

California Department of Housing and Community Development

**Application Summary**  
**State Community Development Block Grant**  
Planning and Technical Assistance Allocations



**1.a Applicant Information**

**ED Allocation Application**      and/or       **General Allocation Application**

Applicant  
Name: COUNTY OF EL DORADO  
Address: 3057 BRIW ROAD, SUITE A  
City: PLACERVILLE      State: CA      Zip Code 95667  
County: EL DORADO

Check here if this is a Joint Application and complete a summary page for each applicant.

**1.b Authorized Representative (Per Resolution)**

First Name: DANIEL      Last Name: NIELSON

Job Title: DIRECTOR OF HUMAN SERVICES

Check if the address information is the same as above in 1.a, if not fill in information below.

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone: (530) 642-7300      Ext: \_\_\_\_\_ Fax: (530) 295-8669  
Email: daniel.nielson@edcgov.us

**1.c Applicant Contact**

Check if the contact information is the same above in 1.b, if not fill in information below.

First Name: REN      Last Name: SCAMMON  
Name of Agency: EL DORADO COUNTY DEPT. OF HUMAN SERVICES Job Title: ASO  
Address: 3057 BRIW ROAD, SUITE A  
City: PLACERVILLE  
State: CA      Zip Code 95667  
Phone: (530) 642-4852      Ext: \_\_\_\_\_ Fax: (530) 642-7262  
Email: ren.scammon@edcgov.us

**2. Requested Funding by Activity**

| <b>Activity Title</b> - Insert only one ED or General activity title per line in this table, and indicate ED or General. See sample list of project activity titles provided in <b>Attachment 4.</b><br><br><b>ED / Gen</b> | <b>Non-Project Specific Planning Activities</b> | <b>Project Specific Planning Activities</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|---------------------------------------------|
| Feasibility Study To Develop a New or Expanded Boys and Girls Club Youth Center<br><br>Gen                                                                                                                                  | \$                                              | \$ 66,500                                   |
| Local Economic Development Plan for Divide Community<br><br>ED                                                                                                                                                              | \$ 33,250                                       | \$                                          |
|                                                                                                                                                                                                                             |                                                 |                                             |
| /                                                                                                                                                                                                                           | \$                                              | \$                                          |
| /                                                                                                                                                                                                                           | \$                                              | \$                                          |
| /                                                                                                                                                                                                                           | \$                                              | \$                                          |
| General Administration (not to exceed 5 percent of funds requested)                                                                                                                                                         | \$ 1,750                                        | \$ 3,500                                    |
| <b>Total Amount Requested</b>                                                                                                                                                                                               | \$ 35,000                                       | \$70,000                                    |
| <b>Grand Total (Max. \$140,000)</b>                                                                                                                                                                                         | \$ 105,000                                      |                                             |

**3. List of Cash Match Sources**

| <b>Required Cash Match</b> | <b>Name of Source:<br/>                     City or County<br/>                     or<br/>                     Other (non state or federal funds)</b> | <b>Approved Cash Match</b> |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 5%                         | County of El Dorado General Funds                                                                                                                      | \$ 3,500<br>*              |
| 5%                         | County of El Dorado Economic Development Promotion Fund                                                                                                | \$ 1,750<br>*              |
|                            |                                                                                                                                                        |                            |
|                            |                                                                                                                                                        |                            |
|                            | <b>Total</b>                                                                                                                                           | \$ 5,250                   |

\* **NOTE** - Enter only the total amount required to be committed.

**4. Legislative Representative Information**

|          | District # | First Name | Last Name  |
|----------|------------|------------|------------|
| Assembly | 4          | Ted        | Gaines     |
| Senate   | 1          | Vacant     |            |
| Congress | 4          | Tom        | McClintock |

|          | District # | First Name | Last Name |
|----------|------------|------------|-----------|
| Assembly |            |            |           |
| Senate   |            |            |           |
| Congress |            |            |           |

|          | District # | First Name | Last Name |
|----------|------------|------------|-----------|
| Assembly |            |            |           |
| Senate   |            |            |           |
| Congress |            |            |           |

**5. Target Population Served**

- |                                                 |                                                                                                     |
|-------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 1. <input type="checkbox"/> Physically Disabled | 9. <input type="checkbox"/> Seniors                                                                 |
| 2. <input type="checkbox"/> Persons with AIDS   | 10. <input type="checkbox"/> Mentally Ill                                                           |
| 3. <input checked="" type="checkbox"/> Youths   | 11. <input type="checkbox"/> Veterans                                                               |
| 4. <input type="checkbox"/> Single Adults       | 12. <input type="checkbox"/> Victims of Domestic Violence                                           |
| 5. <input type="checkbox"/> Single Men          | 13. <input type="checkbox"/> Substance Abusers                                                      |
| 6. <input type="checkbox"/> Single Women        | 14. <input type="checkbox"/> Dually-Diagnosed                                                       |
| 7. <input type="checkbox"/> Families            | 15. <input type="checkbox"/> Homeless                                                               |
| 8. <input type="checkbox"/> Farmworker          | 16. <input checked="" type="checkbox"/> Other <u>Target Income Group (TIG)</u><br><u>Households</u> |

**6. Beneficiaries Served**

| <u>Proposed Activity</u>                                  | <u>Accomplishment</u> | <u>Number Assisted</u> |
|-----------------------------------------------------------|-----------------------|------------------------|
| Public Services, Public Facilities or Public Improvements | Persons               | <u>60</u>              |
| Housing or Public Works                                   | Housing Units         | <u>        </u>        |
| Housing Acquisition                                       | Households            | <u>        </u>        |
| Economic Development                                      | Jobs                  | <u>50</u>              |

**7. Previous Awards**

Has the jurisdiction previously submitted an application and been awarded PTA funds in this current fiscal year (2010-2011)?  **No.** If no, skip to number 8:  **Yes.** If yes, continue describing:

ED \$ \_\_\_\_\_ . Briefly describe activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

General \$ \_\_\_\_\_ . Briefly describe activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**8. Consultant/Other Public Agency Contact Information**

Mr.     Mrs.     Ms.     Other

\_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Agency: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**9. Official(s) Authorized to Sign Applicant**

Name Daniel Nielson  
(Type or Print)

Title Director of Human Services  
(Type or Print)

Signature \_\_\_\_\_ Date \_\_\_\_\_

**ADDITIONAL SIGNATURES REQUIRED FOR JOINT APPLICATIONS ONLY**

Name \_\_\_\_\_  
(Type or Print)

Title \_\_\_\_\_  
(Type or Print)

Signature \_\_\_\_\_ Date \_\_\_\_\_

**10. Citizen Participation Process for Application**

Has the applicant conducted a design phase public hearing within twelve months of release date of the NOFA? (Put copy of the notice in application.)

**Yes**                       **No** (If No, applicant cannot apply.)

Has the applicant conducted the proper application approval public hearing prior to submitting application? (Put copy of the notice in application)

**Yes**                       **No** (If No, applicant cannot apply.)

**11. Hold Out Status of Applicant**

Has the applicant received a Hold Out letter from the Department?

**Yes** (Date of letter: \_\_\_\_\_)                       **No**

If Yes, has the applicant cleared the hold out status and received a waiver letter from the Department?

**Yes** (Date of letter: \_\_\_\_\_)                       **No** (If No, applicant cannot apply.)

**12. Growth Control Compliance**

Has the applicant's jurisdiction enacted limitations on residential construction, for which limitations are not establishing agricultural preserves, not imposed by another agency, or not based on a health and safety need?

**Yes. If Yes, see note below**                       **No**

**NOTE:** If the applicant has a General Plan, ordinance, or other measure that directly limits by number either the building permits that may be issued for residential construction, or buildable lots that may be developed for residential purposes, and the measure does not meet any of the exceptions found in the Program Regulations, Section 7056(b)(2)(B), check "Yes" and attach a copy of the measure in this section of the application.

### 13. Housing Element Compliance

Statutory Authority: State of California Health and Safety Code Section 50829.

Contents of the Housing Element are not reviewed by State CDBG staff. Except as otherwise provided in Section 50830 of the Health and Safety Code, no local application for funds shall be denied because of the content of the city or county's housing element or because of the Department's findings with respect to the city's or county's housing element but the proper adoption process must be followed. Contact Paul McDougall at (916) 322-7995 to verify compliance.

As a condition of receiving an award, each jurisdiction's adopted Housing Element must be in compliance with CDBG statutes. **The Department will not award funds to any applicant who is not in compliance and applicants should have a housing element in CDBG statute compliance at application submittal.**

Is the applicant's Housing Element in State CDBG Compliance?

**Yes**

**No** (If No, applicant cannot apply.)

| 14. Program Income Committed Planning Activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                      |                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------|
| A. Enter the amount of Program Income (PI) that has been committed to activities in this application:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                      |                                                                                        |
| Use same activity titles as shown in part 2 of application summary (please specify if ED or Gen activity→).<br><br><b><u>Activity Titles:</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Specify<br/>ED or<br/>General</b> | <b>Dollar Amount<br/>Committed<br/>(Per Resolution)<br/><br/>Attach<br/>Resolution</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                      |                                                                                        |
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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                      |                                                                                        |
| B. Total Dollar Amount of PI funds <b>Committed</b> to activities in this application.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      | \$ <u>0.00</u>                                                                         |
| <p><b><u>NOTE:</u></b> Planning activities have the following rules when using PI:</p> <p>A. PI funds used for planning activities are considered General Administration (GA) or Activity Delivery (AD) funds. The combined cost for GA and AD is limited to 18% of a jurisdiction’s annual PI expenditures. As such, PI funds must be expended on PI-eligible activities (for example, from an existing Revolving Loan Account for Housing Rehab; or through a PI Waiver project) <u>prior</u> to being able to use PI for GA or AD costs. Please ensure PI has been or will be spent on eligible activities, so that the 18 percent in GA and AD can be available for committing to the planning grant. Do not commit PI funds to the PTA grant in excess of an amount that will equal 18% or less of your jurisdiction’s total annual expenditure of PI.</p> <p>B. All PI that is being committed to planning activities in this application must be identified in the governing body resolution. In addition, the applicant must ensure that proper citizen participation process is followed.</p> <p>C. All PI committed to planning activities <b><u>must be spent first</u></b>, prior to drawing down any State CDBG grant funds.</p> |                                      |                                                                                        |



**15. NEPA Environmental Compliance Documents**

Finding of Exemption Form

**FINDING OF EXEMPTION**

It is the finding of the County of El Dorado that the activities proposed in this application for State Community Development Block Grant funds are exempt from environmental review requirements under NEPA because they are defined as exempt activities in 24 CFR Part 58.34. The activity(s) judged exempt consist(s) of:

List Each Exempt Activity with a brief description:

**NEPA Citation**

- |                                                                                           |                      |
|-------------------------------------------------------------------------------------------|----------------------|
| 1. <u>General Administration Activities</u>                                               | <u>58.34 (a) (3)</u> |
| 2. <u>Local Economic Development Plan for Divide Community</u>                            | <u>58.34 (a) (3)</u> |
| 3. <u>Feasibility Study to Develop a New or Expanded Boys and Girls Club Youth Center</u> | <u>58.34 (a) (3)</u> |
| 4.                                                                                        |                      |

Daniel Nielson  
Printed Name of Authorized Official

Director of Human Services  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FORM 58.6**

**ACTIVITY DESCRIPTION FOR EACH PROPOSED EXEMPT ACTIVITY:**

- 1) General Administration Activities
- 2) Local Economic Development Plan for Divide Community
- 3) Feasibility Study to Develop a New or Expanded Boys and Girls Club Youth Center

**Level of Environmental Review Determination: Exempt per 24 CFR. 58.6**

(Exempt per 24 CFR 58.34, Categorically excluded not subject to statutes per § 58.35(b), Categorically excluded subject to statutes per § 58.35(a), Environmental Assessment per § 58.36, or EIS per 40 CFR 1500)

**STATUTES and REGULATIONS listed at 24 CFR 58.6**

**FLOOD DISASTER PROTECTION ACT**

1. Does the project involve acquisition, construction or rehabilitation of structures located in a FEMA-identified Special Flood Hazard?

(  ) No; Cite Source Document: **Planning Study will not impact 100 year flood zone.**

This factor is completed

(  ) Yes; Source Document:

2. Is the community participating in the National Insurance Program (or has less than one year passed since FEMA notification of Special Flood Hazards)?

(  ) Yes (Flood Insurance under the National Flood Insurance Program must be obtained and maintained for the economic life of the project, in the amount of the total project cost. A copy of the flood insurance policy declaration must be kept on file).

(  ) No (**Federal assistance may not be used in Special Flood Hazard Areas**).

**COASTAL BARRIERS RESOURCES ACT**

1. Is the project located in a coastal barrier resource area?

(  ) No; Cite Source Documentation:

There are no coastal barrier resource areas in California

(This element is completed).

(  ) Yes - **Federal assistance may not be used in such an area.**

**AIRPORT RUNWAY CLEAR ZONES AND CLEAR ZONES DISCLOSURES**

1. Does the project involve the sale or acquisition of existing property within a Civil Airport's Runway Clear Zone or a Military Installation's Clear Zone?

(  ) No, **Because the Activity does not involve sale or acquisition of property. Project complies with 24 CFR 51.303(a)(3).**

(  ) Yes; **Disclosure statement must be provided** to buyer and a copy of the signed disclosure must be maintained in this Environmental Review Record.

C.J. Freeland

Preparer Signature / Print Name /Date

Daniel Nielson

Responsible Entity Official Signature / Print Name / Date

## SECTION J: NON-PROJECT SPECIFIC PLANNING ACTIVITY DESCRIPTION FORM

**NOTE:** PLEASE COMPLETE AND ATTACH ONE SET OF THESE FORMS FOR EACH PROPOSED NON-PROJECT SPECIFIC PLANNING ACTIVITY

1. **Allocation:** ED  General
  
2. **Activity Title:** Local Economic Development Plan for Divide Community
  
3. **Amount Requested for Activity:** \$35,000.
  
4. **General Allocation Activity National Objective:** For General Allocation PTA activity, check **one** line and describe immediately below it how the National Objective of at least 51 percent benefit Targeted Income Group (TIG) persons will be met. (See **Attachment 5** for how to document TIG benefit.)
  - Limited Clientele list below the specific group(s) to be served:
  - Income restricted, describe below how final activity resulting from the study will be income restricted:
  - Income survey or HUD Low Income Census data, attach full copy of proper documentation, including Census Tract and Block Group maps, at the back of this activity description section.
  - Jurisdiction-Wide
  - Targeted Area

**Or**, for the National Objective of Elimination of Slums and Blight, check the line below and immediately below it, explain and document how the activity will meet the National Objective of Elimination of Slums and Blight.

  - Elimination of Slums and Blight, attach documentation of area or spot basis, and attach to this set of activity forms.
  
5. **Economic Development Activity National Objective:** For ED PTA activities only. Check **one** line indicating which national objective this activity addresses. Explain and document how the activity will meet that objective. Review **Attachment 5** to learn about documenting ED national objectives. This is a required threshold item and not completing this section will lead to the application not being funded.

- Low Income/TIG benefit, describe below how final activity resulting from the study **will generate jobs for TIG persons** (at least 51 percent of all projected jobs must be for TIG persons):
- Elimination of Slums and Blight, attach documentation of area or spot basis and attach to this set of activity forms.

Final activity from the Economic Development Planning study will produce a Divide Community Economic Development Plan that when implemented is expected to result in the retention of between 23 and 47 jobs, in addition to the creation of 50 new jobs for low-income individuals over the next three to five years. The industry sector emphasis will be on helping to retain and expand the recreation tourism employment base in the Divide area of El Dorado County. Traditionally, support services for this industry have provided an entry level occupation starting at the State minimum wage. The industry sectors the plan will focus on are identified as:

- NAICS 44 Retail Trade
- NAICS 11 Agriculture, Forestry, Fishing and Hunting
- NAICS 71 Arts, Entertainment and Recreation
- NAICS 72 Accommodation and Food Service

With implementation of the plan, over 51% of job retention, expansion and creation activities will target employment opportunities in tourism-based industry with jobs that benefit extremely-low to low-income individuals and families.

The local economic development plan will also enable the County to strategically market the CDBG Business Loan and Microenterprise Technical Assistance program to make loans to businesses that require them to create or retain TIG jobs, fund infrastructure improvements needed to accommodate business expansion or retention projects, and/or fund microenterprise assistance activities for TIG households that will foster the development of microenterprises on the Divide.

6. **Public Benefit:** For ED PTA activities only. Check the line below and describe how the planning activity **will lead to creation of jobs**. This is a required threshold item. Not properly completing this section will lead to the application not being funded.

- Public Benefit (job creation), describe below how jobs will be created by completing this study:

The study will provide a mechanism to build upon community input that will set clear goals and objectives in support of expanded recreation and tourism businesses including issues related to land use and zoning, adequate infrastructure, affordable housing for local labor force to reduce vehicle miles travel, shop local buy local campaigns, and collaborative marketing opportunities for businesses in the area. By removing or overcoming barriers -- regulatory, community, financial or otherwise -- and through the development of a grass-roots coalition, the Divide will be able to allocate and share resources for developing the industry base to attract new business, create more jobs and further investment.

Over 51% of job retention, expansion, and creation activities will target entry level employment for extremely-low to low-income individuals and families with opportunities in tourism-based industry.

Divide Community Economic Development Plan  
 Estimated Target Income Group (TIG) Job Creation Forecast by Industry

| Industry                                   | NAICS* | Existing # of Jobs | Projected # of Jobs | Absolute Change | Percent Change |
|--------------------------------------------|--------|--------------------|---------------------|-----------------|----------------|
| Retail trade                               | 44---- | 195                | 215                 | 20              | 10.3%          |
| Forestry, fishing, hunting and agriculture | 11---- | 35                 | 40                  | 5               | 14.3%          |
| Arts, entertainment & recreation           | 71---- | 36                 | 41                  | 5               | 13.9%          |
| Accommodation & food services              | 72---- | 178                | 198                 | 20              | 11.2%          |
| Total                                      |        | 444                | 494                 | 50              | 11.3%          |

7. **Activity Description:** Provide a complete narrative explaining the need for the study. Describe the full process for completing the study with each of the key steps as shown in the tasks and milestones chart. Check the instructions to make sure you have provided all the required information.

The County of El Dorado proposes to use CDBG Economic Development Planning grant funds to develop a local economic development plan for the Divide Community in order to create jobs for the target income group (TIG) and improve economic growth in the recreation and tourism industry as well as associated service industries.

The County, through its General Plan, recognizes the importance of supporting strong recreation and tourism industries located in environmentally compatible areas. The Divide has for more than a 150 years provided tourism and recreation activities on both a regional and national scale. The area is located at the cross roads of two California highways including one of California's most historic highways, Highway 49. The Divide Community desires to develop and expand its current recreation and tourism industry while maintaining the area's rural environment.

The localities that make up the Divide Community, also known as the Georgetown Divide, are located in the beautiful central Sierra Nevada Mountains nestled in the heart of Northern California's Gold Country between the North and South Forks of the American River, which "divide" the area from the nearby cities of Placerville and Auburn. The Divide Community includes the localities of Cool, Garden Valley, Georgetown, Greenwood, Pilot Hill, Kelsey, Coloma, and Lotus. These communities are a haven for those who enjoy

boating, rafting, camping, hiking, mountain biking, fishing, hunting and horseback riding, and they are well known for their fine wine grapes and specialty agriculture.

(Map Attachment xxx on page xxx)

Access to the Divide is via Highway 50 from Placerville or Highway 80 from Auburn. The Sierra Nevada Mountains, the American River and the Rubicon Trail to Lake Tahoe are just some of the natural attractions. Considered one of the most diversified recreational areas in California, the El Dorado National Forest is one of the most heavily used wilderness areas in the nation. Not surprisingly, the Divide economy is heavily dependent on recreation and tourism.

The Divide Community Economic Development Plan, building upon feedback previously received during community forums in 2007, will engage and help guide further community and organizational stakeholder participation in the crafting a strategy for a sustainable economic vision, retaining and expanding the community's employment base, while helping the community build up the economic capacity for the area.

The Divide Chamber of Commerce, the Georgetown Divide Recreation District, the El Dorado County Chamber of Commerce, Folsom Lake College El Dorado Center, and local members of the business community support the collaboration of stakeholders to develop a thoughtful and appropriate economic development plan for the Divide Community.

(Support Letters Attachment (to follow) xxx on page xxx)

The El Dorado County Department of Human Services' Housing, Community and Economic Development (HCED) program will oversee the activities of a consultant hired through an RFP process who, coordinating with other related County agencies including but not limited to Planning, Transportation, Parks and Recreation, and the local Resource Conservation District, will utilize data that result from the following outreach and facilitation activities to develop a local Economic Development Strategic Plan for the Divide Community. The activities are as follows:

**Community Identity Workshops:** Conduct three to five community visioning workshops that include members of the public, residents, business and trade groups, commodity and recreational associations, community based service organizations, chambers of commerce and environmental organizations. Data collection, whether gathered through workshops and/or survey, will focus on what stakeholders need and want with respect to economic growth on the Divide.

Information gathered through workshops and/or surveys, together with demographic information collected through the census and other published sources, will serve as a basis for the Divide Community Economic Development Plan. Identifying population size, age and earnings among other key indicators will identify needed public facilities and services, such as child care centers and senior centers necessary to improve future economic growth and quality of life on the Divide.

**Transportation and Infrastructure Analysis:** Define and evaluate the Divide's current and future transportation alternatives and infrastructure deficiencies and needs in order to

make the study area more attractive to visitors and to help prioritize investments. Evaluate public water and sewer capacity in support of expanding business in the recreation and tourism industry. Identify pedestrian amenities and strategies which serve to enhance the attractiveness and walkability of the towns on the Divide that are nearest to tourism and recreational activities.

**Business Environment, Economic Base, Trade Area and Industry Cluster Analysis:**

Develop a detailed description of the Divide economy, including labor market and retail trade patterns, along with mature and expanding business and industry clusters. This will be used to understand, explain, and further refine the community's efforts at retaining and expanding the Divide employment and industrial base by identifying trades that will support a growing tourism and recreation industry while supporting shop local buy local goals.

**Community Analysis and Asset Map:** Identify the physical, socioeconomic, and institutional infrastructure of the Divide and establishment of a coordinating group of stakeholders that will help drive community and economic changes that correspond to the goals of the strategic plan.

8. **Final Product Description:** Describe in detail each final product that will be produced from this planning activity. **NOTE:** All final products, including applications, must contain an acknowledgment of State CDBG funding on the front cover.

The final product will consist of:

1. A Divide Community Economic Development Strategic Plan that includes a report and analysis of the socioeconomic conditions in the unincorporated area of El Dorado County that comprises the Divide Community, discussing local characteristics, including the local economic support structures, local economy, and local infrastructure capacity and needs to support business expansion.

The report will also include an analysis of how the County's Business Assistance Loan Program and Microenterprise Technical Assistance Program can be strengthened to provide specific assistance to the Divide Community in order to retain and create TIG jobs in support of their economic growth plan.

2. Maps of target areas showing potential for business growth and job creation, and necessary infrastructure and transportation improvements to support sustainable economic development.

A responsive Business Assistance Loan Program and Microenterprise Technical Assistance Program benefiting TIG households within the unincorporated area of the County will help meet the primary national objective of the CDBG program. Information provided through preparation of the Divide Community Economic Development Plan will potentially provide information necessary for the County to prepare future applications for Economic Development loan and technical assistance programs and over-the-counter applications.

The principals of the Economic Development Element of the County's General Plan recognizes, promotes, facilitates, and supports activities that provide a positive sustaining

economic base for the County, maximize the economic potential of the County's natural resources, reduce out-of-County retail purchase and employment travel, and provide housing and job opportunities that are accessible to all levels of our society. A local economic development plan for the Divide will help accomplish these goals.

**ADDITIONAL INFORMATION FOR ECONOMIC DEVELOPMENT STUDIES:**

9. **Assistance to For-Profit Businesses:** Is the study being conducted on a private for-profit business, developer or property owner?

**Yes**, state the full name of the private business/property owner and provide letters per state regulations cited below.

Name: \_\_\_\_\_

Attached Letters from Business on Pages \_\_\_\_\_

State CDBG Title 25, CA Code of Regulations, 7062.1(d)(3)(C) require that if a jurisdiction is using the PTA funds for direct assistance to a for-profit business, the application must include a letter from the benefiting business that (i) explains why the benefiting business is unable to provide funding for the activity; and (ii) conditionally commits the business to proceeding with the activities that are the subject of the grant.

**No**, skip to number 10.

10. **Preparation of an Economic Development Plan:** Is the applicant preparing an economic development plan?

**Yes**                       **No**

The State CDBG program has provided recommendations for development of a regional or local economic development plan. **See Attachment 16.** Applicants requesting funds for developing or updating an economic development plan should use these plans to better structure the local business assistance and micro enterprise programs they operate.



### Non-Project Specific Planning Activity Budget

| Activity Title: : <u>Local Economic Development Plan for Divide Community</u> | City/County Staff Hours |           |              |            |              | Consultant Hours |           |              |            |              | Total Cost |
|-------------------------------------------------------------------------------|-------------------------|-----------|--------------|------------|--------------|------------------|-----------|--------------|------------|--------------|------------|
|                                                                               | Task Cost               |           |              |            |              | Task Cost        |           |              |            |              |            |
| List of Tasks                                                                 | Number of Hrs           | Hrly Rate | CDBG Portion | Cash Match | Other Source | Number of Hrs    | Hrly Rate | CDBG Portion | Cash Match | Other Source | Total Cost |
| * 1. Scope of Work/Issue RFP                                                  | 15                      | \$74      | \$           | \$ 1,110   | \$           |                  | \$        | \$           | \$         | \$           | \$ 1,110   |
| * 2. Hire Consultant and Execute Contract                                     | 12                      | \$74      | \$ 248       | \$ 640     | \$           | 3                | \$125     | \$ 375       | \$         | \$           | \$ 1,263   |
| 3. Identify methods for Conducting Analysis                                   | 5                       | \$74      | \$ 370       | \$         | \$           | 30               | \$125     | \$ 3,750     | \$         | \$           | \$ 4,120   |
| 4. Select Community Workshop Areas                                            | 2                       | \$74      | \$ 148       | \$         | \$           | 18               | \$125     | \$ 2,250     | \$         | \$           | \$ 2,398   |
| 5. Conduct Community Identity Workshops                                       |                         | \$74      | \$           | \$         | \$           | 35               | \$125     | \$ 4,375     | \$         | \$           | \$ 4,375   |
| 6. Research and Dev. Economic Base, Trade Area and Industry Cluster Analysis  |                         | \$74      | \$           | \$         | \$           | 80               | \$125     | \$10,000     | \$         | \$           | \$10,000   |
| 7. Develop Community Analysis and Asset Map                                   |                         | \$74      | \$           | \$         | \$           | 40               | \$125     | \$ 5,000     | \$         | \$           | \$ 5,000   |
| 8. Complete Divide Com. Economic Development Strategic Plan                   |                         | \$74      | \$           | \$         | \$           | 40               | \$125     | \$ 5,000     | \$         | \$           | \$ 5,000   |
| 9. Conduct Divide Public Meeting(s)                                           | 10                      | \$74      | \$ 740       | \$         | \$           | 10               | \$125     | \$ 1,250     | \$         | \$           | \$ 1,990   |
| 10. Presentation to Board of Supervisors and Submittal to State               | 3.3                     | \$74      | \$ 244       | \$         | \$           | 10               | \$125     | \$ 1,250     | \$         | \$           | \$ 1,494   |
| <b>Totals:</b>                                                                |                         |           | \$1,750      | \$1,750    | \$           |                  |           | \$33,250     | \$         | \$           | \$36,750   |

\*Show cash match tasks first to indicate match will be spent first.

### Non-Project Specific Planning Activity Task and Milestone Chart

| Year:                                                                              | 2011<br>Milestones |     |     |     | 2012<br>Milestones |     |     |     | 2013<br>Milestones |     |     |     |
|------------------------------------------------------------------------------------|--------------------|-----|-----|-----|--------------------|-----|-----|-----|--------------------|-----|-----|-----|
| <b>Activity Title:</b> <u>Local Economic Development Plan for Divide Community</u> | Qtr                | Qtr | Qtr | Qtr | Qtr                | Qtr | Qtr | Qtr | Qtr                | Qtr | Qtr | Qtr |
|                                                                                    | 1                  | 2   | 3   | 4   | 1                  | 2   | 3   | 4   | 1                  | 2   | 3   | 4   |
| <b>List of Tasks:</b>                                                              |                    |     |     |     |                    |     |     |     |                    |     |     |     |
| * 1. Scope of Work/Issue RFP                                                       |                    |     |     | X   | X                  |     |     |     |                    |     |     |     |
| * 2. Hire Consultant and Execute Contract                                          |                    |     |     |     | X                  |     |     |     |                    |     |     |     |
| 3. Identify methods for Conducting Analysis                                        |                    |     |     |     |                    | X   |     |     |                    |     |     |     |
| 4. Select Community Workshop Areas                                                 |                    |     |     |     |                    | X   |     |     |                    |     |     |     |
| 5. Conduct Community Identity Workshops                                            |                    |     |     |     |                    |     | X   |     |                    |     |     |     |
| 6. Research and Dev. Economic Base, Trade Area and Industry Cluster Analysis       |                    |     |     |     |                    |     | X   | X   |                    |     |     |     |
| 7. Develop Community Analysis and Asset Map                                        |                    |     |     |     |                    |     |     | X   | X                  |     |     |     |
| 8. Complete Divide Com. Economic Development Strategic Plan                        |                    |     |     |     |                    |     |     |     | X                  |     |     |     |
| 9. Conduct Divide Public Meeting(s)                                                |                    |     |     |     |                    |     |     |     |                    | X   | X   |     |
| 10. Presentation to Board of Supervisors and Submittal to State                    |                    |     |     |     |                    |     |     |     |                    |     | X   |     |
|                                                                                    |                    |     |     |     |                    |     |     |     |                    |     |     |     |

\*Place "X" in columns under quarter/year to indicate when task will be completed. Do not show GA reporting.

\*Grants cannot exceed 24 Months.

## PROJECT SPECIFIC PLANNING ACTIVITY DESCRIPTION FORM

**NOTE:** PLEASE COMPLETE AND ATTACH ONE SET OF THESE FORMS FOR EACH PROPOSED PROJECT SPECIFIC PLANNING ACTIVITY

1. **Allocation:** ED  General
2. **Activity Title:** Feasibility Study to Develop a New or Expanded Boys and Girls Club Youth Center
3. **Amount Requested for Activity:** \$70,000.

4. **General Allocation Activity National Objective:** For **General Allocation** PTA activity, check **one** line and describe immediately below it how the National Objective of at least 51 percent benefit Targeted Income Group (TIG) persons will be met. (See **Attachment 5** for how to document TIG benefit.)

- Limited Clientele list below the specific group(s) to be served:
- Income restricted, describe below how final activity resulting from the study will be income restricted:

The Boys and Girls Club of El Dorado County has been operating a highly successful program at the White Rock Village apartments in El Dorado Hills, an affordable housing development owned and operated by Mercy Housing California. The 30 children that currently participate are all from TIG families as determined by income restrictions placed upon residents of the 168-unit affordable housing development (55-year affordability required by HOME and Tax Credit funding). The demand for more children to participate in the Boys and Girls Club program at White Rock Village exists, but due to space constraints at the current location there is no room for additional children. Development of a new facility could double the program capacity and allow for greater numbers of TIG youth to be served in addition to potential low-income beneficiaries from neighboring areas.

- Income survey or HUD Low Income Census data, attach full copy of proper documentation, including Census Tract and Block Group maps, at the back of this activity description section.
- Jurisdiction Wide
- Targeted Area

**Or**, for the National Objective of Elimination of Slums and Blight, check the line below and immediately below it, explain and document how the activity will meet the National Objective of Elimination of Slums and Blight.

- Elimination of Slums and Blight, attach documentation of area or spot basis, and attach to this set of activity forms.

5. **Economic Development Activity National Objective and Public Benefit:** For ED PTA activities, please check **one** line indicating the National Objective this activity addresses and describe how the activity will meet that objective. Review **Attachment 5** before completing this part. Also, check box and describe how public benefit of job creation will be met by conducting this proposed study.

- Low Income/TIG benefit, describe below how final activity resulting from the study will generate jobs for TIG persons (at least 51 percent of all projected jobs must be for TIG persons):

- 
- Elimination of Slums and Blight, attach full copy of proper documentation, area or spot basis:

- Public Benefit, (job creation), describe below how jobs will be created and how many will be created:

6. **Activity Description:** Provide a complete narrative explaining the full scope of work of the project. Include a physical address and attach a map of proposed project location. If an exact project location is not known, attach copy of development agreement being used to facilitate the development process. Description for completing the study must include each of the tasks shown in Schedule 1 and 2. Check the instructions to make sure you have provided all the required information.

The County of El Dorado proposes to use CDBG Planning grant funds to assist the Boys and Girls Club of El Dorado County Western Slope ("Club"), a non-profit organization to perform a feasibility study for the remodel, expansion or reconstruction of the current facility or development of a new youth facility at or near White Rock Village apartments to serve the children of low-income families. It is anticipated that the study would include analysis of the physical, regulatory and financial constraints to create an appropriate space for the Club in El Dorado Hills. The information obtained from the study will be used to determine the optimal size for the project, to pursue CDBG and other grants and loans for project implementation and to determine the feasibility of expanding child care services at the site. If feasible, the construction of the improved facility would be completed within the next three to five years.

## **BACKGROUND**

Boys and Girls Clubs of America have been serving young people for 140 years and today over 4,000 Clubs provide youth development programs for over 4 million kids.

Communities having Boys and Girls Clubs have found that members have lower school dropout rates, lower juvenile crime rates, higher grades, less gang involvement and less drug, alcohol and tobacco use.

The mission of the Boys and Girls Club of El Dorado County Western Slope is to enable all young people, especially those in need the most, to reach their full potential as productive, responsible and caring citizens.

The Club strives to help its members in the following areas; academic success, good character and citizenship and healthy lifestyles. The organization believes that everything done at the Club should foster a sense of belonging, usefulness, influence, and competence. By offering these feelings to young people through exciting and entertaining programs the Club helps them to become the positive and successful adults each of them has the ability and capacity to become. The Boys and Girls Club offers programs in the following core areas: the arts; sports fitness and recreation; health and life skills; education and career development, and; character and leadership development.

The Boys and Girls Club operates a highly successful youth program within the community building at the White Rock Village apartments, a 168-unit affordable housing development owned and operated by Mercy Housing California, located at 2200 Valley View Parkway in El Dorado Hills.  
(Map Attachment xxx on page xxx)

The program currently shares the community building with the apartment management offices and the County's Head Start and State Preschool programs. Demand for participation in the Boys and Girls Club from White Rock Village residents and neighboring families exceeds current building capacity. Participation in the Boys and Girls Club is open to all community youth ages 6 to 18; however, all current participants are the children of the low-income residents at White Rock Village. Development of a new facility could double the program capacity and allow for greater numbers of TIG youth to be served in addition to potential low-income beneficiaries from neighboring areas.

Boys and Girls Club asked the County to apply to CDBG for a planning and technical assistance grant to explore options to expand the facility in El Dorado Hills.  
(Attachment xxx, page xxx)

Mercy Housing California owns the property at White Rock Village apartments and the community building and has committed to continue to partner with the Boys and Girls Club of El Dorado County for expansion of youth programs available to White Rock Village residents.  
(Attachment xxx, page xxx)

CDBG funding is needed so that the County can retain consultants through a RFP process to prepare preliminary site and building plans for a new expanded facility. An architect will consult with the Boys and Girls Club and Mercy Housing to determine space available and space necessary for the expansion or new construction and to

develop a preliminary study including a site plan with adequate parking, an engineering survey and topographical map.

### **PROJECT LOCATION**

El Dorado Hills is located on the west slope of the unincorporated area of El Dorado County. The Boys and Girls Club program is currently located on the site of White Rock Village Apartments at 2200 Valley View Parkway, an affordable workforce rental housing community owned and operated by Mercy Housing California. The program shares occupancy of the community building with the County's Head Start and State Preschool programs in addition to the apartment management office. The one-story 3600 square foot building currently features multiple activity rooms and an outdoor play area. Located half a mile from a major retail, recreation and entertainment center, the area is popular for working adults and families. The Boys and Girls Club facility currently serves approximately 30 school aged youth ages 6 to 18 years with a weekday after school program and summer program.

### **DIRECTIONS TO SITE**

To reach the Boys and Girls Club El Dorado Hills location take Hwy 50 to the El Dorado Hills Blvd/Latrobe exit 30 and proceed south on Latrobe Road for a half mile. Turn left onto White Rock Road for a half mile. Turn right onto Valley View Parkway and drive for a half mile. The White Rock Village Apartments are on the right. The community building is at the bottom of the hill on the right after entering. (Street and aerial Map Attachment xxx on page xxx)

### **SUMMARY OF WORK – GENERAL**

The County proposes to use CDBG Planning grant funds to prepare a study to determine the feasibility of expanding the current building in use by the Boys and Girls Club program, reconstruction of a new facility on the existing site, or constructing a new facility on an alternate site within or nearby the White Rock Village community.

### **SCOPE OF SERVICES REQUIRED**

An architect and civil engineer will be retained through an RFP process to prepare a survey, preliminary site plans with building footprint and parking, floor plan, elevations, and construction cost estimate. In addition to the preliminary architecture and engineering plan, the scope of work will also include a financial feasibility analysis and funding plan for the project. The detailed scope of work is as follows:

- Determine type of space required for Boys and Girls Club expanded programs
- Civil engineering survey of site and topographical map
- Preliminary Site Plan, including parking and building footprint
- Preliminary building elevation and floor plan
- Construction cost estimate
- Financial analysis, including development budget, cash flow projections, sources and uses of funds
- Action steps required for implementation of project

- Conduct public meeting(s)
- Present final report to Board of Supervisors
- Provide final report and materials necessary to grant writing for project implementation

The final report will be used by Boys and Girls Club to prepare applications for loan and grant funding to develop the new facility.

### **PROJECT TIMELINE**

The Boys and Girls Club is in need of new permanent facility that will allow for program expansion to accommodate more youth programs for the low-income residents of White Rock Village Apartments as well as for the local community. The County anticipates the completion of the planning study and submission of the final report to the El Dorado County Board of Supervisors and HCD within an 18-month period from the execution date of the grant contract.

7. **Final Product Description:** Describe below in detail each final product that will be produced from this planning activity. In some cases a project specific planning activity may result in multiple final products. For example, application preparation for developing an affordable housing project using State HOME program funds and tax credits. **NOTE:** All final products, including funding applications, must contain an acknowledgment of State CDBG funding on the front cover.

The final product of the Development Study will consist of:

1. A site survey to include preliminary engineering and architectural plans, site plan with building footprint and parking, floor plan, elevations and construction cost estimates for a newly expanded or newly constructed facility for the Boys and Girls Club either at or near White Rock Village apartments in El Dorado Hills.
2. A financial plan comprised of a development budget, financial projections, and recommendations on sources of funding for the project including CDBG and other grants and loans for the project, and to determine the feasibility of expanding child care services at the site.

The final product will be a comprehensive preliminary architectural, engineering, and financial plan that Boys and Girls Club of El Dorado County can use to apply for CDBG and other grants and loans for funding to develop the new facility. One copy of the final product will be forwarded to HCD as part of the CDBG closeout package.

### **ADDITIONAL INFORMATION FOR ECONOMIC DEVELOPMENT STUDIES**

8. **Assistance to For-Profit Businesses:** For economic development planning activities involving a for-profit business or developer, include the proper letter as per regulation stated below. Attached proper letter to the activity description

forms along with budget and tasks milestones forms and national objective documentation, if needed.

State CDBG Regulations 7062.1(d)(3)(C) require that if a jurisdiction is using the PTA funds for direct assistance to a for-profit business, the application must include a letter from the benefiting business that (i) explains why the benefiting business is unable to provide funding for the activity; and (ii) conditionally commits the business to proceeding with the activities that are the subject of the grant.

DRAFT



**Project Specific Planning Activity Budget**

| Activity Title: Feasibility Study to Develop a New or Expanded Boys and Girls Club | City/County Staff Hours |           |              |            |              | Consultant Hours |           |              |            |              | Total Costs |
|------------------------------------------------------------------------------------|-------------------------|-----------|--------------|------------|--------------|------------------|-----------|--------------|------------|--------------|-------------|
|                                                                                    | Task Cost               |           |              |            |              | Task Cost        |           |              |            |              |             |
|                                                                                    | Number of Hrs           | Hrly Rate | CDBG Portion | Cash Match | Other Source | Number of Hrs    | Hrly Rate | CDBG Portion | Cash Match | Other Source |             |
| <b>List of Tasks</b>                                                               |                         |           |              |            |              |                  |           |              |            |              |             |
| * 1. Scope of Work/Issue RFP                                                       | 15                      | \$74      | \$           | \$ 1,110   | \$           |                  | \$        | \$           | \$         | \$           | \$ 1,110    |
| * 2. Hire consultant/firm and execute contract                                     | 14                      | \$74      | \$           | \$ 1,036   | \$           | 6                | \$125     | \$ 750       | \$         | \$           | \$ 1,786    |
| 3. Conduct Community Needs Analysis                                                | 20                      | \$74      | \$ 126       | \$ 1,354   | \$           | 40               | \$125     | \$ 5,000     | \$         | \$           | \$ 6,480    |
| 4. Programming, Space Planning                                                     | 20                      | \$74      | \$ 1,480     | \$         | \$           | 40               | \$125     | \$ 5,000     | \$         | \$           | \$ 6,480    |
| 5. Site Survey and Topo Map                                                        |                         | \$74      | \$           | \$         | \$           | 70               | \$125     | \$ 8,750     | \$         | \$           | \$ 8,750    |
| 6. Site Plan                                                                       |                         | \$74      | \$           | \$         | \$           | 40               | \$125     | \$ 5,000     | \$         | \$           | \$ 5,000    |
| 7. Elevations and Floor Plan                                                       |                         | \$74      | \$           | \$         | \$           | 65               | \$185     | \$12,025     | \$         | \$           | \$12,025    |
| 8. Construction Cost Estimate                                                      |                         | \$74      | \$           | \$         | \$           | 65               | \$185     | \$12,025     | \$         | \$           | \$12,025    |
|                                                                                    |                         |           |              |            |              |                  |           |              |            |              |             |
| 9. Conduct Financial Feasibility Study                                             |                         | \$74      | \$           | \$         | \$           | 50               | \$125     | \$ 6,250     | \$         | \$           | \$ 6,250    |
| 10. Complete Report                                                                |                         | \$74      | \$           | \$         | \$           | 40               | \$125     | \$ 5,000     | \$         | \$           | \$ 5,000    |
| 11. Public Meeting(s)                                                              | 16                      | \$74      | \$ 1,154     | \$         | \$           | 29               | \$125     | \$ 3,625     | \$         | \$           | \$ 4,779    |
| 12. Final Report to County and HCD                                                 | 10                      | \$74      | \$ 740       | \$         | \$           | 25               | \$125     | \$ 3,075     | \$         | \$           | \$ 3,815    |
|                                                                                    |                         |           |              |            |              |                  |           |              |            |              |             |
| <b>Totals:</b>                                                                     | 95                      | \$        | \$ 3,500     | \$ 3,500   | \$           | 470              | \$        | \$66,500     | \$         | \$           | \$73,500    |

\*Show cash match tasks first so it is clear match will be spent first.

**Project Specific Task and Milestone Chart**

| Year:                                                                                                         | 2011<br>Milestones |          |          |          | 2012<br>Milestones |          |          |          | 2013<br>Milestones |          |          |          |
|---------------------------------------------------------------------------------------------------------------|--------------------|----------|----------|----------|--------------------|----------|----------|----------|--------------------|----------|----------|----------|
|                                                                                                               | Qtr<br>1           | Qtr<br>2 | Qtr<br>3 | Qtr<br>4 | Qtr<br>1           | Qtr<br>2 | Qtr<br>3 | Qtr<br>4 | Qtr<br>1           | Qtr<br>2 | Qtr<br>3 | Qtr<br>4 |
| <b>Activity Title: <u>Feasibility Study to Develop a New or Expanded Boys and Girls Club Youth Center</u></b> |                    |          |          |          |                    |          |          |          |                    |          |          |          |
| <b>List of Tasks</b>                                                                                          |                    |          |          |          |                    |          |          |          |                    |          |          |          |
| 1. Scope of Work/Issue RFP                                                                                    |                    |          |          | X        |                    |          |          |          |                    |          |          |          |
| 2. Hire consultant/firm and execute contract                                                                  |                    |          |          |          | X                  |          |          |          |                    |          |          |          |
| 3. Programming, Space Planning                                                                                |                    |          |          |          | X                  |          |          |          |                    |          |          |          |
| 4. Site Survey and Topo Map                                                                                   |                    |          |          |          |                    | X        |          |          |                    |          |          |          |
| 5. Site Plan                                                                                                  |                    |          |          |          |                    |          | X        |          |                    |          |          |          |
| 6. Elevations and Floor Plan                                                                                  |                    |          |          |          |                    |          | X        |          |                    |          |          |          |
|                                                                                                               |                    |          |          |          |                    |          |          |          |                    |          |          |          |
| 7. Construction Cost Estimate                                                                                 |                    |          |          |          |                    |          | X        |          |                    |          |          |          |
| 8. Conduct Financial Feasibility Study                                                                        |                    |          |          |          |                    |          | X        |          |                    |          |          |          |
| 9. Complete Report                                                                                            |                    |          |          |          |                    |          |          | X        |                    |          |          |          |
| 10. Public Meeting(s)                                                                                         |                    |          |          |          |                    |          |          | X        |                    |          |          |          |
| 11. Final Report to County and HCD                                                                            |                    |          |          |          |                    |          |          |          | X                  |          |          |          |
| 12.                                                                                                           |                    |          |          |          |                    |          |          |          |                    |          |          |          |

**\*Place "X" in columns under quarter/ year to indicate when task will be completed. Do not show GA reporting.**

**\*Grants cannot exceed 24 Months.**

**RESOLUTION PLACE HOLDER**

**RESOLUTION NO.**

**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

APPROVING SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE 2010-11 COMMUNITY DEVELOPMENT BLOCK GRANT PLANNING AND TECHNICAL ASSISTANCE ECONOMIC DEVELOPMENT ALLOCATION AND GENERAL ALLOCATION; AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND OF ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE PROGRAM.

