



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes - Draft Parks and Recreation Commission

### *Commission Members:*

*Donna Mullens-Becker - Chair, District II*

*Torin Dunnivant - Vice Chair, District IV*

*Wayne Lowery - District I*

*Jon Hospitalier - District III*

*Danny McLaughlin - District V*

### *Staff*

*Laura Schwartz, Assistant Chief Administrative Officer*

*Zach Perras, Parks Manager*

*Jessica Araiza, Administrative Technician*

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Thursday, June 11, 2026

3:00 PM

<https://edcgov-us.zoom.us/j/87859193428>

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330 Fair Lane, Building A  
Conference Room A  
Placerville, CA 95667

Teleconference  
South Lake Tahoe Office  
3368 Lake Tahoe Blvd #102  
South Lake Tahoe, CA 96150

**PUBLIC PARTICIPATION INSTRUCTIONS:** The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 878 5919 3428. To observe the live stream of the Parks and Recreation meeting go to <https://edcgov-us.zoom.us/j/87859193428>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at [parks@edcgov.us](mailto:parks@edcgov.us). Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

An audio recording of this meeting will be published to the website.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

**CALLED TO ORDER AND ROLL CALL AT 3:04 PM**

**Present:** 4 - Mullens-Becker, Hospitalier, Dunnavant and McLaughlin

**Absent:** 1 - Lowery

**PLEDGE OF ALLEGIANCE**

Commissioner Dunnavant led Pledge of Allegiance.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*No public comment.*

A motion was made by Commissioner Dunnavant, seconded by Commissioner Hospitalier to Adopt the Agenda and approve the Consent Calendar with the following changes: pull item #2 and item #3 for discussion.

**CONSENT CALENDAR**

1. [26-0942](#) Parks, a division of the Chief Administrative Office, recommends the Commission approve the minutes from the Parks and Recreation Commission meeting on April 14, 2026.

*No public comment.*

**This item was approved on the Consent Calendar.**

2. [26-0943](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file an update on Parks projects.

*No public comment.*

**This item was approved on the Consent Calendar.**

3. [26-0967](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file an update on the Parks and Recreation Commission 2025-26 annual goals.

*Public Comment: E. Crimm*

**This item was approved on the Consent Calendar.**

**END OF CONSENT CALENDAR**

**OPEN FORUM**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

*No public comment.*

**AGENDA ITEMS**

4. [26-0944](#) Parks, a division of the Chief Administrative Office, recommends the Commission:
- 1) Approve the volunteer recognition plan and timeline; and
  - 2) Discuss volunteer activities and achievements to begin preparing a list of volunteers for nomination by district to recognize in 2026.

*Public Comment: E. Crimm*

**A motion was made by Commissioner Hospitalier, seconded by Commissioner Dunnivant to 1) approve the volunteer recognition plan and timeline; and 2) bring item back in July to discuss by districts the activities and achievements for volunteers in regard to nominations.**

**Yes:** 4 - Mullens-Becker, Hospitalier, Dunnivant and McLaughlin

**Absent:** 1 - Lowery

5. [26-0945](#) Parks, a Division of the Chief Administrative Office, recommends the Commission:
- 1) Discuss the preparation of the 2026 Annual Report to the Board on September 15, 2026; and
  - 2) Assign the Chair or another commissioner to prepare the report and presentation, or alternatively, appoint an ad hoc committee.

*No public comment.*

**A motion was made by Commissioner Hospitalier, seconded by Commissioner McLaughlin to assign responsibility to Commissioner Mullens-Becker and Commissioner Dunnivant to prepare the report and presentation with help from staff.**

**Yes:** 4 - Mullens-Becker, Hospitalier, Dunnivant and McLaughlin

**Absent:** 1 - Lowery

6. [26-0946](#) Parks, a division of the Chief Administrative Office, recommends the Commission review and approve one of the two Draft Parks and Trails Division Mission Statements.

*Public Comment: E. Crimm*

**A motion was made by Commissioner Dunnivant, seconded by Commissioner Hospitalier to approve the Draft Mission Statement option #2 with discussed changes.**

**Yes:** 3 - Mullens-Becker, Hospitalier and Dunnivant

**Absent:** 1 - Lowery

**Abstained:** 1 - McLaughlin

## COMMISSION MEMBER COMMENTS AND FUTURE AGENDA ITEMS

**Commissioner Dunnivant:** Kudos to staff on grants and community engagement. Great assets to enjoy in D4.

**Commissioner Mullens-Becker:** Attending the EDC Fair on June 18 and June 19.

**Commissioner Hospitalier:** Attending the EDC Fair on June 19 and June 20. Congrats to Donna and Torin on their new PRC positions.

**Commissioner McLaughlin:** Will try to make the EDC Fair. Potential County involvement with bike trails in SLT.

## STAFF COMMENTS AND ANNOUNCEMENTS

**Shannon McDonald, Administrative Analyst II:** Invitation to Arts & Culture El Dorado for Rubicon exhibit.

**Zachary Perras, Parks Manager:** Parks office is moving to new location on June 23. Arts & Culture event. Appreciation towards volunteers and Commissioners.

**ADJOURNED AT 4:30 PM**