



**COUNTY OF EL DORADO, CALIFORNIA
CHIEF ADMINISTRATIVE OFFICE
FACILITIES DIVISION**

CONTRACT DOCUMENTS

INCLUDING

**NOTICE TO BIDDERS,
PROPOSAL, CONTRACT,
AND CONDITIONS OF THE CONTRACT**

FOR

**COUNTY OF EL DORADO
SOUTH LAKE TAHOE (SLT)
HEALTH & HUMAN SERVICES AGENCY (HHS) (HSA)
TENANT IMPROVEMENT PROJECT**

BID #19-968-041

**BIDS MUST BE RECEIVED BY:
3:00 p.m. on March 20, 2019
Procurement & Contracts
330 Fair Lane, Placerville, CA 95667**

**COUNTY OF EL DORADO, STATE OF CALIFORNIA
CHIEF ADMINISTRATIVE OFFICE
FACILITIES DIVISION**

**COUNTY OF EL DORADO
SOUTH LAKE TAHOE (SLT)
HEALTH & HUMAN SERVICES AGENCY (HHSA)
TENANT IMPROVEMENT PROJECT**

BID #19-968-041

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**COUNTY OF EL DORADO, CALIFORNIA
CHIEF ADMINISTRATIVE OFFICE
FACILITIES DIVISION**

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN by the County of El Dorado, State of California, that sealed bids for work in accordance with the Project Plans (Plans) and Bid Documents designated:

**COUNTY OF EL DORADO
SOUTH LAKE TAHOE (SLT)
HEALTH & HUMAN SERVICES AGENCY (HHSA)
TENANT IMPROVEMENT PROJECT
BID #19-968-041**

will be received by the Chief Administrative Office, Procurement & Contracts Division, at **330 FAIR LANE, PLACERVILLE, CALIFORNIA**, until **3:00 p.m. on MARCH 20, 2019**, at which time and place bids will be publicly opened and read by the Chief Administrative Office, Procurement & Contracts Division.

No Bid may be withdrawn after the time established for receiving bids or before the award and execution of the Contract, unless the award is delayed for a period exceeding sixty (60) calendar days. Bids shall be executed in accordance with the instructions given and on the forms provided in the Bid Documents furnished by the County of El Dorado, Chief Administrative Office, Procurement & Contracts Division at the mandatory Pre-Bid Meeting. All bids must be clearly marked on the envelope:

**“COUNTY OF EL DORADO
SOUTH LAKE TAHOE
HEALTH & HUMAN SERVICES AGENCY (HHSA)
TENANT IMPROVEMENT PROJECT”
BID #19-968-041
TO BE OPENED AT 3:00 P.M. ON MARCH 20, 2019**

LOCATION/DESCRIPTION OF THE WORK: The project is located at 3368 Sandy Way, South Lake Tahoe, California in El Dorado County. The Work to be done as shown on the Plans, generally consists of, but is not limited to:

- A. The furnishing of all labor, materials and equipment for construction of the South Lake Tahoe (SLT) Health & Human Services (HHSA) Tenant Improvement Project as shown or required per the Bid Documents. Bids are required for the entire work described herein.
- B. The contract time shall be **ninety six (96) calendar days commencing from the date shown on the Notice to Proceed.**
- C. For bonding purposes the estimated project cost is **approximately \$800,000.**
- D. A Pre-Bid / Site Visit Meeting is scheduled for this project on **FEBRUARY 20, 2019 at 1:00 P.M. at 3368 SANDY WAY SOUTH LAKE TAHOE, CALIFORNIA. ATTENDANCE AT THE PRE-BID MEETING IS MANDATORY AND ONLY THE BIDS OF FIRMS WITH REPRESENTATIVES IN ATTENDANCE WILL BE CONSIDERED FOR EVALUATION AND AWARD. ANY BIDDER REPRESENTATIVE WHO HAS NOT SIGNED THE SIGN-IN SHEET BY 1:05 P.M. WILL NOT BE ABLE TO PARTICIPATE IN THE JOB WALK AND WILL NOT BE ABLE TO SUBMIT A BID.** In order to limit the disruption to the conduct of business, the meeting date listed will be the only opportunity for bidders to visit the site. The Bidder's representative will be required to sign an attendance sheet and provide the name of the firm being represented. The County will post on the Procurement & Contract's website such Addenda as the County in its discretion considers necessary in response to questions arising and information presented at the Pre-Bid / Site Visit Meeting. Oral statements shall not be relied

upon and will not be binding or legally effective. Addenda issued as a result of the Pre-Bid / Site Visit Meeting shall constitute the sole and exclusive record and statement of the results of the Pre-Bid / Site Visit Meeting.

