

CONTRACT ROUTING SHEET

Date Prepared: December 7, 2016

Need Date: December 21, 2016

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Linda Silacci-Smith *JS*
Phone: x5417
Department Head Signature: *[Signature]*

CONTRACTOR:

Name: The Spirit of Benny
Address: P.O. Box 17
Placerville, CA 95667
Phone: _____

CONTRACTING DEPARTMENT: CAO – Facilities

Service Requested: Annual 5K and 10K Race/Walk
Contract Term: 1 Day Contract Value: \$ - 0 -
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: N/A – Facility Use Agreement

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 12/9/16 By: *[Signature]*
Approved: _____ Disapproved: _____ Date: _____ By: _____

CALIFORNIA COUNTY COUNSEL
2016 DEC -7 PM 3:40

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 12-12-16 By: *[Signature]*
Approved: _____ Disapproved: _____ Date: _____ By: _____

Auto liability is N/A arising out of these events. Remove requirement from Agreement of EbiX

PM 12:09 HR/RM DEC 9 '16

12/13/16 - auto removed from agreement + 2016 Profile - JS

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____