



RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, in accordance with Section 602 of the County of El Dorado Personnel Rules Resolution #166-2022 applicable to represented employees, and Section 401 of the El Dorado County Salary and Benefits Resolution #037-2025 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County.

WHEREAS, in accordance with Section 501 of the County of El Dorado Personnel Rules Resolution #166-2022 applicable to represented and unrepresented employees, at the recommendation of the Human Resources Department, the Board of Supervisors shall approve all new classes and class specifications, abolish classes, and determine the representation unit or units to which each class is assigned; and

WHEREAS, in accordance with Personnel Rule 225 and consistent with the reasoning outlined in Arbitrator Case No. 58100-U-A, the Records Technician classification has been designated to the Confidential bargaining unit based on duties that involve regular access to confidential information typically available to management personnel, including information used in the development and administration of personnel policies and other confidential administrative matters.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of El Dorado does hereby adopt the new classifications as set forth below, and amends the Salary Schedule and the Authorized Personnel Allocation Resolution #074-2025, as set forth below, effective the first pay period following adoption.

New Classification			
Job Class No.	Bargaining Unit	Classification Title	Salary Range
3904	CO	Records Technician	\$23.27 - \$28.29 \$4,033.47 - \$4,903.60

Allocation Change						
Department	Job Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
Board of Supervisors	3904	Records Technician	0.0	0.0	+1.0	1.0

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the ____ day of _____, 2025, by the following vote of said Board:

Ayes:

Attest:

Kim Dawson

Clerk of the Board of Supervisors

Noes:

Absent :

By: _____
Deputy Clerk

George Turnboo, Chair, Board of Supervisors