

Contract #: 512-S1311  
Index Code: 418400

# CONTRACT ROUTING SHEET

Date Prepared: 3/13/13

Need Date: 4/26/13

**PROCESSING DEPARTMENT:**

Department: Health & Human Svcs Agency

Dept. Contact: Kathy Lang

Phone #: X7147

Department Head Signature: Daniel Nielson  
Daniel Nielson, M.P.A., Director

**CONTRACTOR:**

Name: Mental Health Management I, Inc. dba Canyon Manor

Address: 655 Canyon Road  
Novato, CA 94948

Phone: 415-892-1628 x306

**CONTRACTING DEPARTMENT:** Health and Human Services Agency – Mental Health

Service Requested: Residential MH Treatment

Contract Term: 4/1/13 - 3/31/14 Contract/Grant Value: \$125,000

Compliance with Human Resources requirements? N/A Yes  No

Compliance verified by: Approved 3/20/13 by H.R.

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 4/15/13 By: Pharty

Approved:  Disapproved:  Date:  By:

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 4/17/2013 By: [Signature]

Approved:  Disapproved:  Date:  By:

Address - EDC 330 Fair Lane.?

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

**NOTE:** All contracts that involve the acquisition of software or computer related items must be approved by IT first. Any contract that requires approval from another department must also be first approved by the other department.

Departments:  Approved:  Disapproved:  Date:  By:

Approved:  Disapproved:  Date:  By:

PM Review/Date: [Signature] 3/25/13  
CFO Review/Date: [Signature] 4/11/13

Contracts Supc Review/Date: [Signature] 3/22/13

Contracts Mgr. Review/Date: [Signature] 4/2/13

EL DORADO COUNTY COUNSEL  
2013 APR 12 12:57

13 APR 12 12:12  
HUMAN SERVICES DEPT.