QUESTIONS: Questions will be accepted in writing only, by email or in hard copy, until **5:00 p.m. on MARCH 10, 2019**. Questions can be emailed to: michele.weimer@edcgov.us or delivered to: County of El Dorado, Procurement & Contracts, 330 Fair Lane, Placerville, CA 95667. Answers to questions deemed relevant and appropriate will be emailed to all eligible bidders by **5:00 p.m. on MARCH 14, 2019**.

OBTAINING OR INSPECTING BID DOCUMENTS: The Bid Documents including Plans may be examined:

- Online at <http://edcapps.edcgov.us/contracts/invite.asp>
- At the County of El Dorado, Chief Administrative Office, Procurement & Contract Division located at 330 Fair Lane, Placerville, California, 95667
- Distributed at Pre-Bid Meeting on February 20, 2019

**ONLY BID DOCUMENTS DISTRIBUTED AT THE MANDATORY PRE-BID MEETING
ON FEBRUARY 20, 2019 WILL BE ACCEPTABLE FOR BID SUBMITTAL.**

CONTRACTORS LICENSE CLASSIFICATION: Bidders must be properly licensed to perform the Work pursuant to the Contractors' State License Law (Business and Professions Code Section 7000 et seq.) and must possess a **Class B – General Building Contractor License** at the time bids are submitted, and must maintain a valid license and certification through completion and acceptance of the Work, including the guarantee and acceptance period. Failure of the successful Bidder to obtain proper adequate licensing at the time of contract award shall constitute a failure to execute the Contract and shall result in the forfeiture of the Bidder's security, and may result in legal penalties.

BUSINESS LICENSE: The County Business License Ordinance provides that it is unlawful for any person to furnish supplies or services, or transact any kind of business in the unincorporated territory of El Dorado County without possessing a County business license unless exempt under County Ordinance Code Section 5.08.070. The Bidder to whom an award is made shall comply with all of the requirements of the County Business License Ordinance, where applicable, prior to beginning work under this Contract and at all times during the term of this Contract.

REQUIRED LISTING OF PROPOSED SUBCONTRACTORS: Each Proposal shall have listed therein the name, contractor's license number, DIR number, and address of each subcontractor, to whom the Bidder proposes to subcontract portions of the work in an amount in excess of 1/2 of one percent of its total bid in accordance with the Subletting and Subcontracting Fair Practices Act, commencing with Section 4100 of the Public Contract Code. The Bidder shall also describe in the Subcontractor Listing the work to be performed by each subcontractor listed. The work to be performed by the subcontractor shall be shown by listing the description of the work, and portion of the work to be performed by the subcontractor in the form of a percentage calculated by dividing the work to be performed by the subcontractor by the lump sum bid price. At the time the bids are submitted all listed subcontractors shall be properly licensed to perform their designated portion of the work. The Bidder's attention is invited to other provisions of the Act related to the imposition of penalties for a failure to observe its provisions by using unauthorized subcontractors or by making unauthorized substitutions.

An inadvertent error in listing the California contractor license number on the Subcontractor List will not be grounds for filing a bid protest or grounds for considering the bid non-responsive if the Bidder submits the corrected contractor's license number via email to michele.weimer@edcgov.us within 24 hours after the bid opening, provided the corrected contractor's license number corresponds to the submitted name and location for that subcontractor.

CONTRACTOR REGISTRATION: No contractor or subcontractor may be listed on a bid proposal for public works project (submitted on or after March 1, 2015) or awarded a contract for a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Sections 1771.1(a), 1725.5. An inadvertent error in listing a subcontractor who is not registered pursuant to Section 1725.5 in a bid proposal shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive if the requirements of Labor Code section 1771.1 are met.

NONDISCRIMINATION: Attention is directed to the following Notice that is required by Chapter 5 of Division 4 of Title 2, California Code of Regulations.

**NOTICE OF REQUIREMENT FOR NONDISCRIMINATION PROGRAM
(GOVERNMENT CODE SECTION 12990)**

PREVAILING WAGE REQUIREMENTS: In accordance with the provisions of California Labor Code Sections 1770 et seq., the general prevailing rate of wages in the county in which the Work is to be done has been determined by the Director of the California Department of Industrial Relations. These wage rates appear in the California Department of Transportation publication entitled General Prevailing Wage Rates. Interested parties can obtain the current wage information by submitting their requests to the Department of Industrial Relations, Division of Labor Statistics and Research, P.O. Box 420603, San Francisco CA 94142-0603, Telephone (415) 703-4708 or by referring to the website at <http://www.dir.ca.gov/dlsr/PWD>. The rates at the time of the bid advertisement date of a project will remain in effect for the life of the project in accordance with the California Code of Regulations, as modified and effective January 27, 1997.

