

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 03/06/2023

Need Date: 03/20/2023

**PROCESSING DEPARTMENT:**

Department: CAO-Procurement & Contracts  
Dept. Contact: Matthew Potter  
Phone: X5417  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2023.02.24 18:17:49  
-08'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: GovernmentJobs.com dba NEOGOV  
Address: 2120 Park Place  
El Segundo, CA 90245  
Phone: \_\_\_\_\_  
Org Code: 0800000  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Human Resources

Service Requested: Review and Approve

Description: Sixth Amendment to Applicant and Personnel Tracking System

Contract Term: Perpetual Contract Value: \$363,593.46 as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 03/15/2023 By: Stephen Mansell  
Digitally signed by Stephen Mansell  
Date: 2023.03.15 16:38:41 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Sera Salmalyan  
Digitally signed by Sera Salmalyan  
Date: 2023.03.17 08:56:52 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 03/16/2023 By: Michael Andersen  
Digitally signed by Michael Andersen  
Date: 2023.03.16 13:55:15 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: