

# El Dorado County Library

Agenda Item 10-0990  
September 15, 2010

# Supermarket



# Library Services

- Children's Services and Programs
  - First 5 funded early literacy programs
  - Summer Reading Programs
- Teen Services and Programs
- Homework Centers
- Reference and Research Assistance
  - Job Seekers
  - Business Owners and investors

# Library Services

- Public Computers and high speed wireless
  - 80,000 individual uses of public computers in 2009/2010
- Classes and meetings
- Circulating collection of 385,000 books, audiobooks, DVDs, magazines, etc.
- Access to online resources and databases, including Job and Career information, and Business information.

# Library Circulation

2006/2007	699,795
2007/2008	744,245
2008/2009	835,884
2009/2010	882,011

**85,000** Current Library Cards  
**178,447** El Dorado County Population  
48% population hold library cards

# Staff

2004/2005	28.20 FTE
2006/2007	34.95 FTE (EDH opens)
2008/2009	31.05 FTE
2011/2012	28.05 FTE
Projected	

# Library Revenue Sources

Taxes & Assessments

Fund Balance

General Fund

Fines & Fees

First 5 El Dorado

Friends of the Library

# Library Taxes and Assessments

Library	Zone	Assess	Tax	10-11 Amt	Basis	Sunset	Tied to CPI	Parcels *	10-11 Tax/Assess
Cameron Park	D	Y		\$25.00	Dwelling Unit	No	No	10,724*	\$258,000
El Dorado Hills	E		Y	\$25.00	Parcel	No	No	16,495	\$420,000
So Lake Tahoe	F		Y	\$16.74	Parcel	2015	Yes	21,477	\$393,000
Georgetown	G		Y	\$16.74	Parcel	2015	Yes	5,084	\$81,000
Main/Pollock Pines	H			\$0				40,250	\$0

\*Cameron Park is assessed by dwelling unit.



# Library Funding by Branch

FY 20010/11	CENTRAL	MAIN	POLLOCK	SLT	CAM PARK	GTOWN	EDH	TOTAL
<b>TOTAL PROGRAM BUDGET:</b>	<b>\$738,136</b>	<b>\$591,913</b>	<b>\$61,210</b>	<b>\$503,329</b>	<b>\$421,772</b>	<b>\$116,686</b>	<b>\$559,317</b>	<b>\$2,992,363</b>
<b>FUNDING SOURCES:</b>								
Taxes	\$0	\$0	\$0	\$387,255	\$0	\$79,608	\$415,705	\$882,568
Assessments	\$0	\$0	\$0	\$0	\$258,500	\$0	\$0	\$258,500
Library Fund Balance	\$0	\$20,000	\$0	\$30,000	\$30,000	\$6,500	\$37,000	\$123,500
Charges for Services	\$0	\$65,500	\$2,800	\$32,300	\$27,000	\$5,800	\$40,750	\$174,150
State revenue	\$63,000	\$1,500	\$0	\$0	\$0	\$0	\$0	\$64,500
Miscellaneous	\$0	\$1,800	\$500	\$0	\$3,500	\$0	\$0	\$5,800
Special Revenue Funds	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$7,000
General Fund	\$675,136	\$496,113	\$57,910	\$53,774	\$102,772	\$24,778	\$65,862	\$1,476,345

**\$247,186**

*REMAINING LIBRARY  
FUND BALANCE*

*\$0    \$136,301    \$0    \$223,250    \$178,888    \$30,006    \$197,821*

# Options for Use of One-Time Money

## (Remaining Library Fund Balance)

### ➤ Equipment Replacement and Technology Upgrades

- Replacement or major repair of book return in El Dorado Hills
- Addition of self-checkout at Cameron Park and South Lake Tahoe
- Replacement of public computers
- Upgrades of library operating software and other technology needs
- Updates of shelving and equipment

### ➤ Strategic Use for Operations

# Cameron Park Fund Balance

*(Example Only)*

2011/12 Beg Fund Bal	\$178,888
Contingency	<u>\$ -25,000</u>
	\$153,888

2011/12	\$ 38,472	25%
2012/13	\$ 39,241	34%
2013/14	\$ 38,849	51%
2014/15	\$ <u>37,326</u>	100%
Total	\$ 153,888	

