

# CONTRACT ROUTING SHEET

Date Prepared: 03/5/13

Need Date: 3/8/13

**PROCESSING DEPARTMENT:**

Department: Environmental Management  
Dept. Contact: Laura Douglass  
Phone #: X6664  
Department  
Head Signature: *[Signature]*

**CONTRACTOR:**

Name: Law Offices of Thomas M Bruen  
Address: 1990 North California Blvd.  
Walnut Creek, CA 94596  
Phone: 925-295-3131

**CONTRACTING DEPARTMENT:** Environmental Management

Service Requested: Review of Amendment I to Agreement for legal services with Tom Bruen and corresponding draft Agenda Item

Contract Term: Perpetual Contract Value: \$300,000

Compliance with Human Resources requirements? Yes: X No:         

Compliance verified by:         

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:          Date: 3/8/13 By: *[Signature]*  
Approved:          Disapproved:          Date:          By:         

EL DORADO COUNTY COUNSEL  
2013 MAR -6 AM 11:11

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 3/13/13 By: *[Signature]*  
Approved:  Disapproved:          Date: 3/21/2013 By: *[Signature]*

*Workers Comp Ins missing SA*

RECEIVED  
ENVIRONMENTAL SERVICES DEPT.  
13 MAR 11 AM 11:53

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Departments:           
Approved:          Disapproved:          Date:          By:           
Approved:          Disapproved:          Date:          By: