

Contract #: 096-M1811
Index Code: 531112

CONTRACT ROUTING SHEET

Date Prepared: ~~06-12-2017~~ 07-12-2017

Need Date: 07-26-2017

PROCESSING DEPARTMENT:

Department: Health and Human Services
Dept. Contact: Zhana Mc Cullough
Phone #: Ext. 7154
Department
Head Signature: Patricia Charles-Heathers
Patricia Charles-Heathers, Ph.D., Director

CONTRACTOR:

Name: Southwest Gas Corp
Address: 13471 Mariposa Road
Victorville, CA 92395
Phone:

CONTRACTING DEPARTMENT: Health and Human Services Agency

Service Requested: Participation Agreement – financial assistance for payment of natural gas bills on behalf of qualifying County residents.

Contract Term: Upon final signature - perpetual Contract/Grant Value: \$0

Compliance with Human Resources requirements? N/A Yes No:

Compliance verified by: Participation Agreement

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 7/24/17 By: [Signature]
Approved: Disapproved: Date: By:

EL DORADO COUNTY COUNSEL
2017 JUL 13 PM 3:44

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 7-31-17 By: [Signature]
Approved: Disapproved: Date: By:

NOTHING FOR RISK.
12:22 HR/RM JUL 24 '17

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: Information Technologies (under separate cover)

Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By:

[Signature] 6/21/17
CEO Review Date

[Signature] 6/20/17
Deputy Director, Administration and Contracts Date

@ 6/19/17

Contract #: 096-M1811
Index Code: 531112

CONTRACT ROUTING SHEET

2 of 2

Date Prepared: 06-12-2017

Need Date: 06-23-2017

PROCESSING DEPARTMENT:

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Dept. Contact: Zhana Mc Cullough
Phone #: Ext. 7154
Department
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Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

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Approved: _____ Disapproved: _____ Date: _____ By: _____
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Departments: Information Technologies

Approved: Disapproved: _____ Date: 6/16/17 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

CFO Review

Date

Deputy Director, Administration and Contracts

Date



County of El Dorado

Information Technologies

Jon Henry
Deputy Director

Address: 360 Fair Lane
Placerville, CA 95667
Voice (530) 621-5452

MEMORANDUM

Date: June 16, 2017

To: Zhana McCullough, HHSА Contracts

Subject: Contract Review, HHSА Contract #096-M1811 Gas Billing Financial Assistance Participation Agreement

Information Technologies reviewed the subject contract, and the following items are noted:

Exhibit A

Current IT policy and procedures meet the requirements for web portal access and data security. Personally-owned devices may not meet these requirements, so HHSА should ensure access to the web portal is via county-owned devices only.

"The commitment of the Information Technologies staff is to deliver creative, practical solutions and services in support of the current and future technological needs of El Dorado County."