

AGREEMENT FOR SERVICES #3220

THIS AGREEMENT made and entered by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "County") and Capitol Tech Solutions, a California Corporation, duly qualified to conduct business in the State of California, whose principal place of business is 2831 G Street, Suite 110, Sacramento, CA 95816, and whose Agent for Service of Process is Adam C. Brown, 11140 Fair Oaks Blvd., Ste. 100, Fair Oaks, CA 95628 (hereinafter referred to as "Contractor");

RECITALS

WHEREAS, County determined that it was necessary to obtain a Contractor to provide website development, hosting and support and did so under Agreement for Services No. 456-S1710; and

WHEREAS, County entered into an agreement with Contractor pursuant to Agreement for Services No. 456-S1710, and pursuant to that Agreement, Contractor created four custom websites as follows:

- (1) <http://www.eldoradoarrestlog.com> – is a site that was created to publish the daily El Dorado County arrest logs. This website also auto-publishes the content to social media on a daily basis;
- (2) <https://www.eldoradocoldcase.com> – is a website that houses detailed information about cold case homicides in El Dorado County. This site also solicits the public's help in solving the cases, and has videos that describe the cold cases;
- (3) <https://www.eldoradosmostwanted.com> – this site lists the most wanted criminals in El Dorado County. The public is asked to provide tips and leads to help bring these fugitives to justice; and,
- (4) <https://www.eldoradoda.com> – is the main website for the El Dorado County District Attorney's Office. This site contains information about the office, downloadable forms and documents, and other online criminal justice resources.

WHEREAS, County has determined that it is necessary to continue working with Contractor to provide website hosting and support for the above-referenced four customized websites that were developed by Contractor; and

WHEREAS, Contractor has represented to County that it is specially trained, experienced, expert and competent to perform the special services required hereunder and County has determined to rely upon such representations; and

WHEREAS, it is the intent of the parties hereto that such services be in conformity with all applicable federal, state and local laws; and

WHEREAS, County has determined that the provision of these services provided by Contractor is in the public's best interest, and that these services are more economically and feasibly performed by outside independent Contractors as well as authorized by El Dorado County Charter, Section 210 (b) (6) and/or Government Code 31000;

NOW, THEREFORE, County and Contractor mutually agree as follows:

ARTICLE I

Scope of Services: Contractor agrees to furnish the personnel and equipment necessary to provide, as outlined in Exhibit "A", attached hereto and incorporated herein by reference, website hosting and support for the four custom websites that were developed by Contractor.

ARTICLE II

Term: This Agreement shall become effective upon final execution by both parties hereto and shall be retroactive, covering the period May 1, 2018, through April 30, 2021.

ARTICLE III

Compensation for Services: For services provided herein, including any deliverables that may be identified in Exhibit "A", County agrees to pay Contractor upon the satisfactory completion and County's acceptance of work, monthly in arrears and within forty-five (45) days following the County's receipt and approval of itemized invoice(s) identifying services rendered.

For the purposes of this Agreement, the billing rate shall Seventy-Five Dollars and no/100 (\$75) per month per site for hosting and support of each website, for a total of Three Hundred Dollars and no/100 (\$300) per month.

Total amount of this Agreement shall not exceed Ten Thousand Eight Hundred Dollars and no/100 (\$10,800).

Itemized invoices shall follow the format specified by County and shall reference this Agreement number on their faces and on any enclosures or backup documentation. Copies of documentation attached to invoices shall reflect Contractor's charges for the specific services billed on those invoices. Invoices shall be mailed to County at the following address:

County of El Dorado
District Attorney
778 Pacific Street
Placerville, CA 95667

or to such other location as County directs.

In the event that Contractor fails to deliver the website hosting and management identified in Exhibit "A", County at its sole option may delay the monthly payment for the period of time of the delay, cease all payments until such time as the deliverables are received, or proceed as set forth herein below in Article XI, Default, Termination, and Cancellation.

ARTICLE IV

Taxes: Contractor certifies that as of today's date, it is not in default on any unsecured property taxes or other taxes or fees owed by Contractor to County. Contractor agrees that it shall not default on any obligations to County during the term of this Agreement.

ARTICLE V

Changes to Agreement: This Agreement may be amended by mutual consent of the parties hereto. Said amendments shall become effective only when in writing and fully executed by duly authorized officers of the parties hereto.

ARTICLE VI

Contractor to County: It is understood that the services provided under this Agreement shall be prepared in and with cooperation from County and its staff. It is further agreed that in all matters pertaining to this Agreement, Contractor shall act as Contractor only to County and shall not act as Contractor to any other individual or entity affected by this Agreement nor provide information in any manner to any party outside of this Agreement that would conflict with Contractor's responsibilities to County during term hereof.

ARTICLE VII

Assignment and Delegation: Contractor is engaged by County for its unique qualifications and skills as well as those of its personnel. Contractor shall not subcontract, delegate or assign services to be provided, in whole or in part, to any other person or entity without prior written consent of County.

ARTICLE VIII

Independent Contractor/Liability: Contractor is, and shall be at all times, deemed independent and shall be wholly responsible for the manner in which it performs services required by terms of this Agreement. Contractor exclusively assumes responsibility for acts of its employees, associates,

and subContractors, if any are authorized herein, as they relate to services to be provided under this Agreement during the course and scope of their employment.

Contractor shall be responsible for performing the work under this Agreement in a safe, professional, skillful and workmanlike manner and shall be liable for its own negligence and negligent acts of its employees. County shall have no right of control over the manner in which work is to be done and shall, therefore, not be charged with responsibility of preventing risk to Contractor or its employees.

ARTICLE IX

Fiscal Considerations: The parties to this Agreement recognize and acknowledge that County is a political subdivision of the State of California. As such, El Dorado County is subject to the provisions of Article XVI, Section 18 of the California Constitution and other similar fiscal and procurement laws and regulations and may not expend funds for products, equipment or services not budgeted in a given fiscal year. It is further understood that in the normal course of County business, County will adopt a proposed budget prior to a given fiscal year, but that the final adoption of a budget does not occur until after the beginning of the fiscal year.

Notwithstanding any other provision of this Agreement to the contrary, County shall give notice of cancellation of this Agreement in the event of adoption of a proposed budget that does not provide for funds for the services, products or equipment subject herein. Such notice shall become effective upon the adoption of a final budget which does not provide funding for this Agreement. Upon the effective date of such notice, this Agreement shall be automatically terminated and County released from any further liability hereunder.

In addition to the above, should the Board of Supervisors during the course of a given year for financial reasons reduce, or order a reduction, in the budget for any County department for which services were contracted to be performed, pursuant to this paragraph in the sole discretion of the County, this Agreement may be deemed to be canceled in its entirety subject to payment for services performed prior to cancellation.

ARTICLE X

Audit by California State Auditor: Contractor acknowledges that if total compensation under this agreement is greater than \$10,000.00, this Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years, or for any longer period required by law, after final payment under this Agreement, pursuant to California Government Code §8546.7. In order to facilitate these potential examinations and audits, Contractor shall maintain, for a period of at least three (3) years, or for any longer period required by law, after final payment under the contract, all books, records and documentation necessary to demonstrate performance under the Agreement.

ARTICLE XI

Default, Termination, and Cancellation:

- A. Default: Upon the occurrence of any default of the provisions of this Agreement, a party shall give written notice of said default to the party in default (notice). If the party in default does not cure the default within ten (10) days of the date of notice (time to cure), then such party shall be in default. The time to cure may be extended at the discretion of the party giving notice. Any extension of time to cure must be in writing, prepared by the party in default for signature by the party giving notice and must specify the reason(s) for the extension and the date on which the extension of time to cure expires.

Notice given under this section shall specify the alleged default and the applicable Agreement provision and shall demand that the party in default perform the provisions of this Agreement within the applicable period of time. No such notice shall be deemed a termination of this Agreement unless the party giving notice so elects in this notice, or the party giving notice so elects in a subsequent written notice after the time to cure has expired. In the event of termination for default, County reserves the right to take over and complete the work by contract or by any other means.

- B. Bankruptcy: This Agreement, at the option of the County, shall be terminable in the case of bankruptcy, voluntary or involuntary, or insolvency of Contractor.
- C. Ceasing Performance: County may terminate this Agreement in the event Contractor ceases to operate as a business, or otherwise becomes unable to substantially perform any term or condition of this Agreement.
- D. Termination or Cancellation without Cause: County may terminate this Agreement in whole or in part upon seven (7) calendar days written notice by County without cause. If such prior termination is effected, County will pay for satisfactory services rendered prior to the effective dates as set forth in the Notice of Termination provided to Contractor, and for such other services, which County may agree to in writing as necessary for contract resolution. In no event, however, shall County be obligated to pay more than the total amount of the contract. Upon receipt of a Notice of Termination, Contractor shall promptly discontinue all services affected, as of the effective date of termination set forth in such Notice of Termination, unless the notice directs otherwise.

ARTICLE XII

Notice to Parties: All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested. Notices to County shall be addressed as follows:

COUNTY OF EL DORADO
District Attorney
778 Pacific Street
Placerville, CA 95667
ATTN: Vern Pierson, District Attorney

or to such other location as the County directs.

with a carbon copy to

COUNTY OF EL DORADO
Chief Administrative Office
Procurement and Contracts Division
360 Fair Lane
Placerville, CA 95667
ATTN: Purchasing Agent

Notices to Contractor shall be addressed as follows:

Capitol Tech Solutions
2831 G Street, Suite 110
Sacramento, CA 95816
ATTN: Robert M. Reed, Chief Executive Officer

or to such other location as the Contractor directs.

ARTICLE XIII

Change of Address: In the event of a change in address for Contractor's principal place of business, Contractor's Agent for Service of Process, or Notices to Contractor, Contractor shall notify County in writing pursuant to the provisions contained in this Agreement under the Article titled "Notice to Parties". Said notice shall become part of this Agreement upon acknowledgment in writing by the County Contract Administrator, and no further amendment of the Agreement shall be necessary provided that such change of address does not conflict with any other provisions of this Agreement.

ARTICLE XIV

Indemnity: The Contractor shall defend, indemnify, and hold the County harmless against and from any and all claims, suits, losses, damages and liability for damages of every name, kind and description, including attorney's fees and costs incurred, brought for, or on account of, injuries to or death of any person, including but not limited to workers, County employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to or in any way arise out of or are connected with the Contractor's services, operations, or performance hereunder, regardless of the existence or degree of fault or negligence on the part of the County, the Contractor, subContractor(s) and employee(s) of any of these, except for the sole, or active

negligence of the County, its officers and employees, or as expressly prescribed by statute. This duty of Contractor to indemnify and save County harmless includes the duties to defend set forth in California Civil Code Section 2778.

ARTICLE XV

Insurance: Contractor shall provide proof of a policy of insurance satisfactory to the County of El Dorado Risk Manager and documentation evidencing that Contractor maintains insurance that meets the following requirements:

- A. Full Worker's Compensation and Employer's Liability Insurance covering all employees of Contractor as required by law in the State of California.
- B. Commercial General Liability Insurance of not less than \$1,000,000.00 combined single limit per occurrence for bodily injury and property damage and a \$2,000,000.00 aggregate limit.
- C. Automobile Liability Insurance of not less than \$1,000,000.00 is required in the event motor vehicles are used by the Contractor in the performance of the Agreement.
- D. In the event Contractor is a licensed professional or professional consultant, and is performing professional services under this Agreement, professional liability is required with a limit of liability of not less than \$1,000,000.00 per occurrence.
- E. Contractor shall furnish a certificate of insurance satisfactory to the County of El Dorado Risk Manager as evidence that the insurance required above is being maintained.
- F. The insurance will be issued by an insurance company acceptable to Risk Management, or be provided through partial or total self-insurance likewise acceptable to Risk Management.
- G. Contractor agrees that the insurance required above shall be in effect at all times during the term of this Agreement. In the event said insurance coverage expires at any time or times during the term of this Agreement, Contractor agrees to provide at least thirty (30) days prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of term of the Agreement, or for a period of not less than one (1) year. New certificates of insurance are subject to the approval of Risk Management and Contractor agrees that no work or services shall be performed prior to the giving of such approval. In the event the Contractor fails to keep in effect at all times insurance coverage as herein provided, County may, in addition to any other remedies it may have, terminate this Agreement upon the occurrence of such event.
- H. The certificate of insurance must include the following provisions stating that:

1. The insurer will not cancel the insured's coverage without prior written notice to County, and;
 2. The County of El Dorado, its officers, officials, employees and volunteers are included as additional insured on an additional insured endorsement, but only insofar as the operations under this Agreement are concerned. This provision shall apply to the general liability policy.
- I. The Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.
 - J. Any deductibles or self-insured retentions must be declared to and approved by the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the County, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
 - K. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees or volunteers.
 - L. The insurance companies shall have no recourse against the County of El Dorado, its officers and employees or any of them for payment of any premiums or assessments under any policy issued by any insurance company.
 - M. Contractor's obligations shall not be limited by the foregoing insurance requirements and shall survive expiration of this Agreement.
 - N. In the event Contractor cannot provide an occurrence policy, Contractor shall provide insurance covering claims made as a result of performance of this Agreement for not less than three (3) years following completion of performance of this Agreement.
 - O. Certificate of insurance shall meet such additional standards as may be determined by the contracting County Department either independently or in consultation with Risk Management, as essential for protection of the County.

ARTICLE XVI

Interest of Public Official: No official or employee of County who exercises any functions or responsibilities in review or approval of services to be provided by Contractor under this Agreement shall participate in or attempt to influence any decision relating to this Agreement which affects personal interest or interest of any corporation, partnership, or association in which he/she is directly or indirectly interested; nor shall any such official or employee of County have any interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE XVII

Interest of Contractor: Contractor covenants that Contractor presently has no personal interest or financial interest, and shall not acquire same in any manner or degree in either: 1) any other contract connected with or directly affected by the services to be performed by this Agreement; or, 2) any other entities connected with or directly affected by the services to be performed by this Agreement. Contractor further covenants that in the performance of this Agreement no person having any such interest shall be employed by Contractor.

ARTICLE XVIII

Conflict of Interest: The parties to this Agreement have read and are aware of the provisions of Government Code Section 1090 et seq. and Section 87100 relating to conflict of interest of public officers and employees. Contractor attests that it has no current business or financial relationship with any County employee(s) that would constitute a conflict of interest with provision of services under this contract and will not enter into any such business or financial relationship with any such employee(s) during the term of this Agreement. County represents that it is unaware of any financial or economic interest of any public officer or employee of Contractor relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement either party may immediately terminate this Agreement by giving written notice as detailed in the Article in the Agreement titled, "Default, Termination and Cancellation".

ARTICLE XIX

Nondiscrimination:

- A. County may require Contractor's services on projects involving funding from various state and/or federal agencies, and as a consequence, Contractor shall comply with all applicable nondiscrimination statutes and regulations during the performance of this Agreement including but not limited to the following: Contractor and its employees and representatives shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex; Contractor shall, unless exempt, comply with the applicable provisions of the Fair Employment and Housing Act (Government Code, Sections 12900 et seq.) and applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 7285.0 et seq.); the applicable regulations of the Fair Employment and Housing Commission implementing Government Code, Section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations incorporated into this Agreement by reference and made a part hereof as if set forth in full; and Title VI of the Civil Rights Act of 1964, as amended. Contractor and its employees and representatives shall give written notice of their obligations under this clause as required by law.

- B. Where applicable, Contractor shall include these nondiscrimination and compliance provisions in any of its agreements that affect or are related to the services performed herein.
- C. Contractor's signature shall provide any certifications necessary under the federal laws, the laws of the State of California, including but not limited to Government Code Section 12990 and Title 2, California Code of Regulations, Section 8103.

ARTICLE XX

California Residency (Form 590): If Contractor is a California resident, Contractors must file a State of California Form 590, certifying its California residency or, in the case of a corporation, certifying that it has a permanent place of business in California. The Contractor will be required to submit a Form 590 prior to execution of an Agreement or County shall withhold seven (7) percent of each payment made to the Contractor during term of the Agreement. This requirement applies to any agreement/contract exceeding \$1,500.00.

ARTICLE XXI

Nonresident Withholding: If Contractor is not a California resident, Contractor shall provide documentation that the State of California has granted a withholding exemption or authorized reduced withholding prior to execution of this Agreement or County shall withhold seven (7%) percent of each payment made to the Contractor during term of the Agreement as required by law. This requirement applies to any agreement/contract exceeding \$1,500.00. Contractor shall indemnify and hold the County harmless for any action taken by the California Franchise Tax Board.

ARTICLE XXII

Taxpayer Identification Number (Form W-9): All independent Contractors or corporations providing services to the County must file a Department of the Treasury Internal Revenue Service Form W-9, certifying their Taxpayer Identification Number.

ARTICLE XXIII

County Business License: It is unlawful for any person to furnish supplies or services, or transact any kind of business in the unincorporated territory of El Dorado County without possessing a County business license unless exempt under County Code Section 5.08.070.

ARTICLE XXIV

Licenses: Contractor hereby represents and warrants that Contractor and any of its subcontractors employed under this Agreement has all the applicable licenses, permits, and certifications that are legally required for Contractor and its subcontractors to practice its profession or provide the services or work contemplated under this Agreement in the State of

California. Contractor and its subcontractors shall obtain or maintain said applicable licenses, permits, or certificates in good standing throughout the term of this Agreement.

ARTICLE XXV

Administrator: The County Officer or employee with responsibility for administering this Agreement is Vern Pierson, District Attorney, District Attorney's Office, or successor.

ARTICLE XXVI

Authorized Signatures: The parties to this Agreement represent that the undersigned individuals executing this Agreement on their respective behalf are fully authorized to do so by law or other appropriate instrument and to bind upon said parties to the obligations set forth herein.

ARTICLE XXVII

Partial Invalidity: If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way.

ARTICLE XXVIII

Venue: Any dispute resolution action arising out of this Agreement, including, but not limited to, litigation, mediation, or arbitration, shall be brought in El Dorado County, California, and shall be resolved in accordance with the laws of the State of California.

ARTICLE XXIX

No Third Party Beneficiaries: Nothing in this Agreement is intended, nor will be deemed, to confer rights or remedies upon any person or legal entity not a party to this agreement.

ARTICLE XXX

Entire Agreement: This document and the documents referred to herein or exhibits hereto are the entire Agreement between the parties and they incorporate or supersede all prior written or oral Agreements or understandings.

Requesting Department Head/Contract Administrator Concurrence:

By: _____

Vern Pierson
District Attorney
District Attorney's Office

Dated: _____

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates indicated below.

-- COUNTY OF EL DORADO --

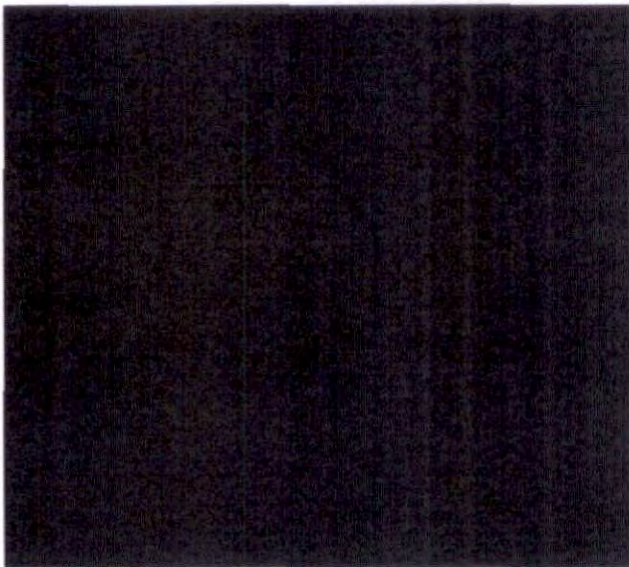
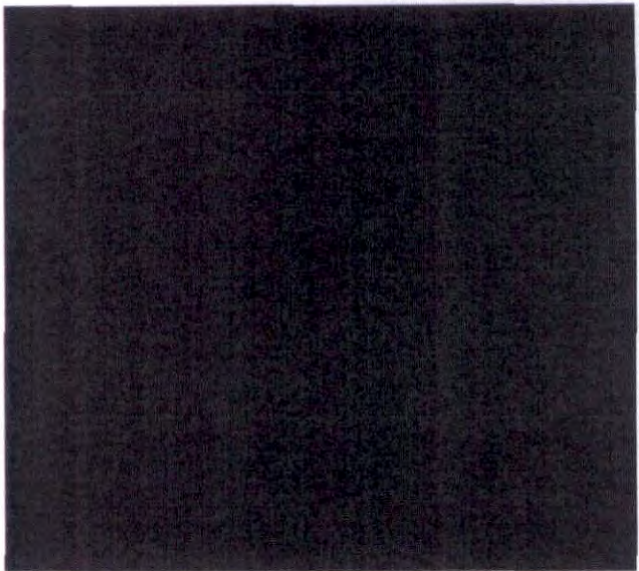
By: _____ Dated: _____
Purchasing Agent
Chief Administrative Office
"County"

-- CONTRACTOR --

CAPITOL TECH SOLUTIONS
A CALIFORNIA CORPORATION

By: _____ Dated: _____
Robert M. Reed
Chief Executive Officer
"Contractor"

By: _____ Dated: _____
Corporate Secretary



WEBSITE MAINTENANCE AND SUCCESS CONTRACT

Enter Client Name.

Exhibit "A"
18-1116 B 13 of 17

Overview and Scope of Work

Capitol Tech Solutions will host and manage your 4 website for business success. Our team will not just host your website; we are focused on successfully marketing your business online. Our plans incorporate the latest tools to help your business succeed online, not just exist.

In addition to updating your site when request, we include the following services below that maintain standardize your business details online, and make your site secure for visitors to your site.

All Hosting Includes:

- **Monthly Website Hosting.** Your organizations website, whether developed by another digital marketing provider or by CTS may be hosted with Capitol Tech Solutions.
- **SSL Certificate.** This gives your site visitors the peace of mind that your website is secure. Browsers are starting to tell users now when sites aren't secure, and it could affect how visitors feel about your site. Also, Google ranks secure sites better than non-secure sites.
- **Dedicated Account Manager.** Our team will have a dedicated account manager for your online business to ensure success for your online marketing.
- **Uptime Guarantee.** Our servers are guaranteed to be up 99.95% of the time.
- **Site Backups.** We regularly backup your site to ensure stability.
- **Flexible Website Update Plans.** The selection of a website update plan, based upon the needs of your organization.

Website Support Plan Packages:

The Website Support Plan package options are defined by the **response time** and the **frequency or number of updates** available during a calendar month.

- **Response time** is defined as the time that the request is received by CTS and the task is completed and delivered to the client. Requests that are received during non-business hours will be acknowledged the morning of the next business day. CTS employees are in the office Monday through Friday, with the exceptions of holidays.
- **Frequency** is defined by the number of website update requests during a calendar month.

Website Support Plan Packages – (Continued):

The Definition of a Website Update



2831 G St, #110
Sacramento, CA 95816
916.443.5395

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A Website Update is defined as;

- Changes to text, pictures, videos on existing site pages
- Uploading new content to the site including blog and news posts
- Uploading photo and video galleries
- Adding additional client reviews and case studies
- Adding new Content pages, if the page has uses an existing page template.

Any edits to the structural design of the home page or inner pages of the website, or embedded images are outside of the scope of a Website Update and will not be accepted as an update. Changes to the structural design of the website would be quoted as a specific project proposal.

We encourage our clients to utilize the Website Update Plan to its fullest, however, a Website Update is limited to the number of tasks that can be completed within the time define by the support package selected.

Flexibility & Customized Calendar

Capitol Tech Solutions understands that our client's needs may be seasonal, therefore we offer the provision of "banking" website updates. If a client does not require a monthly update, however, would like to realize the cost benefit of having an update plan as opposed to an hourly rate, (\$125/hour), the client can provide their requirements to their Account Manager.

For example, if a client does not require a monthly update for the months of June, July and August, the client would be able to submit an additional update in a subsequent month or utilize the updates during a single month.

Expedited Requests

Website edit requests that are beyond the selected plan or that require an expedited response time, will be invoiced at the hourly rate, (\$125/hour).

Upgrade Options

If a CTS Client finds that the Website Update Plan that was originally selected, does not meet the growth of their website development plan, the client can upgrade the Website Support Plan at the beginning of the month.



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916.443.5395

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Website Support Plans

- Monthly Update Plan – (1-hour support) 72-hour turnaround..... \$75/month
- Expedited Update Request – (1-hour support) 24-hour turnaround..... \$125/hour
- Online Exchange Email..... \$10 /month per User

Confidentiality

All communication regarding the website is for the sole use of the intended recipients and Capitol Tech Solutions. All information is considered confidential and privileged, and any unauthorized review, copy, use, disclosure, or distribution is prohibited. All data, images, and documents that are used for the website are proprietary and are owned exclusively by the campaign only to be used with your website. They will not be shared or transferred without your written consent. Capitol Tech Solutions has the rights to the design of the website, and has the right to use the site created as an example to display to future clients.



2831 G St, #110
Sacramento, CA 95816
916.443.5395

Contract Agreement

Applicant Name: _____ Telephone # _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

The applicant hereby agrees with the Above Proposal, and verifies that the above information is correct. The applicant agrees to the hosting plan selected above for 4 websites, and any options selected. This Maintenance contract expires with a one-month notice.

Check this box to confirm you agree to the terms and conditions located at this URL:
<https://www.capitoltechsolutions.com/policies/terms-and-conditions/hosting/>

I certify under penalty of perjury, under the laws of the State of California, that the above information is true and correct.

Applicant Signature: _____ Date: _____

Print Name: _____

Make Check payable to:
Capitol Tech Solutions
2831 G St, Suite #110
Sacramento, CA 95816

For inquiries, contact:
Bobby Reed
Office: 916.443.5395
Fax: 916. 270.2353
bobby@capitoltechsolutions.com



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