





AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$192,000.00
JOURNAL #				NUMBER OF LINES	4
DATE				NET TOTAL	\$0.00
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	Information Technologies	Legistar Number & Date:	Item# 25-1359; 08/12/25		
DEPT CONTACT & EXT.	Audra Anderson x5144	 <small>Amanda Earnshaw (Jul 29, 2025 13:40:04 PDT)</small>		 <small>Sue Hennike (Jul 31, 2025 08:42:47 PDT)</small>	
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE				7/25/2025	PAGE 1 OF 1
				DATE	

 <small>Ala</small>		DIRECTIONS: 1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, USE IMPORT FILE AND EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST
 <small>KWH</small>		

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		1560600	0003			INC	\$ 50,000	INCR USE OF IT DESIGN 338
2	10600	1040000	6040	10DESKTOP-C60FA-BUDGET		INC	\$ 50,000	INCR CHAMBERS UPGRADE FA PROJ
3		1560600	0001			INC	\$ 46,000	INCR IT ROLLOVER FA RECD JUL25
4	10600	1040000	6042	10NETWORK-C60FA-BUDGET		INC	\$ 46,000	INCR IT ROLLOVER FA RECD JUL25
5								
6								
7								
8								
9								
10								
11								
12								

_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE		APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO _____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE _____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE
_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE		
_____ CHIEF ADMINISTRATIVE OFFICER DATE		

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Information Technologies	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Audra Anderson	Document total*	\$ 192,000
Contact phone*	x5144		

BUDGET TRANSFER HEADER

Prepared date*	07/25/25	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	FY 25/26	
Short Description* (10 characters)	FA PROJCTS	
Legistar Item Number*		Item# 25-1359; 08/12/25
* REQUIRED FIELDS		Project Strings Required Yes

By signing this memo I hereby certify that:

1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*		
 KWH	 Amanda Earnshaw (Jul 29, 2025 13:40:04 PDT)	 Sue Hennike (Jul 31, 2025 08:42:47 PDT)

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Lines 1-2 establish a budget for the Board Chambers and Planning Commission A/V equipment upgrade project. As there is urgency to completing this project based on end-of-life software support, this budget transfer is being requested now instead of during the adopted budget process.

Lines 3-4 of this budget transfer increase appropriations for fixed assets that were planned expenditures in FY 24/25, but were not received until the beginning of July. This portion of the budget transfer will allow for IT to be able to pay for the Rubrik storage appliance and the R550s server equipment that was ordered in FY 24/25, but not received by June 30. In order to accomodate year-end and budget timelines, it is necessary to add funds to be able to pay for these products before the funds would have rolled during the adopted budget process.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____












IT Budget Transfer 07-25-25

Final Audit Report

2025-07-29

Created:	2025-07-28
By:	Audra Anderson (audra.anderson@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAATSmk424SMFT8iA9CTD3COF6WSzZuD-zE

"IT Budget Transfer 07-25-25" History

-  Document created by Audra Anderson (audra.anderson@edcgov.us)
2025-07-28 - 11:56:26 PM GMT- IP address: 207.104.47.251
-  Document emailed to Audra Anderson (audra.anderson@edcgov.us) for approval
2025-07-28 - 11:59:12 PM GMT
-  Document approved by Audra Anderson (audra.anderson@edcgov.us)
Approval Date: 2025-07-28 - 11:59:18 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Document emailed to Jeremy Apodaca (jeremy.apodaca@edcgov.us) for approval
2025-07-28 - 11:59:20 PM GMT
-  Email viewed by Jeremy Apodaca (jeremy.apodaca@edcgov.us)
2025-07-28 - 11:59:26 PM GMT- IP address: 44.217.131.229
-  Document approved by Jeremy Apodaca (jeremy.apodaca@edcgov.us)
Approval Date: 2025-07-29 - 3:18:01 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Document emailed to Kerri Williams (kerri.williams-horn@edcgov.us) for approval
2025-07-29 - 3:18:02 PM GMT
-  Email viewed by Kerri Williams (kerri.williams-horn@edcgov.us)
2025-07-29 - 4:25:33 PM GMT- IP address: 207.104.47.251
-  Document approved by Kerri Williams (kerri.williams-horn@edcgov.us)
Approval Date: 2025-07-29 - 4:26:51 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Document emailed to Amanda Earnshaw (amanda.earnshaw@edcgov.us) for signature
2025-07-29 - 4:26:55 PM GMT
-  Email viewed by Amanda Earnshaw (amanda.earnshaw@edcgov.us)
2025-07-29 - 8:39:41 PM GMT- IP address: 207.104.47.251





Document e-signed by Amanda Earnshaw (amanda.earnshaw@edcgov.us)

Signature Date: 2025-07-29 - 8:40:04 PM GMT - Time Source: server- IP address: 207.104.47.251



Agreement completed.

2025-07-29 - 8:40:04 PM GMT








A - IT FY 2526 FA Budget Transfer 07-25-25

Final Audit Report

2025-07-31

Created:	2025-07-30
By:	Audra Anderson (audra.anderson@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8beW8NTTuN3AUKbo3YltoQleBBKYAJ9a

"A - IT FY 2526 FA Budget Transfer 07-25-25" History

-  Document created by Audra Anderson (audra.anderson@edcgov.us)
2025-07-30 - 4:07:27 PM GMT- IP address: 207.104.47.251
-  Document emailed to Sue Hennike (sue.hennike@edcgov.us) for signature
2025-07-30 - 4:08:25 PM GMT
-  Email viewed by Sue Hennike (sue.hennike@edcgov.us)
2025-07-30 - 7:38:39 PM GMT- IP address: 44.221.144.22
-  Document e-signed by Sue Hennike (sue.hennike@edcgov.us)
Signature Date: 2025-07-31 - 3:42:47 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Agreement completed.
2025-07-31 - 3:42:47 PM GMT

