



# County of El Dorado

See below for meeting  
location.

## Minutes - Draft Historical Museum Commission

### *Commission Members:*

*Jeannette Barrett, Commissioner*

*Keith Berry, Commissioner*

*Dee Owens, Commissioner*

*Jacob Rigoli, Commissioner*

*Sean Manwaring, Commissioner*

*Randal Mitchell, Commissioner*

*Joseph Williams, Commissioner*

*Staff: Bryce Lovell, Director of Library Services*

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Friday, December 5, 2025

3:00 PM

<https://edcgov-us.zoom.us/j/82549075774>

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**330 Fair Ln - Building A, Conference Room A, Placerville, CA OR Live Streamed**

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Commission meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Commission in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 825 4907 5774. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Commission meeting go to <https://edcgov-us.zoom.us/j/82549075774>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Commission meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Thursday before the meeting to ensure the Commission has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to Commission members.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

**CALL TO ORDERED TO ORDER AT 3:00 PM**

**Present:** 6 - Barrett, Owens, Rigoli, Manwaring, Mitchell and Williams

**Absent:** 1 - Keith Berry

**PLEDGE OF ALLEGIANCE****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*There was no public comment*

**A motion was made by Commissioner Mitchell, seconded by Commissioner Barrett to Adopt the Agenda and Approve the Consent Calendar.**

**Yes:** 6 - Barrett, Owens, Rigoli, Manwaring, Mitchell and Williams

**Absent:** 1 - Keith Berry

**CONSENT CALENDAR**

1. [25-2011](#) Approval of the minutes from the previous Commission meeting dated 11/07/2025.

**This item was approved on the Consent Calendar.**

**END OF CONSENT CALENDAR****REPORT FROM STAFF**

2. [25-2012](#) Report from Director of Library Services for 12/05/2025 Meeting

*Public Comment: J. Mitchell*

**Director Lovell gave a report on: file #25-0847 to replace the Commission ordinance with a resolution, the date for the next annual presentation to the Board of Supervisors, the El Dorado Western Railroad's upcoming holiday excursion events and online presence.**

**DISCUSSION AND ACTION ITEMS**

3. [25-2020](#) Receive update from Library Administration regarding Board of Supervisors' direction to transition the Museum Commission's legal structure from County Ordinance 4551 to a Board Resolution.

*Public Comment: B. Cunha, E. Cunha, K. Berry*

**The Commission received an update regarding the change to a resolution from Director Lovell and CAO Analyst Tara Stout.**

4. [25-2019](#) Collaborate with Library Administration to develop a new resolution and bylaws, ensuring alignment with the Museum's vision, mission, and goals. Establish, if necessary, an Ad-Hoc Committee to continue working with Library Administration on this project until the item is introduced to the Board of Supervisors for consideration.

*There was no public comment*

**The Commission worked with Director Lovell and CAO Analyst Stout to review and update each section of the resolution draft. Director Lovell will bring updated draft to next Commission meeting.**

5. [25-2018](#) Establish 2026 Historical Museum Commission Meeting Dates

*There was no public comment*

**The Commission reviewed the proposed dates for the 2026 meeting schedule. There were no changes suggested.**

## **COLLECTIONS COMMITTEE**

*There was no public comment*

**An update was given on the actions being taken regarding items deaccessioned by the Commission.**

## **MUSEUM PROGRAM UPDATES**

### **a) El Dorado Western Railroad**

*Public Comment: J. Mitchell, K. Berry*

**An update was provided by Ed Cunha and Bruce Cunha on the activities and needs of the El Dorado Western Railroad.**

### **b) Research Room**

**This item was postponed due to lack of time.**

## **MUSEUM COMMISSIONER COMMENTS**

### **Community Engagement Updates**

*There was no public comment*

**Updates were provided by Commissioner Mitchell and Commissioner Manwaring**

## **PUBLIC FORUM**

*There was no public comment*

Public Forum is an opportunity for members of the public to address the Commission on subject matter that is not on their meeting agenda and within their jurisdiction. Comments during Public Forum are limited to three minutes per person. The Commission Chair may limit public comment during Public Forum.

**ADJOURNED AT 5:03 PM**