

CONTRACT ROUTING SHEET

Date Prepared: 12/19/2008

Need Date: 12/29/2008

PROCESSING DEPARTMENT:

Department: Treasurer/Tax Collector
Dept. Contact: James Farrar
Phone #: 621-5820
Department: Cherie Raffety
Head Signature: By James Farrar
Asset Tax Collector

CONTRACTOR:

Name: SymPro
Address: 2200 Powell ST STE 1170
Emeryville, CA 94608
Phone: 510-655-0900

CONTRACTING DEPARTMENT: Treasurer/Tax Collector

Service Requested: Software license and support
Contract Term: Perpetual Contract Value: \$3,900.00
Compliance with Human Resources requirements? Yes: No:
Compliance verified by:

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: ✓ Date: 1/7/09 By: [Signature]
Approved: ✓ Disapproved: / Date: 1/20/09 By: [Signature]

See Memo

RECEIVED
COLORADO COUNTY COUNSEL
2009 JAN 14 11:10 AM
RECEIVED
COLORADO COUNTY COUNSEL
2008 DEC 22 11:11 AM

RECEIVED
HUMAN RESOURCES DEPT
09 JAN 21 10:53 AM

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: Date: 1/22/09 By: [Signature]
Approved: Disapproved: Date: By:

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By: