

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Child Support Services		Department:	
Approved (Dept Head) <i>Janis Rose</i>	Date <i>3/5/13</i>	Approved (Dept Head)	Date
Specific location (address): 2110 Smith Flat Road, Placerville, CA 95667			
Where in facility? Storage Unit 2			
First contact person: Patty Norton		Phone: (530) 642-7198	
Second contact person: Wendy Perry		Phone: (530) 642-4831	

Cty Tag #	Description	Serial/VIN #	Condition
26408	Linux Computer Workstation	N/A	Good
31711	Desk - Wood top, gray metal base, 36" x 72"	N/A	Fair
N/A	Cart - Black Metal with Wheels, 13.25" x 24"	N/A	Good
N/A	Battery Backup - APC Back-Up ES 350	QTY 8	Poor
N/A	Tires - Timberline HT P235/70R16	QTY 4	Good
N/A	Chairs - White Fabric & Mahogany Wood	QTY 2	Poor
N/A	Cubicle parts - 2 door overhead	N/A	Good
N/A	Cubicle parts - 1 long door overhead	N/A	Good
N/A	Paper shredder	N/A	Working?
N/A	Table - Grey Metal Legs, Mahogany Top, 30"x72"	QTY 3	Good
N/A	Table - Grey Metal Legs, Mahogany Top, 42"x96"	N/A	Good
N/A	Shelf - White Painted Wood, 48"Wx 86.5"T	N/A	Fair
N/A	Shelf - Grey Metal, 34.5"W x 78"T	N/A	Fair
N/A	File Cabinet - 3 Drawer, Under Cubicle Type	N/A	Good
N/A	File Cabinet - 2 Drawer, Under Cubicle Type	N/A	Good
N/A	White boards	QTY 4	Good
N/A	Cubicle parts - Pink Fabric Wall, 29.5" x 66.5"	QTY 2	Good
N/A	Cubicle parts - Pink Fabric Wall, 42" x 48"	N/A	Good
N/A	Cubicle parts - Peach Colored Desktop, 30" x 30"	N/A	Good
N/A	Cubicle parts - Peach Colored Desktop, 18" x 30"	N/A	Good
N/A	Shelf - Brown Wood, 36"W x 60"T	N/A	Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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Transfer from index code:		Transfer to index code:	
Department: Child Support Services		Department:	
Approved (Dept Head) <i>Samuel Kote</i>	Date <i>3/5/13</i>	Approved (Dept Head)	Date
Specific location (address): 2110 Smith Flat Rd., Placerville, CA 95667			
Where in facility? Storage Unit 2			
First contact person: Patty Norton		Phone: (530) 642-7198	
Second contact person:		Phone: (530) 642-4831	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Computer speakers - 5 Sets in each box = 25 sets	5 boxes	Good
N/A	Table - Gray Laminate top, 30" x 72"	N/A	Good
N/A	Table - Gray Laminate top, 30" x 60"	N/A	Good
N/A	Table - Mahogany Top, 30" x 48"	N/A	Good
N/A	Boxed Sets of Computer Speakers	4 boxes	Good
N/A	Cubicle parts - Baseboard covers	QTY 6	Good
N/A	Shelf - Light colored wood, 48"W x 49"T	N/A	Good
N/A	Shelf - Light Colored wood, 32"W x 48"T	N/A	Good
N/A	Conference tables - Wood laminate, 42" x 96"	QTY 2	Good
N/A	Table legs for 2 Conference Tables 42" x 96"	QTY 4	Good
N/A	Folding table - wood laminate, 30" x 96"	N/A	Good
N/A	Desktop surfaces, 24" x 48"	QTY 4	Good
N/A	Banker cardboard boxes with lids	QTY 50	Fair
N/A	File Cabinet - 5 drawer, metal, light color	N/A	Fair
N/A	Wood bookcase, 60" x 12"	N/A	Fair
N/A	fabric desk chairs	QTY 4	Good
N/A	File cabinet - 2 drawer, tan metal, no lock, 18.25 x 25.25	N/A	Fair
N/A	File cabinet - 5 drawer, dk.gray metal, no lock, 18.25 x 26.5	N/A	Fair
N/A	Gray laminate desktop section, 24" x 36"	N/A	Fair
N/A	Gray laminate corner desktop, 36" x 36"	N/A	Fair
N/A	File cabinet - 2 drawer tan metal, w/lock, 15" x 18"	N/A	Fair

