



SHINGLE SPRINGS BAND OF MIWOK INDIANS

Shingle Springs Band of Miwok Indians,
 Shingle Springs Rancheria
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SHINGLE SPRINGS GUN RANGE SAFETY PLAN

PREAMBLE

The Shingle Springs Band of Miwok Indians (“Tribe”) establishes this Safety Plan to ensure the health and safety of those individuals who use or frequent the Shingle Springs Gun Range (“Range”), and the community at large. The Plan has two parts; 1) The Gun Handling and Range Rules; and 2) The Administrative Rules and Regulations. Part 1 shall be physically posted at the Range, and this entire Safety Plan shall be provided to every member. This Safety Plan shall be reviewed in December of each year to assure it is working and remains relevant.

DEFINITIONS

For the purpose of this Safety Plan, the following words shall have the following meaning;

- (A) **“Cease Fire”** shall mean the period of time, as ordered by the Range Safety Officer, in which shooting a firearm is prohibited on the Range;
- (B) **“Firearm/Gun”** shall mean a handgun, rifle, or other weapon that utilizes projectiles launched by use of explosive force;
- (C) **“Live Fire”** shall mean the period of time, as ordered by the Range Safety Officer, in which shooting a firearm downrange is allowed on the Range;
- (D) **“Member”** shall mean registered members of the Shingle Springs Gun Range.
- (E) **“Narcotics”** shall mean, but is not limited to, methamphetamine, cocaine or any derivative thereof, opiates, cannabis, ecstasy, volatile chemicals, abusable glue, aerosol paint, bath salts, and prescription drugs obtained without a prescription;
- (F) **“Plan”** shall mean this Shingle Springs Gun Range Safety Plan;
- (G) **“Rancheria”** shall mean all land, air, and water located within the borders of land owned in fee or trust by the Shingle Springs Band of Miwok Indians;
- (H) **“Range”** shall mean the Shingle Springs Gun Range;
- (I) **“Range Safety Officer (RSO)”** shall mean the employee of the Range whose responsibility it is to manage the day-to-day use and care of the Range;

- (J) **“Range Safety Panel”** shall mean the Panel consisting of the Tribal Administrator, the Range Safety Officer and an appointed member of the Tribal Council, whose duties shall include approving membership applications and assessing penalties;
- (K) **“Tribal Council”** shall mean the Shingle Springs Tribal Council, the Tribe’s governing body as established by the Articles of Association;
- (L) **“Tribal Court”** shall mean the Shingle Springs Tribal Court established pursuant to Tribal ordinance;
- (M) **“Tribal Police”** shall mean the Shingle Springs Band of Miwok Indians Tribal Police Department;
- (N) **“Tribe”** shall mean the Shingle Springs Band of Miwok Indians, a federally-recognized Indian tribe, or an authorized official or agency thereof;

PART I. GUN HANDLING AND RANGE RULES

Safety is our first priority at the Shingle Springs Gun Range (“Range”). All gun handling and range rules as well as any instructions from the Range Safety Officer (“RSO”) must be followed at all times to ensure safety. Any deviation from these rules may result in immediate removal from the facility and possible dismissal of membership.

A. GUN HANDLING RULES

1. You are required to know all rules and commands before shooting.
2. Eye and ear protection is required during live fire periods.
3. No person under the influence of alcohol, narcotics, or other substances will be allowed to shoot.
4. No alcoholic beverages or narcotics will be allowed on the Range at any time.
5. No person under the age of 18 may shoot on the Range unless accompanied by and under the direct and constant supervision of a responsible adult.
6. Patrons are required to have a working knowledge of the English language in order to read Range Rules and understand RSO instructions. If the patron cannot read or speak the English language the patron must provide his/her own interpreter.
7. Know your target and what is beyond.
8. Only paper or cardboard targets are allowed.

