



**RESOLUTION NO.**

**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

**WHEREAS**, in accordance with Section 1302 of the County of El Dorado Personnel Rules Resolution #015-2014 applicable to represented employees, and Section 401 of the El Dorado County Salary and Benefits Resolution #038-2018 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County; and

**WHEREAS**, Resolution #132-2018 established the authorized Personnel Allocation based on the Fiscal Year 2018-2019 Recommended Budget and has been subsequently amended by action of the Board; and

**WHEREAS**, the Assistant County Recorder has submitted notice to retire on or about October 31, 2018, and the Recorder-Clerk would like to start the recruitment process for an Assistant County Recorder position as soon as possible to maximize cross-training and minimize service disruption; and

**WHEREAS**, recruitment for said Assistant County Recorder position will commence only after a firm retirement date has been communicated in writing by the incumbent.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

**BE IT FURTHER RESOLVED** that the Board of Supervisors of the County of El Dorado does hereby amend the Authorized Personnel Allocation Resolution #132-2018 as set forth below effective beginning upon the adoption of this Resolution by the Board of Supervisors and ending upon the retirement of the incumbent Assistant County Recorder on or about October 31, 2018:

Allocation Change						
Department	Job Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
Recorder – Clerk	0151	Assistant County Recorder	1.0	1.0	+1.0	2.0

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_ day of \_\_\_\_\_, 2018, by the following vote of said Board:

Ayes:

Attest:  
James S. Mitrisin  
Clerk of the Board of Supervisors

Noes:  
Absent :

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Michael Ranalli, Chair, Board of Supervisors