

# RESOLUTION ROUTING SHEET

Date Prepared: 8/30/2024 Need Date: 9/13/2024

**PROCESSING DEPARTMENT:**

Department: Human Resources  
Contact Name: Jordan Meyer Phone: x5623  
Email Address: jordan.meyer@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco  
Date: 2024.09.03 08:32:25 -07'00'

Requesting Department: HR Org Code: 0800000

Service Requested: Resolution Review

Description:  
Approve the Job Class Number, bargaining unit, and salary range for the new classification of Chief Deputy Director of Planning and Building; and Approve the addition of 1.0 full-time equivalent (FTE) Chief Deputy Director of Planning and Building allocation.

**COUNTY COUNSEL:**

Approved:  Disapproved:  Date: 9/4/2024

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell  
Date: 2024.09.04 16:48:22 -07'00'

County Counsel Comments:  
Approved as revised.

HR APPROVAL: N/A (Resolution) RISK MANAGEMENT: N/A (Resolution)

**PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT**