



March 17, 2021

Carolyn Brooks, Director of Library Services
El Dorado County Library
345 Fair Lane
Placerville, CA 95667

Dear Ms. Brooks:

We are pleased to approve the grant application for the Youth Connect Online project for a total of \$9,979 in federal Library Services and Technology Act (LSTA) funds.

Processing of grant payments may take from eight to ten weeks before delivery. If you still have not received payment after ten weeks, please contact your assigned Library Programs Consultant.

The Library Programs Consultant (LPC) assigned to your project is Chris Durr and can be reached via email at chris.durr@library.ca.gov. Your assigned Library Programs Consultant is your **primary point of contact** for matters concerning this award and is available to assist you throughout the year.

The grant monitor assigned to your project is LSTA Coordinator, Lynne Oliva and can be reached via email at lynne.oliva@library.ca.gov.

Please note, due to the pandemic, hard copies of this correspondence will not follow. Please keep this correspondence for your files and consider these award materials your original copies.

Best wishes for a successful project.

Respectfully yours,

Greg Lucas
California State Librarian

cc: Ashleigh Torres ashleigh.torres@edcgov.us
Chris Durr chris.durr@library.ca.gov
Lynne Oliva lynne.oliva@library.ca.gov
Nicole Bravin nicole.bravin@library.ca.gov
Natalie Cole natalie.cole@library.ca.gov

THE BASICS – YOUR LSTA GRANT AWARD

The following provides all of the basic information about your grant and managing your grant.

| | |
|----------------|--------------------------|
| Award #: | 40-9133 |
| File #: | V-14 |
| IMLS #: | LS-246140-OLS-20 |
| Library: | El Dorado County Library |
| Project Title: | Youth Connect Online |
| Award Amount: | \$9979 |

2019/2020 LSTA APPROVED BUDGET

| | |
|--------------------------------------|---------|
| Salaries/Wages/Benefits | \$0 |
| Consultant Fees | \$0 |
| Travel | \$0 |
| Supplies/Materials | \$8,460 |
| Equipment (\$5,000 or more per unit) | \$0 |
| Services | \$780 |
| Project Total | \$9,240 |
| Indirect Cost | \$739 |
| Grant Total | \$9,979 |

| | |
|-------------|-----------------|
| Start Date: | March 17, 2021 |
| End Date: | August 31, 2021 |

This project will be officially closed as of the end date listed above and no new expenditures may be generated, nor may any additional funded project activities occur. Unexpended or unencumbered funds must be returned within 30 days of the end date. However, if funds were encumbered prior to the end date, this project is allowed 45 days to liquidate those encumbrances. Any funds not liquidated are to be returned with the liquidation report within 60 days of the end date.

REPORTING

Financial and program narrative reports are required. All required reporting materials will be located on the California State Library's website at <http://www.library.ca.gov/grants/library-services-technology-act/>. The forms, along with instructions, will be on the website under the heading "Manage Your LSTA Grant." The Grant Guide for this project will list specific reporting due dates. This letter and the enclosed list of LSTA procedural requirements amend the Consolidated Application/Grant Award Certification document and must remain a part of all your existing copies. Failure to provide timely reports is a serious breach of a grant recipient's administrative duty under the grant program, which may result in federal audit exceptions against the state and the loss of LSTA funds.

PAYMENTS

Please note this clarification regarding payments. If your full grant amount is \$20,000 or more, ten percent (10%) of the grant award is withheld until the end of the project period. It is payable only if the grant recipient fulfills all project reporting requirements and expends all funds, or returns all unspent grant funds, by the time specified in the grant program.