

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 02/26/2024

Need Date: 03/11/2024

**PROCESSING DEPARTMENT:**

Department: CAO-Procurement and Contracts  
Dept. Contact: Matthew Potter  
Phone: X 5417  
Department Head Signature: Matthew Potter  
Digitally signed by Matthew Potter  
Date: 2024.02.26 09:54:56 -08'00'  
Matthew Potter  
Sr. Administrative Analyst

**CONTRACTOR:**

Name: The Institute for Applied Network Security, LLC  
Address: 2 Center Plaza, Suite 500  
Boston, MA 02108  
Phone: 617-948-5714  
Org Code: 1000000  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** IT

Service Requested: Review and Approve  
Description: Cyber Security Consulting Services  
Contract Term: 3 years Contract Value: \$218,000 as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 03/06/2024 By: Janeth SanPedro  
Digitally signed by Janeth SanPedro  
Date: 2024.03.06 09:47:16 -08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved as to form. -jds

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2024.03.18 08:20:12 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 03/12/2024 By: Lavleen K. Cheema  
Digitally signed by Lavleen K. Cheema  
Date: 2024.03.12 14:41:28 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: matthew.potter@edcgov.us