

## **Community Action Council Agency Report And Information Items– February 28, 2024**

### **Agency Update**

- a) The Deputy Director of Community Services position has been filled by internal candidate, Jennifer Rogers. The HESA Executive Team no longer has any vacancies. For the time being Jennifer will focus solely on Housing and Homelessness and the development of that division. Timalynn Jaynes will have direct oversight of Senior Services, Animal Services, Veterans Services and HEAP/Weatherization.

### **Low-Income Home Energy Assistance Program (LIHEAP)**

- a. The 2024 contract for the Low-Income Home Energy Assistance Program (LIHEAP) for El Dorado County is accepting applications from qualified households in El Dorado County for both utility assistance and home weatherization services. Thus far the HEAP staff have assisted 497 households with the 2024 grant funding.

### **Community Services Block Grant (CSBG)**

- a. The 2023 Community Services Block Grant (CSBG) is approximately 92% expended to date. The contract operates on a calendar year; however, CSD allows Counties to request an extension of their contract through May 31, 2024. El Dorado County has received approval to extend the 2023 CSBG contract to May 31, 2024 and anticipates fully expending the funds.
- b. The County's 2024 CSBG contract has been approved by the State. This funding will provide critical administrative and support dollars for staff, equipment and other needs in the Community Services Division, and will also pay for a videoconferencing system at the Senior Centers in Placerville and South Lake Tahoe, a security camera in the lobby of the Veteran Services office in Placerville and assisted transportation for qualified low-income residents.

### **Senior Nutrition Program**

- a. December Statistics: In January 2024, approx. 777 meals were served per day through the Senior Nutrition Program. The average donation was \$0.68/meal for home delivered meals and \$1.89 for congregate dining meals. The suggested donation is \$3.00/meal.
- b. Senior Nutrition is grateful for our many volunteers! We currently utilize between 150-200 volunteers per month. We continue to have a high need for additional volunteers.

### **Senior Day Care Program ("The Club")**

- a. The Clubs, in both Placerville and El Dorado Hills, have continuous open recruitments for extra help Program Aids. The El Dorado Hills site also has a current opening for Program Supervisor. Program staff are working to fill these positions as soon as possible. The program also continues to have a need for volunteers at both sites.

### **Older Adult Information & Assistance**

- a. Older Adult Information & Assistance (I&A) staff have been very busy conducting community outreach throughout the County on the many programs offered to county residents aged 60 years and older. In addition to serving individuals at our Placerville office, staff are also at the South Lake Tahoe Senior Center Thursdays from 11am to 3:00pm (weather permitting), assisting individuals with applications and referrals, promoting the Senior Nutrition dine-in and home delivered meal program, and more. To reach I&A program staff, call (530) 621-6369 or (800) 510-2020.

### **Public Housing Authority/Housing & Homelessness Services**

- a. The Public Housing Authority (PHA) was issued 70 Emergency Housing Vouchers (EHV's) through the American Rescue Plan Act (ARPA) in 2021. EHV's were earmarked to assist individuals and families who are homeless, at-risk of homelessness, fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability.

As of February 15, 2024, the Public Housing Authority has issued all 70 vouchers. To date, 27 of the vouchers have secured a lease and are housed, 41 are actively looking to secure housing, or in the process of having leases approved through the PHA so that payment can begin, and two participants have withdrawn their eligibility and the vouchers cannot be reissued.

## Information Items

### January 30th meeting

10. 23-2244 Health and Human Services Agency recommending the Board: 1) Approve the addition of one commercial double convection oven in the amount of \$30,000 and one commercial Hobart mixer in the amount of \$60,000 to the Fiscal Year 2023-24 Fixed Asset List for the Senior Nutrition Program in the Community Services Division, with offsetting savings of \$90,000 from other fixed assets that came in under budget, as outlined in the background below; 2) Make findings that the purchase of one commercial double oven and one commercial mixer is exempt from competitive bidding in accordance with Procurement Policy C-17, Section 3.4 (4), due to the use of the Sourcewell (a local government unit) competitively bid Contract 063022-SES; 3) Authorize the Purchasing Agent to sign two Purchase Orders with the Sourcewell awarded vendor, Chefs' Toys, a TriMark Company, with the first in the approximate amount of \$30,000 for the one-time purchase of the double convection oven and the second in the approximate amount of \$60,000 for the one-time purchase of the commercial mixer, plus any applicable delivery, taxes and fees; and 4) Authorize the Purchasing Agent to process a change order to correct the termination date of the Senior Nutrition Infrastructure Funding Agreement NI-2223-29 (FENIX 7161) from December 31, 2023, to December 31, 2024, to match the fully executed Agreement's ending term date. FUNDING: 100% State California Department of Aging Senior Nutrition Infrastructure Grant Agreement Number NI-2223-29. This matter was Approved on the Consent Calendar.

20. 24-0022 Health and Human Services Agency (HHSA) and Planning and Building Department recommending the Board: 1) Adopt and authorize the Chair to sign Urgency Ordinance 5192, pursuant to California Government Code Section (GC) 65858, adopting an interim moratorium on new tobacco retailer applications for all purposes within the unincorporated areas of the County of El Dorado pending the study and development of reasonable regulations, with the Urgency Ordinance being in effect for forty-five (45) days from the date of adoption, unless extended by the County Board of Supervisors; and 2) Find that the urgency ordinance is not a "project" under the California Environmental Quality Act (CEQA) and even if it were a project would be exempt from the CEQA pursuant to statutory exemption CEQA Guidelines Section 15061 (b)(3)(Common Sense Exemption) because there is no possibility that adoption of this temporary moratorium would have a significant effect on the environment (4/5 vote required). FUNDING: N/A A motion was made by Supervisor Parlin, seconded by Supervisor Hidahl to Approve this matter and Adopt urgency Ordinance 5192.

### Feb 6<sup>th</sup> meeting.

10. 24-0023 Health and Human Services Agency (HHSA) recommending the Board: 1) Make findings that the provision of emergency shelter care services provided by New Morning Youth and Family Services, Inc. are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B); 2) Approve and authorize the Chair to sign Amendment II to Agreement for Services 6372 with New Morning Youth and Family Services, Inc., increasing compensation by \$74,181 for a new not-to-exceed amount of \$150,000, with no change to the rates or term of the Agreement; 3) Authorize the Purchasing Agent to execute amendments relating to Agreement 6372, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and 4) Authorize the HHSA Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 6372. FUNDING: 28% Federal Funding including Temporary Assistance for Needy Families (TANF), Foster Care (Title IV-E), Stephanie Tubbs Jones Child Welfare Services (CWS) Program (Title IV-B Subpart 1 of the Social Security Act), 72% County Realignment Funding This matter was Approved on the Consent Calendar.