



TOMÁS J. ARAGÓN, M.D., Dr.P.H.  
Director and State Public Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

June 28, 2022

Nancy Williams  
MD, MPH  
El Dorado County  
931 Spring Street  
Placerville, CA 95667

Authority:

Section 311(c)(1) of the Public Health Service Act  
(42 USC 243(c)(1))

American Rescue Plan Act of 2021, ([P.L. 117-2](#))

CDC Crisis Response: Covid 19 Public Workforce  
El Dorado County

Dear Nancy Williams:

This letter covers the reimbursement for the Cooperative Agreement for Emergency Response: Public Health Crisis Response funding through the American Rescue Plan Act of 2021, P.L. 117-2. This funding is intended to establish, expand, train, and sustain a response-ready public health workforce at STLT levels. Funding for activities is covered for the period July 1, 2022, through June 30, 2023.

Please review the IZ Champion Program Supplement (Attachment 1) which highlights IZ Champion Program allowable activities to support the hiring, recruiting, and training of a public health workforce.

Submission Requirements:

Complete a Staffing Plan (Attachment 2) and Expenditure Report (Attachment 3) by July 22, 2022 and submit to CDPH at: [CDPHSchoolsWFD@cdph.ca.gov](mailto:CDPHSchoolsWFD@cdph.ca.gov). Your Agency should consider the following when developing your Staffing Plan and Expenditure Report:

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CDPH Center for Infectious Disease, MS 0500 • P.O. Box 997377 • Sacramento, CA  
95899-7377

(916) 650-6416 • (916) 650-6420 FAX  
Internet Address: [www.cdph.ca.gov](http://www.cdph.ca.gov)



Reporting Requirements:

Submit Semi-Annual Staffing Plans and Expenditure reports to CDPH following the schedule below.

Year/Semi-Annual	Reporting Period	Due Date
Year 2/Q2 Year 2/Q3	April 1, 2022 – September 30, 2022	October 14, 2022
Year 2/Q4 Year 3/Q1	October 1, 2022 –March 31, 2023	April 14, 2023
Year 3/Q2 (Final)	April 1, 2023 – June 30, 2023	September 22, 2023

Reimbursement/Invoicing:

A detailed memo outlining invoicing instructions will be sent separate from the direct allocation letter.

If you have any questions or need further clarification, please reach out to [CDPHSchoolsWFD@cdph.ca.gov](mailto:CDPHSchoolsWFD@cdph.ca.gov).

Sincerely,

Amy Kile-Puente  
Acting Division Chief  
Division of Communicable Disease Control  
CA Department of Public Health  
California Department of Public Health

*Attachments*

- Attachment 1: IZ Champions Program Supplement
- Attachment 2: Staffing Plan
- Attachment 3: Expenditure Report
- Attachment 4: Funding Allocations



## Immunization Champions Program Description

### Supporting Schools with Immunizations

(Accompaniment to WFD Safe Schools Direct Allocation Letter to LHJs)

#### Funds to Support Schools and Immunizations

In the wake of the pandemic, many children in California are behind on their routine immunizations. In addition, immunization rates against COVID-19 in the 5–11-year-old population remain low. To address this, we have time-limited funds to hire or designate staff to support immunizations in schools.

There are about 1,000 schools in CA with kindergarten immunization rates below 90%, making them vulnerable to vaccine-preventable diseases, such as measles, pertussis and chickenpox, that are expected to return over the next years. Many schools and families have faced major challenges in ensuring immunization during the pandemic. Preliminary analyses of the most recent school years indicate that overdue rates have increased as up-to-date levels have decreased. Additionally, most of California's children could benefit from additional protection against COVID-19.

#### How can these funds be used for staffing?

This *Immunization Champions* funding originates from a CDC workforce development grant that must be spent on staff supporting schools and cannot be used to supplant other funding. Funds can be used to support TK and K-12 settings but not to support childcare populations.

Funds can be used for:

- Hiring internally (which may include contract staff or interns)
- Subcontracting to Community Based Organizations to support schools (Note: Any CBO's contracted with may only use the funds to hire staff to perform the scope of activities noted below)
- Hiring through staffing agencies with whom you might have existing contracts (e.g. Maxim, Ro Health, Cross Country etc.) to support schools
- Increasing the hours of part-time staff to full-time, expanding staff hours or clinical hours
- Paying for staff who have been redirected for COVID-19 vaccine activities in schools

- Paying for licensed or unlicensed staff to work in back-to-school events or school-located vaccine events
- Covering benefits, equipment, travel for hired staff

What types of activities can staff funded with this grant do?

Staff funded with this grant can assist in any of the following activities at schools. We recommend that you focus on high risk or more vulnerable schools.

- Review student immunization (IZ) records, advise/train school staff in follow-up with families whose students are behind on immunizations, ensure enrolled students are up-to-date.
- Conduct back-to-school immunization events and catch children up on missing vaccines.
- Coordinate immunization records needed during school outbreaks of COVID-19 and/or for additional state policies and requirements.
- Support school to comply with any future or local COVID-19 vaccine mandates.
- Help enroll school in and produce reports from the California Immunization Registry (CAIR) Schools Module.
- Provide technical assistance to school to report immunization coverage levels for students as required by California Law.
- Build capacity within the school to support COVID-19 vaccination and meet routine school requirements. Train and support permanent staff on current and future immunization reporting and support activities.
- Coordinate school-located immunization events for COVID-19 vaccines (and seasonal influenza or other infectious disease threats).
- Work with school staff to complete CDPH immunization trainings on school law, reporting, CAIR and school-located vaccinations to support school with all immunization-related activities.
- Support school staff in connecting families with resources to ensure children are up to date on vaccinations.

What are the reporting requirements for the funds?

Reporting requirements are minimal. Local Health Jurisdictions will be required to report the following every 6 months: the number of personnel hired, their status and the associated costs.

Timeline for Funds

These CDC funds intended for supporting immunizations and schools must be spent by June 30, 2023.

## Tools/Resources

The following resources can help guide/train anyone working in schools to increase immunization coverage or put on vaccination events:

Website for all matters related to Schools and Immunizations	<a href="https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/shotsforschool.aspx">Shots for School (ca.gov) - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/shotsforschool.aspx</a>
How to determine your most vulnerable schools – download an xls file of your county and search for all schools below 90% -- look for overdue and conditional entrant rates above 2% too	<a href="https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/tk-12-reports.aspx">Transitional Kindergarten &amp; 7th Grade- Reports https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/tk-12-reports.aspx</a>
Information for schools on how to process medical exemptions	<a href="https://cair.cdph.ca.gov/exemptions/home">CDPH CAIR ME - https://cair.cdph.ca.gov/exemptions/home</a>
Training resources to implement school immunization law	<a href="https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/resources-implementation.aspx">Implementation Tools (ca.gov) - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/resources-implementation.aspx</a>
Resources for conducting school-located vaccine events	<a href="https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/resources-clinics.aspx">Resources for School-Located Vaccination - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/resources-clinics.aspx</a>
Resources for annual reporting of school immunization rates	<a href="https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/reporting.aspx">Immunization Reporting - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/reporting.aspx</a> -
Resources for putting on Back-to-School events	<a href="https://www.immunizeca.org/DontWaitVaccinate/">#DontWaitVaccinate Toolkits – California IZ Coalition - https://www.immunizeca.org/DontWaitVaccinate/</a>

## Contact Information

- Questions about school immunization law or school located vaccine events can be directed to [SchoolVaxTeam@cdph.ca.gov](mailto:SchoolVaxTeam@cdph.ca.gov)
- Questions about the Workforce Development Grant supporting immunizations in schools can be directed to [CDPHSchoolsWFD@cdph.ca.gov](mailto:CDPHSchoolsWFD@cdph.ca.gov)

## Workforce Development Grant Funding Allocations

<b>County</b>	<b>Funding Amount</b>
Alameda	\$448,696.00
Amador	\$86,331.00
Butte	\$155,809.00
Colusa	\$82,351.00
Contra Costa	\$390,488.00
El Dorado	\$129,881.00
Fresno	\$541,458.00
Humboldt	\$132,656.50
Kern	\$470,354.00
Kings	\$135,375.00
Lake	\$101,977.00
Madera	\$140,586.50
Marin	\$142,352.50
Mendocino	\$106,634.50
Mono	\$79,112.50
Placer	\$176,674.00
Plumas	\$81,388.50
Riverside	\$866,080.00
Sacramento	\$608,604.00
San Bernardino	\$842,864.50
San Diego	\$1,109,770.00
San Francisco	\$342,496.50
San Mateo	\$267,743.00
Santa Clara	\$562,929.00
Santa Cruz	\$159,524.50
Shasta	\$137,471.00
Sonoma	\$204,846.00
Stanislaus	\$268,072.50
Tulare	\$282,512.50
Ventura	\$309,487.00
Yolo	\$164,357.50