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**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Child Support Services		Department:	
Approved (Dept Head) <i>Laura S. Kovel</i>	Date <i>3/5/13</i>	Approved (Dept Head)	Date
Specific location (address): 2110 Smith Flat Rd., Placerville, CA 95667			
Where in facility? Storage Unit 2			
First contact person: Patty Norton		Phone: (530) 642-7198	
Second contact person: Wendy Perry		Phone: (530) 642-4831	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Wood laminate corner desktop, 36" x 36"	N/A	Poor
N/A	Wood laminate desk, 24" x 60"	QTY 2	Fair
N/A	Gray metal desk parts, 14.5" x 44.75"	QTY 3	Fair
N/A	Gray metal desk leg, 9.5" x 28"	N/A	Fair
N/A	Wood bookcase, 36" x 72"	N/A	Fair
N/A	Typewriter stand w/ wheels, 20" x 26"	N/A	Poor
N/A	Tan plastic file bins	QTY 47	Good
N/A	Floppy disc drives Dell SX270	QTY 24	Poor
N/A	Computer mice	QTY 14	Poor
N/A	Computer keyboards	QTY 15	Poor
N/A	Desk file organizers - black	N/A	Poor
N/A	3 boxes of miscellaneous computer cords	3 boxes	Poor
N/A	3 boxes of miscellaneous computer parts	N/A	Poor
N/A	Wood bookcase, 36" x 60"	N/A	Fair

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**County of El Dorado
Property Transfer Request**

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Transfer from index code:		Transfer to index code:	
Department: Child Support Services		Department:	
Approved (Dept Head) <i>Laura D. Roth</i>	Date <i>3/5/12</i>	Approved (Dept Head)	Date

Specific location (address): 2110 Smith Flat Rd., Placerville, CA 95667

Where in facility? Storage Unit 32

First contact person: Patty Norton Phone: (530) 642-7198

Second contact person: Wendy Perry Phone: (530) 642-4831

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Corner Desk	N/A	Fair
N/A	Open House Sign	QTY 3	Good
N/A	Projector Screen	N/A	Good
N/A	Cubicle parts - Overhead Light	N/A	Good
N/A	Cart - Black Metal with Wheels, 13.25" x 24"	N/A	Good
N/A	Table - Grey Metal with Wheels, 16", 40"	N/A	Good
N/A	Shelf - Grey Metal with Wood Top, 36"W x 56"T	N/A	Good
N/A	Cubicle Parts - Single Long Door Overhead	N/A	Good
N/A	Cubicle Parts - Single Long Door Overhead, Missing Door	N/A	Fair
N/A	Table - Grey Metal Legs, Mahogany Top, 14" x 24"	QTY 2	Good
N/A	Table Extension, 24" x 42"	N/A	Good
N/A	Cabinet - Grey Wood, 29"W x 32"T x 13"D	N/A	Good
N/A	Shelf - Light Wood, 29"W x 32"T x 13"D	N/A	Good
N/A	Desk - Light Wood, 29"W x 48"L x 34.5"T	N/A	Good
N/A	Fellows Paper Shredder	N/A	Working?
N/A	Table - Grey Top, 30" x 48"	QTY 6	Good
N/A	Table - Grey Top, 30" x 60"	QTY 2	Good
N/A	Metal Desk, 24" x 48"	N/A	Good
N/A	Cork Board	QTY 4	Fair
N/A	Small White Board	QTY 4	Good
N/A	Folding Table	N/A	Poor

