



RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

Resolution Superseding the Disposition Schedule for the Board of Supervisors Department

WHEREAS, on May 9, 1989, the Board of Supervisors (Board) adopted Policy Number A-9 directing County departments to inventory and establish a records management program; and

WHEREAS, on April 30, 1991 the Board adopted Resolution 129-91 establishing a Records Disposition Schedule for the Board of Supervisors Department and subsequently adopted amendments thereto on November 14, 2000 (Resolution 311-2000), April 8, 2003 (Resolution 074-2003), July 17, 2007 (Resolution 183-2007 and July 15, 2025 (Resolution 088-2025); and

WHEREAS, the Clerk of the Board has performed an audit of the current Records Disposition Schedule and incorporated modifications thereto in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Board takes the following actions:

1. The Records Disposition Schedule represented as Exhibit A hereto is hereby approved and all previous Board of Supervisors Records Disposition Schedules are superceded by this resolution.
2. Records described herein may be maintained solely in an electronic format and the originals may be destroyed, so long as the electronic format meets requirements specified in Policy A-9 and the applicable provisions of the Government Code.
3. That the records set forth in the schedule may be destroyed after the designated periods of time pursuant to such schedules as authorized by the provisions of applicable Government Code sections. The Board finds that the records identified in Exhibit A that refer to Government Code section 26202 are no longer necessary for County purposes and may be destroyed after the designated period of time specified in Exhibit A.
4. That this resolution shall constitute continuing authority for the destruction of such records as authorized by the Codes cited herein and this resolution shall remain in force and effect until amended or rescinded. Original copy of the above schedule is on file with the Clerk of the Board of Supervisors.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the ____ day of _____, by the following vote of said Board:

Attest:

Kim Dawson

Clerk of the Board of Supervisors

By: _____

Deputy Clerk

Ayes:

Noes:

Absent:

Chair, Board of Supervisors