

CHIEF ADMINISTRATIVE OFFICE
Procurement and Contracts Division

Date Received

NON-COMPETITIVE PURCHASE REQUEST JUSTIFICATION

Required for all (non-emergency) sole source acquisitions in excess of \$5,000.00 and sole source service requests in excess of \$100,000.00.

This justification document consists of three (3) pages. All information must be provided and all questions must be answered. **Department Head approval is required.**

Requesting Department Information

Department: 38-Environmental Management	Org Code: 3810100	
Contact Name: Jeffrey Warren, Director	Subobject: 	User Code:
Telephone: 530-621-7628	Fax: 	

Required Supplier / Vendor Information

Vendor / Supplier Name: Waste Connections Inc. DBA El Dorado Disposal	Vendor / Supplier Address:
Contact Name: Jeffrey England	
Estimated Purchase Price/Contract Amount: 470,095.20	Vendor / Supplier Email Address: Jeffrey.England@wasteconnections.com
Telephone: 530-626-4141	Fax:

Provide a brief description of the request, including all goods and/or services the vendor/supplier will provide and supporting exemption reference from Board Policy C-17 - Procurement Policy:

This Contract is specifically to fulfill SB1383 requirements for the Procurement of Organic Compost Materials by the County of El Dorado, from an El Dorado County Franchisee, Waste Connections/EDD. SB 1383 requires the County to procure specific tonnage of Compost materials, and there is no other feasible option for doing so. Avenues have been investigated and the Board of Supervisors has authorized Environmental Management to negotiate this contract with EDD for this procurement purpose on behalf of El Dorado County. This qualifies as an exemption to policy C-17 under 3.4 (2)(a),(d), (f), and particularly (g)." (g) when so directed by the Court, the funding source, as mandated by the state, or other relevant authority;" Approved by Board on 11/14/2023 to be negotiated specifically with Waste Connections/EDD. Item 23-1779.

Department Head:	Jeffrey Warren, REHS, Director	<small>Digitally signed by Jeffrey Warren, REHS, Director Date: 2024.03.13 14:11:17 -0700'</small>
	Signature	
Purchasing Agent:		
	Signature	

Board of Supervisors:	
Date:	
Item:	

P&C Assignment:	
Assigned To:	
Date:	

A. The good/service requested is restricted to one supplier for the reason stated below:

1. Why is the acquisition restricted to this goods/services supplier? (Explain why the acquisition cannot be competitively sourced. Explain how the supplier is the only source for the acquisition.)

2. Provide the background of events leading to this acquisition.

3. Describe the uniqueness of the acquisition. (Why was the goods/services supplier chosen?)

4. What are the consequences of not purchasing the goods/services or contracting with the proposed supplier?

5. What market research was conducted to substantiate no competition, including the evaluation of other items or service providers? (Provide a narrative of your efforts to identify other similar or appropriate goods/services, including a summary of how the department concluded that such alternatives are either inappropriate or unavailable. The name and addresses of suppliers contacted and the reasons for not considering them must be included OR an explanation of why the survey or effort to identify other goods/services was not performed.)

B. Price Analysis:

1. How was the price offered determined to be fair and reasonable? (Explain what basis was used for comparison and include cost analysis as applicable.)

2. Describe any cost savings or avoidance realized (one-time or ongoing) by acquiring the goods/services from this supplier.