



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes - Draft Parks and Recreation Commission

### *Commission Members:*

*Julia McIver - Chair, District IV*

*Tom Cumpston - Vice Chair, District III*

*Wayne Lowery - District I*

*Faye-Marie Pekar - District V*

*Vacant - District II*

### *Staff*

*Jessica Araiza, Administration Technician*

*Jennifer Franich, Deputy Chief Administrative Officer*

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Thursday, February 22, 2024

3:00 PM

<https://edcgov-us.zoom.us/j/83516881605>

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330 Fair Lane, Bldg. A  
Conference Room D  
Placerville, CA 95667

**PUBLIC PARTICIPATION INSTRUCTIONS:** The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 835 1688 1605. To observe the live stream of the Parks and Recreation meeting go to <https://edcgov-us.zoom.us/j/83516881605>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at [jessica.araiza@edcgov.us](mailto:jessica.araiza@edcgov.us). Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

An audio recording of this meeting will be published to the website.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

**CALLED TO ORDER AND ROLL CALL AT 3:03 PM**

**Present:** 3 - Lowery, Cumpston and Pekar

**Absent:** 1 - Mclver

**PLEDGE OF ALLEGIANCE**

Commissioner Cumpston led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*No public comment.*

**A motion was made by Commissioner Cumpston, seconded by Commissioner Pekar to Adopt the Agenda and Approve the Consent Calendar without Item #5.**

**Yes:** 3 - Lowery, Cumpston and Pekar

**Absent:** 1 - Mclver

**CONSENT CALENDAR**

1. [24-0313](#) Chief Administrative Office, Parks Division recommends the Parks and Recreation Commission approve the minutes from the Parks and Recreation meeting on January 18, 2024.

*No public comment.*

**This matter was approved on the Consent Calendar.**

**END OF CONSENT CALENDAR**

**OPEN FORUM**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

*No public comment.*

**DISCUSSION ITEMS**

2. [24-0351](#) Master Plan Advisory Committee Ad Hoc Committee recommending the Commission receive an update on the Master Plan Advisory Committee meeting that was held February 5, 2024.

*Public Comment: Don Rose, Ginny McCormick*

**No Action Taken.**

- 3. [24-0338](#) Chief Administrative Office, Parks Division recommends the Parks and Recreation Commission:
  - 1) Discuss the preparation of the 2024 Annual Report;
  - 2) Determine a date to present to the Board of Supervisors; and
  - 3) Assign the Chair or another commissioner to prepare the report and presentation, or alternatively, appoint an ad hoc committee.

*No public comment.*

**A motion was made by Commissioner Lowery, seconded by Commissioner Pekar that Commissioners from District 1 and District 4 are appointed to an ad hoc committee to prepare the annual report that will go to the Board of Supervisors and the report will be brought back to the Parks and Recreation Commission meeting in May.**

**Yes:** 3 - Lowery, Cumpston and Pekar

**Absent:** 1 - Mclver

- 4. [24-0340](#) Chief Administrative Office, Parks Division recommends the Parks and Recreation Commission receive a presentation from the Department of Transportation on trail project updates.

*Public Comment: Don Rose, Ginny McCormick*

**No Action Taken.**

- 5. [24-0372](#) Commissioner Mclver recommends the Parks and Recreation Commission discuss the content of the Master Plan.

**This item was removed from the Agenda.**

**COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS**

**Commissioner Cumpston:** Asked about status of Rail Park and Dog Park in El Dorado.

**Commissioner Lowery:** He will not be at the March PRC meeting.

**Commissioner Pekar:** Met with City of South Lake Tahoe's Capital Improvement Facility Program Manager. Will have future meetings with staff from City of South Lake Tahoe.

**STAFF COMMENTS AND ANNOUNCEMENTS**

**Jennifer Franich:** Railroad Park play structure not completed yet. Dog Park fence is up and will be open soon. New Analyst starting on Monday. Conditional offer for Parks Manager and start date is near end of March. Going to the Board with Parks update on March 12 to talk about how things are going and what she would like to work on. Dialing in our volunteer program, professionalizing our volunteer relationships, and providing an update on current projects. Rubicon grants due March 4 and a public meeting will be held on February 28. River outfitter meeting scheduled in March.

**ADJOURNED AT 4:04 PM**