

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 03/23/2022

Need Date: 03/30/2022

**PROCESSING DEPARTMENT:**

Department: CAO-Procurement and Contracts  
Dept. Contact: Annika Andersson  
Phone: 5911  
Department Head Signature: Jon Manning Digitally signed by Jon Manning  
Date: 2022.04.05 15:10:37  
-07'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Helix Environmental Planning, IN.  
Address: 11 Natoma Street, Suite 155  
Folsom, California 95630  
Phone: 916.365.8700  
Org Code: 0620200  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Chief Administrative Office-Parks and Trails Division Review and Approve

Service Requested: Review and Approve

Description: Amendment to extend the term to the end date of the grant for the design and analysis of the Old Depot Pike Park (CEQA)

Contract Term: 8/27/2019-6/30/2024, as amended Contract Value: \$271,442.00

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 04/20/2022 By: Janeth SanPedro Digitally signed by Janeth SanPedro  
Date: 2022.04.20 15:27:32 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Minor edits as noted.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Sera Salmanyan Digitally signed by Sera Salmanyan  
Date: 2022.04.25 10:28:13 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 04/22/2022 By: Michael Andersen Digitally signed by Michael Andersen  
Date: 2022.04.22 17:16:04 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: annika.andersson@edcgov.us