jon Manning
Date: 2021.09.20 15:44:53
+07'00'

Phone: 530-621-5919

Jon Manning, CPPB
Administrative Analyst Supervisor

Org Code: 2420200

Project #

(if applicable): _____

Funding Source: General Fund

CONTRACTING DEPARTMENT: CAO - Facilities

Service Requested: Review & Approve

Description: Office Space Lease for Sheriff's Substation

Contract Term: Three (3) Years with Two (2) Options to extend Contract Value: \$ 47,550.00

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 10/07/2021

By: *Stephen J. Manning*
for SCS

Approved: Disapproved: Date: _____

Approved as to form with 2 comments for consideration. -scs

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL DOCUMENT TO cao-contracts-newrequests@edcgov.us

UPON COMPLETION

Thank you!