

Date Received

**CHIEF ADMINISTRATIVE OFFICE**  
**Procurement and Contracts Division**

**NON-COMPETITIVE PURCHASE REQUEST JUSTIFICATION**

Required for all (non-emergency) sole source acquisitions in excess of \$5,000.00 and sole source service requests in excess of \$100,000.00.

This justification document consists of three (3) pages. All information must be provided and all questions must be answered. **Department Head approval is required.**

**Requesting Department Information**

Department:	Org Code:	
51-Social Services	5130	
Contact Name:	Subobject:	User Code:
Alexxa Lotze		
Telephone:	Fax:	
(530)642-4860	(530)626-7427	


**Required Supplier / Vendor Information**

Vendor / Supplier Name:	Vendor / Supplier Address:
New Morning Youth & Family Services Inc.	6765 Green Valley Rd, Placerville, CA 95667
Contact Name:	
Kristen Patterson	Executive Director
Estimated Purchase Price/Contract Amount:	Vendor / Supplier Email Address:
\$150,000.00	kristen@newmorningyfs.org
Telephone:	Fax:
Main Office: (530)622-5551; Office Desk: (530)344-4848	(530)622-5800

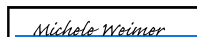
Provide a brief description of the request, including all goods and/or services the vendor/supplier will provide and supporting exemption reference from Board Policy C-17 - Procurement Policy:

Child Welfare Services is requesting to renew the New Morning Youth & Family Services contract #6372 for emergency shelter services effective 06/25/2025. The maximum obligation amount for the renewed agreement is \$150,000. New Morning provides 24-hour emergency youth shelter and counseling services for runaway and homeless children/youth (ages 6 to 17), including children/youth detained by the court. New Morning also offers residential and professional support and services to children/youth including: psychotherapy, case management, aftercare follow up services, family reunification, warm meals, clothing, overnight and day long shelter and supervision, referrals and linkages to medical and dental care, educational support and case management, life skills development, and genuine relationships and strong mentoring modeling. New Morning is the only vendor in our area that provides emergency shelter care, and the procurement is for services where the continuity of the provider will provide efficiency and critical knowledge that other providers cannot provide.

Department Head:

  
Olivia Byrnes-Casper (Feb 12, 2025 11:49 PST)  
Signature

Purchasing Agent:

  
Michele Weiner (Feb 13, 2025 10:12 PST)  
Signature

Board of Supervisors:

Date:   
Item:

P&C Assignment:

Assigned To:   
Date:

**A. The good/service requested is restricted to one supplier for the reason stated below:**

1. Why is the acquisition restricted to this goods/services supplier? (Explain why the acquisition cannot be competitively sourced. Explain how the supplier is the only source for the acquisition.)

Services provided by New Morning Youth & Family Services include their 24-hour emergency youth shelter known as the Ashby House Youth Shelter. This is the only 24-hour emergency youth shelter in El Dorado County for homeless and runaway youth that also provides trauma informed care and is licensed by the State of California as a Group Home. This means that New Morning is the only provider in El Dorado County that can offer 24-hour emergency youth shelter.

2. Provide the background of events leading to this acquisition.

The current New Morning Youth & Family Services contract #6372 for emergency shelter care services is due for renewal effective 06/25/2025. The renewal request for this Agreement has a maximum obligation amount which exceeds \$100,000 and will require Board of Supervisor approval.

3. Describe the uniqueness of the acquisition. (Why was the goods/services supplier chosen?)

Services provided by New Morning Youth & Family Services include their 24-hour emergency youth shelter known as the Ashby House Youth Shelter. This is the only 24-hour emergency youth shelter in El Dorado County for homeless and runaway youth that also provides trauma informed care and is licensed by the State of California as a Group Home. This means that New Morning is the only provider in El Dorado County that can offer 24-hour emergency youth shelter.

4. What are the consequences of not purchasing the goods/services or contracting with the proposed supplier?

If we are unable to continue contracting with New Morning Youth & Family Services, children/youth will not have access to 24-hour emergency shelter services. This means that homeless and runaway youth, including foster youth, will not have access to safe shelter, food, care, education, advocacy, and healing that New Morning provides. If children/youth are unable to obtain these services, these children/youth are at a much higher risk to experience further trauma.

5. What market research was conducted to substantiate no competition, including the evaluation of other items or service providers? (Provide a narrative of your efforts to identify other similar or appropriate goods/services, including a summary of how the department concluded that such alternatives are either inappropriate or unavailable. The name and addresses of suppliers contacted and the reasons for not considering them must be included OR an explanation of why the survey or effort to identify other goods/services was not performed.)

When researching 24-hour emergency shelter services for children/youth in El Dorado County that are licensed as a Group Home by the State of California, New Morning Youth & Family Services is the only provider that meets that criteria. Therefore, there was no further effort to identify other providers that can provide this service.

#### **B. Price Analysis:**

1. How was the price offered determined to be fair and reasonable? (Explain what basis was used for comparison and include cost analysis as applicable.)

New Morning Youth & Family Services is the only 24-hour emergency youth shelter provider in El Dorado County for homeless and runaway youth that also provides trauma informed care and is licensed by the State of California as a Group Home. When comparing the cost of a stay at a hotel in Placerville, for example Best Western Plus Placerville Inn, the cost per night at the hotel is approximately \$146/night plus taxes, etc. This amount is less than what New Morning charges for emergency shelter care. However, New Morning provides many more services than a hotel including: trauma informed care, an on-site education case manager, family reunification services, advocacy, therapy, coordination of medical/dental/mental health services, life skills, substance use treatment and support groups, and off-site recreation activities. Given all of the specialized services that New Morning provides, the cost of \$320.00 per day and per client appears fair and reasonable.

2. Describe any cost savings or avoidance realized (one-time or ongoing) by acquiring the goods/services from this supplier.

N/A.