


County of El Dorado Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code: 241110		Transfer to index code:	
Department: Sheriff's Office		Department: Surplus	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
		<i>6/20/12</i>	

Specific location (address): 300 Fair Lane, Placerville, CA 95667

Where in facility? Armory

First contact person: Sherry Bahlman

Phone: (530) 621-5690

Second contact person: Laura Lyons

Phone: (530) 621-6529

Cty Tag #	Description	Serial/VIN #	Condition
	Glock model 22, .40 Caliber	LKE995	Good

Routing of PTR Form	N/A or Date	<p>Remarks: Employee Sgt. Sesak is retiring and wants to purchase his duty weapon. After Board of Supervisors declares this surplus, employee will submit replacement cost back to El Dorado County Sheriff, the weapon will be taken out of El Dorado County's name and registered in the employees name.</p> <p>Auditor records updated by: _____ Date: _____</p>
Sent to Auditor/Purchasing		
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor. When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

To Surplus 6-21-12
12-0868 A 1 of 1