

Agreement # \_\_\_\_\_

Legistar # \_\_\_\_\_

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 08/18/2022

**Need Date:** 08/19/2022

**PROCESSING DEPARTMENT:**

Department: Planning and Building, Airports Division  
Dept. Contact: Chris Perry  
Phone: 5174  
Department  
Head Signature: Karen L. Garner Digitally signed by Karen L. Garner  
Date: 2022.08.18 16:30:08 -07'00'

**CONTRACTOR:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: 3540400  
Project #  
(if applicable): 35400010-35ADMIN

Funding Source: PV and GT Airport Enterprise Funds

**CONTRACTING DEPARTMENT:** Planning and Building Department, Airports Division

Service Requested: Update Airport Lease Template

Description: 10 year term with right to extend the term for an additional 2,10 year lease options

Contract Term: 10 year Contract Value: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 09/09/2022 By: Daniel Vandekoolwyk Digitally signed by Daniel Vandekoolwyk  
Date: 2022.09.09 16:16:10 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

My approval covers use of this template for ground leases during Calendar Year 2022 and Calendar Year 2023.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** angelic.madson@edcgov.us

**Thank you!**