

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Inter-Department Transfer		
Transfer from index code: 241540		Transfer to index code:	
Department: Sheriff's Office		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>12/17/14</i>	Approved (Dept Head)	Date
Specific location (address): 300 Fair Lane, Placerville, CA 95667			
Where in facility? Armor			
First contact person: Jon DeVille		Phone: (530)621-5691	
Second contact person: Kelley Golden		Phone: (530)621-5657	

Cty Tag #	Description	Serial/VIN #	Condition
990726	Glock Model 21 .45 ACP	SME444	Fair

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>12/30/14</i>	Pete Van Arnum will retire 12/27/14, his duty weapon will be sold to him at \$300.00 according to the Blue Book value.
Posted to Intranet	<i>N/A</i>	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing