

# CONTRACT ROUTING SHEET

Date Prepared: 9-3-08

Need Date: 9-19-08

### PROCESSING DEPARTMENT:

Department: Human Services  
Dept. Contact: Shirley I. C. Hodgson  
Phone #: X7268  
Department  
Head Signature: [Signature]

### CONTRACTOR:

Name: Excelsior Youth Centers, Inc  
Address: 15001 E. Oxford Avenue  
Aurora, CO 80014  
Phone: (303) 693-1550

EL DORADO COUNTY  
2008 SEP -11 AM

### CONTRACTING DEPARTMENT: Human Services

Service Requested: Foster care/group home services on an "as requested" basis.  
Contract Term: Perpetual Contract Value: \$250,000 annually  
Compliance with Human Resources requirements? Yes: 4/24/08 No: [initials]  
Compliance verified by: Review not required per Patti Barton (HR) and Jere Copeland (Union)

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 10/24 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*Contains 7-day termination w/o cause by County  
\* Perpetual agreements require BOS approval and  
also b/c contract exceeds purchasing  
authority for signature by Bonnie Rich alone.  
without BOS delegation of authority  
A see also handwritten comments on attached  
copy of agreement unique to out of state  
agreements*

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding/agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 10/28/08 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please call Shirley Hodgson at 7268 to pick up. Thanks.

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

08 OCT 28 AM 8:51  
RECEIVED  
HUMAN RESOURCES DEPT

*Approved and Forwarded by BOS  
for Department of Community Development  
for review of contract  
for approval*