

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 220210		Transfer to index code:	
Department: District Attorney's Office		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
Specific location (address): <i>515 Main St, Placerville</i>			
Where in facility? <i>Upstairs &amp; downstairs</i>			
First contact person: Nancy Anderson		Phone: 621-6484	
Second contact person: Shaneen May		Phone: 621-6490	

Cty Tag #	Description	Serial/VIN #	Condition
	Lg. laminate wooden desk - dark		Fair
	Lg. solid wooden desk		Good
	Small laminate wooden desk		Good
	3 piece modular furniture unit - teal		Good
	Lg. laminate wooden desk		Good
18214	5 drawer Hon filing cabinet - putty		Good
	Green secretary chair		Fair
	Burgundy side chair		Fair
	Med. metal/laminate desk/table		Good
	Blue secretary chair - very dirty		Good
	Burgundy secretary chair		Fair
	Calculator		?
	AT&T desk phone		?
	Leather brief case		Good
	DVR		Broken
106236	Acer laptop		Broken
104006	Dell Computer Tower		Broken
	Fujitsu fi6110 scanner		Broken
	View Sonic monitor		Broken
	15" white LCD monitor		Broken
15862	Old wooden desk		Fair

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	<i>1/19/17</i>		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor			
		Auditor records updated by:	Date:


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		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code:		Transfer to index code:	
Department: Treasurer-Tax Collector		Department: Procurement	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>C. G. Reyes</i>			
Specific location (address): 360 Fair Lane, Placerville			
Where in facility? Downstairs near Grand Jury Lobby			
First contact person: Gary Perez		Phone: (530) 621-5902	
Second contact person: Robyn Gingerich		Phone: (530) 621-5809	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Desk 6ft metal		obsolete
14222	Gold Card Filing Cabinet		obsolete

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Transfer from index code: 026100		Transfer to index code:	
Department: CAO - Procurement & Contracts		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
			
Specific location (address): 360 Fair Lane			
Where in facility? Purchasing			
First contact person: Rick Blake		Phone: 621-5873	
Second contact person: Eric vanLeeuwen		Phone: 621-5834	

Cty Tag #	Description	Serial/VIN #	Condition
	<del>Office Master Chair, Gray, #7878</del>		<del>Old &amp; Worn</del>
	Book Shelve - Wood		Fair
	2-Door Office Supply Cabinet, Black, 36L x 18D x 41H		Fair
	6' Credenza, 2 Drawers on Sides, Slide Doors in Middle		Fair

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County of El Dorado Property Transfer Request			
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Transfer from index code: 250000		Transfer to index code:	
Department: Probation		Department:	
Approved (Dept Head)	Date <i>1/5/17</i>	Approved (Dept Head)	Date

Specific location (address): 3974 Durock Rd. Ste 205 Shingle Springs, CA 95682

Where in facility? Cubicle 60

First contact person: Geri Payn

Phone: (530) 621-6079

Second contact person: Jackie Walker

Phone: (530) 621-6095

*DM  
JK  
1/17*

Cty Tag #	Description	Serial/VIN #	Condition
0	(4) Chairs		Broken
0	(11) Keyboards		Broken
0	(2) Mice		Broken
0	(3) Dell Flat screen monitors		Broken
0	(2) Dell C1760 Color Printers		Broken
0	Paper Cutter GBC Classic cut		Broken
0	Keyboard tray		Broken
0	Royal Paper Shredder		Broken
0	Three drawer file cabinet		Broken
0	Cannon Power Shot A480 camera & case		Broken
0	Small Conference Table		Broken
<i>29713</i>	<i>Polycom Viewstation SP384</i>		<i>Broken</i>
		<i>D</i>	

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	
		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 250000		Transfer to index code:	
Department: Probation		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
	1/5/17		

Specific location (address): 3974 Durock Rd. Ste 205 Shingle Springs, CA 95682

Where in facility? Cubicle 60

First contact person: Geri Payne

Phone: (530) 621-6079

Second contact person: Jackie Walker

Phone: (530) 621-6095

*Handwritten initials and marks*

Cty Tag #	Description	Serial/VIN #	Condition
35393	Dell Laptop		Old
101228	Dell Optiplex 745		Broken
101232	Dell Optiplex 745		Broken
103516	Dell Optiplex 780		Broken
104314	HP Laser Jet P4015x		Broken
104612	Dell Optiplex 780		Broken
104617	Dell Optiplex 780		Broken
104619	Dell Optiplex 780		Broken
104620	Dell Optiplex 780		Broken
104623	Dell Optiplex 780		Broken
104625	Dell Optiplex 780		Broken
104628	Dell Optiplex 780		Broken
104631	Dell Optiplex 780		Broken
104634	Dell Optiplex 780		Broken
104636	Dell Optiplex 780		Broken
104639	Dell Optiplex 780		Broken
104641	Dell Optiplex 780		Broken
104949	Dell Optiplex 780		Broken
104950	Dell Optiplex 780		Broken
104953	Dell Optiplex 780		Broken
105791	Dell C3765dnf Print/Scan/Copy		Broken

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Auditor records updated by:	Date:

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Nº -- 3060

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 030000		Transfer to index code:	
Department: Auditor-Controller		Department:	
Approved (Dept Head) <i>B. L. Joscans</i> 11/10/17 Date		Approved (Dept Head) _____ Date _____	
Specific location (address): 360 Fair Lane			
Where in facility? Upstairs			
First contact person: Katie Hnizdil x 5430		Phone: _____	
Second contact person: Keely Giovannoni x 5421		Phone: _____	

Cty Tag #	Description	Serial/VIN #	Condition
12052	Large Yellow Cabinet		Poor
Green	2 monitor stands		poor
NA	2 boxes of misc filers/hole punches/office supplies		poor
NA	broken chairs		poor
NA	bookshelf		poor

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	
		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 103110		Transfer to index code:	
Department: Information Technologies		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date 12/16/16	Approved (Dept Head)	Date
Specific location (address): 360 Fair Lane Building B			
Where in facility? IT Surplus Area			
First contact person: Jaime Cone		Phone: (530) 621-7664	
Second contact person: Josie Gonzalez		Phone: (530) 621-7663	

Cty Tag #	Description	Serial/VIN #	Condition
33222	Cisco Pix 501 Firewall	88808172546	Old
N/A	Dell Wyse Zero Client	Service Tag#: 1MHWW72	Dead
N/A	Dell Wyse Zero Client	S/N: 9F2DN702677	Dead

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<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code:		Transfer to index code:	
Department: Tax Collector		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>C.L. Rayzety</i>			
Specific location (address): 360 Fair Lane			
Where in facility? Conference Room & Storage Room			
First contact person: Robyn Gingerich		Phone: 621-5809	
Second contact person: Gary Perez		Phone: 621-5902	

Cty Tag #	Description	Serial/VIN #	Condition
101205	Seac Banche Scanner Model SB 1500	0070619126	Obsolete
101210	Seac Banche Scanner Model SB 1500	0070619131	Obsolete
101211	Seac Banche Scanner Model SB 1500	0070619132	Obsolete
103511	Seac Banche Scanner Model SB 1500	0070418408	Broken
101206	Seac Banche Scanner Model SB 1500	0070619127	Broken
105199	Seac Banche Scanner Model SB 1500	0120425314	Obsolete
102993	Seac Banche Scanner Model SB 1500	0070418407	Obsolete
	Glory GFB-820 Currency Counter	519153	Obsolete
101739	Dell Optiplex 755 Computer	8QQJFL1	Bad Pwr Sup
101783	Dell Optiplex 755 Computer	6TNLLF1	Obsolete
102908	Dell Optiplex 760 Computer	D1WF5J1	Obsolete
26876	Bell & Howell ImageR Microfilm Camera	24436F	Obsolete
	Poster Display Frame (2 each)		Obsolete
<del>14221</del>	<del>10-Drawer Card-Stock Filing Cabinet</del>		<del>Obsolete</del>
	Standard Green Chair		Obsolete

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<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In
<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 408210	Transfer to index code:
Department: HHSA	Department:
Approved (Dept Head) <i>Gatiana Charles-Heathes</i>	Date <i>1-4-17</i>
Approved (Dept Head) _____ Date _____	
Specific location (address): El Dorado County Fleet Maintenance: 2443 Headington Road	
Where in facility? Upper DOT Lot	
First contact person: Regina Brown	Phone: 642-4906
Second contact person:	Phone:

*Just*

Cty Tag #	Description	Serial/VIN #	Condition
29412	2000 Jeep Cherokee, 4 X 4	1J4FF48S7YL248028	Poor
	The vehicle does not run and requires a new transmission. The motor is ready to fail. JPA has determined that the vehicle is not worth repairing. Current mileage: 145K plus. License: 1052013		

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**County of El Dorado  
Property Transfer Request**

**Surplus**
                         
  **Trade-In**
                         
  **Inter-Department Transfer**

Transfer from index code: 026222	Transfer to index code:
Department: CAO - Central Stores	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>12/20/2016</i>	Approved (Dept Head) _____ Date _____
Specific location (address): 345 Fairlane Court	
Where in facility? Warehouse	
First contact person: Derrick Daily	Phone: 621-5831
Second contact person: Steve Russell	Phone: 621-5831

Cty Tag #	Description	Serial/VIN #	Condition
34782	Electric Pallet Jack, Swift Multi-Ton #EME 30	PO2613998	Short in Handle
	Miscellaneous Office Supplies		Old & Outdated

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**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code: 306500

Transfer to index code:

Department: CDA - Transportation Division

Department:

FO

Approved (Dept Head)

Date

*[Handwritten Signature]*

*1/10/17*

Approved (Dept Head)

Date

Specific location (address): 2441 Headington Road, Placerville

Where in facility? Don Spear's office

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Sherrie Busby

Phone: (530) 621-5984

Cty Tag #	Description	Serial/VIN #	Condition
None	Two highway signs	None	Good

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*Ron 916-715-0070*

N<sup>o</sup> 25 -- 7568

County of El Dorado Property Transfer Request			
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Transfer from index code: 250000		Transfer to index code:	
Department: Probation/JTC		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
	1/5/17		

*gm*  
*dk*

Specific location (address): 1041 Al Tahoe Blvd South Lake Tahoe, CA 96150

Where in facility? Sally port

First contact person: Kelly Taylor Phone: (530) 573-7978

Second contact person: Geri Payne Phone: (530) 621-6079

Cty Tag #	Description	Serial/VIN #	Condition
29711	Panasonic 36" TV		Broken
0	Toshiba 36" TV	21322918	Broken
0	Hoshizaki Ice maker	P05109D	Broken
0	Vizio 50" Flat screen		Broken

*D*

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