CONTRACT ROUTING SHERUSH ontract

Date Prepared:	08/28/13	Need Date:	ASAP for 09/10	/13 BOS
PROCESSING DI	EPARTMENT:	CONTRACT	TOR:	
Department:	Sheriff's Office		JS Dept of Justice	
Dept. Contact:	Tania Donnelly 1D	Address:		
Phone #:	621-6636	V	Vashington, DC	
Department	10		02/305-4572	
Head Signature:	-laland B			
CONTRACTING [DEPARTMENT: Sheriff and DA	4		
Service Requeste	d: Asset Seizure Participation (Certification		
Contract Term: E	nd June 30, 2013	Contract Value:	0	
Compliance with H	luman Resources requirements?	Yes: _	No:	N/A
Compliance verifie	ed by:			
COUNTY COUNS	FL: (Must approve all contracts	and MOU's)		
Approved:	Disapproved:	Date: 9/15/	73 By:	1. DX V
Approved:	Disapproved:	Date:	By:	wanty ren
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Annaudi	NT: (All contracts and MOU's e	except boilerplate	grant funding agr	eements)
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Approved:	Disapproved:	Date:	By:	Ul de Ul Walte
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OTHER ARREST	11 (0)			7
Departments:	AL: (Specify department(s) parti	cipating or directly	affected by this	contract). ယ ဥ
Approved:	Disapproved:	Date:	By:	- 5
Approved:	Disapproved:	Date:	By:	E E



Equitable Sharing Agreement and Certification



OMB Number 1123-0011 Expires 9-30-2014

O Police	e Department 🌘 Shei	riff's Office 🛾 🔘 Task Force (Com	nplete Table A)
○ Prose	cutor's Office 🔘 Nati	ional Guard Counterdrug Unit	○ Other
	* Please fill each required field.	Hover mouse over any fillable field for pop-up instruc	ctions. *
Agency Name: I	El Dorado County Sheriff	•	
NCIC/ORI/Track	ing Number: C A 0	0 9 0 0 0 0	
Mailing Address	s: 300 Fair Lane		
City: Placerville		State: CA	Zip: 95667
Finance Contact	First: Jon	Last: DeVille	
	Phone: (530) 621-5691	E-mail: devillej@edso.org	
Preparer:	First: Jon	Last: DeVille	
Same as Finance Contact	Phone: (530) 621-5691	E-mail: devillej@edso.org	
Independent Pu	blic Accountant:	E-mail: BConstantine@gallina.co	om
Last FY End Date	e: 06/30/2013	Agency Current FY Budget:	\$41,309,792.00
New Participan	t: Read the Equitable Sh	naring Agreement and sign the Affidavit.	
Existing Particip	pant: Complete the Annual the Affidavit.	Certification Report, read the Equitable	Sharing Agreement, and sign
Amended Form	Revise the Annual Ce the Affidavit.	rtification Report, read the Equitable Sha	ring Agreement, and sign

Annual Certification Report

	Summary of Equitable Sharing Activity	Justice Funds	Treasury Funds [*]
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	\$466,461.65	\$102,792.64
2	Federal Sharing Funds Received	\$284,997.94	\$10,670.58
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)	\$4,702.06	\$20,202.04
4	Other Income		
5	Interest Income Accrued Non-Interest Bearing Interest Bearing	\$1,057.72	\$236.73
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$757,219.37	\$133,901.99
7	Federal Sharing Funds Spent (total of lines a - m below)	\$50,893.71	\$0.00
8	Ending Balance (difference between line 7 and line 6)	\$706,325.66	\$133,901.99

¹ Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

² Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

b	Total spent on salaries under permitted salary exceptions Total spent on overtime Total spent on informants, "buy money", and rewards	\$0.00 \$0.00	\$0.00 \$0.00
\vdash			\$0.00
c -	Total spent on informants, "buy money", and rewards	40.00	
		\$0.00	\$0.00
d -	Total spent on travel and training	\$0.00	\$0.00
e	Total spent on communications and computers	\$2,370.50	\$0.00
f	Total spent on weapons and protective gear	\$0.00	\$0.00
g	Total spent on electronic surveillance equipment	\$0.00	\$0.00
h ⁻	Total spent on buildings and improvements	\$36,088.00	\$0.00
	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)		- Vels-18-3
	Total spent on other law enforcement expenses (To populate, complete Table D)	\$12,435.21	
	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)		
ı	Total Windfall Transfers (To populate, complete Table F)		
	Total spent on matching grants (To populate, complete Table G)		
n	Total	\$50,893.71	\$0.00
0 [Did your agency receive non-cash assets? Yes No If yes	s, complete Table H.	

Please fill out the following tables, if applicable.

Table A:	Members	of Task	Force
----------	---------	---------	--------------

Agency Name	NCIC/ORI/Tracking Number							

Table B: Equitable Sharing Funds Received from other Agencies

Transferring Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name: Mountain and Valley Marijuana Investigation Team	\$4.700.0¢	#20,202,04
NCIC/ORI/Tracking Number: C A E Q 0 0 3 1 5	\$4,702.06	\$20,202.04

Table C: Equitable Sharing Funds Transferred to Other Agencies

Receiving Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name:		
NCIC/ORI/Tracking Number:		

Table D: Other Law Enforcement Expenses

Description of Expense	Justice Funds	Treasury Funds				
Office Supplies Chairs for new Briefing Room and Report Writing, FTO & OES Manuals	\$5,334.67					
Batteries for trackers	\$1,763.30					
Fuel for Air Squadron	\$2,361.90					
Honor Gaurd Uniform	\$1,184.29					
OES Inverter	\$1,791.05					
able E: Expenditures in Support of Community-Based Programs Recipient	Justice Funds					
able F: Windfall Transfers Recipient	Justice Funds	Treasury Funds				
able G: Matching Grants Matching Grant Name	Justice Funds	Treasury Funds				
able H: Other Non-Cash Assets Received						
Source Description of Asset Justice Treasury		18311, cynrius				
able I: Civil Rights Cases						
Name of Case Type of Discrimination Alleged						
.,,,,,						
Race	Color Natio					

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

- 1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.
- 2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
- 3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide), and the Department of the Treasury's Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide).
- 4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.
- 5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes

No

If you answered yes to the above question, complete Table I

Final Ins Step 1: Step 2:

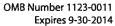
Agency Head		Governii	ng Body Head
Signature:	200	Signature:	
Name John D'Agostin	i	Name:	Ron Briggs
Title: Sheriff		Title:	Chair, Board of Supervisors
Date: 8/29/13		Date:	
E-mail: john.dagostini@e	edso.org	E-mail:	ron.briggs@edcgov.us
Subscribe to Equitable Shine Equitable Shine Equitable Sharing Wire is an electror gives you important, substantive, inform Equitable Sharing policies, practices, and	nic newsletter that ation regarding	edso.org	
tructions: Click to save for your recor Click to save in XML forma			ne XML file to aca.submit@usdoj.gov SIGNED PAGE ONLY to (202) 616-1344

FOR AGENCY USE ONLY
Entered by ______

Entered on _____
O FY End: 05/30/2013 Date Printed: August 29, 2013 09:11

NCIC: CA0090000 Agency: El Dorado County Sheriff Phone: (530) 621-5691

State: CA Finance Contact: Jon DeVille E-mail: devillej@edso.org





Equitable Sharing Agreement and Certification



Police	e Dep	artment	Sner	rim's Omic	e O lask	rorce (Con	npiete rabie A)	
Prose			_		rd Counterd ver any fillable field	_	Other	
Agency Name: I								
NCIC/ORI/Track	ing N	umber:	C A 0	0 9 0	1 3 A			
Mailing Address	51 5	Main Stre	et					
City: Placerville					State	: <u>CA</u>	Zip: 95667	
Finance Contact	: Fir	st: James			Last: (Clinchard		
	Phon	ne: 530-621	1-6472	_ E-mail: j	james.clincha	ard@edcgov	v.us	
Preparer:	Fir	st: Steve			Last: <u>N</u>	Лiller		
Same as Finance Contact	Phon	e: 530-62	1-5536	E-mail: s	steve.miller@	edcgov.us		
Independent Pu	blic A	ccountar	nt:	E-mail:	BConstantine	e@gallina.co	om	
Last FY End Date	e: <u>06/</u>	30/2013		Agenc	y Current F	Y Budget:	\$7,97	5,099.00
New Participant	t:	Read the Ed	quitable Sh	naring Agree	ement and sign	the Affidavit	•	
Existing Particip	oant:	Complete t the Affidav		Certification	n Report, read	the Equitable	Sharing Agreement, a	and sign
Amended Form	:	Revise the the Affiday		rtification Re	eport, read the	Equitable Sha	aring Agreement, and	sign

Annual Certification Report

	Summary of Equitable Sharing Activity	Justice Funds ¹	Treasury Funds ²
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	\$67,310.51	\$18,359.42
2	Federal Sharing Funds Received	\$36,468.19	\$3,201.17
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		
5	Interest Income Accrued Non-Interest Bearing Interest Bearing	\$164.50	\$19.94
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$103,943.20	\$21,580.53
7	Federal Sharing Funds Spent (total of lines a - m below)	\$15,291.23	\$0.00
8	Ending Balance (difference between line 7 and line 6)	\$88,651.97	\$21,580.53

Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

² Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

	Summary of Shared Funds Spent	Justice Fund	5	Treas	ury Fu	nds
a	Total spent on salaries under permitted salary exceptions	"				
b	Total spent on overtime				0.000	***
С	Total spent on informants, "buy money", and rewards	55 55 55 55 55 55 55 55 55 55 55 55 55				
d	Total spent on travel and training					221.003
е	Total spent on communications and computers	\$1,450).59			
f	Total spent on weapons and protective gear					
g	Total spent on electronic surveillance equipment	\$1,147	7.83			
h	Total spent on buildings and improvements					
i	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)					
j	Total spent on other law enforcement expenses (To populate, complete Table D)	\$12,692	2.81			γ. Υ.
k	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)					
ı	Total Windfall Transfers (To populate, complete Table F)					
m	Total spent on matching grants (To populate, complete Table G)					
n	Total	\$15,291	.23			\$0.00
0	Did your agency receive non-cash assets? Yes No If yes, out the following tables, if applicable.					\$0.00
e fill o	Did your agency receive non-cash assets? Yes No If yes	, complete Table		il/Track		
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e fill o A: M Agen B: Eq	Did your agency receive non-cash assets? Yes No If yes, out the following tables, if applicable. embers of Task Force acy Name uitable Sharing Funds Received from other Agencies	, complete Table	H.		ing Nu	mber
e fill o A: M Agen B: Eq	Did your agency receive non-cash assets? Yes No If yes, out the following tables, if applicable. embers of Task Force cy Name uitable Sharing Funds Received from other Agencies sferring Agency Name, City, and State	, complete Table	H.		ing Nu	mber
B: Eq Trans Agency	Did your agency receive non-cash assets? Yes No If yes, out the following tables, if applicable. embers of Task Force ocy Name uitable Sharing Funds Received from other Agencies ferring Agency Name, City, and State	, complete Table	H.	Funds	Trea	mber
B: Eq Trans Agency ICIC/O	Did your agency receive non-cash assets? Yes No If yes, out the following tables, if applicable. embers of Task Force cy Name uitable Sharing Funds Received from other Agencies ferring Agency Name, City, and State Name: PRI/Tracking Number: uitable Sharing Funds Transferred to Other Agencies	, complete Table	H.	Funds	Trea	mber sury Fu

Description of Expense		Justice Funds	Treasury Fur
Vehicle - Ford Explorer		\$12,692.81	
e E: Expenditures in Support of Community	ased Programs		
Recipient	asca i rogiums	Justice Funds	
e F: Windfall Transfers	8 1921 WELL		Addition to the second section of the section of the section of the second section of the sectio
Recipient		Justice Funds	Treasury Fu
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e G: Matching Grants			
Matching Grant Name		Justice Funds	Treasury Fur
e H: Other Non-Cash Assets Received			
Source Description of Asset			
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, <u> </u>			
e l: Civil Rights Cases			
Name of Case		Type of Discrimination	.
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Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

- 1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.
- 2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
- 3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.
- 4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.
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The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

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6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes

No

If you answered yes to the above question, complete Table I

Agency Head		Governi	Governing Body Head		
Signature:	V. AVL	Signature:			
Name:	Vern Pierson	Name:	Ron Briggs		
Title:	District Attorney	Title:	Chair, Board of Supervisors		
Date:	8-27-13	Date:			
E-mail:	vern.pierson@edcgov.us	E-mail:	ron.briggs@edcgov.us		
The Equitable S gives you impo	to Equitable Sharing Wire: haring Wire is an electronic newsletter that rtant, substantive, information regarding ng policies, practices, and procedures.	steve.miller@edcgov.us			

Final Instructions:

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Step 3: E-mail the XML file to aca.submit@usdoj.gov Step 4: Fax THIS *SIGNED* PAGE ONLY to (202) 616-1344

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O FY End: 06/30/2013	Date Printed: August 27, 2013 09:5		
	Agency: El Dorado County District	Attorney's Office P	hone: 530-621-6472
O State: CA Finance C	ontact: James Clinchard	E-mail: james	.clinchard@edcgov.us