



# County of El Dorado

Planning and Building  
Division  
2850 Fairlane Court  
Placerville, CA 95667

## Minutes - Final Building Industry Advisory Committee

### *Members*

*Jerry Homme, El Dorado County Builders Exchange, Chair*  
*Vance Jarrard, North State Building Industry Association*  
*Lori Burne, At-Large*  
*Gregory Horsfall, At-Large*  
*Brian Frazier- Surveyors Architects Geologists Engineers*  
*(SAGE)*

### *Technical Advisors*

*Donald Knight, Building Official*  
*Casey Ransdell, El Dorado Hills Fire Department*

### *Alternate Members*

*Matt Blessing, El Dorado County Builders Exchange*  
*Jim Bayless, North State Building Industry Association*  
*Dr. Artena Moon, Surveyors Architects Geologists Engineers*  
*(SAGE)*

---

Wednesday, January 22, 2025

1:30 PM

<https://edcgov-us.zoom.us/j/83879837168>

---

2850 Fairlane Court, Building C TAC Room, Placerville CA 95667  
or Live Streamed <https://edcgov-us.zoom.us/j/83879837168>

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 838 7983 7168. Please note you will not be able to join the live-stream until the posted meeting start time. To observe the live stream of the Committee meeting go to <https://edcgov-us.zoom.us/j/83879837168>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Committee is to attend in person. Except for a noticed teleconference meeting, the Committee reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Committee meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the (insert day before) before the meeting to ensure the Committee has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to Committee members.

## **PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

The BIAAC makes recommendations to the Board of Supervisors and Development Services Division regarding code interpretations, inspections, procedures, new construction techniques, product reviews, new codes, revised fees and other items of industry concern (Resolution 148-2024).

**CALLED TO ORDER AT 1:28 P.M.**

**Present:** 4 - Homme, Frazier, Horsfall and Jarrard

**Absent:** 2 - Burne and Bayless

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*There was no public comment.*

**A Motion was made by Committee Member Frazier, seconded by Committee Member Jarrard to Amend and Adopt the Agenda and Approve the Consent Calendar.**

**Yes:** 4 - Homme, Frazier, Horsfall and Jarrard

**Absent:** 2 - Burne and Bayless

**CONSENT CALENDAR**

1. [25-0197](#) Approval of Regular Meeting Minutes from October 16, 2024.

**Attachments:** [A- 10-16-2024 MINUTES](#)

*There was no public comment.*

**A motion was made by Committee Member Vance, seconded by Committee Member Frazier to Amend and Approve the Minutes from October 16, 2024**

**Yes:** 4 - Homme, Frazier, Horsfall and Jarrard

**Absent:** 2 - Burne and Bayless

**END OF CONSENT CALENDAR**

**OPEN FORUM**

*There was no public comment.*

**DISCUSSION ITEMS**

2. [25-0146](#) Department of Transportation to Present on Major Fee changes.

**Attachments:** [B - 2025 Major Update Fee Schedule](#)

*Member Jarrard expressed concern about the process the TIF update underwent, Member Blessing stated an expectation of a negative impact on building. There was no public comment.*

**No Action Taken.**

3. [25-0147](#) Committee Group Discussion on direction Committee is headed.

*Follow the resolution which was laid out with clear direction from the BOS. Communicate better with other departments. Created an Ad Hoc Committee to create a strategic plan. There was no public comment.*

**A motion was made by Committee Member Frazier, seconded by Committee Member Horsfall to create an Ad Hoc Committee to develop a Strategic Plan for the Committee.**

**Yes:** 4 - Homme, Frazier, Horsfall and Jarrard

**Absent:** 2 - Burne and Bayless

4. [25-0148](#) Committee to Vote on Chair Person

*New Chair, Vance Jarrard. New Vice Chair, Jerry Homme. There was no public comment.*

**Approved**

**Yes:** 4 - Homme, Frazier, Horsfall and Jarrard

**Absent:** 2 - Burne and Bayless

5. [25-0149](#) e-TrakiT presentation by B. Wherele

*Information provided on how to use e-TrakiT, how to apply for e-permits, how to check permit status, and learned keywords/details of permit status information. There was no public comment.*

**Direction Provided (See Minutes)**

**NEXT MEETING: April 16, 2025**

**FIRE PROTECTION DISTRICT UPDATES**

**BIAC MEMBER UPDATES**

**ADJOURNED AT 3:28 P.M.**