

MASTER BUDGET CALENDAR

Fiscal Year 2026-27

Dec 3	Budget Workshop for Budget Staff—Budget Instructions & Forms Available (§29042)
Early-December	CAO to Distribute Salary & Benefits Department Projections
Jan 20	Completed Salary & Benefit Projections and Supplemental Personnel Requests due to CAO. Personnel requests due to Human Resources. FY 2024-25 Mid-year information due to CAO
Feb 17	Completed Department budget packages due to the CAO by 5:00 p.m. (§29040, §29060)
Feb 24	Target for FY 2025-26 Mid-Year Report presented to the Board
Week of Mar 9	Functional Group budget meetings with Ad Hoc Committee— Budget Requests & Major Issues (§29060)
Apr 22	Special Board Meeting - Board Budget Update & Board Direction
May 29	Recommended Budget available to the public, 11 days prior to Budget Hearing (§29080)
June 9	Budget Hearing and Board approval of Recommended Budget (§29064; §29065)
June 23	Personnel Allocation Resolution to the Board for approval
By June 30	Department updates for the year-end projection of fund balances
Aug - Sept	Books close for FY 2025-26 – FENIX open for necessary adjustments. These changes will generally be limited to adjustments to the fund balance. (§29083)
Sept 22	Adopted Budget Board Presentation & Direction
Sept 29	Adoption of the FY 2026-267 Budget Resolution (§29088, §29090)