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Transfer from index code:		Transfer to index code:	
Department: Child Support Services		Department:	
Approved (Dept Head) <i>Luzada Kohl</i>	Date <i>3/5/13</i>	Approved (Dept Head)	Date
Specific location (address): 2110 Smith Flat Rd., Placerville, CA 95667			
Where in facility? Storage Unit 32			
First contact person: Patty Norton		Phone: (530) 642-7198	
Second contact person: Wendy Perry		Phone: (530) 642-4831	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Pink Fabric Cubicle Wall, 30" x 72"	QTY 5	Good
N/A	12 boxes of miscellaneous cubicle parts	QTY 12	Good
N/A	Battery backup APC Model 350	QTY 2	Good
N/A	2 boxes of miscellaneous cables	QTY 2 boxes	Good
N/A	3 boxes miscellaneous computer parts	QTY 3 boxes	Good
N/A	2 boxes miscellaneous software & manuals	QTY 2 boxes	Fair
N/A	Battery backup APC 1000	N/A	Fair
N/A	Time Clock - broken	N/A	Poor
N/A	Computer keyboard trays	N/A	Poor
N/A	16 boxes of miscellaneous office equipment	QTY 12 boxes	Poor
30947	HP2200DN Printer	N/A	Poor
35063	Dell Power Edge 2800	N/A	Poor
33141	Dell Dimension 4600	N/A	Poor
33143	Dell Dimension 4600	N/A	Poor
33144	Dell Dimension 4600	7JTN051	Poor

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2/19/13

Nº -- 4429

County of El Dorado Property Transfer Request

Surplus **Inter-Department Transfer**

Transfer from index code: 401111		Transfer to index code:	
Department: HHS - Public Health Div		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>Samuel Nelson</i>		<i>2-24-2013</i>	

Specific location (address): 935 Spring St

Where in facility? PHF Basement

First contact person: Tim Sampson

Phone: 642-7117

Second contact person: Jill Rubin

Phone: 641-7303

City Tag #	Description	Serial/VIN #	Condition
101332	Power Vault 124T LTO3 Tape BackUp	7YQ02C1	OK
101199	PowerEdge 860 Server	24H23D1	OK

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2/26/13

N^o -- 9480

County of El Dorado
Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code:

Transfer to index code:

Department:

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

Samuel Watson 3-4-2013

Specific location (address): 935 Spring St

Where in facility? PHF Basement

First contact person: Tim Sampson

Phone: 642-7117

Second contact person: Jill Rubin

Phone:

Cty Tag #	Description	Serial/VIN #	Condition
31795	Inspiron 8200 Lab	55YH121	Poor
32681	Inspiron 5100 CGN	HWHBB41	Poor
33440	Inspiron 5160 CGN	HMYGG61	Poor
35009	OPTiplex GX620	FBR34B1	POOR
31795	Inspiron 8200 Laptop	55YH121	POOR
32681	Inspiron 5100 Laptop	HWHBB41	POOR
33440	Inspiron 5160	HMYGG61	POOR

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 417100	Transfer to index code:
Department: Mental Health	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>2-24-2013</i>	Approved (Dept Head) Date

67

Specific location (address): 3057 Briw Road

Where in facility? Storage container in parking lot

First contact person: Jimmy Gonzalez Phone: (530) 642-7149

Second contact person: Jill Rubin Phone: (530) 642-7303

Cty Tag #	Description	Serial/VIN #	Condition
34489	DELL OPTIPLEX GX520	6V6DJ91	Poor
34452	DELL OPTIPLEX GX520	6C7JH91	Poor
30906	DELL INPIRON 2600	8650C11	Poor
30909	DELL INPIRON 2600	5C50C11	Poor
35214	DELL LATITUDE D520	1Q6NRB1	Poor
35754	DELL LATITUDE D520	CN3VRC1	Poor
101304	DELL LATITUDE D520	D8RXP1	Poor
30053	HP2200 PRINTER	SGOAN110MG	Poor

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Remarks:	
Auditor records updated by:	Date:

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2/14/13

N^o -- 9984

**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 401111		Transfer to index code:	
Department: HHS - Public Health Div		Department:	
Approved (Dept Head) <i>Samuel N. N. 2-24-2013</i>	Date	Approved (Dept Head)	Date
Specific location (address): 3057 Briw Rd			
Where in facility? Storage container in parking lot			
First contact person: Tim Sampson		Phone: 642-7117	
Second contact person: Jill Rubin		Phone: 642-7303	

Cty Tag #	Description	Serial/VIN #	Condition
NA	1 Harmon/Kardon Speaker	CN 07E840 69800 379	Poor
NA	Dell 17" Flat Panel Display	CN 0Y4299 5BE CGM3	poor
NA	Dell 17" Flat Panel Display	CN 0Y4299 71618 54R ARNA	poor
NA	5 boxes Misc Computer cables etc	NA	poor
NA	HP Laser Jet 1000	CNBJ287095	poor
NA	9 17" laptop bags	NA	poor
NA	1 TA ADLER Royal Electric Typewriter (Satellite 4)	NA	poor
NA	1 EPSON Power Lite 825 Projector	LSZF970015L	poor
NA	1 Clamp on Desk Lamp	NA	poor
NA	1 EPSON LQ590 Dot Matrix Printer	FSQY098452	poor
NA	2 17" flat panel Display STANDS	NA	OK
NA	1 FUJITSU FI4220C Scanner	608374	poor

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County of El Dorado Property Transfer Request			
<input type="checkbox"/> Surplus		<input checked="" type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 417100		Transfer to index code:	
Department: HHSA - Mental Health Div		Department: County IT	
Approved (Dept/Head) <i>Donald [Signature]</i>	Date <i>2/22/13</i>	Approved (Dept Head) <i>Kerry Weiss</i>	Date <i>2/20/13</i>
Specific location (address): 360 Fair Lane			
Where in facility? Bldg B			
First contact person: Terry Benton		Phone: 621-5386	
Second contact person:		Phone:	

Cty Tag #	Description	Serial/VIN #	Condition
NA	Dell 17" Flat Panel Display	CN-0Y4299-71618-54R-ARLQ	FAIR
NA	Dell 17" Flat Panel Display	CN-0Y4299-71618-58T-BEVL	FAIR
NA	Dell 17" Flat Panel Display	CN-0Y4299-71618-5BN-CPY3	FAIR
NA	Dell 17" Flat Panel Display	CN-0Y4299-71618-54R-ARM7	FAIR
NA	Dell 17" Flat Panel Display	CN-0Y4299-71618-54R-ARN6	FAIR
NA	Dell 17" Flat Panel Display	CN-0Y4299-71618-54R-ARLW	FAIR
NA	Dell 17" Flat Panel Display	CN-0Y4299-71618-54R-ALJH	FAIR
NA	Dell 17" Flat Panel Display	CN-0J6642-71618-4BA-ACB8	FAIR
NA	Dell 17" Flat Panel Display	CN-0CC352-64180-696-0FEC	FAIR
NA	Dell 17" Flat Panel Display	CN-0FP816-74261-856-3CKS	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0Y4299 71618 81F GDFP</i>	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0Y4299 71618 54R AKLW</i>	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0WH318 72872 78E 8RIL</i>	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0Y4299 71618 58N CDSD</i>	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0PM372 72872 79K 3P2F</i>	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0K4789 71618 79K ALQ6</i>	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0Y4299 71618 54R AKZK</i>	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0Y4299 71618 54R ALHW</i>	FAIR
NA	Dell 17" Flat Panel Display	<i>CN 0PM372 72872 83K 6ATS</i>	FAIR
NA	Dell 17" Flat Panel Display		FAIR
NA	Dell 17" Flat Panel Display		FAIR

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
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Department: County Counsel	Department:
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Approved (Dept Head) <i>Ed from</i> Date 2/19/13	Approved (Dept Head) Date
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Specific location (address): 330 Fair Lane

Where in facility? Conference Room

First contact person: Molly Kotyk *mk* Phone: (530) 621-5781

Second contact person: Phone:

Cty Tag #	Description	Serial/VIN #	Condition
16793	2 Shelf book shelf		Fair
	2 boxes of binders		poor

Routing of PTR Form	<u>N/A or Date</u>	Remarks: <div style="border-top: 1px solid black; height: 15px;"></div> <div style="border-top: 1px solid black; height: 15px;"></div> <div style="border-top: 1px solid black; height: 15px;"></div> <div style="border-top: 1px solid black; height: 15px;"></div> <div style="border-top: 1px solid black; height: 15px;"></div>
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2/13/13

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS INTERDEPARTMENT POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE) 280000 TRANSFER TO (INDEX CODE) Surplus

DEPARTMENT: 280000 DEPARTMENT: _____
Recorder Clerk Office

APPROVED (DEPT HEAD) _____ DATE _____ APPROVED (DEPT HEAD) _____ DATE _____
by James K. H. et al, asst Recorder

SPECIFIC LOCATION (ADDRESS): 360 Fair Lane Dr PIAerville

Where in Facility? I.T.

FIRST CONTACT PERSON: Cindy Stuper PHONE: X6592

SECOND CONTACT PERSON: Cindy Craig PHONE: X5172

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
#31126	Dell computers	# 4J0611	In Ft. Being used for spare parts
# 35027	Dell Computer	#68YWLBI	DEAD - Parts

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: *Use for parts

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR) YELLOW (TO DEPT)
PINK (FROM DEPT) GOLD (PURCHASING)

County of El Dorado Property Transfer Request

<input checked="checked" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: Multi		Transfer to index code:	
Department: Transportation		Department:	
Approved (Dept Head) <i>Kimberly A. Ken</i>	Date <i>2/20/13</i>	Approved (Dept Head)	Date
Specific location (address): Building C, 2850 Fairlane Ct., Placerville			
Where in facility? Basement			
First contact person: Julianne Melchor		Phone: 621-5910	
Second contact person: Craig Pooley		Phone: 621-5995	

Cty Tag #	Description	Serial/VIN #	Condition
100090	HP Computer Vectra (IC - 306200)	US90605284	Poor
100203	Canon Scanner DR-5020 (IC - 306600)	BR308039	Fair
100247	HP Computer D330 (IC - 306600)	USW32701G2	Poor
None	NEC Monitor LCD92V	5ZD04068NA	Poor
None	Dell Monitor, Model 1702FP	KR08G1524760225LAU2U	Poor
None	Dell Monitor, Model 1702FP	CNOCC352641086C11Z1L	Poor
None	Dell Monitor, Model 1702FP	CNOKU78971618725AKUH	Poor
None	Dell Monitor, Model 1702FP	OPM3727287278U2HSS	Poor
None	Dell Monitor, Model 1702FP	OPM3727287278U061S	Poor
None	HP 2800 Color Ink Jet	TH5B85Z09V	Fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor <i>(Purchasing)</i>	<i>2/21/13</i>	
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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 306110

Transfer to index code:

Department: Transportation

Department:

Approved (Dept Head) _____ Date _____

Approved (Dept Head) _____ Date _____

Kimberly A. Keen *2/20/13*

Specific location (address): Building C, 2850 Fairlane Ct., Placerville

Where in facility? Basement

First contact person: Julianne Melchor

Phone: 621-5910

Second contact person: Craig Pooley

Phone: 621-5995

Cty Tag #	Description	Serial/VIN #	Condition
100377	HP 2800 Color Ink Jet	TH5845406Q	Fair
101895	HP 2800 Color Ink Jet	TH79E5Z0B2	Fair
100341	Dell D510 Laptop	5PQX091	Poor
100338	Dell D510 Laptop	9KQX091	Poor
100399	Dell D510 Laptop	3YDTQ91	Poor
100335	Dell D510 Laptop	6LQX091	Poor
100336	Dell D510 Laptop	6WQX091	Poor
100268	Dell Optiplex 280	2CTKF61	Poor
100261	Dell Optiplex 280	4BTKF61	Poor
100295	Dell Optiplex 280	6GTKF61	Poor
100278	Dell Optiplex 280	2DTKF61	Poor
100269	Dell Optiplex 280	3CTKF61	Poor
100315	Dell Optiplex 280	GKTKF61	Poor
100270	Dell Optiplex 280	5CTKF61	Poor

Routing of PTR Form	<u>N/A or Date</u>	Remarks: Auditor records updated by: _____ Date: _____
Sent to Auditor/ <u>Purchasing</u>	<i>2/21/13</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor. When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing