

**REVIEW AND APPROVAL REQUESTED FOR:**

☐ Contract ☐ Amendment ☐ Resolution ☒ Ordinance ☐ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 7/11/25

Need Date: 7/29/25

**PROCESSING DEPARTMENT**

Department: Planning and Building - Long Range Planning

Dept Contact: Chris Smith

Phone: x6624

Department

Head Signature: Brendan Ferry Digitally signed by Brendan Ferry  
Date: 2025.07.11 15:37:42 -0700

Org Code: 3730300

Funding Source: General Fund

PL String: \_\_\_\_\_

Legistar #: TBD

**CONTRACT INFORMATION**

CONTRACT #: \_\_\_\_\_

CONTRACT AMENDMENT #: \_\_\_\_\_

Contracting Department: \_\_\_\_\_

Contractor/Vendor Name: \_\_\_\_\_

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

*Note - HR & RISK review will take place during Fenix Contract workflow - except for contract amendments.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: Administrative Zoning Ordinance Update

NUMBER (If Assigned): \_\_\_\_\_

**ADDITIONAL DETAILS AND NOTES FOR COUNTY COUNSEL**

Review and approve Ordinance for administrative updates to Title 2- Administration and Personnel  
and Title 130- Zoning Ordinance

**COUNTY COUNSEL**

☒ Approved ☐ Disapproved Date: 7/29/25 By: Kathleen A. Markham Digitally signed by Kathleen A. Markham  
Date: 2025.07.29 15:50:59 -0700  
☐ Approved ☐ Disapproved Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS**

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