Copies of the general prevailing rate of wages in the county in which the Work is to be done are also on file at the Chief Administrative Office, Facilities Division, and are available upon request.

In accordance with the provisions of Labor Code 1810, eight (8) hours of labor shall constitute a legal day's work upon all work done hereunder, and Contractor and any subcontractor employed under this Contract shall conform to and be bound by the provisions of Labor Code Sections 1810 through 1815.

This Project is subject to the requirements of Title 8, Chapter 8, Subchapter 4.5 of the California Code of Regulations including the obligation to furnish certified payroll records directly to the Compliance Monitoring Unit under the Labor Commissioner within the Department of Industrial Relations Division of Labor Standards Enforcement in accordant with Section 16461.

BID SECURITY: A bid security shall be provided with each bid. Bid security shall be in an amount of not less than ten percent (10%) of the total amount bid for the Work and shall be cash, a certified check or cashier's check drawn to the order of the County of El Dorado or a Bidder's Bond executed by a surety satisfactory to the County of El Dorado on the **form(s) provided in the Proposal Section of these Bid Documents (do not detach the form).**

AWARD OF CONTRACT: The County of El Dorado reserves the right after opening bids to reject any or all bids, to waive any irregularity in a bid, or to make award to the lowest responsive, responsible Bidder and reject all other bids, as it may best serve the interests of the County. The Purchasing Agent will recommend the bids for award by the Board of Supervisors.

As a condition of award, the successful Bidder will be required to submit bonds and evidence of insurance prior to execution of the Agreement by the County. Failure to meet this requirement shall constitute abandonment of the Bid by the Bidder and forfeiture of the Bidder's security. Award will then be made to the next lowest responsible Bidder.

BIDDERS PROTEST PROCEDURES:

Upon completion of the bid evaluation, the County of El Dorado Chief Administrative Office, Procurement & Contracts Division, will notify all bidders in writing of its recommendation including for award or rejection of bids, and the date and time on which the recommendation for award will be considered and acted upon by the Board of Supervisors ("Notice of Intent to Award"). All bidders may attend the Board of Supervisors meeting, address the Board, and be heard.

Within 5 working days from the date of the Notice of Intent to Award, the Bidder protesting the recommendation for award must submit a formal written protest to the Procurement & Contracts Division, stating in detail the basis and reason for the protest. The Bidder must provide facts to support the protest including any evidence Bidder wishes to be considered together with the law, rule, regulation, or criteria on which the protest is based. The Bidder may attend the Board of Supervisors meeting at which the recommendation and bid protest will be considered. If the Bidder is not in attendance at that time, the bid protest may be dismissed by the Board of Supervisors without further consideration of the merits and the decision of the Board of Supervisors on the bid protest will be final.

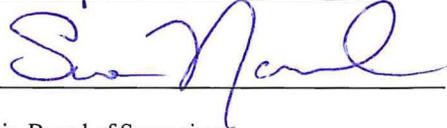
PAYMENTS: Attention is directed to Article 6.2 – APPLICATIONS FOR PAYMENT of the Conditions of the Contract.

RETAINAGE FROM PAYMENTS: The Contractor may elect to receive one hundred percent (100%) of payments due under the Contract from time to time, without retention of any portion of the payment by the County, by depositing securities of equivalent value with the County in accordance with the provisions of Section 22300 of the Public Contract Code.

Securities eligible for deposit hereunder shall be limited to those listed in Section 16430 of the Government Code, or bank or savings and loan certificates of deposit.

PROJECT ADMINISTRATION: All communications relative to the Bid Documents and Plans shall be directed to Michele Weimer in the County of El Dorado Chief Administrative Office, Procurement & Contracts Division, 330 Fair Lane, Placerville, CA 95667, telephone: (530) 621-5670 or email michele.weimer@edcgov.us. No oral responses to any questions concerning the content of the Plans and Contract Documents will be given. All responses will be in the form of written Addenda to the Plans and/or Bid Documents, or written responses to bidder's inquiries.

BY ORDER OF the Board of Supervisors, County of El Dorado, State of California. Authorized by the Board of Supervisors on January 29, 2019 at Placerville, California.

Dated: 1/29/18
By: 
Chair, Board of Supervisors

ATTEST:
James S. Mitrisin
Clerk of the Board of Supervisors

By: 
Deputy Clerk

Dated: 1/29/19

*** END OF NOTICE TO BIDDERS ***