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# Strategies

- Maintain a presence in each community
- Continue First 5 funded programs
- Emphasize more on-line services
- Continue evolving and adapting to new technology, formats, patterns of use
- Look for new partnerships and alternative funding, e.g. Jobs, Education and Business Resource Center

# Potential 2011/2012 Reductions

Add'l Revenue from Fund Balance	\$ 35,000
Permanent Staff	\$ 31,000
Extra Help Staff	\$ 60,000
Books, Subscriptions, etc.	\$ 84,000
Supplies & Processing	\$ 10,000
Computer Equipment	\$ 19,000
Postage	\$ 6,000
Other	<u>\$ 5,000</u>
	\$ 250,000

# Extra Help

\$60,000 = 5,000 hours of staff time

5,000 hours = 2.4 FTE

Simultaneously working in six locations

# Books & Materials

\$ 84,000 Reduction

=

3,650

Books, Audiobooks, CDs, DVDs,  
Magazine Subscriptions, etc.



# Impacts

- Reduced hours at Main and all branches
- Longer waits for library materials
- Fewer books
- Less access to public computers, study assistance, research
- Fewer educational programs

# Library Operating Hours Weekly

2010/2011

Main	35 hrs	5 days
South Lake Tahoe	41 hrs	5 days
Cameron Park	35 hrs	5 days
El Dorado Hills	44 hrs	6 days
Georgetown	30 hrs	5 days
Pollock Pines	21 hrs	3 days

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# South Lake Tahoe



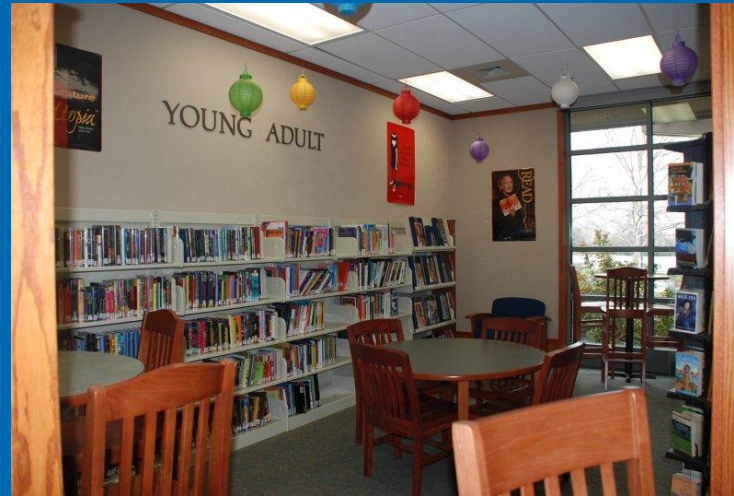
\$393,000 Library Tax

5.5 FTE currently

Proposed Reduction      0.5 FTE (vacant)

2011/2012                      \$0 NCC

# El Dorado Hills



\$420,000 Library Tax  
5.0 FTE currently

Proposed Reduction

Extra Help \$11,500

Books \$25,000

2011/2012

\$0 NCC

# Georgetown



\$81,000 Library Tax  
1.0 FTE currently

Proposed Reduction

Books	\$2,700
2011/2012	\$21,700 NCC (lease)

# Cameron Park



\$258,000 Library Tax  
4.25 FTE currently

Proposed Reduction

Extra Help \$15,000

Books \$20,000 books

2011/2012

\$60,000 NCC

# Main



\$0 Library Tax

6.0 FTE currently

Proposed Reduction      \$28,000 extra help

\$32,000 books

2011/2012

\$416,000 NCC



# Pollock Pines



\$0 Library Tax

0.6 FTE currently

Proposed Reductions

2011/2012

-\$2,000 Books

\$52,000 NCC

# Central



6.2 FTE (-0.5 FTE ERI)

Reduction of \$150,000 since 08/09

2011/2012

\$645,000 NCC

# Summary

- Potential reduction of \$250,000:
  - Reduce permanent staff by 1.0 FTE - \$31,000
  - Reduce extra help by \$60,000
  - Reduce book budget by \$84,000
  - Reduce other expenses by \$40,000
  - Bring in additional fund balance of \$35,000
  
- Create sustainable plan by combining cost reductions and strategic use of use of Library Fund Balance over the next five year period