**WHEREAS**, the California Department of Housing and Community Development (the “Department”) has announced the availability of Community Development Block Grant (CDBG) Planning and Technical Assistance (PTA) funds under the Economic Development Allocation and General Allocation and is authorized to make those funds available to jurisdictions.

**WHEREAS**, on March 23, 2011, the Department issued a Joint Notice of Funding Availability announcing the availability of funds under the CDBG PTA program (the “NOFA”).

**WHEREAS**, in response to the 2010-11 NOFA, the County of El Dorado (“the Applicant”), will submit an application for an allocation of CDBG PTA funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of El Dorado as follows:

**SECTION 1:**

The Board of Supervisors has reviewed and hereby approves an application under the Economic Development Allocation and General Allocation for the following planning activities:

- \$35,000 Economic Development Allocation - to create a Divide Community local Economic Development Plan.
- \$70,000 General Allocation - to create a feasibility study for the development of a new Boys and Girls Club facility at or near White Rock Village Apartments in El Dorado Hills.

**SECTION 2:**

The Board of Supervisors has determined that federal Citizen Participation requirements were met during the development of this application.

**SECTION 3:**

The Board of Supervisors hereby approves the use of Economic Development Promotion Funds in the amount of \$1,750 and local general funds in the amount of \$3,500 to be used as the Cash Match for this application.

**SECTION 4:**

The Director of Human Services, or successor, is hereby authorized and directed to act on the County’s behalf in all matters pertaining to this application.

SECTION 5:

If the application is funded, the Director of Human Services, or successor, is authorized to execute and administer the Standard Agreement with the State of California and any subsequent amendments that do not affect the dollar amount or the term, contingent upon approval by County Counsel and Risk Management, and other grant related documents for the purposes of this grant.

*PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_ day of \_\_\_\_\_, 2011, by the following vote of said Board:*

Attest:  
Suzanne Allen de Sanchez  
Clerk of the Board of Supervisors

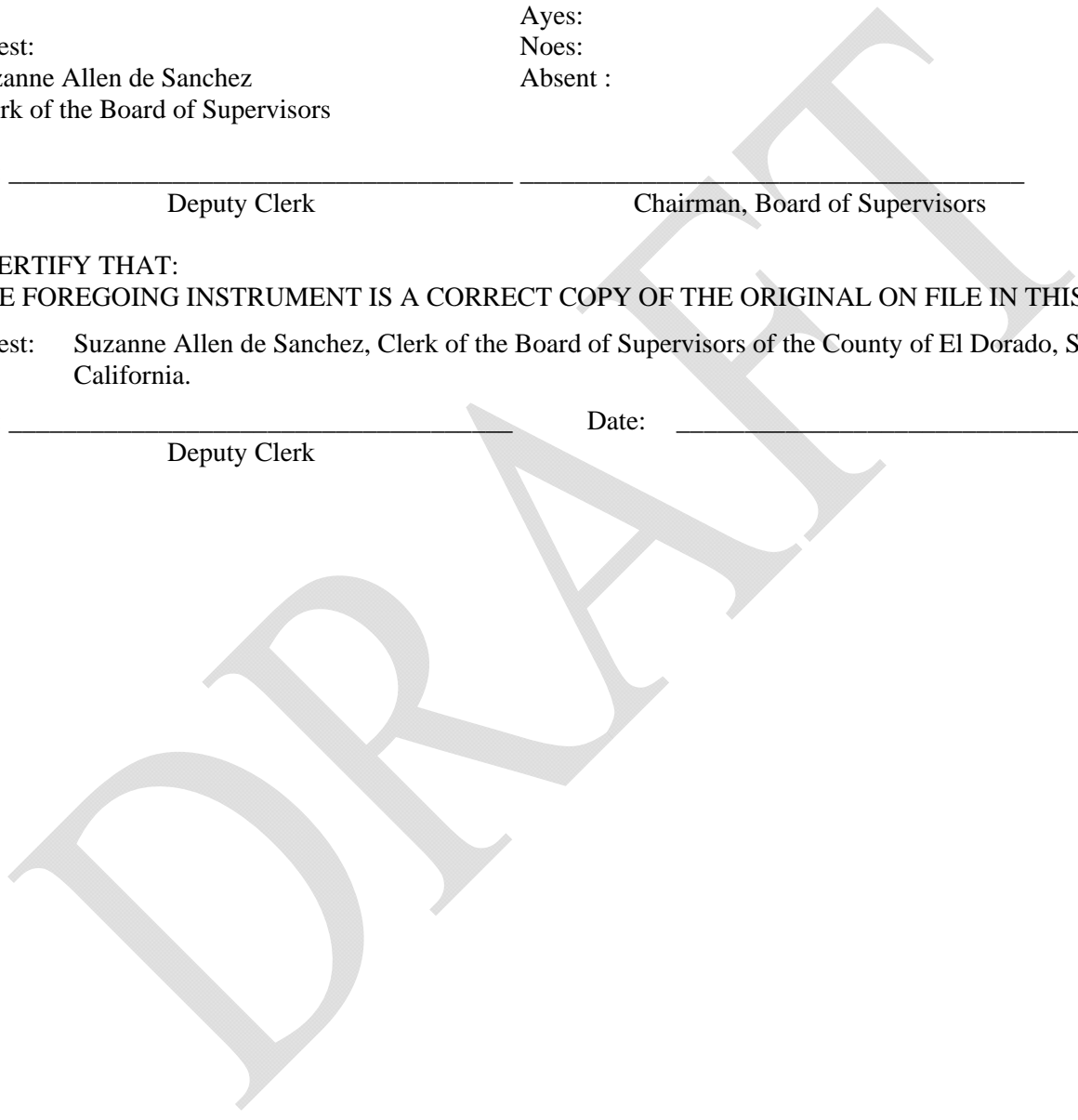
Ayes:  
Noes:  
Absent :

By: \_\_\_\_\_  
Deputy Clerk Chairman, Board of Supervisors

I CERTIFY THAT:  
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

Attest: Suzanne Allen de Sanchez, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Deputy Clerk



## STATEMENT OF ASSURANCES (June 2009) - Forms

*By checking the boxes 1-22, the certifier assures the statements are true.*

### The County of El Dorado hereby assures and certifies that:

1. Legal Authority  
It possesses legal authority to apply for the grant and to execute the proposed program.
2. Application Authorization  
Its governing body has duly adopted or passed as an official act or resolution, motion, or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the applicant's chief executive officer or other designee to act in connection with the application and to provide such additional information as may be required.
3. Citizen Participation  
It has or will comply with all citizen participation requirements, which include, at a minimum, the following components:
- a. Provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blight areas and of areas in which CDBG funds are proposed to be used, and provides for participation of residents in low- and moderate-income neighborhoods as defined by the local jurisdiction; and
  - b. Provides citizens with reasonable and timely access to local meetings, information, and records relating to the grantee's proposed use of funds, as required by CDBG regulations, and relating to the actual use of funds under this title; and
  - c. Provides for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee; and
  - d. Provides for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program. These include at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodation for the handicapped. This shall include two public meetings: one during the program design, annual performance report preparation, and formal amendments, and a second public hearing shall be conducted prior to application submittal for the community to approve the application being submitted; and

## STATEMENT OF ASSURANCES (June 2009) - Forms

- e. Solicits and provides for a timely written answer to written complaints and grievances, within 15 working days where practicable; and
- f. Identifies how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can reasonably be expected to participate.

4.

### National Objective

The CDBG Program has been developed so as to primarily benefit targeted income persons and households, and each activity in the program meets one of the three national objectives: benefit to low- and moderate-income persons, elimination of slums and blight, or meets an urgent community need certified by the grantee as such. (Remember: PTA grants may not use Urgent Need as a National Objective.)

5.

### NEPA Environmental Review

Consents to assume the responsibilities for environmental review and decision-making in order to ensure compliance with NEPA by following the procedures for recipients of block grant funds as set forth in 24 CFR, Part 58, titled "Environmental Review Procedures for Title I Community Development Block Grant Programs." Also included in this requirement is compliance with Executive Order 11988 relating to the evaluation of flood hazards, and Section 102(a) of the Flood Disaster Protection Act of 1973 (Public Law 93-234) regarding purchase of flood insurance, and the National Historic Preservation Act of 1966 (16 USC 470) and implementing regulations (36 CFR 800.8).

6.

### CEQA

Consents to assume the role of either Lead Agency as defined by Section 21067 of the California Public Resources Code, or if another public agency is or will be designated Lead Agency, it consents to assume the role of Responsible Agency as defined by Section 21069 of the California Public Resources Code, in order to ensure compliance with CEQA.

7.

### Audit/Performance Findings

Has resolved any audit findings or performance problems for prior CDBG grants awarded by the State.

8.

### Growth Control

Certifies that there is no plan, ordinance, or other measure in effect which directly limits, by number, the building permits that may be issued for residential construction or the buildable lots which may be developed for residential purposes; or if such a plan, ordinance, or measure is in effect, it will either be rescinded before receiving funds, or it need not be rescinded because it:

## STATEMENT OF ASSURANCES (June 2009) - Forms

- a. Imposes a moratorium on residential construction, to protect the health and safety, for a specified period of time which will end when the public health and safety is no longer jeopardized; or
- b. Creates agricultural preserves under Chapter 7 (commencing with Section 51200) of Part 2 of Division 1 of Title 5 of the Government Code; or
- c. Was adopted pursuant to a specific requirement of a State or multi-State board, agency, department, or commission; or
- d. The applicant has an adopted housing element which the Department has found to be in compliance, unless a final order has been used by a court in which the court determined that it is not in compliance with Article 10.6 of Chapter 3 of Division 1 of Title 7 of the Government Code; or
- e. The use of the funds applied for in this application is restricted for housing for the targeted income group.

9. Uniform Administrative Requirements  
Will comply with the regulations, policies, guidelines, and requirements of OMB Circular Numbers A-87, A-133, A-122, and 24 CFR Part 85, where appropriate, and the State CDBG regulations.

10. Nondiscrimination  
Shall comply with the following regarding nondiscrimination:

- a. Title VI of the Civil Rights Act of 1964 (Public Law 88-352).
- b. Title VIII of the Civil Rights Act of 1968 (Public Law 90-284) as amended; and will administer all programs and activities related to housing and community development in a manner affirmatively furthering fair housing.
- c. Section 109 of the Housing and Community Development Act of 1974, as amended.
- d. Section 3 of the Housing and Urban Development Act of 1968, as amended.
- e. Executive Order 11246, as amended by Executive Orders 11375 and 12086.
- f. Executive Order 11063, as amended by Executive Order 12259.
- g. Section 504 of the Rehabilitation Act of 1973 (Public Law 93-112), as amended, and implementing regulations.
- h. The Age Discrimination Act of 1975 (Public Law 94-135).

## STATEMENT OF ASSURANCES (June 2009) - Forms

- i. The prospective contractor's signature affixed hereon and dated shall constitute a certification under the penalty of perjury under the laws of the State of California that the bidder has, unless exempted, complied with the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Code of Regulations, Section 8103.

11. Anti-Displacement/Relocation

Will comply with the Federal Relocation Act (42 U.S.C. 4601 et seq.) and certifies that it will follow the state's residential anti-displacement and relocation plan located in Appendix L of the State's 2005-2010 Consolidated Plan. The Plan can be found at: <http://www.hcd.ca.gov/hpd/hrc/rep/fed/conplan05-10final.pdf>.

12. Labor Standards

Will comply with the following regarding labor standards:

- a. Section 110 of the Housing and Community Development Act of 1974, as amended.
- b. Section 1720 et seq. of the California Labor Code regarding public works labor standards.
- c. Davis-Bacon Act as amended (40 USC. 276a) regarding prevailing wage rates.
- d. Contract Work Hours and Safety Standards Act (40 USC 3702) regarding overtime compensation.
- e. Anti-Kickback Act of 1934 (41 USC 51-58) prohibiting "kickbacks" of wages in federally assisted construction activities.

13. Architectural Barriers

Will comply with the Architectural Barriers Act of 1968 (42 USC 4151-4157) and implementing regulations (24 CFR Part 40-41).

14. Conflict of Interest

Will enforce standards for conflicts of interest which govern the performance of their officers, employees, or agents engaged in the award and administration, in whole or in part, of State CDBG grant funds (Section 7126 of the State regulations).

15. Limitations on Political Activities

Will comply with the Hatch Act (5 USC 1501 et seq.) regarding political activity of employees.

16. Lead-Base Paint

Will comply with the Lead-Based Paint Regulations (24 CFR Part 35) which prohibits the use of lead-based paint on projects funded by the program.



## STATEMENT OF ASSURANCES (June 2009) - Forms

17. Debarred Contractors  
The applicant or its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federal assistance programs, in any proposal submitted in connection with the CDBG program, per the Excluded Party List System ([www.epls.gov](http://www.epls.gov)). In addition, the applicant will not award contracts to or otherwise engage the services of any contractor while that contractor (or its principals) is debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation from the covered transaction, in any proposal submitted in connection with the CDBG program under the provisions of 24 CFR part 24.
18. Inspection of Grant Activities  
Will give HUD, the Comptroller General, the State Department of Housing and Community Development, or any of their authorized representatives access to and the right to examine all records, books, papers, or documents related to the grant.
19. Cost Recovery  
Will not attempt to recover any capital costs of public improvements assisted in whole or in part with CDBG funds by assessing properties owned and occupied by targeted income persons unless:
- a. CDBG funds are used to pay the proportion of such assessment that relates to non-CDBG funding; or
  - b. For the purposes of assessing properties owned and occupied by targeted income persons who are not of the lowest targeted income group, it does not have sufficient CDBG funds to comply with the provisions of "a" above.
20. Procurement  
Will follow the federal procurement policies per 24 CFR Sec. 85.36
21. Excessive Force  
Will adopt and enforce policies:
- a. Prohibiting the use of excessive force by its law enforcement agencies against individuals engaged in non-violent civil rights demonstrations; and
  - b. Enforcing applicable State and local law against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within its jurisdiction.
22. Compliance with Laws. The jurisdiction will comply with applicable laws.

**STATEMENT OF ASSURANCES (June 2009) - Forms**

**The Certification is made under penalty of perjury under the laws of the State of California.**

NAME OF CERTIFYING OFFICIAL:

Ray Nutting (*print/type*)

CHIEF ADMINISTRATIVE EXECUTIVE:

Chair, Board of Supervisors (*enter exact title of person signing*)

\_\_\_\_\_  
Signature (**blue** ink)

\_\_\_\_\_  
Date certified

DRAFT

## ATTACHMENT 9: OMB CIRCULAR A-133

Office of Management and Budget (OMB) Circular A-133 is used pursuant to the Single Audit Act of 1984, P.L. 98-502, and the Single Audit Act Amendments of 1996, P.L. 104-156. It sets forth the standards for obtaining consistency and uniformity among Federal agencies for the audit of states, local governments, and non-profit organizations expending Federal awards. Cities and counties not exempted from the requirements of OMB Circular A-133 must submit their audits to the State Controller. Non-profit organizations not exempted must submit their audits to the California Department of Housing and Community Development.

Pursuant to the requirements of OMB Circular A-133, please check the appropriate statement and certify at the bottom of the page:

- The County of El Dorado (name of entity) has expended more than \$500,000 in Federal funds in fiscal year 2009/2010 and is required to conduct a single audit or program specific audit for this year in accordance with the provisions of OMB Circular A-133:
- The audit has been completed and has been submitted to the appropriate control agency. (Proof of submittal must be submitted with this form and the application. Failure to do so may result in denial of CDBG funds.)
  - The audit has not been completed. It is anticipated that the audit will be completed and submitted to the appropriate control agency by: \_\_\_\_\_ (date). (Upon completion of audit, proof of submittal must be submitted to CDBG in order to be eligible to access CDBG funding, if awarded.)
- The \_\_\_\_\_ (name of entity) has expended less than \$500,000 in federal funds in fiscal year 2009/2010 and is exempt from the requirements of OMB Circular A-133. Non-Federal entities that expend less than \$500,000 a year in Federal awards are exempt from Federal audit requirements for that year, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and the General Accounting Office. (Submit proof of this statement, such as proof of sending the exemption letter to SCO, with this form and the application)

I certify on behalf of the County of El Dorado (name of entity) that the above is a true and accurate statement.

Daniel Nielson, M.P.A.  
(Printed/Typed Name)

Director  
(Title)

\_\_\_\_\_  
(Signature) (blue ink)

\_\_\_\_\_  
(Date signed)



**JOHN CHIANG**  
California State Controller

May 19, 2010

Auditor-Controller  
County of El Dorado  
360 Fair Lane  
Placerville, CA 95667

AUDITOR-CONTROLLER  
10 MAY 21 AM 11:36

Re: 2008-09 Fiscal Year Single Audit Report Certification and Audit Finding Resolution

We completed a desk review of your single audit report for the year ended June 30, 2009. We determined that the report meets the requirements of the United States Office of Management and Budget (OMB) Circular A-133. OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, prescribes the audit and reporting standards for state and local governments that expand federal awards.

OMB Circular A-133 requires federal and state funding agencies to resolve any audit findings cited in the report that may affect federal award programs. The attachment to this letter identifies those findings that require resolution. The findings are referenced by enclosure and page number.

OMB Circular A-133 also requires pass-through state agencies to follow up on the resolution of findings that affect federal programs administered by these agencies. The state agency referenced in the attachment will be in contact to follow up on the resolution of the applicable findings.

The State Controller's Office is responsible for resolving most cross-cutting findings or audit leads. A cross-cutting finding is one that affects the programs of more than one agency. If cross-cutting findings are identified in your report, our office will contact you. An audit lead is a specific issue identified in your report that may require additional investigation by federal or state agencies. Federal or state agencies may ask you to provide additional information related to the audit lead.

Your audit report may also contain general internal control findings not referenced in the attachment to this letter. These findings do not appear to affect the federal award programs. Therefore, we have not identified them for resolution action; however, you should ensure that your audit report for the 2009-10 fiscal year addresses the resolution of these findings.

MAILING ADDRESS P.O. Box 942850, Sacramento, CA 94250-5874  
SACRAMENTO 300 Capitol Mall, Suite 518, Sacramento, CA 95814 (916) 324-8907  
LOS ANGELES 600 Corporate Pointe, Suite 1000, Culver City, CA 90230 (310) 342-5656

11-0450.2E.36

Auditor-Controller  
May 19, 2010  
Page 2

Your audit satisfies all financial and compliance audit requirements under individual federal award programs. This does not preclude state and federal agencies from making any additional audits that are necessary to carry out their responsibilities under federal laws and regulations. State and federal agencies may contact you to arrange for additional audits.

If you have any questions regarding this letter or any other single audit issue, please contact a member of my Single Audits staff by telephone at (916) 324-6442 or by email at [singleaudits@sco.ca.gov](mailto:singleaudits@sco.ca.gov).

Sincerely,



CASANDRA MOORE-HUDNALL, Chief  
Financial Audits Bureau  
Division of Audits

Attachment

cc: State Funding Agencies  
Bartig, Basler & Ray

ATTACHMENT  
AUDIT REPORT FINDING(S)--STATE AGENCIES

County of El Dorado  
2008-09 Fiscal Year

| <i>Program Name</i>      | <i>CFDA #</i> | <i>Finding #</i> | <i>Page #</i> | <i>Enc. #</i> |
|--------------------------|---------------|------------------|---------------|---------------|
| <b>No Findings Noted</b> |               |                  |               |               |

# Mountain Democrat

PROOF OF PUBLICATION  
(2015.5 C.C.P.)

## Proof of Publication of NOTICE OF PUBLIC HEARING

STATE OF CALIFORNIA  
County of El Dorado

I am a citizen of the United States and a resident of the County aforesaid; I'm over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am principal clerk of the printer at the Mountain Democrat, 1360 Broadway, a newspaper of general circulation, printed and published Monday, Wednesday, and Friday, in the City of Placerville, County of El Dorado, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court to the County of El Dorado, State of California, under the date of March 7, 1952, Case Number 7258; that the notice, of which the annexed is a printed copy (set in type no smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

**05/28**

All in the year 2010

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Placerville, California, this 28th day of **May, 2010**

Sally Ghens  
Signature

Notice of Public Hearing for Discussion of Possible State CDBG Applications

NOTICE IS HEREBY GIVEN that a public hearing will be held on Monday, June 14, 2010 at 3:00 p.m., by the County of El Dorado, at 2850 Fairlane Court, Bldg. C, Placerville, CA, 95667 in the Planning Commission Conference Room in order to discuss possible applications for funding under the Fiscal Year 2010/11 State Community Development Block Grant (CDBG) Program and to solicit citizen input on possible activities to be included in these applications.

The General and Economic Development Allocations of the State CDBG program publish Notices of Funding Availability (NOFAs) each program year (July 1 to June 30). Eligible cities and counties may submit applications for CDBG funds under these NOFAs. The maximum amount of funding available is described in the NOFA. Typically, up to \$800,000 is available under the General Allocation NOFA each year. Typically, up to \$500,000 is available under the Economic Development Enterprise Allocation each year. Also, the Economic Development Over-the-Counter Allocation can award up to \$2,500,000 per year. Each year Planning and Technical Assistance Grants up to \$70,000 under the General Component and \$70,000 from the Economic Development Component are awarded on a "first come first served basis". The Department issues two small NOFAs each year under the Native American and Colonia's Allocations. The Native American Allocation is only for areas where concentrations of low income Native Americans live, who are not part of a federally recognized Indian tribe or Rancheria. The Colonia's funding is only for designated communities within 150 miles of the United States - Mexico border. Eligible activities under the above allocations and NOFAs consist of: housing - new construction projects; housing acquisition and housing rehabilitation programs; community facility and public work projects; public service programs and planning studies. Economic development programs and projects are also eligible along with funding activities. Eligible activities paid for with State CDBG funds must meet one or more of the three national objectives listed in CDBG federal statutes as follows: benefit to low income households or persons; elimination of slums and blight; or meeting urgent community development need (a need from a state or federally declared disaster).

The County of El Dorado anticipates submitting applications under one or more of the State CDBG NOFAs published during the next program year. Applications are anticipated under the General and Economic Development Components as well as the Planning and Technical Assistance Components. A separate public hearing will be held to discuss and approve each proposed application prior to submittal to the State.

The purpose of this public hearing will be to give citizens an opportunity to make their comments known regarding what types of eligible activities the County should be applying for under the State CDBG program. If you are unable to attend the public hearing, you may direct written comments to the County of El Dorado, HCED Programs, 2850 Fairlane Court, Bldg. C, Placerville, CA 95667, or you may telephone (530) 621-5347. In addition, information is available for review at the above address between the hours of 8:00 a.m. and 4:00 p.m. on weekdays.

If you plan on attending the public hearing and need a special accommodation because of a sensory or mobility impairment/disability, or have a need for an interpreter, please contact C.J. Freeland at (530) 621-5347 to arrange for those accommodations to be made. Notification 48 hours prior to the meeting will enable the County to make reasonable accommodations to assure accessibility at the meeting.

The County promotes fair housing and makes all its programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

05/28 02530082

## SECOND NOTICE

### SAMPLE - NOTICE OF PUBLIC HEARING FOR APPLICATION SUBMITTAL

PUBLIC NOTICE:  
FOR PUBLICATION: May 2, 2011

#### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the County of El Dorado will conduct a public hearing by the County Board of Supervisors on Tuesday, May 17, 2011, at 10:00 a.m. at the Board of Supervisors meeting room, 330 Fair Lane, Placerville, CA to discuss the Fiscal Year 2010-11 Community Development Block Grant (CDBG) Planning and Technical Assistance (General Allocation and Economic Development) application and to solicit citizen input.

The Department of Human Services, on behalf of the County of El Dorado, is applying for a maximum grant amount of up to \$105,000 under the Planning and Technical Assistance Grant Economic Development Allocation and General Allocation for the eligible activities of: Development of a Divide Community Economic Development Strategic Plan and the Development of a New or Expanded Boys and Girls Club Youth Center at or near White Rock Village Apartments.

The purpose of the public hearing is to provide citizens an opportunity to comment on the proposed activity(ies). If you are unable to attend the public hearing, you may direct written comments to: El Dorado County, Department of Human Services, 3057 Briw Road, Suite A, Placerville, CA 95667, Attn: Ren Scammon, by 5:00 p.m. Monday, May 16, 2011. In addition, a CBDG public information file is available for review at the above address between the hours of 8:00 a.m. and 4:00 p.m. on weekdays.

If you plan on attending the public hearing and need a special accommodation because of a sensory or mobility impairment/disability, or have a need for an interpreter, contact (530) 642-4863 to arrange for those accommodations to be made. Notification 24 hours prior to the meeting will enable the County to make reasonable accommodations to assure accessibility at the meeting.

The County of El Dorado promotes fair housing and makes all programs available to low- and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, familiar status (children), or handicap.



**SECOND NOTICE**

**SAMPLE - NOTICE OF PUBLIC HEARING FOR APPLICATION SUBMITTAL**

Attach newspaper Tear Sheet

DRAFT

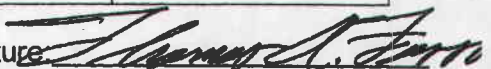
SECTION 504 SELF-EVALUATION

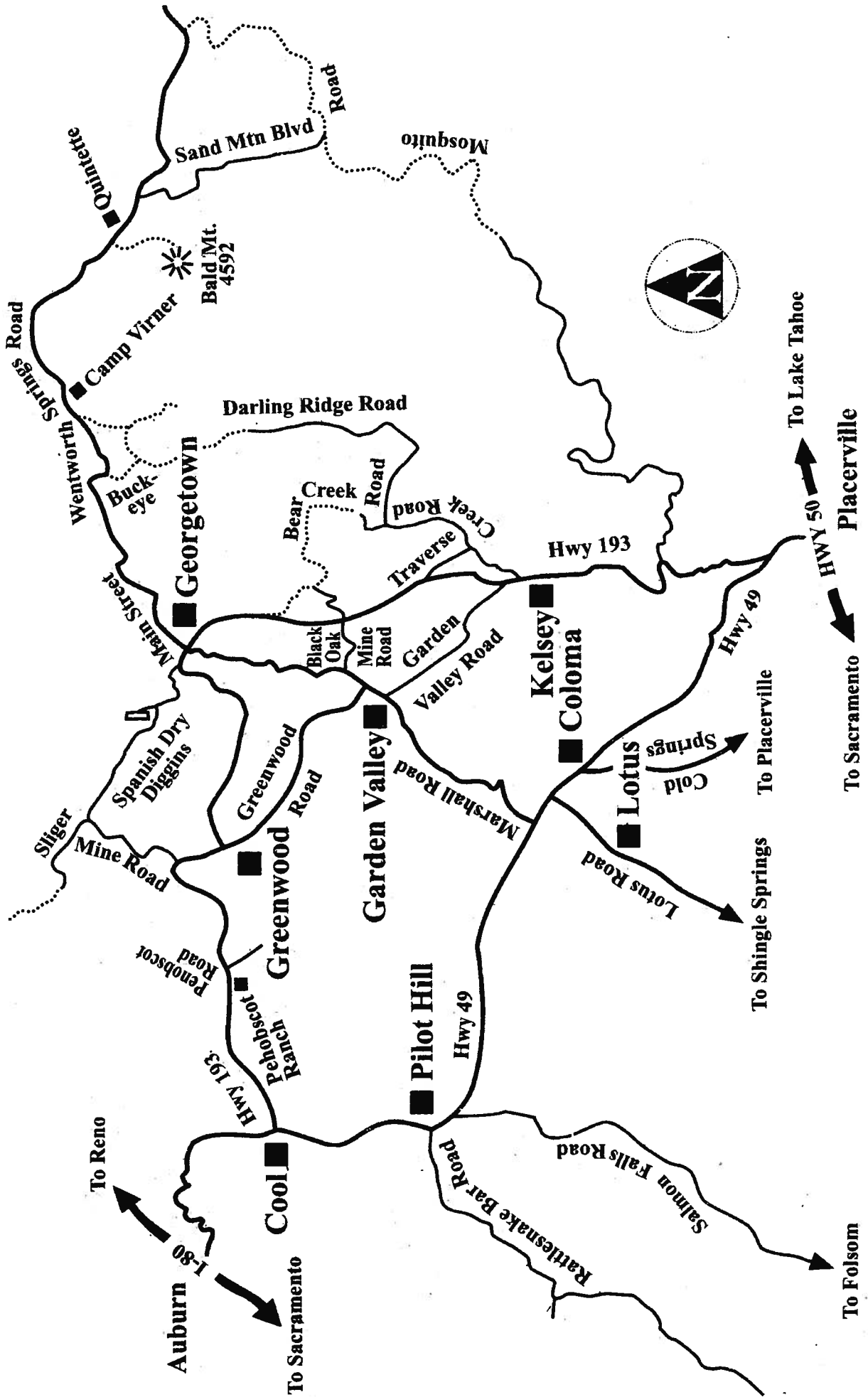
Jurisdiction: El Dorado County

Date: 6-8-09

| AREAS DISCUSSED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | PROBLEMS IDENTIFIED | MODIFICATIONS MADE |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------|
| <p><b><u>COMMUNICATIONS: Program Publicity</u></b></p> <p>Public Notices and ads in newspaper? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Public Service Announcements? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Posters or fliers? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Letters to homeowners in area? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Informational public meetings? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Interpreters, readers, or TDD's available upon request? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Equal Opportunity statement in ads, fliers, and letters? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> |                     |                    |
| <p><b><u>EMPLOYMENT:</u></b></p> <p>Does the City make reasonable accommodation to known physical or mental limitations of qualified applicants or employees with disabilities? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Pre-employment inquiries and tests do not screen out disabled persons? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |                    |
| <p><b><u>PROGRAM ACCESSIBILITY:</u></b></p> <p>Are City/County facilities accessible to and usable by individuals with disabilities (e.g., ramps, space at meetings)? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Disability modifications offered in the rehabilitation program? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Disabled individuals with limited mobility assisted with applications at their homes? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p>                                                                                                                                                                                                                                                                                                                |                     |                    |
| <p><b><u>ENFORCEMENT - Evaluate how policies meet 504 requirements:</u></b></p> <p>Statement of Assurances in grant applications? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Non-discrimination clause in deed of trust? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                    |
| <p>Names of Advisors on Disabled issues: <i>(this is required)</i></p> <p><u>Thomas A. Fossum</u>                      <u>Ron Conway</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |                    |
| <p>Does the City/County have procedures for complaints? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Is a log maintained of any complaints? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                     |                    |

Name of Section 504 Coordinator: Thomas A. Fossum

Signature: 





PO Box 34 Garden Valley, CA 95633

February 25, 2010

To: Whom it may concern

**RE: 2010 State Community Development Block Grant for Planning and Technical Assistance Allocation-  
Economic Development Block Grant**

As representative of local businesses and other community organizations to promote an economic development plan, the Divide Chamber of Commerce would like to ask for your serious consideration of this grant application.

Our economic dream requires a plan that is unique to our community and many organizations and stakeholder groups that coming together to ask how we can grow a sustainable economy for our residents while maintaining, but enhancing, our current way of life.

Our economic potential resources are many and varied.. recreation/tourism...from our Gold Rush history to our world renown 4-wheel drive trek across the Sierras, to our hiking, biking and horseback riding, along with world-class white water rafting. Our needs are many and varied as well... more local employment opportunities for residents (reduce our carbon footprint), local transportation services, improved communication technology –cell phone reception and high speed internet access, to retain and expand existing business and industry that compliments and builds upon our current attributes and infrastructure.

This grant would provide essential information to develop a plan to build up the economic capacity of the local area, creating sustainable employment and revenues for both state and local economies.

Thank you for your time and consideration.

Sincerely,

*Cathy Sarmiento*

Cathy Sarmiento, President  
Divide Chamber of Commerce

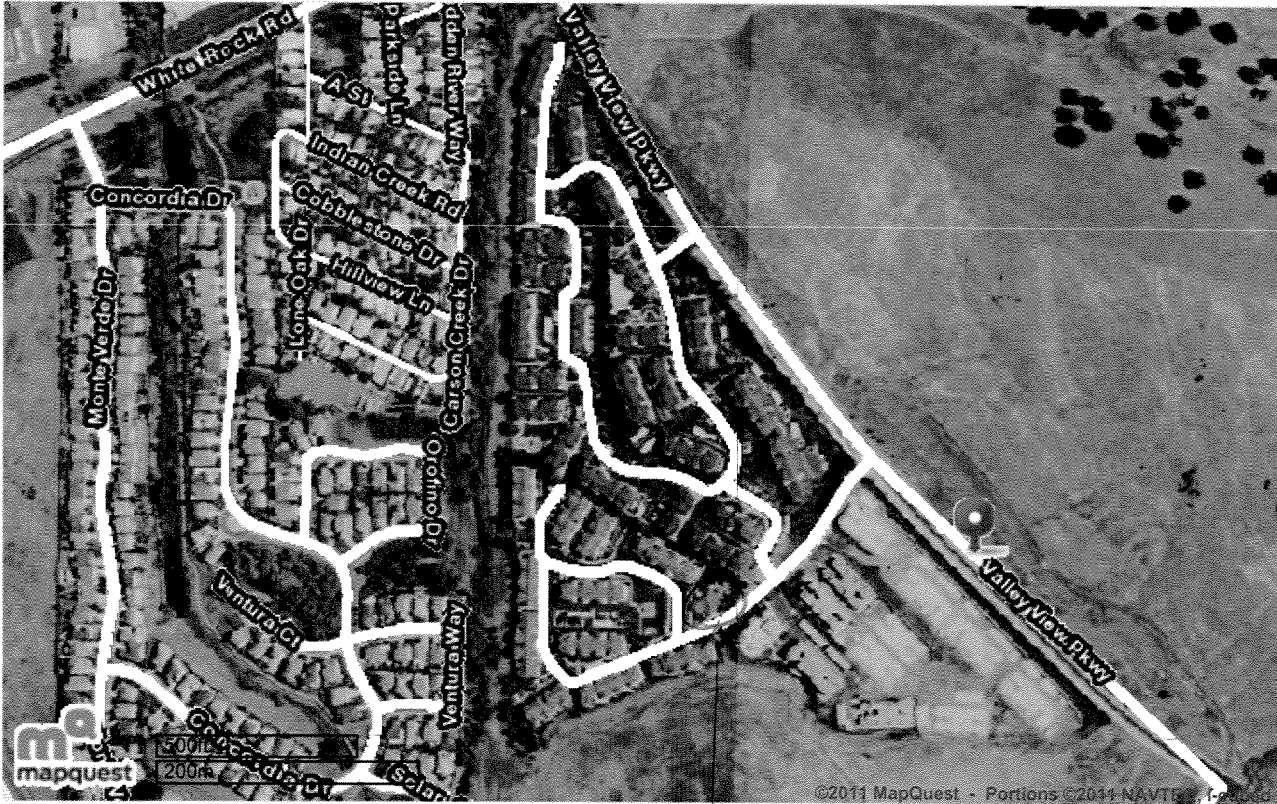


Notes

Boys and Girls Club at White Rock Village

Map of:

2200 Valley View Pkwy  
El Dorado Hills, CA 95762-5567



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Directions and maps are informational only. We make no warranties on the accuracy of their content, road conditions or route usability or expeditiousness. You assume all risk of use. MapQuest and its suppliers shall not be liable to you for any loss or delay resulting from your use of MapQuest. Your use of MapQuest means you agree to our [Terms of Use](#)

Current location

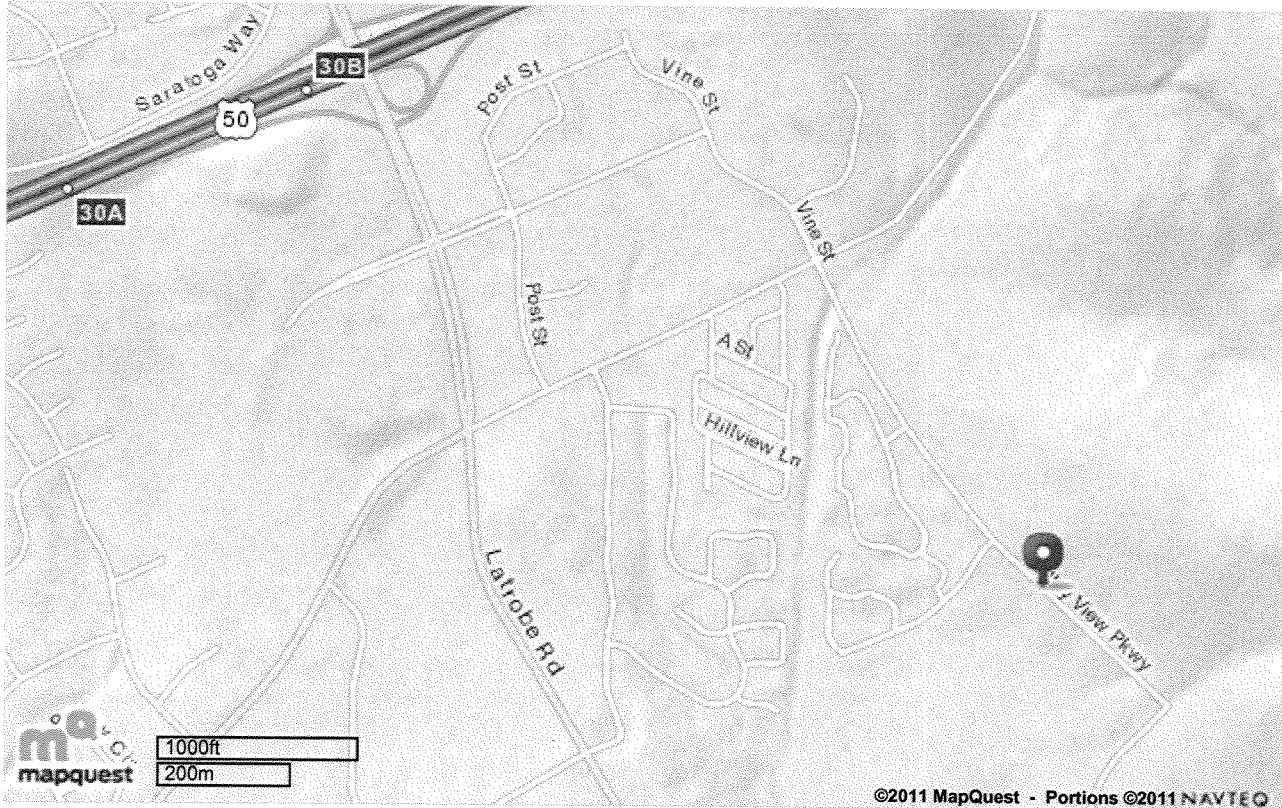


**Map of:**

2200 Valley View Pkwy  
El Dorado Hills, CA 95762-5567

Notes

Boys and Girls Club at White Rock Village



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Directions and maps are informational only. We make no warranties on the accuracy of their content, road conditions or route usability or expeditiousness. You assume all risk of use. MapQuest and its suppliers shall not be liable to you for any loss or delay resulting from your use of MapQuest. Your use of MapQuest means you agree to our [Terms of Use](#)

April 12, 2011

Ren Scammon  
Administrative Services Officer  
El Dorado County  
Department of Human Services  
3057 Briw Road, Suite A  
Placerville, CA 95667

RE: White Rock Village, El Dorado Hills Boys and Girls Club Facility  
Enhancement Feasibility Study

Dear Ms. Scammon:

The Boys and Girls Club of El Dorado County has been operating a highly successful program at the White Rock Village Apartments owned and operated by Mercy Housing in El Dorado Hills since the Summer of 2010. The Club operates a full service program M-F during the school year from 2pm-6pm and a Summer Camp M-F from 12pm-6pm during the summer months. The program serves on average 30 kids, aged 6-18 daily. There are well over 200 school age kids that live at White Rock Village and surrounding areas that could benefit from the program but are unable to participate due to the space constraints at the current location.

The Club strives to help all of our Members in the following areas; **Academic Success, Good Character & Citizenship and Healthy Lifestyles!** Help with Homework, a nutritious snack, a mentor to talk to and full slate of engaging programs focused on positive youth development and activities are all part of our Club experience everyday!

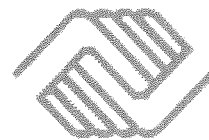
All of the children that participate currently live at the 168 unit White Rock Village affordable housing development. There are many more children from White Rock Village and surrounding areas that would like to participate, but due to space constraints, are unable to. We are currently sharing Mercy Housing's multipurpose room with the many other valuable programs that Mercy Housing operates at the development. The County Head Start Program also operates a class room in another part of the building. As currently configured, the physical building constraints are not sustainable and we are exploring other options to run the program offsite. We would like this to be temporary.

Therefore, we are requesting that the County consider applying for and conducting a CDBG Planning and Technical Assistance Grant to study the options for enhancing the physical space for providing our program at the White Rock Village Apartments for the Youth of White Rock and the surrounding areas.

Thank you for your consideration of this request. We look forward to working with you on this critically important project.

Sincerely yours,

  
Sean McCartney  
CPO/Executive Director



**BOYS & GIRLS CLUB**

*GREAT futures start here!*

Boys & Girls Club  
El Dorado County  
Western Slope  
212 Armory Road  
Placerville, CA 95667  
Tel. 530-295-8019  
Fax 530-344-0185

Officers  
Dave Brazelton  
*President*

Judy Morris  
*Vice President*

Nancy Lynch  
*Secretary*

Tom Dillon  
*Treasurer*

Gail Saylor  
*Immediate Past-President*

Board of Directors  
Vicki L. Barber  
Robert Barbot  
Kirk Bone  
Jack Bosley  
Jim Carter  
Jim Coate  
Roberta Colvin  
Charlie Downs  
Gary Gall  
Dave Grinsell  
Joe Harn  
Ned Heaney  
Francie Heim  
Andrea Howard  
Rick Lawton  
Joe Lee  
Ed Mathews  
John Meuser  
Tom Meuser  
Jeff Neves  
George Nielsen  
Joe Ryan  
Chris Sanders  
Mike Scarr  
Joan Stek  
Ginger Swigart  
Gordon Vicini  
Ned Wightman  
Viola Williams  
Barbara Winn

CPO/Executive Director  
Sean McCartney



# Mercy Housing

Mercy Housing California

April 12, 2011

Ren Scammon  
Administrative Services Officer  
El Dorado County  
Department of Human Services  
3057 Briw Road, Suite A  
Placerville, CA 95667

RE: White Rock Village, El Dorado Hills Boys and Girls Club Facility Enhancement Feasibility Study

Dear Ms. Scammon:

Mercy Housing has been partnering with the Boys and Girls Club of El Dorado County to offer programs to our residents at White Rock Village for several years now. As the population of school age children has grown over the years, the program has run out of space to serve all the kids that want to participate in the various programs. We are requesting the County to join with us to apply for a CDBG Planning and Technical Assistance Grant from the State to explore options for creating an adequate facility at or adjacent to White Rock Village for these extremely valuable programs.

As you are aware, there are very few organized after school and summer break recreational and education opportunities for lower income families in El Dorado Hills. The Boys and Girls Club of El Dorado County has responded to this need by fundraising for all of its operational costs to run the program at White Rock Village. Their operational program is highly successful and has a proven track record for financial sustainability. Their programs keep our school age residents engaged in highly productive activities. Mercy Housing is very excited about the possibility of creating a sustainable facility for all the programs and operational needs of the property.

The grant would provide funding to study the physical and regulatory constraints and financial analysis to create an exclusive and appropriate space for the Boys and Girls Club program, either on-site or immediately adjacent to White Rock Village. The information obtained from the study will be used by Boys and Girls Club to determine the optimal size for their project, to pursue CDBG and other grants and loans for project implementation and to determine the feasibility of expanding child care services at the site.

We look forward to exploring the exciting possibility with you and the Boys and Girls Club of El Dorado County. Thank you for your consideration.

Sincerely,

Stephan Daues  
Regional Director of Housing Development

[www.mercyhousing.org](http://www.mercyhousing.org)

**3120 Freeboard Drive • Suite 202 • West Sacramento, CA 95691 • 916.414.4400 • Fax: 916.414.4490**

1360 Mission Street • Suite 300 • San Francisco, CA 94103 • 415.355.7100 • Fax: 415.355.7101

1500 South Grand Avenue • Suite 100 • Los Angeles, CA 90015 • 213.743.5820 • Fax: 213.743.5828

*Mercy Housing is sponsored by communities of Catholic Sisters.*

11-0450.2E.48