9. No targets shall be used on the Range that are larger than supplied frame.
10. Do not use more than one target per frame.
11. Do not use more than one frame per person.
12. Rapid fire is prohibited. Rapid fire is defined as no more than one shot per second
13. No holsters allowed.
14. You may only shoot one gun at a time.
15. Only aimed fire is allowed. No shooting from the hip.
16. Cross shooting is prohibited. Shoot only straight forward in your lane, not into any other lanes.
17. Always keep the firearm pointed downrange.
18. Keep your finger off the trigger until ready to shoot.
19. Keep the action open and firearm unloaded until ready to use.
20. Use only the correct ammunition for your firearm.
21. Prior to use, make sure the gun is safe to operate and that you know how to use the gun safely.
22. A two (2) hour shooting time limit may be imposed during busy periods. You must sign in and pay any fees to be placed on the waiting list.
23. The RSO retains the right to dismiss any patron observed to violate these rules or to handle their firearms in an unsafe manner.

B. RANGE RULES

SIGN IN:

- Upon arrival, before shooting, patrons must immediately sign-in with the RSO and pay all fees.

TRANSPORTING FIREARMS AND PREPARING SHOOTING BENCH:

- Do not move firearms to the shooting area until the RSO gives you permission.

- After receiving RSO's permission and during live fire periods only, firearms may be taken directly to the shooting bench. Carry uncased firearms unloaded, actions open, finger off the trigger and muzzles pointing up.
- All firearms placed on the shooting bench must be in the SAFE CONDITION, meaning muzzle pointed downrange, action open, all ammunition and magazines removed.

LIVE FIRE PERIODS:

- The RSO shall call "Clear to Fire" before anyone steps over the yellow line, goes toward the benches and commences firing. At this time you may remove or prepare your firearms.
- All firearms on the shooting bench, unless being fired, must be in the SAFE CONDITION.
- If you have a malfunction or a problem on the line, engage the firearm's safety, keep the weapon pointed down range and ask the RSO for assistance.
- Setting up the shooting bench, such as pads, rests, spotting scopes, is done during live fire only.

CEASE FIRE PERIODS:

- The RSO shall call "Cease Fire" and everyone will stand behind the yellow safety line during a Cease Fire.
- There will be no handling of firearms or any other equipment (magazines, ammunition, spotting, scopes, targets, staplers, etc.) during the Cease Fire.
- All firearms on the benches must be placed in the SAFE CONDITION.
- No firearm shall be brought onto, or removed from the firing line while a Cease Fire is in effect.
- The RSO will inspect every firearm on the range to determine it is in the SAFE CONDITION. The RSO will then call "Range is Clear" giving permission to proceed downrange to check, post or retrieve targets. All other patrons must remain behind the yellow safety line.
- Spent brass may only be swept up and disposed in designated bins during a Cease Fire.

- When all patrons have finished checking, posting or retrieving targets, and have returned behind the yellow line, the RSO will call “Clear to Fire” ending the cease fire.

PART II. ADMINISTRATIVE RULES AND REGULATIONS

These Administrative Rules and Regulations are established to govern the organization and operation of the Shingle Springs Gun Range (“Range”).

A. RANGE MEMBERSHIP

In order to use the Range, individuals must be registered members of the Shingle Springs Gun Range in good standing, or the authorized guest of a member in good standing. There are two types of memberships; family membership and single membership.

1) *Eligibility*

To be a member of the Shingle Springs Gun Range an individual must be at least 18 years of age, a legal resident of the United States, never convicted of a felony, comply with all Federal laws restricting possession and use of firearms, and pay the full annual membership fee.

2) *Membership Application*

Individuals must complete and submit either a Shingle Springs Gun Range Family or Single Membership Application in order to be considered for membership. Once submitted, applications will be reviewed by the Range Safety Panel. Applicants will receive written notice from the Range Safety Panel of its decision to either approve or deny the application. The Range Safety Panel need not give a reason for any denial.

3) *Membership Card*

Once an individual’s application is approved, he/she will be issued a Range Membership Card and Range ID number. The membership card must be presented to the Range Safety Officer in order to gain access to the Range. The membership card shall remain valid for one (1) year from the date of issuance. Once expired, members may submit an application to renew their membership. The Range ID number will be used by the Range as an anonymous identification marker in order to maintain the member’s information in a file.

4) *Membership Fees*

Annual membership fees must be paid in full by the end of January each year. The amount of the annual membership fee will be set by the Shingle Springs Tribal Council during November of the preceding year. At that time, all range members will be mailed written notice of the amount of annual fees, accepted payment methods and the payment

deadline. Any member missing the payment deadline may be issued a late fee and/or have restrictions put on his/her membership, up to and including cancellation.

5) *Good Standing*

Members are considered in good standing if they have paid their annual membership fees in full and have no current restrictions placed on them by the Range Safety Panel. If a member is not in good standing, their Range ID # shall be placed on the Restricted Access List, along with any specific restrictions put in place by the Range Safety Panel. Members on the Restricted Access List will not be allowed onto the Range.

6) *Authorized Guests*

Members with a family membership are allowed to bring authorized guests with them to use the Gun Range, at no additional cost. Members may submit one "Authorized Guests" form to designate up to five (5) family members as their authorized guests for their membership term.. The six authorized guests may include; one (1) adult, who must be either the member's spouse or domestic partner; and four (4) children, who must be either the member's biological child, adopted child or ward. The Range Safety Officer shall maintain a list of all authorized guests, and shall verify that an individual is on the list before they are permitted to use the Gun Range. Authorized Guests (or their legal guardian) are required to sign the "Shingle Springs Gun Range Release, Waiver, Indemnification, Hold Harmless and Assumption of Risk Agreement" before they are allowed to enter the Gun Range. Authorized Guests are only allowed on the range when accompanied by the member who authorized them. Members shall be held responsible for all actions of their authorized guests while on the Gun Range.

B. RANGE OFFICIALS

The Shingle Springs Gun Range shall be managed and operated by the following Officials.

1) *Range Safety Officer*

The Range Safety Officer ("RSO") shall be a paid employee of the Range, whose responsibility it shall be to manage the day-to-day use and care of the Range. The RSO shall report directly to the Tribal Administrator. The RSO's duties shall include;

- a) Verifying Membership/Good Standing – before an individual is allowed to enter the Range, the RSO must verify that the individual has a Range Membership Card, and that the member's ID number is not on the Restricted Access List.
- b) Direct Live Fire and Cease Fire Periods - The RSO has sole responsibility to direct the commencement of a Live Fire or Cease Fire period at the gun range. The RSO shall use the commands "Clear to Fire" to commence a Live Fire period, "Cease Fire" to commence a Cease Fire period, and "Range is Clear" to give patrons permission to proceed downrange.

- c) Enforce Rules and Regulations - The RSO shall ensure that all patrons comply with the Safety Plan including the Range Rules and Gun Handling Rules. The RSO shall also have authority to give reasonable orders to patrons, as needed, to ensure Range safety. If a patron fails to comply with any established rule or order from the RSO, then the RSO shall give up to two verbal warnings for noncompliance. If the patron continues noncompliance, then the RSO shall cease all Range activities and immediately expel the patron from the Range. The RSO may immediately expel patrons handling firearms in a reckless or dangerous manner. If the patron refuses to leave the Range then the RSO shall contact Tribal Police or EDSO to escort the patron from the premises. The RSO may not attempt to remove the patron him/herself.
- d) Report to Range Safety Panel – If a patron is expelled from the Range for noncompliance the RSO shall immediately make a written report of the incident to the Range Safety Panel. The report shall contain at a minimum; the member's name, member's Range ID#, the rules that were violated, and a narrative of the incident.
- e) Contact California Montessori Project, Buckeye Elementary School and Discovery Hills Evangelical Free Church – In the event that a patron is acting mentally unstable, the Range Safety Officer shall immediately report the incident to the Principal of Montessori Project Elementary School, the Principal at Buckeye Elementary School, and the Pastor at the Discovery Hills Evangelical Free Church.
- f) Maintenance of Range – The RSO shall oversee the daily maintenance of the Range by ensuring it is in a safe, clean and working condition. The RSO should perform the following at the beginning and end of his/her shift; sweep up and dispose of brass, setup/put away Range owned targets, inventory rental equipment, pick up and dispose of all trash, clear any obstructions from the Range lanes, and repair (or have another repair) damaged equipment.

2) *Range Safety Panel*

The Range Safety Panel ("Panel") shall consist of the Tribal Administrator, the Range Safety Officer and an appointed member of the Tribal Council. The Panel's duties shall include approving membership applications and assessing penalties.

- a) Membership – The Panel shall meet at least once a month to review membership applications. A majority vote of the panel is required to approve an application. The Panel shall have sole discretion to determine if the applicant meets the requirements for membership and will be a good fit at the Range. If the Panel determines the individual does not meet the requirements or will not be a good fit, then the application must be denied. At its discretion, the Panel has the authority to conduct background checks on any applicants. Upon approval/denial of an application the Panel shall send the applicant written notification. If the Panel

approves the application, then it shall issue the applicant a Membership Card and Range ID #. The Panel shall create and maintain membership files to store all documents related to individual members.

- b) Penalties – The Panel may issue penalties to members who fail to pay fees, no longer meet membership requirements, or fail to comply with the Safety Plan rules or RSO orders. Penalties may include; fines, temporary suspension, cancelation of membership, prosecution in Tribal Court, etc. A majority vote of the Panel is required to impose a penalty. The Panel must convene within 48 hours of a report of noncompliance from the RSO, or in the event a member no longer meets membership requirements. The Panel may ask the member to submit a written defense, but no member has a right to be heard or testify before the Panel. If the Panel imposes a penalty written notice shall be sent to member. The member’s ID # and penalty shall be added to the Restricted Access List maintained at the Range.

C. RANGE FACILITIES

The Range and its facilities shall be operated/maintained in compliance with the following regulations.

1) *Allowed Use*

The Range may only be used in in accordance with the following rules.

- a) Weapons Allowed - All firearms and patrons must be in compliance with applicable Federal laws. All firearms must be in safe operating condition.
- b) Targets Allowed – Patrons may only use paper or cardboard targets. Targets must be stapled to the supplied frame. Targets must be smaller than the supplied frame.
- c) Shooting Activities Allowed – The Range is to be used for aimed target shooting only. Rapid fire, holsters and cross shooting are prohibited. Only the Shingle Springs Gun Range may organize and operate tournaments at the Range.

2) *Reserving the Range*

The Range may be reserved by approved instructors or law enforcement for private training. No other individuals or entities may reserve the range for private training/shooting. The Tribal Council may reserve the Range for any use. At no time will alcohol be allowed on the range, unless temporarily approved for non-shooting events reserved by the Tribal Council.

3) *Operating Hours*

The Range shall operate between the hours of _____ am to _____ pm, ___ days a week.

4) *Equipment*

If available the Range may offer equipment for rent to members. Any rental equipment shall be inventoried and maintained in a safe at the Range until rented. Once rented, the equipment shall be logged as rented to the corresponding Member's Range ID #. Members are never allowed to remove rental equipment from the premises. Once the equipment is returned it shall be inventoried and immediately placed in the equipment safe.

5) *Maintenance*

The RSO shall have responsibility to ensure the maintenance of the Range. The RSO shall perform routine daily maintenance. The Tribe's Facilities Department shall perform more in depth facility maintenance, cleaning and landscaping when needed.

6) *Animals*

No pets shall be allowed on the Range or in any of the facilities. If a non-domestic animal is spotted on the Range, the RSO may call a Cease Fire. Members shall not shoot at any animal. If a member shoots at an animal, he/she will be immediately expelled from the range and a noncompliance report filed with the Range Safety Panel.

7) *Parking*

Members using the Range may park their vehicle in the Range's parking lot. Vehicles shall not be parked overnight, or during hours the Range is closed. Any vehicles violating this rule will be towed at the owner's expense.

8) *Food Service*

The Range may choose to serve food and non-alcoholic drinks. In the event food or drink is served, it shall be consumed in the designated areas away from the shooting lanes. Food and drink may never pass the yellow line in the shooting area.

CERTIFICATION

As a duly-elected official of the Shingle Springs Band of Miwok Indians, I do hereby certify that, at a meeting duly called, noticed, and convened on the ___ day of _____, 2015 at which time a quorum of _____ was present, this policy was duly adopted by a vote of _____ FOR, _____ AGAINST, _____ ABSTAINED, and said policy has not been rescinded or amended in any form.

Tribal Council Chairperson

Date

ATTEST

DRAFT

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Tribal Council Secretary

Date

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