



		Pr	County of operty Tra	El Dorado nsfer Requ	est		
✓ Surpl	us		Trade-In	l		Inter-Depart	ment Transfer
Transfer from	n ORG cod	e:	7.4.1.11	Transfer to	ORG code:		
Department:	Library			Departmen	nt:		
Approved (D	ept Head)		Date	Approved	(Dept Head)		Date
Se (440)0601	1		11.5.25		700 AND 100		
		ss): 2500 Country Clu					
		Partition in nonfiction	section, Bool	kshelf back re	10		and gone.
First contact						621-5110	
Second conta	ict person:	Sandra Hargrave			Phone	621-5116	
Cty Tag #		Description	o n		Seri	al/VIN#	Condition
NONE	Grey Partitio	n Board 73" long x 17.5	" wide (feet) x	61" high			ок
NONE	Wooden boo	kshelf: 73" long x 12" wi	de x 60" high				ок
103744	Security Sys	tem - (Gates) (Already p	oicked up from	PV)			OLD
	(3)			****			
-10:0		n					

			*				
		-					
		75.	X XX XX				
				142			
		958 A 98 88 88 9					
Routing of PTR	Form	N/A or Date	Remark	<u>(s</u> :			
Sent to Auditor/I	Purchasing	12/1/25		<u></u>			
Posted to Intrane	t	12/1/25					
Board Approval							
Pick-up by Conti	ractor						
Copy to Auditor		Auditor	Auditor records updated by: Date:				



Nº 43 -- 8533

County of El Dorado Property Transfer Request					
✓ Surplu	S	Trade-In	1	☐ Inter-Depart	ment Transfer
Transfer from	ORG code:		Transfer to ORG co	de:	
Department:	Library - SLT		Department:		
Approved (De	ept Head)	Date	Approved (Dept He	ad)	Date
	1 -	12.5.25			
	ion (address): 1000 Rufus A				
	lity? Hub office, next to ref d	esk, supervisor's			
	person: Katharine Miller			one: (530) 573-331	
Second contac	ct person: Kimberly Diebolt		Ph	one: (530) 573-318	36
Cty Tag #	Descri	intion		Serial/VIN #	Condition
	MICROFILM MINOLTA #364787	*		SCIAL VIII	poor
	SN 1985 micro fiche reading pla	te			роог
none r	microfilm zoom lens				poor
none I	Metal desk 48"x24"x29 3/4" high				fair
		1			
Routing of PTR 1		Remarl	<u>ks</u> :		
Sent to Auditor/Purchasing 12/10/25					
Posted to Intranet 12/10/25					
Board Approval		_			
Pick-up by Contra	ctor				Data
Copy to Auditor		Auditor	ditor records updated by: Date:		





County of El Dorado Property Transfer Request						
Surplus Inter-Department Transfer						
Transfer from org code: 0650000	Transfer to org code:					
Department: CAO Admin Finance	Department:					
Approved (Dept Head) Laura Schwartz Laura Schwartz (Aug 12, 2025 11:20:31 PDT)	Approved (Dept Head)	Date				
Specific location (address): 2850 Fair Lane Ct. Placerville						
Where in facility? Second Floor office 2E-136						
First contact person: Sasha Mussetter	Phone: 530-621-5964					
Second contact person: Terry Benton	Phone: 530-621-5386					
Date: 00/11/2025						

Cty Tag #	Description/Comments	Serial/VIN #	Condition
110706	Dell Latitude 5410	JYS9573	Broken Not Functional
110707	Dell Latitude 5410	J7KD473	Broken Not Functional
111214	Dell Precision 3550	G8FR573	Broken Not Functional
110709	Dell Latitude 5410 S/b 110709	34ND473	Broken Not Functional
110714	Dell Latitude 5410	88T9573	Broken Not Functional
110711	Dell Latitude 5410	69XB573	Broken Not Functional
111212	Dell Precision 3550	6P7R573	Broken Not Functional
110708	Dell Latitude 5410	1XCD473	Broken Not Functional
110710	Dell Latitude 5410	CHN7473	Broken Not Functional
111213	Dell Precision 3550	9W1R573	Broken Not Functional
111209	Dell Precision 3550	8G7R573	Broken Not Functional
111210	Dell Precision 3550	DZ45573	Broken Not Functional
110845	Microsoft Surface Pro	022861203553	Broken Not Functional
110844	Microsoft Surface Pro	023020703553	Broken Not Functional
110450	Dell Latitude 5500	JQK7353	Broken Not Functional
111211	Dell Precision 3550	8F7R573	Broken Not Functional
109990	Dell Latitude 5500	C72MK13	Broken Not Functional
112408	Dell Optiplex 5090 Micro	98JP1N3	Broken Not Functional
112403	Dell Optiplex 5090 Micro	7QJP1N3	Broken Not Functional
112406	Dell Optiplex 5090 Micro	3QJP1N3	Broken Not Functional
110846	Microsoft Surface Pro	022965403553	Broken Not Functional

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	12/1125
Posted to Intranet	12/10/25
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:



					Nº IT - 081325
			nty of El Dorado rty Transfer Request		
X	Surplus	□ Trae	de-In		Inter-Department Transfer
Transfer from			Transfer to ORG code:		
Department:			Department:	1 VACAN	
Approved (D	ept Head) Date Olivia Byror	n-Cooper (Sep 3, 2025 12:13:2	Approved (Dept Head) Date		
Specific loca	tion (address): 3057 Briv	v Rd Suite A			
Where in fac		Data Storage Room			
First contact				*	Phone: 530-642-7222
Second conta	ect person: Amy Hig	don	1998-91111		Phone: 530-642-4836
Cty Tag #	Description/Commen	fs.	Serial/VIN#		Condition
110968	Dell Mobile Precision		DL0F473		Broken
111523	Dell Latitude 5410		590VP73		Functional Expired Warranty
111139	7.9" iPad mini	<u> </u>	DMPD70S0LMV7		Functional Expired Warranty
110973	Dell Mobile Precision	3550	3D5B473		Functional Expired Warranty
110972	Dell Mobile Precision		3H6H473		Functional Expired Warranty
110207	Dell Latitude 5500	***************************************	6L5G533		Functional Expired Warranty
111611	Dell Mobile Precision	3550	3WSNQ73		Functional Expired Warranty
109434	Dell Latitude 5590 XC		F24SQV2		Functional Expired Warranty
111132	Dell Mobile Precision		683H473		Functional Expired Warranty
110892	Dell Latitude 5410		1WZ9573		Functional Expired Warranty
110928	Dell Latitude 5410		8SRD473		Functional Expired Warranty
NA	Box of misc Keyboard	s and Mice	NA		Broken
Routing of		N/A or Date	Remarks:	· · · · · · · · · · · · · · · · · · ·	
	itor/Purchasing	11/17/25	Surplus ticket: Q93A2725	33	
Posted to In		12/10/25			
Board Appr					
Pick-up by			N SN N N N N N N N N N N N N N N N N N		w s
Copy to Au			Auditor records updated by:		Date:



					Nº IT - 111425
		Cour	aty of El Dorado		
b 3		Proper	ty Transfer Request		
		-			
X	Surplus	□ Trad	e-In		Inter-Department Transfer
Transfer fron	n ORG code:		Transfer to ORG code:		
Department:	HHSA		Department:		
Approved (D	Pept Head) Date)	Approved (Dept Head) Date		
76.00	$\underline{\hspace{0.1cm}}$	h Kala			
	Olivia Byr	on-Cooper (Nov 14, 2025 11:24:02	PST)		
Specific loca	tion (address): 3057 B	riw Rd Suite A			
Where in fac		6 Data Room		- 12	
First contact	person: Courtne	ey Jenkins			Phone: 5.31E+09
Second conta	act person: Amy H	igdon			Phone: 530-642-4836
Cty Tag #	Description/Commo		Serial/VIN #		Condition
110032	Dell Optiplex 3070 S		15D5Z23		Functional Expired Warranty
110146	Dell Optiplex 5070 S		1K3HR33		Functional Expired Warranty
111602	Dell Mobile Precisio		FPL2Q73		Functional Expired Warranty
111639	Dell Mobile Precisio		46SNQ73		Functional Expired Warranty
111002	Dell Mobile Precisio	n 3550	D1JG473		Functional Expired Warranty
NA	Eclipse MP3 Player	NATURNING	NA		Functional
NA	Box of cables Keybo	ards and Mice	NA		Functional Expired Warranty
NA	19 Dell Monitors 20'	I	NA		Functional Expired Warranty
NA	1 Viewsonic Monitor	•	NA		Functional Expired Warranty
		5000 - 600 ME 1000 ME			
		.,			
		9000			
	strenometic				
Routing of		N/A or Date	Remarks:		
	itor/Purchasing	11/17/25	QBEC2A4599		
Posted to Int		12/10/25			
Board Appro					
Pick-up by (
Copy to Auditor		Auditor records updated by: Date:			

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS



					Nº AS - 081225
		Con	nty of El Dorado	8	74- 770 - 001777
			ty Transfer Request		
		rrope	ty Itansiei Nequest		
X	Surplus	□ Trae	le-In	□ Inte	er-Department Transfer
Fransfer from	n ORG code:		Transfer to ORG code:		
Department:	HHSA		Department:		
		on-Cooper (Sep 3, 2025 12:13:24		te	
	-mon-1	nakori Drive, South Lake Ta			
Where in fac		rigerator in the break room a	t the Animal Shelter		
First contact	person: Joe Av	alos			one: 530-573-7925
Second conta	act person: Amy H	igdon		Pho	one: 530-642-4836
Cty Tag #	Description/Comme	ente	Serial/VIN#		Condition
N/A	Refrigerator in the br		LH569437		Broken
N/A	Refrigerator in the of	car room	E11505457		Broken
	22003	198 6 V C C C C C C C C C C C C C C C C C C			
	21 -11 120 2000				
2000		Was about the second			
	*				
		2011-20			
Routing of	PTR Form	N/A or Date	Remarks:		
	itor/Purchasing	11/17/25			
Posted to In		12/10/25			
Board Appr		101100			
Pick-up by					
Conv to Au			Auditor records undated by:		Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS



-- 7178 **County of El Dorado Property Transfer Request** V **Surplus** Trade-In Inter-Department Transfer Transfer from ORG code: 0500000 Transfer to ORG code: Department: Assessor Department: Approved (Dept Head) Approved (Dept Head) Date Date Specific location (address): 360 Fair Lane, Placerville Where in facility? Conference Room First contact person: Nikki Johnson Phone: (530) 621-5718 Second contact person: Kalvin Mattheus Phone: (530) 621-5755

Cty Tag#	Description	Serial/VIN #	Condition
	Large Flat Screen Visio TV		Broken
average seasons and a season an	7		
•			
~			
** 1			

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	12/3/25		
Posted to Intranet	12/10/25		
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date: