

# CONTRACT ROUTING SHEET

Date Prepared: April 2, 2013

Need Date: April, 16, 2013

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Ashley Boyd *AB*  
Phone #: x5804  
Department  
Head Signature: *[Signature]*

**CONTRACTOR:**

Name: City of Placerville  
Address: 3101 Center Street  
Placerville, CA 95667  
Phone: (530) 621-2489

**CONTRACTING DEPARTMENT:** CAO – Economic Development

Service Requested: Extend Aquatic Center Hours  
Contract Term: 22 days Contract Value: \$20,000  
Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 4/8/2013 By: J. San Pedro  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
2013 APR -2 PM 2:52

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 4/9/2013 By: *[Signature]*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

RISK MGMT DEPT.  
APR -9 AM 9:31

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_