

BUDGET TRANSFER REQUEST #1

TO BE COMPLETED BY THE DEPARTMENT	
DOCUMENT TOTAL	2,434,000.00
NUMBER OF LINES	9
TRANSACTION CODE TOTAL*	000

AUDITOR / CONTROLLER'S USE	
TRANSFER #	
DATE	
CODE BY	

Community Development Services

DEPARTMENT OR AGENCY NAME

LEGISTAR # 18-0941

DOT. P. Martinez

P. B. [Signature]

6/20/2018

DATE

DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

PAGE 1 OF 1

COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.
 REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.
 A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE*

* 002 = INCREASE ESTIMATED REVENUE
 * 003 = DECREASE ESTIMATED REVENUE

* 011 = INCREASE IN APPROPRIATION / BOS APPROVED
 * 012 = DECREASE IN APPROPRIATION / BOS APPROVED

S F X	D/C	FENIX Org	SUB OBJECT NUMBER	PL String	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
1	C	3770754	0001	N/A	1,177,000.00	FY 18-19 ECO PRESERVE FEE INC FUND BALANCE
2	D	3770754	6000	N/A	1,190,000.00	FY 18-19 ECO PRESERVE FEE INC FIXED ASSET LAND
3	D	3770754	0400	N/A	7,000.00	FY 18-19 ECO PRESERVE FEE DEC INTEREST
4	C	3770754	2020	N/A	20,000.00	FY 18-19 ECO PRESERVE FEE INC OPER TRANSFERS IN
5	D	3799900	7000	N/A	20,000.00	FY 18-19 RARE PLANT PRESERVE INC OPER TRANSFER OUT
6	C	3799900	0001	N/A	20,000.00	FY 18-19 RARE PLANT PRESERVE INC FUND BALANCE
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						Prepared by: Brandi Reid
18						

REVIEWED FOR FORMAT BY

JOE HARN, C.P.A. AUDITOR / CONTROLLER

DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

CHIEF ADMINISTRATIVE OFFICE - ANALYST

DATE

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS

DATE

CHIEF ADMINISTRATIVE OFFICE

DATE

ATTEST: CLERK, BOARD OF SUPERVISORS



**COUNTY OF EL DORADO
COMMUNITY DEVELOPMENT SERVICES
PLANNING AND BUILDING DEPARTMENT
OFFICE OF THE DIRECTOR**

INTEROFFICE MEMORANDUM

Date: June 28, 2018

To: Don Ashton, Chief Administrative Officer
Joe Harn, Auditor/Controller

From: Roger Trout, Planning and Building Department Director

Subject: Delegation of Signature Authority

I will be out of the office starting Friday, June 29, 2018 through Wednesday, July 4, 2018. During my absence I am delegating my signature authority to Michael Nihan, Principal Planner for Community Development Services, Planning and Building Department.

A handwritten signature in blue ink that reads "Michael Nihan".

Michael Nihan, Principal Planner
Community Development Services, Planning and Building Department

Please call Cindy Johnson at Extension 4650 should you need assistance during the delegation period.

Thank you.

A handwritten signature in blue ink that reads "Roger Trout".

Roger Trout, Director
Community Development Services, Planning and Building Department

RT: ccj

cc: Shawne Corley, Assistant Chief Administrative Officer
Creighton Avila, Deputy Chief Administrative Officer
Rafael Martinez, Director, Transportation Division
Greg Stanton, Director, Environmental Management Division
Becky Morton, Chief Fiscal Officer
Anne Novotny, Principal Planner
Rommel Pabalinas, Principal Planner
Jeni Ramirez, Administrative Services Officer, Admin. & Finance, Personnel Unit
Karen Feathers, Chief Administrative Office
Melanie Young, Auditor/Controller's Office
Char Tim, Planning and Building Department
Cara Bishop, Planning and Building Department