

# CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Transportation  
Dept. Contact: Janel Gifford  
Phone: x5974  
Department Head  
Signature: *Janel Gifford*  
Janel Gifford, P.E.  
Office Engineer/Contract Services Unit

**CONTRACTOR:**

Name: Environmental Stewardship & Planning, Inc.  
Address: 1621 13<sup>th</sup> Street  
Sacramento, CA 95814  
Phone: 916.455.1115

**CONTRACTING DEPARTMENT:** Transportation

Service Requested of Counsel/Risk: Review and approval.

Fully Executed - 2 Years or completion

Contract Term: all issued Task/Work Orders, whichever is later

Contract Amount: \$145,000.00

Compliance with Human Resources Requirements? Yes: X No:         

Compliance verified by: Contract Notification Sent 07/19/12; HR Response Received 07/19/12; OK per Mike Strella.

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved:  Disapproved:          Date: 12/20/12 By: *Justin Beck*  
Approved:          Disapproved:          Date:          By:         

ELDER, DE CONSTRUCTION COUNSEL  
2012 DEC 18 PM 4:44

**Please forward to Risk Management upon approval.**

Index Code: <u>306500</u>	User Code: <u>25000 A</u>
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**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved:  Disapproved:          Date: 12/21/12 By: *Adam*  
Approved:          Disapproved:          Date:          By:         

2012 DEC 20 PM 3:00

**OTHER APPROVAL** (Specify department(s) participating or directly affected by this contract).

Department(s):         

Approved:          Disapproved:          Date:          By:           
Approved:          Disapproved:          Date:          By: