



**EL DORADO COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL  
Meeting of August 29, 2006**

**AGENDA TITLE:** Request for Relief from Accountability

<b>DEPARTMENT:</b> Development Services	<b>DEPT SIGNOFF:</b> 	<b>CAO USE ONLY:</b> C
<b>CONTACT:</b> Gregory L. Fuz		 8/16/06
<b>DATE:</b> 8/16/2006 <b>PHONE:</b> 5445		

**DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:**

The Director of Development Services requests relief from liability for a cash shortage in the amount of \$170 and authorization to submit a journal entry charging Special Departmental Expenses. We will not be replenishing the money.

**CAO RECOMMENDATIONS:** *Recommend approval Laura J. Hill 8/17/06*

Financial impact?  Yes    No      Funding Source:  Gen Fund    Other

**BUDGET SUMMARY:**

Total Est. Cost	\$170.00
<b>Funding</b>	
Budgeted	_____
New Funding	_____
Savings	_____
Other	\$170.00
Total Funding	\$170.00
<b>Change in Net County Cost</b>	\$0.00

Other: \_\_\_\_\_

**CAO Office Use Only:**

4/5's Vote Required       Yes    No  
 Change in Policy       Yes    No  
 New Personnel       Yes    No

**CONCURRENCES:**

Risk Management  
 County Counsel  
 Other

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BOARD OF SUPERVISORS  
EL DORADO COUNTY  
FIDELITY & SECURITY  
SERVICES

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\***Explain** Funds are available in fiscal year 06/07.

**BOARD ACTIONS:**

**Vote:** Unanimous \_\_\_\_\_ Or

**Ayes:**

**Noes:**

**Abstentions:**

**Absent:**

Rev. 04/05

**I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors**

**Date:** \_\_\_\_\_

**Attest: Cindy Keck, Board of Supervisors Clerk**

**By:** \_\_\_\_\_

# DEVELOPMENT SERVICES DEPARTMENT

<http://www.co.el-dorado.ca.us/devservices>



## PLACERVILLE OFFICE:

2850 FAIRLANE COURT  
PLACERVILLE, CA 95667  
(530) 821-5775  
(530) 842-9025 Fax  
Counter Hours: 7:30 AM to 4:30 PM  
[bdgdept@co.el-dorado.ca.us](mailto:bdgdept@co.el-dorado.ca.us)  
[planning@co.el-dorado.ca.us](mailto:planning@co.el-dorado.ca.us)

## LAKE TAHOE OFFICE:

3368 LAKE TAHOE BLVD. SUITE 302  
SOUTH LAKE TAHOE, CA 96150  
(530) 573-3330  
(530) 542-9082 Fax  
Counter Hours: 8-12 PM & 1-4 PM  
[tahoebuild@co.el-dorado.ca.us](mailto:tahoebuild@co.el-dorado.ca.us)

## EL DORADO HILLS OFFICE:

4950 HILLSDALE CIRCLE, SUITE 100  
EL DORADO HILLS, CA 95762  
(916) 941-4967 & (530) 621-5582  
(530) 622-1708 Fax & (916) 941-0269 Fax  
Counter Hours: 7:30 AM to 4:30 PM  
[bdgdept@co.el-dorado.ca.us](mailto:bdgdept@co.el-dorado.ca.us)  
[planning@co.el-dorado.ca.us](mailto:planning@co.el-dorado.ca.us)

June 29, 2006

Board of Supervisors  
County Administrative Center  
330 Fair Lane  
Placerville CA 95667

Subject: Request for Relief from Accountability

Honorable Members:

On June 15, 2006, a cash shortage totaling \$100 was disclosed in the imprest cash reconciliation charged to the Development Services Department.

This shortage has been thoroughly investigated and the circumstances surrounding the loss are set forth in detail in the attachment to this letter.

In light of the circumstances surrounding this loss, I respectfully request that I be "relieved from liability" for the shortage as provided by Section 29390 of the California Government Code. We will not be replenishing this money, but request authorization to submit a journal entry charging Special Departmental Expenses in the amount \$70 for the daily deposit loss and \$100 for the change fund loss.

Sincerely,

Greg Fuz  
Director

Attachment

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AUG 01 2006

EL DORADO COUNTY  
BUILDING DEPARTMENT

## Auditor-Controller Certification

The circumstances concerning this shortage have been reviewed and it is recommended that the request for "relief from accountability" be:  Approved  Disapproved

Date

7/28/06

By

Bob Foscano Assistant  
Auditor-Controller

06 JUL 27 AM 9:41