



**RESOLUTION NO.**  
**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**  
**RESOLUTION ESTABLISHING CHIEF ADMINISTRATIVE OFFICE,**  
**CEMETERIES DIVISION FEE SCHEDULE**

(Supersedes: Resolution 080-2019)

**WHEREAS**, pursuant to Government Code Sections 54985 and 66016 and County Ordinance Code Section 1.04.260, the Board of Supervisors of El Dorado County (Board) has established rates, charges, and fees for certain activities; and

**WHEREAS**, once established, rates, charges, and fees may be modified, set, or fixed by the Board by Resolution; and

**WHEREAS**, Section 8.20.090 of the County Ordinance Code provides for the establishment by resolution a schedule of fees for services provided at the County's public cemeteries; and

**WHEREAS**, the Board established fees for the County's public cemeteries by Resolution 241-2001 on August 28, 2001; for the Georgetown Cemetery Zone of Benefit No. 3 within County Service Area No. 9, by Resolution 302-2001 on December 4, 2001, and by Resolution 012-2015 on January 27, 2015; and for the Placerville Union Cemetery by Resolution 355-2006 on October 31, 2006; and

**WHEREAS**, all the functions covered by various resolutions included herein had been consolidated within the Community Development Agency (CDA); and

**WHEREAS**, the Board adopted a series of Resolutions establishing and amending a consolidated fee schedule and policies and procedures for those functions formerly under the CDA, which was most recently amended by Resolution 080-2019 on May 21, 2019; and

**WHEREAS**, at the time the fees were adopted in the Consolidated Fee Schedule and Policies and Procedures by Resolution 079-2016, the cost of providing services included on the consolidated fee schedule was documented in the CDA Fee Study, dated March 22, 2016; and

**WHEREAS**, on April 18, 2017, the Board adopted Ordinance 5051 reorganizing the CDA into separate departments. The CDA's Airports and Cemeteries Division is now referred to as the El Dorado County, Chief Administrative Office, Cemeteries Division.

**WHEREAS**, the Board finds that the fees and charges for services pertaining to only the Chief Administrative Office, Cemeteries Division Exhibit A do not exceed the estimated amount to provide the service for which they are charged and represent only the amounts necessary to recover the cost of providing the service and/or enforcing the regulations for which they are charged; and

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to applicable provisions of state law and County Ordinance Code, the fees adopted in this Resolution pertain only to Chief Administrative Office, Cemeteries Division, and remain in effect as set forth in Exhibit A – Chief Administrative Office, Cemeteries Division Fee Schedule attached hereto and incorporated herein; and

**BE IT FURTHER RESOLVED**, individual fees may be added and/or modified from time to time by Resolution amending the Chief Administrative Office, Cemeteries Division Fee Schedule in its entirety, incorporating those modifications in Exhibit A, subject to the necessary notice and analysis under the applicable provisions of state law; and

**BE IT FURTHER RESOLVED**, all rates, charges, and fees established by either Resolution or Ordinance Code shall be subject to the Board of Supervisors Policy No. B-4 related to Recovery of Funds, and unpaid balances shall be subject to increase to include costs incurred by the County Department responsible for administering Revenue Recovery Services, as updated from time to time.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by the following vote of said Board:

Attest:  
Kim Dawson  
Clerk of the Board of Supervisors

Ayes:  
Noes:  
Absent:

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_ Chair, Board of Supervisors



**CHIEF ADMINISTRATIVE OFFICE  
 CEMETERIES DIVISION FEE SCHEDULE**

D.	Veteran's Niche	
	Purchase of right to interment	\$225.00
	Endowment Care (Excludes Georgetown Pioneer)	\$50.00
	Non-Resident Fee <sup>2</sup> (if applicable)	\$100.00
E.	Opening/Closing Costs	
	Opening/Closing – Full - Single depth plot	\$950.00*
	Opening/Closing – Full - First burial of double depth plot	\$1,100.00*
	Opening/Closing – Full - Second burial of double depth plot	\$950.00*
	Opening/Closing – Full - Weekend/Holiday	\$275.00 additional*
	Opening/Closing – Cremains (in ground)	\$295.00*
	Opening/Closing – Cremains – Weekend/Holiday	\$100.00 additional*
	Opening/Closing – Public Niche	\$200.00*
	Opening/Closing – Veteran's Niche	\$200.00*
	Opening/Closing – Niche - Weekend/Holiday	\$100.00 additional*
	Opening/Closing – Excavation for Oversized Burial	\$500.00 additional*
	Miscellaneous Cemetery Fees	
	Administration Fee (research and preparation of paperwork for each interment)	\$100.00
	Disinterment – Casket In-Ground	\$3,500.00*
	Disinterment – In Ground Cremains	\$400.00*
	Disinterment – Niche	\$200.00*
	Disinterment – Crypt - 3rd Row or lower	\$1,500.00*
	Disinterment – Crypt - 4th Row or higher	\$2,500.00*
	Permanent Marker Installation Deposit <sup>4</sup>	\$500.00
	Transfer Fee (to release interest in plot/niche)	\$100.00

\* Fees for opening and closing and/or disinterment of graves, crypts, and niches, and marker purchase and installation, will be based on the fees charged by the vendors contracted by the County to provide such services. Rates shown are as of date of fee resolution, but may change based on future contracts with cemetery service providers. Prepayment of open/close fees for future interments are not accepted.

<sup>1</sup> Non-Resident fee is applicable to persons not living in or owning property in ~~of~~ El Dorado County.

<sup>2</sup> Non-Resident fee is applicable to persons not living in or owning property in ~~of~~ the Georgetown Cemetery Zone of Benefit.

<sup>3</sup> Interment of the cremated remains of one person, or cremated remains of two people interred at the same time, if field conditions allow.

<sup>4</sup> At the time of each interment, a deposit is required for a permanent marker and marker installation (installation required within one year of interment). Refunds, except for a \$50 non-refundable administrative fee, will be processed upon County verification of marker installation.

**CEMETERIES DIVISION ADDITIONAL FEES**

Returned Check Fee - Tied to Maximum allowed by State	\$25.00
Copies/Duplication	15 cents per page or "printer cost" plus 5% handling fee
Miscellaneous Manuals, Etc.	Actual cost
Public Record Requests	Per Evidence Code 1563
Research Records	T&M
Revenue Recovery Referral Charge	14% of amount sent to collections
Witness Fee	T&M per applicable Government Code